

**AGENDA
REGULAR MEETING
SIERRA MADRE CITY COUNCIL,
SUCCESSOR AGENCY, AND
PUBLIC FINANCE AUTHORITY**

Tuesday, January 8, 2019

6:30 pm

**City Hall Council Chambers
232 W. Sierra Madre Boulevard
Sierra Madre, California 91024**

*Denise Delmar, Mayor
John Harabedian, Mayor Pro Tem
Rachelle Arizmendi, Council Member
John Capoccia, Council Member
Gene Goss, Council Member*

*Sue Spears, City Clerk
Michael Amerio, City Treasurer*



PUBLIC COMMENT

The Council will listen to the public on any item on the agenda. Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting. Each speaker will be limited to three continuous minutes, which may not be delegated. These rules will be enforced but may be changed by appropriate City Council action.

PUBLIC COMMENT FOR ITEMS ON THE AGENDA:

Persons wishing to speak on any item on the agenda will be called at the time the agenda item is brought forward. Persons wishing to speak on closed session items have a choice of doing so either immediately prior to the closed session or at the time for comments on items at the open session.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:

Time shall be devoted to audience participation early on the agenda.

**CALL TO ORDER/ROLL CALL
MEMBERS OF THE CITY COUNCIL**

Mayor Delmar, Mayor Pro Tem Harabedian, Council Member Arizmendi, Council Member Capoccia, and Council Member Goss

**PLEDGE OF ALLEGIANCE AND
INVOCATION/INSPIRATION**

Council Member Rachelle Arizmendi

APPROVAL OF AGENDA

Vote of the Council to proceed with City business.

APPROVAL OF MEETING MINUTES

Approval of City Council minutes from the meeting on December 11, 2018.

MAYOR AND CITY COUNCIL REPORTS

Council Member activities relating to City business.

PRESENTATION

Proclamation in recognition of Sierra Madre School Choice Week

PUBLIC COMMENT

Regarding items not on the Agenda.

ACTION ITEMS

1. CONSENT

**a) ADOPTION OF RESOLUTION 19-01
OF THE CITY COUNCIL OF THE
CITY OF SIERRA MADRE
APPROVING CERTAIN DEMANDS**

Recommendation that the City Council approve Resolution 19-01 for approval of payment of City warrants in aggregate amount of \$334,131.76; Library warrants in the aggregate amount of \$10,908.14, and payroll transfer in the aggregate amount of \$653,838.39 for the fiscal year ending June 2019.

**b) CONSIDERATION OF RESOLUTION
19-03 ACCEPTING MTA GRANT
FUNDS FOR A PROPOSED
BICYCLE FACILITIES
IMPROVEMENT PROJECT**

Recommendation that the City Council accept grant Transportation Development Act Funds for a joint project with the City of Arcadia for a proposed Bicycle Facilities Improvement Project.

PUBLIC HEARING

**2. CONSIDERATION OF ORDINANCE 1408
AMENDING TITLE 10 (“VEHICLES AND
TRAFFIC”) CHAPTER 10.12
 (“ADMINISTRATION AND
ENFORCEMENT”), SECTION 10.12.030
 (“RESERVED”), TO READ “SHARED
MOBILITY DEVICES,” PROHIBITING
SHARED MOBILITY DEVICES AND
BUSINESSES.**

Recommendation that the City Council conduct a Public Hearing and direct the City Attorney to introduce and read, by title only, and waive further reading, Ordinance 1408: an Ordinance of the City Council amending Title 10, Chapter 10.12, Section 10.12.030 prohibiting shared mobility devices and businesses; and direct the City Attorney to introduce and give first reading by title only, waving further reading in full, to the following resolution entitled: Resolution 19-02: A Resolution of the City Council establishing an impound fee as contemplated by Ordinance 1408.

**CONSIDERATION OF RESOLUTION 19-02
ESTABLISHING IMPOUND FEES
PURSUANT TO ORDINANCE 1408**

DISCUSSION

**3. CONSIDERATION OF LETTER TO
CALIFORNIA PUBLIC UTILITIES
COMMISSION REGARDING SOUTHERN
CALIFORNIA EDISON FEES**

Recommendation that the City Council approve a letter to the CPUC regarding payments to SCE for the recovery of costs related to purchases of energy during the 2018 summer heatwave.

**4. CONSIDERATION OF FIRE DEPARTMENT
REORGANIZATION AND NON-BONDING
TERM SHEET FOR PROVISION OF FIRE
RESPONSE SERVICES FROM THE CITY
OF ARCADIA**

Recommendation that the City Council approve the Term Sheet with the City of Arcadia; approve the reorganization of the Sierra Madre Fire Department; Direct City staff to work with the City of Arcadia to finalize an agreement; and implement the reorganization upon final approval of the Agreement with the City of Arcadia.

ACTION ITEMS

Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item.

AVAILABILITY OF AGENDA MATERIALS

Materials related to items on this agenda are available for public inspection on the City's website at www.cityofsierramadre.com, and during normal business hours at City Hall, 232 W. Sierra Madre Blvd. and at the Sierra Madre Public Library, 440 W. Sierra Madre Blvd.

LIVE BROADCASTS

Regular City Council meetings are broadcasted live on Cable Channel 3 and rebroadcast on Wednesday and Saturday at 5:30 p.m.

MEETING ASSISTANCE

If you require special assistance to participate in this meeting, please call the City Manager's office at (626) 355-7135 at least 48 hours prior to the meeting.

ADJOURNMENT

The City Council will adjourn to a Public Hearing at this same place on Tuesday, January 22, 2019.



CITY OF SIERRA MADRE
CITY COUNCIL REGULAR MEETING MINUTES

SIERRA MADRE CITY COUNCIL
SUCCESSOR AGENCY AND
PUBLIC FINANCE AUTHORITY

Tuesday, December 11, 2018 - 6:30 pm

Sierra Madre City Hall Council Chambers
232 W. Sierra Madre Blvd., Sierra Madre, CA 91024

CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL

Mayor Denise Delmar called the meeting to order at 6:32 p.m. Assistant City Clerk Laura Aguilar called the roll.

Present: Mayor Denise Delmar, Mayor Pro Tem John Harabedian, and Council Members John Capoccia and Gene Goss

Absent: Council Member Rachelle Arizmendi

Also Present: Gabe Engeland, City Manager
Lindsey Zwicker, Assistant City Attorney
Laura Aguilar, Assistant City Clerk
James Carlson, Management Analyst
Chris Cimino, Director of Public Works
Vincent Gonzalez, Planning & Community Preservation Director
Miguel Hernandez, Human Resources Manager
Joe Ortiz, Police Chief
Rebecca Silva-Baron, Community Services Manager

PLEDGE OF ALLEGIANCE AND INVOCATION/INSPIRATION:

Mayor Pro Tem John Harabedian led the Pledge of Allegiance. After, Mayor Pro Tem Harabedian wished everyone happy holidays and a Merry Christmas to the community. Mayor Pro Tem Harabedian asked everyone to please support the Rose Parade effort.

APPROVAL OF AGENDA AS PRESENTED:

Mayor Delmar asked for a motion to approve the agenda as presented.

Council Member Goss moved to approve the agenda as presented.

Council Member Capoccia seconded the motion.

