

**AGENDA
REGULAR MEETING
SIERRA MADRE CITY COUNCIL**

**Tuesday, October 28, 2025
5:30 pm**

**City of Sierra Madre
City Council Chambers
232 W. Sierra Madre Boulevard
Sierra Madre, California 91024**



*Robert Parkhurst, Mayor
Kristine Lowe, Mayor Pro Tem
Edward Garcia, Council Member
Gene Goss, Council Member
Kelly Kriebs, Council Member*

Sue Spears, City Treasurer

The Brown Act provides the public with an opportunity to make public comments at any public meeting; as an alternative, public comment may be made by e-mail to publiccomment@sierramadreca.gov by 3:00PM on the day of the meeting. Emails will be acknowledged at the City Council meeting, filed into public record, and scanned onto the City website for public review.

The meeting will be streamed live on the City's website at [sierramadreca.gov](http://www.sierramadreca.gov), on Foothills Media website at <http://www.foothillsmmedia.org/sierramadre> and broadcast on Government Access Channel 3 (Spectrum)

CODE OF CONDUCT

The purpose of a City Council meeting is to conduct City business. Members of the public that behave in a manner that interrupts or obstructs the City Council's ability to conduct City business may be asked to leave the meeting. Any and all demonstrations which disrupt, interrupt, or obstruct the City Council's ability to conduct City business are prohibited. No signs, posters, or other large objects shall be brought into the Council Chambers or other meeting place if doing so would disrupt, disturb, or otherwise impede the orderly course of the meeting.

CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL

Mayor Robert Parkhurst, Mayor Pro Tem Kristine Lowe, Council Member Edward Garcia, Council Member Gene Goss, Council Member Kelly Kriebs

PLEDGE OF ALLEGIANCE AND INSPIRATION

Council Member Goss

APPROVAL OF MEETING AGENDA

Vote of the City Council to proceed with City business.

APPROVAL OF MEETING MINUTES

Approval of October 14, 2025 City Council Regular Meeting minutes.

APPROVAL FOR READING RESOLUTIONS AND ORDINANCES

Vote of the City Council to read all Ordinances and Resolutions by title only and waive reading in full.

MAYOR AND CITY COUNCIL REPORTS

Reporting of Council Members' activities related to City business.

PUBLIC PARTICIPATION CODE OF CONDUCT

The City Council requests that participants refrain from making personal, slanderous, profane, or disruptive remarks. A person who continues to disrupt the orderly conduct of the meeting after being warned by the Mayor or designee to cease the disruption may be precluded from further participation in the meeting. No signs, posters, or other large objects shall be brought into official meeting places if doing so would disrupt, disturb, or otherwise impede the orderly course of the meeting.

PUBLIC COMMENT

The City Council will listen to the public on any item on the agenda. In addition, the City Council will devote time for public comment on items not on the agenda. Addressing the City Council from the audience is not permitted; all comments addressing the Council must be made from the podium. Only public comment made from the podium will be recognized by the City Council and entered into public record.

Providing Public Comment for Items on the Meeting Agenda

Persons wishing to speak on any item on the agenda will be called during the comment period at the time the agenda item is brought forward. Persons wishing to speak on closed session items have a choice of doing so either immediately prior to the closed session or at the time for comments on items at the open session.

Provide Public Comment for Topics not on the Meeting Agenda

Time shall be devoted to provide public comments for items not on the agenda. Under the Brown Act, the City Council is prohibited from taking action on items not on the agenda.

Providing Public Comment

1. Any person wishing to provide public comment is asked to complete a comment card. Each speaker will be limited to up to three continuous minutes, which may not be delegated or deferred.
2. Comments addressed to the City Council shall occur during the appropriate time on the agenda and should not be construed as an opportunity for dialogue.

PRESENTATION

1. PRESENTATION FROM PASADENA UNIFIED SCHOOL DISTRICT

ACTION ITEMS

Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item.