Ayes: Mayor Denise Delmar, Mayor Pro Tem John Harabedian, Council Members John Capoccia and Gene Goss

Noes: None.

Absent: Council Member Rachelle Arizmendi

The motion to approve the agenda as presented was passed unanimously by all those present; 4-0-1.

APPROVAL OF MINUTES:

Mayor Delmar asked for the approval of the minutes of the Regular Council Meeting of November 27, 2018

Council Member Capoccia moved to approve the minutes as presented.

Council Member Goss seconded the motion to approve.

Ayes: Mayor Denise Delmar, Council Members John Capoccia and Gene Goss

Noes: None.

Absent: Council Member Rachelle Arizmendi

Abstain: Mayor Pro Tem was absent at the November 27, 2018 meeting and abstained from voting.

The motion to approve the minutes as presented was passed; 3-0-1-1.

MAYOR AND CITY COUNCIL REPORTS:

- A. Council Member Gene Goss – Had nothing to report.
- B. Council Member John Capoccia – Had nothing to report.
- C. Mayor Pro Tem Harabedian – Reported that post cards for the Clean Power Alliance have been sent out. Clean Power Alliance is the Community Choice Aggregate (CCA). Starting February 2019 energy will be provided by Clean Power Alliance. If you have any questions, please feel free to reach out to me or the City Manager.
- D. Mayor Delmar – Thanked those involved in the Honor's Dinner, including the Chamber of Commerce.

PRESENTATION

Presentation of the Sierra Madre Rose Princesses.

There are three princesses, two are present. The third princess, Tess Perkins, is not here because she is unwell. The two princesses present are Kate Parry and Lydia Plaut.

PUBLIC COMMENT ON NON-AGENDA ITEMS:

Mayor Delmar opened the meeting for Public Comment for items not on the agenda. Seeing no one come forward, Mayor Delmar closed Public Comment and brought the meeting back to the City Council.

AGENDA ACTION ITEMS:

1. CONSENT CALENDAR:

Assistant City Clerk Aguilar gave the following report under the Consent Calendar:

a) **ADOPTION OF RESOLUTION 18-64 OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE APPROVING CERTAIN DEMANDS**

Recommendation that the City Council approve Resolution 18-64 for approval of payment of City warrants in aggregate amount of \$170,724.39; Library warrants in the aggregate amount of \$1,123.10, and payroll transfer in the aggregate amount of \$292,082.82 for the fiscal year ending June 2019.

Mayor Delmar asked if any member of the Council had questions on the Consent Calendar. Council Members did not ask any questions.

Mayor Delmar asked if there was any public comment on Consent Item 1A. Seeing no one come forward, Mayor Delmar asked the Council for a motion to approve.

Mayor Pro Tem Harabedian made a motion to approve Consent Item 1a as presented.

Council Member Goss seconded the motion for approval.

Ayes: Mayor Denise Delmar, Mayor Pro Tem John Harabedian, Council Members John Capoccia and Gene Goss

Noes: None.

Absent: Council Member Rachelle Arizmendi

The motion to approve the Consent Calendar as presented was passed unanimously by all those present; 4-0-1.

At this point in the meeting, Mayor Delmar announced that there are two Public Hearings: 1) Mills Act consideration and 2) Sidewalk Vendors

2. PUBLIC HEARING - CONSIDERATION OF MILLS ACT CONTRACT FOR THE PROPERTY LOCATED AT 500 MARIPOSA AVENUE

Recommendation that the City Council conduct a Public Hearing on the approval of the application for a Mills Act contract for the property at 500 Mariposa Avenue.

Mayor Delmar opened the Public Hearing.

Director Gonzalez gave the report, including a Power Point presentation.

Mayor Delmar asked if there were any questions from the Council.

Council Member Capoccia commented that the proposed work would be subject to conformance to the Secretary of Interior standards for rehabilitation. Council Member Capoccia asked how that would be enforced or ensured when work is being done?

Director Gonzales responded that essentially the scope of work and contract will identify what needs to be done. Staff will go out annually and inspect. Building Inspection and Planning will go out.

Mayor Pro Tem Harabedian asked about this property. In this case all the work has already been done. In this case is it just site specking?

City Manager Engeland commented that a site inspection will ensure that there hasn't been work done on the property that isn't in conformance with the Mills Act contract or the Secretary of Interior standards.

Mayor Delmar asked if there are any other questions for the Council. Seeing none, Mayor Delmar asked if any member of the public would like to come forward. Seeing none, Mayor Delmar closed the Public Hearing and brought the matter back to the Council for discussion.

Mayor Delmar asked for a motion.

Council Member Capoccia made a motion to approve the Mills Act contract for 500 Mariposa Avenue.

Mayor Pro Tem Harabedian seconded the motion for approval.

Ayes: Mayor Denise Delmar, Mayor Pro Tem John Harabedian, Council Members John Capoccia and Gene Goss

Noes: None.

Absent: Council Member Rachelle Arizmendi

The motion to approve the Mills Act contract for 500 Mariposa Avenue was passed unanimously by all those present; 4-0-1.

3. PUBLIC HEARING - CONSIDERATION OF URGENCY ORDINANCE 1406-U AMENDING TITLE 10, CHAPTER 10.24 ("STOPPING, STANDING, AND PARKING") BY AMENDING SECTION 10.24.100("UNLAWFUL PARKING BY PEDDLERS AND VENDORS"), AMENDING TITLE 12, CHAPTER 12.12 ("OBSTRUCTION OF STREETS, SIDEWALKS, AND PUBLIC PLACES") BY AMENDING THE TITLE OF SECTION 12.12.050 ("OUTDOOR DINNING") TO READ "OUTDOOR DINING ATTACHED TO A FIXED PLACE OF BUSINESS," AND ADDING SECTION 12.12.055 (SIDEWALK VENDORS) OF THE SIERRA MADRE MUNICIPAL CODE TO COMPLY WITH STATE REQUIREMENTS FOR THE REGULATION OF SIDEWALK VENDORS AND DECLARING THE URGENCY THEROF IN ACCORDANCE WITH GOVERNMENT CODES SECTIONS 36934 AND 36937(B)

Recommendation that the City Council direct the City Attorney to introduce and read, by title only, and waive further reading, Urgency Ordinance 1406-U amending Title 10, Section 10.24.100 – "Unlawful parking by peddlers and vendors" by removing the prohibition of sidewalk vending from the code section; amending the title of Section 12.12.050 ("Outdoor dining") to read "Outdoor dining attached to a fixed place of business;" and adding a new Section 12.12.055 "Sidewalk vendors and peddlers" of the Sierra Madre Municipal Code to comply with State requirements for the regulation of sidewalk vendors and declaring the urgency thereof in

accordance with Government Code Sections 36934 and 36937(b), and requiring a four-fifths (4/5) City Council vote.

Director Gonzales gave the report including a Power Point presentation.

Mayor Delmar asked if the Council had any questions.

Council Member Capoccia asked if there is a history of sidewalk vendors in Sierra Madre. If we don't pass this then what will happen?

Director Gonzalez responded that the City can provide stricter guidelines otherwise the State regulations will go into place.

Director Gonzalez asked the proposed ordinance be amended under General Recommendations, item D5 to eliminate the first word in the sentence: "no."

Mayor Delmar opened the Public Hearing and asked if there was anyone that would like to comment. Seeing no one, Mayor Delmar closed the Public Hearing and brought the matter back to Council.

Council Member Capoccia made a motion to approve Urgency Ordinance 1406-U with amendment to item D5 removing the word "no."

Council Member Goss seconded the motion for approval.

Ayes: Mayor Denise Delmar, Mayor Pro Tem John Harabedian, Council Members John Capoccia and Gene Goss

Noes: None.

Absent: Council Member Rachelle Arizmendi

The motion to approve Urgency Ordinance 1406-U was passed unanimously by all those present; 4-0-1.

4. CONSIDERATION OF URGENCY ORDINANCE 1407-U ESTABLISHING AN INTERIM MORATORIUM PURSUANT TO GOVERNMENT CODE SECTION 65858 ON THE PROHIBITION OF SHARED MOBILITY DEVICES

Recommendation that the City Council direct the City Attorney to introduce and read, by title only, and waive further reading, Urgency Ordinance 1407-U establishing an interim moratorium pursuant to Government Code Section 65858 on the prohibition of shared mobility devices from being placed, abandoned, or offered for use in the public right-of-way or on public property, declaring the urgency thereof.

Director Gonzalez gave this report.

Mayor Delmar asked the Council if they had any questions.

Council Member Capoccia clarified that individuals that rent scooters in Pasadena can ride through Sierra Madre but cannot leave the scooter on public property for rentals.

Mayor Delmar opened the matter for public comment.

Carol Canterbury, 46 Victoria Lane. Ms. Canterbury is opposed to shared mobility devices.

Seeing no one else come forward, Mayor Delmar closed public comment and brought the matter back to the City Council.

Mayor Delmar asked for a motion.

Mayor Pro Tem Harabedian made a motion to approve Urgency Ordinance 1407-U.

Council Member Goss seconded the motion for approval.

Ayes: Mayor Denise Delmar, Mayor Pro Tem John Harabedian, Council Members John Capoccia and Gene Goss

Noes: None.

Absent: Council Member Rachelle Arizmendi

The motion to approve Urgency Ordinance 1407-U was passed unanimously by all those present; 4-0-1.

5. CONSIDERTION OF EMPLOYMENT AGREEMENT AMENDMENT FOR CITY MANAGER, GABRIEL ENGELAND ADJUSTING ANNUAL SALARY TO \$200,000

Recommendation that the City Council approve the First Amendment to the Employment Agreement for Gabriel Engeland to increase his annual salary to \$200,000.

Mayor Delmar asked City Manager Engeland to excuse himself from Council Chambers and return at the conclusion of item.

Assistant City Attorney Zwicker gave the report.

Mayor Delmar asked the sub-Committee members to give their report. The sub-Committee consisted of Council Member Capoccia and Council Member Goss.

Council Member Capoccia reported that City Manager Engeland's performance has exceeded Council's expectations. Mr. Engeland brings a lot of value to our citizen tax payers.

Council Member Goss reported that is an extraordinary talent. He implemented a zero-based budget and that is an incredible of accomplishment.

Mayor Pro Tem Harabedian agreed.

Mayor Delmar opened the item for public comment. Seeing none, Mayor Delmar closed public comment and brought the matter back to the Council.

Council Member Capoccia would like to figure out a way to assist City Manager Engeland in the purchase of a home in Sierra Madre. He would like to put this on an agenda next year.

Mayor Delmar asked for a motion.

Mayor Pro Tem Harabedian made a motion to approve the first amendment to the employment agreement for City Manager Gabriel Engeland.

Council Member Goss seconded the motion for approval.

Ayes: Mayor Denise Delmar, Mayor Pro Tem John Harabedian, Council Members John Capoccia and Gene Goss

Noes: None.

Absent: Council Member Rachelle Arizmendi

The motion to approve was passed unanimously by all those present; 4-0-1.

NEW ITEMS PLACED FOR FUTURE AGENDA:

Mayor Delmar asked the members of the City Council if there are any new items for future meeting agendas.

The following items were requested to be added to a future agenda: (1) City Leadership Compensation Study and (2) invite a representative from the Southern California Edison to make a presentation to the City Council.

ADJOURNMENT:

Mayor Delmar asked for a motion to adjourn.

Council Member Goss made a motion to adjourn the meeting.

The motion to adjourn was seconded by Mayor Pro Tem Harabedian.

Ayes: Mayor Denise Delmar, Mayor Pro Tem John Harabedian, Council Members John Capoccia and Gene Goss

Noes: None.

Absent: Council Member Rachelle Arizmendi

The motion to adjourn was passed unanimously by all those present; 4-0-1.

THIS SIERRA MADRE CITY COUNCIL REGULAR MEETING WAS ADJOURNED at 8:00 p.m. to a Regular Meeting to be held on Tuesday, January 8, 2019, in the Sierra Madre City Hall Council Chambers.

Denise Delmar, Mayor

Minutes taken and prepared by:

Laura Aguilar, Assistant City Clerk

RESOLUTION NUMBER 19-01

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE
APPROVING CERTAIN DEMANDS**

WHEREAS, the following demands have been reviewed and approved by the Finance Director; and

WHEREAS, the Finance Director has verified that appropriated funds are available for payment thereof; and

WHEREAS, the audited January 8, 2019 demands were released to vendors in accordance with City Council action item 1d on the October 23, 2018 Council meeting; and

WHEREAS, City Warrants are the payment of bills, invoices and contractual obligations incurred by the City of Sierra Madre during the period enumerated therein, based on the approved fiscal year budget and existing budgetary authority, Municipal Code authority, or prior policy direction by the City Council; and

WHEREAS, Payroll Transfer is the transfer of funds to cover the payroll costs for all City employees for the period enumerated therein.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Sierra Madre does hereby ratify payment of City Warrants in the aggregate amount of \$334,131.76; Sierra Madre Library Warrants in the aggregate amount of \$10,908.14 and Payroll Transfer in the aggregate amount of \$653,838.39 for the fiscal year ending June 30, 2019.

APPROVED AND ADOPTED this 8th day of January, 2019.

Mayor, City of Sierra Madre, California

I hereby certify that the foregoing Resolution Number 19-01 was adopted by the City Council of the City of Sierra Madre at a regular meeting held on the 8th day of January, 2019 by the following vote.