CONSENT

a) RESOLUTION 25-59 APPROVING CERTAIN DEMANDS

It is recommended that the City Council approve Resolution 25-56 approving payment of City Warrants in the aggregate amount of \$662,047.79, Sierra Madre Library Warrants in the aggregate amount of \$639,985.51, and Payroll Transfer in the aggregate amount of \$563,463.22, for the Fiscal Year ending June 30, 2026.

b) RESOLUTION 25-60 AMENDING THE FISCAL YEAR 2025-26 BUDGET AUTHORIZING A SUPPLEMENTAL APPROPRIATION FROM THE POLICE DONATION FUND IN THE AMOUNT OF \$45,000 AND APPROVAL OF A PURCHASE ORDER WITH IRV SEAVER BMW FOR THE ACQUISITION OF A POLICE MOTORCYCLE

It is recommended that the City Council adopt Resolution 25-60.

c) RESOLUTION 25-64 AMENDING THE EXECUTIVE MANAGEMENT CLASSIFICATION PLAN AND SALARY MATRIX TO ESTABLISH THE PUBLIC WORKS DIRECTOR/CITY ENGINEER POSITION AND ALIGN THE PLANNING & COMMUNITY PRESERVATION DIRECTOR RANGE

It is recommended that the City Council adopt Resolution 25-64.

d) RESOLUTION 25-65 AUTHORIZING AN APPROPRIATION FROM FUND 32012 – DOWNTOWN LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT FUND BALANCE AND APPROVAL OF A CONTRACT FOR THE BANNER POLE INSTALLATION PROJECT IN KERSTING COURT

It is recommended that the City Council approve Resolution 25-65.

e) RESOLUTION 25-66 AMENDING THE CLASSIFICATION PLAN AND SALARY MATRIX FOR CLASSIFIED EMPLOYEES ASSOCIATION, SIERRA MADRE PROFESSIONAL FIREFIGHTERS ASSOCIATION, CONFIDENTIAL-EXEMPT, AND EXECUTIVE MANAGEMENT

It is recommended that the City Council approve Resolution 25-66.

f) ASSEMBLY BILL (AB) 1600 MITIGATION FEE ACT COMPLIANCE REPORT

It is recommended that the City Council receive and file this report.

g) SECOND READING OF ORDINANCE 1487 AMENDING VARIOUS CHAPTERS OF TITLE 15 (BUILDINGS AND CONSTRUCTION) OF THE SIERRA MADRE MUNICIPAL CODE TO ADOPT BY REFERENCE THE 2025 CALIFORNIA BUILDING STANDARDS CODES WITH CERTAIN EXCEPTIONS, MODIFICATIONS, AND ADDITIONS

It is recommended that the City Council adopt Ordinance 1487.

PUBLIC HEARINGS

1. **ORDINANCE NO. 1486 AMENDING CHAPTER 15.24 (FIRE CODE) AND ADDING CHAPTER 15.25 (CALIFORNIA WILDLAND URBAN INTERFACE CODE) OF TITLE 15 (BUILDINGS AND CONSTRUCTION) OF THE SIERRA MADRE MUNICIPAL CODE**

It is recommended that the City Council introduce for first reading by title only, recommending adoption of Ordinance No. 1486

2. **ORDINANCE NO. 1488 APPROVING A MUNICIPAL CODE TEXT AMENDMENT (MCTA 25-03) AND RECOMMENDING THE CITY COUNCIL ADOPT AN ORDINANCE AMENDING CHAPTER 17.72 (“SIGNS”) OF TITLE 17 (“ZONING”) OF THE SIERRA MADRE MUNICIPAL CODE**

It is recommended that the City Council introduce for first reading by title only, recommending adoption of Ordinance No. 1488

DISCUSSION

1. **REVIEW AND POTENTIAL AMENDMENT OF SIERRA MADRE CODE OF ORDINANCES TITLE 10 – VEHICLES AND TRAFFIC CHAPTER 10.52 PARKING PROHIBITIONS ON YELLOW AND RED FLAG ALERTS DAYS**

It is recommended that the City Council provide staff with direction.

AVAILABILITY OF AGENDA MATERIALS

Materials related to items on this agenda are available for public inspection on the City's website at sierramadrea.gov.

LIVE BROADCASTS

Regular City Council meetings are broadcast live on Cable Channel 3 and rebroadcast on Wednesday and Saturday at 5:30 p.m.

MEETING ASSISTANCE

If you require special assistance to participate in this meeting, please call the City Clerk's office at (626) 355-7135 at least 48 hours prior to the meeting.

ADJOURNMENT

The City Council will adjourn to Special Meeting on Tuesday, November 18, 2025.