AYES:

NOES:

ABSTAIN:

ABSENT:

City Clerk, City of Sierra Madre, California

**City of Sierra Madre
Department of Finance
Warrant Register Recap
City Council Meeting of January 8, 2019**

CITY OF SIERRA MADRE AND SIERRA MADRE LIBRARY

City of Sierra Madre
Warrants\$334,131.76

Sierra Madre Library
Warrants.....\$10,908.14

Payroll #25
Transfer.....\$331,511.71

Payroll #26
Transfer.....\$322,326.68

Warrant Register 01/08/19

Attachment 1A

| Fiscal Year | Description | Amount | Page # |
|-------------|----------------------------------|-------------------|--------|
| FY1819 | Manual Warrants | 7,477.77 | 1 |
| FY1819 | General Warrants - Utility Bills | 26,695.10 | 2-4 |
| FY1819 | General Warrants | 299,958.89 | 5-11 |
| | Total | 334,131.76 | |

| Fiscal Year | Description | Amount | Page # |
|-------------|------------------|------------------|--------|
| FY1819 | Manual Warrant | 6,512.96 | 12 |
| FY1819 | Library Warrants | 4,395.18 | 13-14 |
| | Total | 10,908.14 | |

| | | | |
|----------------|--|------------|--|
| Date: 12/13/18 | Payroll #25 Electronic Transfers From: City of Sierra Madre - General Acct. To: City of Sierra Madre - Payroll Acct. | 331,511.71 | |
| Date: 12/27/18 | Payroll #26 Electronic Transfers From: City of Sierra Madre - General Acct. To: City of Sierra Madre - Payroll Acct. | 322,326.68 | |



Packet: APPKT04349 - MAN 12/13/18
Vendor Set: 01 - Vendor Set 01

Check Date: 12/13/2018

| Vendor Number | Vendor Name | | | | Vendor Total |
|---------------|-----------------|-------------------------------|---------------------------------------|-------------------|---------------------|
| Bank Code | Payment Type | Invoice # | Invoice Description | Account Number | Distribution Amount |
| <u>0823</u> | BANK OF AMERICA | | | | 7,374.29 |
| APBWEST | Check | INV023664 | CS- LEADERSHIP CONFERENCE | 10000.90000.53402 | 49.00 |
| | | INV023665 | CS- WEB BROWSER RENEWAL | 10000.90000.52200 | 125.00 |
| | | INV023666 | CS- TEEN BOOKS | 10000.90000.53406 | 51.40 |
| | | INV023667 | CS- OFFICE SUPPLIES | 10000.90000.53100 | 89.78 |
| | | INV023668 | CS- LOCKS | 10000.90000.53100 | 26.79 |
| | | INV023669 | CS- MEMBERSHIP | 10000.90000.53409 | 147.00 |
| | | INV023670 | CS- MEMBERSHIP | 10000.90000.53409 | 130.31 |
| | | INV023671 | KN- HARDWARE SUPPLIES | 10000.61000.53204 | 305.51 |
| | | INV023672 | KN- FM CONFERENCE | 10000.61000.53402 | 405.00 |
| | | INV023673 | JO- ITEMS FOR VOLUNTEERS | 10000.50000.53306 | 54.16 |
| | | INV023674 | RS- SENIOR CRAFT SUPPLIES | 37006.72000.53999 | 7.11 |
| | | INV023675 | RS- SPECIAL EVENTS SUPPLIES | 10000.70000.53999 | 65.69 |
| | | INV023676 | RS- SUPPLIES FOR HALLOWEEN HAPPENINGS | 10000.79004.53999 | 21.85 |
| | | INV023677 | RS- SUPPLIES FOR MONTHLY CRAFTS | 37006.72000.53999 | 69.32 |
| | | INV023678 | RS- SUPPLIES FOR SENIOR ACTIVITIES | 37006.72000.53999 | 56.03 |
| | | | | 60007.70100.53403 | 25.00 |
| | | INV023679 | RS- SENIOR SUPPLIES | 37006.72000.53999 | 38.99 |
| | | INV023680 | RS- RETURN ON SUPPLIES | 37006.72000.53999 | -7.11 |
| | | INV023681 | GE- ICMA MEMBERSHIP | 60007.70100.53409 | 1,400.00 |
| | | INV023682 | GE- LEAG CITIES CONFERENCE | 10000.12000.53402 | 650.00 |
| | | INV023683 | GE- BL STICKERS | 60002.30000.53102 | 150.78 |
| | | INV023684 | GE- CITY COUNCIL SUPPLIES | 10000.11000.53999 | 87.80 |
| | | INV023685 | GE- CITY COUNCIL SUPPLIES | 10000.11000.53999 | 101.17 |
| | | INV023686 | DC- CONFERENCE | 10000.50000.53402 | 277.74 |
| | | INV023687 | DC- OFFICE SUPPLIES | 10000.50000.53100 | 29.55 |
| | | INV023688 | DC- SUPPLIES | 10000.50000.53306 | 68.91 |
| | | INV023689 | DC- VOLUNTEER SUPPLIES | 10000.50000.53306 | 64.90 |
| | | INV023690 | DC- VOLUNTEER SUPPLIES | 10000.50000.53306 | 25.02 |
| | | INV023691 | DC- OFFICE SUPPLIES | 10000.50000.53100 | 62.97 |
| | | INV023692 | DC- OFFICE SUPPLIES | 10000.50000.53100 | 38.05 |
| | | INV023693 | DC- SUPPLIES | 10000.50000.53306 | 32.01 |
| | | INV023696 | JR- SMALL TOOLS | 71000.81100.53205 | 221.46 |
| | | INV023698 | JR- AWWA CONFERENCE | 71000.81100.53402 | 243.48 |
| | | INV023700 | JR-TRAINING | 71000.81100.52205 | 155.63 |
| | | INV023701 | CC- WESTWATER WORKSHOP | 72000.81200.52205 | 183.58 |
| | | INV023702 | CC- FLEET MAINTENANCE SUPPLIES | 60000.83100.53205 | 38.28 |
| | | INV023704 | CC- FLEET MAINTENANCE SUPPLIES | 60000.83100.53208 | 776.02 |
| | | INV023705 | HGL- CONFERENCE | 60002.30000.53402 | 900.00 |
| | | INV023706 | HGL- WATER DOOR HANGERS | 71000.32000.53102 | 102.49 |
| | | INV023711 | RS- SUPPLIES FOR HALLOWEEN HAPPENINGS | 10000.79004.53999 | 72.68 |
| | | INV023752 | JR- AWWA CONFERENCE | 71000.81100.53402 | 30.94 |
| | | | | | 103.48 |
| <u>0378</u> | SMART & FINAL | | | | |
| APBWEST | Check | 3056650043078 | SUPPLIES | 10000.11000.53999 | 45.13 |
| | | 3056650044302 | SUPPLIES FOR EMPLOYEE RECOGNITION | 60007.70100.53403 | 52.36 |
| | | 3056650051528 | SENIOR ACTIVITIES SUPPLIES | 37006.72000.53999 | 5.99 |

Report Total: 7,477.77



Packet: APPKT04357 - UB122518
Vendor Set: 01 - Vendor Set 01

Check Date: 12/25/2018

| Vendor Number | Vendor Name | Invoice # | Invoice Description | Account Number | Distribution Amount |
|---|----------------------------|------------------------------------|------------------------------|--------------------------|---------------------|
| Fund: 10000 - GENERAL FUND | | | | | |
| <u>0129</u> | AT&T | | | | |
| APBWEST | Check | 81824637835914-112 | TELECOM DIV 11/23-12/22/18 | 10000.50000.55005 | 211.05 |
| | | | | Fund 10000 Total: | 211.05 |
| Fund: 60001 - INT SVC FND - FACILITIES MGT | | | | | |
| <u>0384</u> | SOUTHERN CALIF. EDISON CO. | | | | |
| APBWEST | Check | 2036613305-120418 | ELECTRICAL CHGS 10/3-12/3/18 | 60001.83200.55003 | 1,054.21 |
| | | | | Fund 60001 Total: | 1,054.21 |
| Fund: 60003 - INT SVC FND - TECHNOLOGY | | | | | |
| <u>0942</u> | TELEPACIFIC COMMUNICATIONS | | | | |
| APBWEST | Check | 110376111-0 | PH SVCS 11/23-12/22/18 | 60003.30000.55005 | 461.15 |
| <u>0642</u> | VERIZON WIRELESS - LA | | | | |
| APBWEST | Check | 9819164520-112518 | CELL PH CHGS 11/26-12/25/18 | 60003.30000.55005 | 1,640.10 |
| | | | | Fund 60003 Total: | 2,101.25 |
| | | | | Report Total: | 3,366.51 |



Packet: APPKT04372 - UB122518
Vendor Set: 01 - Vendor Set 01

Check Date: 12/25/2018

| Vendor Number | Vendor Name | Bank Code | Payment Type | Invoice # | Invoice Description | Account Number | Distribution Amount |
|---|----------------------------|-----------|--------------|--|---|-------------------|---------------------|
| Fund: 10000 - GENERAL FUND | | | | | | | |
| 0129 | AT&T | | | | | | |
| APBWEST | Check | | | 81829102416611-12/06/1 | Phone services | 10000.50000.55005 | 218.49 |
| VEN02792 | FRONTIER CALIFORNIA INC | | | | | | |
| APBWEST | Check | | | 6263550264-12/04/1 | 626-355-0264-01298-5 Police | 10000.50000.55005 | 202.86 |
| Fund 10000 Total: | | | | | | | 421.35 |
| Fund: 32005 - LIGHTING DISTRICT #1 - OAKWOOD/VISTA | | | | | | | |
| 0384 | SOUTHERN CALIF. EDISON CO. | | | | | | |
| APBWEST | Check | | | 2011946423-12/06/1 | Electrical service at various locations | 32005.83500.55003 | 140.57 |
| Fund 32005 Total: | | | | | | | 140.57 |
| Fund: 32006 - LIGHTING DISTRICT - ZONE A | | | | | | | |
| 0384 | SOUTHERN CALIF. EDISON CO. | | | | | | |
| APBWEST | Check | | | 2011946423-12/06/1 | Electrical service at various locations | 32006.83000.55003 | 243.69 |
| Fund 32006 Total: | | | | | | | 243.69 |
| Fund: 32007 - LIGHTING DISTRICT - ZONE B | | | | | | | |
| 0384 | SOUTHERN CALIF. EDISON CO. | | | | | | |
| APBWEST | Check | | | 2011946423-12/06/1 | Electrical service at various locations | 32007.83000.55003 | 1,037.78 |
| Fund 32007 Total: | | | | | | | 1,037.78 |
| Fund: 32008 - PARKING ASSMNT DIST | | | | | | | |
| 0384 | SOUTHERN CALIF. EDISON CO. | | | | | | |
| APBWEST | Check | | | 2037520756-12/08/1 | Various locations | 32008.83000.55003 | 378.54 |
| Fund 32008 Total: | | | | | | | 378.54 |
| Fund: 38005 - GAS TAX FUND | | | | | | | |
| 0384 | SOUTHERN CALIF. EDISON CO. | | | | | | |
| APBWEST | Check | | | 2037520756-12/08/1 | Various locations | 38005.83500.55003 | 50.82 |
| | | | | 2011946423-12/06/1 | Electrical service at various locations | 38005.83500.55003 | 4,155.94 |
| Fund 38005 Total: | | | | | | | 4,206.76 |
| Fund: 60000 - INT SVC FND - FLEET | | | | | | | |
| 0216 | THE GAS COMPANY | | | | | | |
| APBWEST | Check | | | 11826147883-Nov 20 | Natural Gas Vehicle Fuel | 60000.83100.55001 | 362.72 |
| Fund 60000 Total: | | | | | | | 362.72 |
| Fund: 60001 - INT SVC FND - FACILITIES MGT | | | | | | | |
| 0384 | SOUTHERN CALIF. EDISON CO. | | | | | | |
| APBWEST | Check | | | 3001259211-12/03/1 | 440 W. Sierra Madre | 60001.83200.55003 | 1,054.21 |
| | | | | 2011946423-12/06/1 | Electrical service at various locations | 60001.83200.55003 | 164.03 |
| | | | | 2037520756-12/08/1 | Various locations | 60001.83200.55003 | 5,698.01 |
| 0216 | THE GAS COMPANY | | | | | | |
| APBWEST | Check | | | 19591871009-12/06/1 | Public library | 60001.83200.55004 | 21.33 |
| | | | | 13511935002-12/07/1 | #930064 | 60001.83200.55004 | 52.73 |
| | | | | 16861877005-12/06/1 | Staytion 41 #930063 | 60001.83200.55004 | 128.13 |
| | | | | 16651877009-1216/1 | Senior Citzn Bldg 930066 | 60001.83200.55004 | 16.98 |
| Fund 60001 Total: | | | | | | | 7,135.42 |
| Fund: 60003 - INT SVC FND - TECHNOLOGY | | | | | | | |
| VEN02792 | FRONTIER CALIFORNIA INC | | | | | | |
| APBWEST | Check | | | 6263551414-12/01/1 | 626-355-1414-092017-5 | 60003.30000.55005 | 575.46 |
| | | | | 2091883757-12/01/1 | 209-188-3757-030707-5 | 60003.30000.55005 | 1,754.28 |
| 1439 | TIME WARNER CABLE | | | | | | |
| APBWEST | Check | | | 0131806120118 | Police 12/11/18 - 1/10/19 | 60003.30000.52200 | 878.58 |
| | | | | 0137049112618 | City Hall | 60003.30000.52200 | 259.98 |
| Fund 60003 Total: | | | | | | | 3,468.30 |
| Fund: 71000 - WATER ENTERPRISE FUND | | | | | | | |

| Vendor Number | Vendor Name | Invoice # | Invoice Description | Account Number | Distribution Amount |
|--------------------------|----------------------------|---------------------------|-----------------------|-------------------|---------------------|
| <u>VEN02792</u> | FRONTIER CALIFORNIA INC | | | | |
| APBWEST | Check | <u>2091883757-12/01/1</u> | 209-188-3757-030707-5 | 71000.81100.55005 | 52.87 |
| <u>0384</u> | SOUTHERN CALIF. EDISON CO. | | | | |
| APBWEST | Check | <u>2037520756-12/08/1</u> | Various locations | 71000.81100.55003 | 5,880.59 |
| Fund 71000 Total: | | | | | 5,933.46 |
| Report Total: | | | | | 23,328.59 |



Packet: APPKT04353 - GEN122518
Vendor Set: 01 - Vendor Set 01

Check Date: 12/25/2018

| Vendor Number | Vendor Name | Bank Code | Payment Type | Invoice # | Invoice Description | Account Number | Distribution Amount |
|--|--|-----------|--------------|-------------------------------|--|-------------------|---------------------|
| Fund: 10000 - GENERAL FUND | | | | | | | |
| 0154 | CALIFORNIA STATE FIREFIGHTER'S ASSOCIATION | APBWEST | Check | 10715 | CSFA MEMBERSHIP JAN -DEC 19 | 10000.61000.53409 | 1,280.00 |
| 0326 | CITY OF PASADENA | APBWEST | Check | 30004978 | FY 18-19 BPO- INMATE HOUSING | 10000.50000.52003 | 1,028.00 |
| VEN03080 | CYRUS SKIDMORE | APBWEST | Check | 000529190 | EMPLOYEE TRAINING | 10000.61000.52205 | 222.00 |
| | | | | INV023710 | EMPLOYEE TRAINING | 10000.61000.52205 | 100.00 |
| 1404 | JAMES CARLSON | APBWEST | Check | INV023707 | CONFERENCE | 10000.82000.53402 | 221.58 |
| VEN01551 | LACPCA | APBWEST | Check | INV023661 | CONFERENCE | 10000.50000.53402 | 300.00 |
| VEN01628 | LAW ENFORCEMENT MEDICAL SERVICES, INC | APBWEST | Check | 14054 | MEDICAL SERVICES | 10000.50000.52107 | 110.00 |
| 2008 | LEXIPOL LLC | APBWEST | Check | 26665 | Fire Policy Manual Update Subscription | 10000.61000.52100 | 3,103.50 |
| | | | | | | 10000.64000.52100 | 3,103.50 |
| VEN02976 | MEDICO PROFESSIONAL LINEN SERVICE | APBWEST | Check | 2289408 | Medical Waste | 10000.64000.53300 | 52.00 |
| 0786 | OFFICE DEPOT, INC | APBWEST | Check | 235694294001 | FY 18-19 BLANKET PO | 10000.50000.53100 | 78.02 |
| 0333 | PETTY CASH FUND-PD | APBWEST | Check | INV023709 | STATION SUPPLIES | 10000.50000.53999 | 55.85 |
| VEN01608 | PHOENIX GROUP INFORMATION SYSTEMS | APBWEST | Check | 102018200 | FY 18-19 BPO- PARKING CITATION SVCS | 10000.50000.52200 | 2,908.71 |
| VEN02909 | POLICE EXECUTIVE RESEARCH FORUM | APBWEST | Check | 7937 | MEMBER DUES | 10000.50000.53409 | 200.00 |
| VEN02873 | RAYMOND SO | APBWEST | Check | INV023659 | COMPUTER EQUIPMENT | 10000.00000.13009 | 1,298.85 |
| VEN02444 | SUPERIOR COURT OF CA, CO OF L. A. | APBWEST | Check | 740A-OCT 2018 | FY 18-19 COURT FEES/PARKING REV DIST | 10000.50000.52200 | 3,232.00 |
| Fund 10000 Total: | | | | | | | 17,294.01 |
| Fund: 60002 - INT SVC FND - ADMINISTRATION | | | | | | | |
| 0507 | DIRECT CONNECTION | APBWEST | Check | 73503 | Business License Printing | 60002.30000.53101 | 1,543.30 |
| Fund 60002 Total: | | | | | | | 1,543.30 |
| Fund: 60007 - INT SVC FND - PERSONNEL AND RISK MGMT | | | | | | | |
| 1359 | HIRERIGHT, LLC | APBWEST | Check | H0144521 | PROFESSIONAL SERVICES | 60007.70101.52100 | 177.92 |
| Fund 60007 Total: | | | | | | | 177.92 |
| Report Total: | | | | | | | 19,015.23 |



Packet: APPKT04368 - GEN122518
Vendor Set: 01 - Vendor Set 01

Check Date: 12/25/2018

Table with columns: Vendor Number, Vendor Name, Bank Code, Payment Type, Invoice #, Invoice Description, Account Number, Distribution Amount. Includes entries for Fund 10000 - GENERAL FUND and Fund 32002 - LANDSCAPE DIST #3-CENTRAL BUSINESS ASSMNT DIST.

| Vendor Number | Vendor Name | Invoice # | Invoice Description | Account Number | Distribution Amount |
|---|-----------------------------|--------------------------|--------------------------------|-------------------|---------------------|
| APBWEST | Check | 53116 | Exterior Landscape Maintenance | 32003.83000.52200 | 172.80 |
| Fund 32003 Total: | | | | | 172.80 |
| Fund: 32005 - LIGHTING DISTRICT #1 - OAKWOOD/VISTA | | | | | |
| 1690 | MERCHANTS LANDSCAPE SVC INC | | | | |
| APBWEST | Check | 53116 | Exterior Landscape Maintenance | 32005.83000.52200 | 524.40 |
| Fund 32005 Total: | | | | | 524.40 |
| Fund: 32006 - LIGHTING DISTRICT - ZONE A | | | | | |
| 1690 | MERCHANTS LANDSCAPE SVC INC | | | | |
| APBWEST | Check | 53116 | Exterior Landscape Maintenance | 32006.83000.52200 | 105.60 |
| Fund 32006 Total: | | | | | 105.60 |
| Fund: 32007 - LIGHTING DISTRICT - ZONE B | | | | | |
| 1690 | MERCHANTS LANDSCAPE SVC INC | | | | |
| APBWEST | Check | 53116 | Exterior Landscape Maintenance | 32007.83000.52200 | 655.20 |
| Fund 32007 Total: | | | | | 655.20 |
| Fund: 32008 - PARKING ASSMNT DIST | | | | | |
| 1690 | MERCHANTS LANDSCAPE SVC INC | | | | |
| APBWEST | Check | 53116 | Exterior Landscape Maintenance | 32008.83000.52200 | 992.40 |
| Fund 32008 Total: | | | | | 992.40 |
| Fund: 37004 - LOCAL TRANSPORTATION/PROP A | | | | | |
| 1455 | FIRST TRANSIT INC | | | | |
| APBWEST | Check | 11520625 | Dial a ride Services | 37004.70000.52203 | 12,330.96 |
| | | 11509430 | Dial a ride Services | 37004.70000.52203 | 12,341.67 |
| | | 11529636 | Dial a ride Services | 37004.70000.52203 | 12,349.07 |
| 1717 | LACMTA | | | | |
| APBWEST | Check | 102543a | Senior Disable Tap Cards | 37004.70000.52001 | 278.00 |
| | | 102414a | Senior Disable Tap Cards | 37004.70000.52001 | 154.00 |
| | | 102548a | Senior Disable Tap Cards | 37004.70000.52001 | 112.00 |
| Fund 37004 Total: | | | | | 37,565.70 |
| Fund: 37006 - SENIOR CENTER | | | | | |
| 1717 | LACMTA | | | | |
| APBWEST | Check | 102843 | Senior Disable Tap Cards | 37006.72000.52200 | 66.00 |
| | | 102414 | Senior Disable Tap Cards | 37006.72000.52200 | 66.00 |
| | | 102548 | Senior Disable Tap Cards | 37006.72000.52200 | 48.00 |
| Fund 37006 Total: | | | | | 180.00 |
| Fund: 38004 - ENVIRONMENTAL FUND | | | | | |
| 0271 | LAWN MOWER CORNER | | | | |
| APBWEST | Check | 13215 | Speed Feed Trimmer Head | 38004.83300.52302 | 27.38 |
| 0574 | WEST COAST ARBORISTS, INC. | | | | |
| APBWEST | Check | 142771 | FY 18-19 Arborists services | 38004.83300.52200 | 11,850.00 |
| | | 142770 | FY 18-19 Arborists services | 38004.83300.52200 | 7,020.00 |
| Fund 38004 Total: | | | | | 18,897.38 |
| Fund: 38005 - GAS TAX FUND | | | | | |
| 1690 | MERCHANTS LANDSCAPE SVC INC | | | | |
| APBWEST | Check | 53116 | Exterior Landscape Maintenance | 38005.83500.52200 | 595.20 |
| Fund 38005 Total: | | | | | 595.20 |
| Fund: 60000 - INT SVC FND - FLEET | | | | | |
| 1550 | ARCADIA SMOG TEST ONLY INC | | | | |
| APBWEST | Check | 28503 | VEHICLE SMOG TESTING | 60000.83100.53208 | 40.00 |
| | | 28540 | VEHICLE SMOG TESTING | 60000.83100.53208 | 40.00 |
| | | 28451 | VEHICLE SMOG TESTING | 60000.83100.53208 | 40.00 |
| | | 28567 | VEHICLE SMOG TESTING | 60000.83100.53208 | 40.00 |
| | | 28450 | VEHICLE SMOG TESTING | 60000.83100.53208 | 40.00 |
| VEN03180 | DICKS AUTO SUPPLY | | | | |
| APBWEST | Check | 159294 | Vehicle maintenance supplies | 60000.83100.53208 | 81.28 |
| | | 160702 | Vehicle maintenance supplies | 60000.83100.53208 | 137.53 |
| | | 159015 | Vehicle maintenance supplies | 60000.83100.53208 | 41.49 |
| | | 161291 | Vehicle maintenance supplies | 60000.83100.53208 | 27.43 |
| | | 159945 | Vehicle maintenance supplies | 60000.83100.53208 | 154.10 |

| Vendor Number | Vendor Name | Bank Code | Payment Type | Invoice # | Invoice Description | Account Number | Distribution Amount |
|--|---|-----------|--------------|----------------------|--|-------------------|---------------------|
| <u>0937</u> | INTERSTATE BATTERY SYSTEM OF | | | | | | |
| APBWEST | Check | | | <u>50143063</u> | Battery for 5109 | 60000.83100.53208 | 137.34 |
| | | | | <u>50143327</u> | Batteries for 5103 & 2098 | 60000.83100.53208 | 274.68 |
| <u>1454</u> | JDS TANK TESTING & REPAIR INC | | | | | | |
| APBWEST | Check | | | <u>12575</u> | Monthly Inspection of UST System | 60000.83100.55001 | 2,133.23 |
| | | | | <u>12137</u> | Monthly Inspection of UST System | 60000.83100.55001 | 1,385.00 |
| <u>VEN01194</u> | THORSON MOTOR CENTER | | | | | | |
| APBWEST | Check | | | <u>340763</u> | FY 18-19 AUTO PARTS | 60000.83100.53208 | 119.15 |
| Fund 60000 Total: | | | | | | | 4,691.23 |
| Fund: 60001 - INT SVC FND - FACILITIES MGT | | | | | | | |
| <u>VEN02961</u> | ARAMARK UNIFORM & CAREER APPAREL GROUP INC | | | | | | |
| APBWEST | Check | | | <u>533854564</u> | FY 18/19 JANITORIAL SUPPLIES | 60001.83200.53200 | 281.71 |
| | | | | <u>533820211</u> | FY 18/19 JANITORIAL SUPPLIES | 60001.83200.53200 | 281.71 |
| | | | | <u>533837383</u> | FY 18/19 JANITORIAL SUPPLIES | 60001.83200.53200 | 281.71 |
| | | | | <u>533802993</u> | FY 18/19 JANITORIAL SUPPLIES | 60001.83200.53200 | 281.71 |
| | | | | <u>533802992</u> | FY 18-19 UNIFORM - T-SHIRT | 60001.83200.53303 | 60.65 |
| | | | | <u>5128748</u> | FY 18-19 UNIFORM - T-SHIRT | 60001.83200.53303 | 60.65 |
| | | | | <u>533820210</u> | FY 18-19 UNIFORM - T-SHIRT | 60001.83200.53303 | 60.65 |
| | | | | <u>533837382</u> | FY 18-19 UNIFORM - T-SHIRT | 60001.83200.53303 | 86.70 |
| <u>VEN02997</u> | DYNAMIC BUILDING MAINT INC | | | | | | |
| APBWEST | Check | | | <u>19</u> | FY18-19 DYNAMIC BUILDING MAINTENANCE | 60001.83200.52200 | 2,919.00 |
| <u>1690</u> | MERCHANTS LANDSCAPE SVC INC | | | | | | |
| APBWEST | Check | | | <u>53116</u> | Exterior Landscape Maintenance | 60001.83200.52200 | 1,371.60 |
| Fund 60001 Total: | | | | | | | 5,686.09 |
| Fund: 60002 - INT SVC FND - ADMINISTRATION | | | | | | | |
| <u>VEN02265</u> | GOVERNMENT FINANCE OFFICERS ASSOCIATION | | | | | | |
| APBWEST | Check | | | <u>0127518</u> | Annual Membership Dues - Guirola-Leon | 60002.30000.53409 | 150.00 |
| <u>VEN02260</u> | MV CHENG & ASSOCIATES INC | | | | | | |
| APBWEST | Check | | | <u>November 2018</u> | Interim Finance Manager Services | 60002.30000.52100 | 6,037.50 |
| Fund 60002 Total: | | | | | | | 6,187.50 |
| Fund: 60003 - INT SVC FND - TECHNOLOGY | | | | | | | |
| <u>1167</u> | COMMUNITY MEDIA OF THE FOOTHILLS | | | | | | |
| APBWEST | Check | | | <u>355</u> | FY 18-19 SIERRA MADRE PRODUCTION SERVICE | 60003.30000.52100 | 2,331.01 |
| Fund 60003 Total: | | | | | | | 2,331.01 |
| Fund: 60007 - INT SVC FND - PERSONNEL AND RISK MGMT | | | | | | | |
| <u>1636</u> | CAL POLY POMONA FOUNDATION INC | | | | | | |
| APBWEST | Check | | | <u>11921</u> | Guirola-Leon | 60007.70100.52205 | 425.00 |
| <u>VEN03225</u> | RESPOND SYSTEMS | | | | | | |
| APBWEST | Check | | | <u>103823</u> | Respirator ft test | 60007.70100.52100 | 595.00 |
| | | | | <u>103754</u> | Respirator, full face & cartridge | 60007.70100.53300 | 1,421.78 |
| Fund 60007 Total: | | | | | | | 2,441.78 |
| Fund: 71000 - WATER ENTERPRISE FUND | | | | | | | |
| <u>0821</u> | ACV SYSTEMS, LLC | | | | | | |
| APBWEST | Check | | | <u>2894</u> | Annual Control Valve Maintenance | 71000.81100.52200 | 1,481.75 |
| | | | | <u>2896</u> | Annual Control Valve Maintenance | 71000.81100.52200 | 1,959.17 |
| | | | | <u>2892</u> | Annual Control Valve Maintenance | 71000.81100.52200 | 1,849.67 |
| <u>0109</u> | AIRGAS USA | | | | | | |
| APBWEST | Check | | | <u>9958221363</u> | Rental small oxygen cylinder | 71000.81100.53200 | 49.45 |
| <u>0859</u> | AQUA METRIC | | | | | | |
| APBWEST | Check | | | <u>INV0071874</u> | Water meter purchase installation infrastructure | 71000.81100.56011 | 2,300.00 |
| | | | | <u>INV0071905</u> | Water meter purchase installation infrastructure | 71000.81100.56011 | 6,116.68 |
| <u>0171</u> | CLINICAL LABORATORY OF SAN BERNARDINO, INC. | | | | | | |
| APBWEST | Check | | | <u>966064</u> | Water samples | 71000.81100.52200 | 2,722.00 |
| <u>VEN02229</u> | DEPT OF PUBLIC HEALTH/ENVIRONMENTAL HEALTH | | | | | | |
| APBWEST | Check | | | <u>IN670514</u> | Backflow Assembly | 71000.81100.52001 | 37.00 |
| | | | | <u>IN670511</u> | Backflow Assembly | 71000.81100.52001 | 235.00 |
| | | | | <u>IN670513</u> | Backflow Assembly | 71000.81100.52001 | 37.00 |
| | | | | <u>IN670512</u> | Backflow Assembly | 71000.81100.52001 | 68.00 |
| | | | | <u>IN670510</u> | Backflow Assembly | 71000.81100.52001 | 408.00 |

| Vendor Number | Vendor Name | Invoice # | Invoice Description | Account Number | Distribution Amount |
|--------------------------|-------------------------------|------------------------------|--|-------------------|---------------------|
| APBWEST | Check | IN664359 | Backflow Assembly | 71000.81100.52001 | 396.00 |
| | | IN670508 | Backflow Assembly | 71000.81100.52001 | 37.00 |
| | | IN670515 | Backflow Assembly | 71000.81100.52001 | 37.00 |
| | | IN670509 | Bakcflow Assembly | 71000.81100.52001 | 37.00 |
| VEN01385 | GOLDEN METERS SERVICE | | | | |
| APBWEST | Check | 1180 | Tests | 71000.81100.52200 | 760.00 |
| VEN01500 | INLAND WATER WORKS SUPPLY CO. | | | | |
| APBWEST | Check | 51018520.001 | Distribution supplies | 71000.81100.53200 | 514.10 |
| VEN01011 | I-WATER INFRAMAP | | | | |
| APBWEST | Check | 8326 | Water Meter installation software | 71000.81100.56011 | 2,000.00 |
| VEN01126 | JOSE REYNOSO | | | | |
| APBWEST | Check | INV023762 | Reimbursement for SCUWA luncheon | 71000.81100.53402 | 140.00 |
| VEN01747 | KAZARIANS & ASSOCIATES, INC | | | | |
| APBWEST | Check | 5385.03-01 | West Tunnel Cal Arp Update | 71000.81100.52100 | 3,170.84 |
| | | 5385.04-01 | CAL ARP Compliance | 71000.81100.52200 | 3,197.09 |
| VEN01256 | SKY BLUEPRINT & SUPPILES INC | | | | |
| APBWEST | Check | 873000 | PVC Plans | 71000.81100.52200 | 34.41 |
| VEN03199 | SO CAL MAILING SERVICES | | | | |
| APBWEST | Check | 62592 | FY18-19 BPO- MAILING AND WATER BILLING | 71000.32000.53101 | 1,151.98 |
| 0410 | UNDERGROUND SERVICE ALERT | | | | |
| APBWEST | Check | 1120180670 | UNDERGROUND ALERT SERVICES - DIGALERT | 71000.81100.52200 | 56.20 |
| 0335 | WATERLINE TECHNOLOGIES | | | | |
| APBWEST | Check | 5438476 | Cylincder Deposit Returned | 71000.81100.53209 | -750.00 |
| | | 5438328 | Chlorine Gas Water Treatment | 71000.81100.53209 | 2,928.13 |
| Fund 71000 Total: | | | | | 30,973.47 |
| Report Total: | | | | | 150,300.57 |



City of Sierra Madre, CA

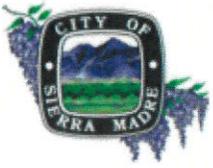
Check Approval Register

Page 10

Packet: APPKT04370 - TA Rivard/City of Arcadia
Vendor Set: 01 - Vendor Set 01

Check Date: 12/25/2018

| Vendor Number | Vendor Name | Invoice # | Invoice Description | Account Number | Distribution Amount |
|--|-----------------|---------------------------|---|-------------------|---------------------|
| Fund: 10000 - GENERAL FUND | | | | | |
| 1087 | CITY OF ARCADIA | | | | |
| APBWEST | Check | INV023770 | LAFCO process | 10000.32000.52200 | 20,000.00 |
| Fund 10000 Total: | | | | | 20,000.00 |
| Fund: 71000 - WATER ENTERPRISE FUND | | | | | |
| VEN03051 | T A RIVARD INC | | | | |
| APBWEST | Check | 4-1567A | Retention 8" Watermain on MountainTrail | 71000.00000.23500 | -10,000.00 |
| | | IN#4-1567 | 2018-19 Water Main replacement Project Spc #1 | 71000.81100.56011 | 100,000.00 |
| Fund 71000 Total: | | | | | 90,000.00 |
| Report Total: | | | | | 110,000.00 |

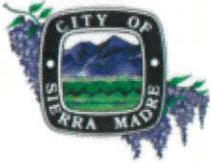


Packet: APPKT04377 - GEN122518

Check Date: 12/25/2018

Vendor Set: 01 - Vendor Set 01

| Vendor Number | Vendor Name | Bank Code | Payment Type | Invoice # | Invoice Description | Account Number | Distribution Amount |
|--|-------------------------------------|-----------|--------------|---------------------------|---|-------------------|---------------------|
| Fund: 10000 - GENERAL FUND | | | | | | | |
| 1121 | COLANTUONO, HIGHSMITH & WHATLEY, PC | | | | | | |
| APBWEST | Check | | | 37637 | FY 18-19 BPO - LEGAL SVCS RETAINER | 10000.21000.52201 | 8,400.00 |
| | | | | 37637a | FY 18-19 BPO - LEGAL SVCS RETAINER | 10000.21000.52201 | 10.90 |
| | | | | 37638 | Labor & Employment - November 2018 | 10000.21000.52201 | 1,218.00 |
| | | | | 37641 | Miscellaneous Litigation | 10000.40000.52201 | 23.50 |
| | | | | 37640 | One Carter November 2018 | 10000.40000.52201 | 117.50 |
| Fund 10000 Total: | | | | | | | 9,769.90 |
| Fund: 32006 - LIGHTING DISTRICT - ZONE A | | | | | | | |
| 1121 | COLANTUONO, HIGHSMITH & WHATLEY, PC | | | | | | |
| APBWEST | Check | | | 37639 | Assessment & Prop 218 November 2018 | 32006.83000.52200 | 2,162.00 |
| Fund 32006 Total: | | | | | | | 2,162.00 |
| Fund: 37004 - LOCAL TRANSPORTATION/PROP A | | | | | | | |
| 1717 | LACMTA | | | | | | |
| APBWEST | Check | | | 102676a | Senior Disable Tap Cards | 37004.70000.52001 | 268.00 |
| | | | | 103081a | Senior Disable Tap Cards | 37004.70000.52001 | 210.00 |
| Fund 37004 Total: | | | | | | | 478.00 |
| Fund: 37006 - SENIOR CENTER | | | | | | | |
| 1717 | LACMTA | | | | | | |
| APBWEST | Check | | | 103081 | Senior Disable Tap Cards | 37006.72000.52200 | 90.00 |
| | | | | 102676 | Senior Disable Tap Cards | 37006.72000.52200 | 72.00 |
| Fund 37006 Total: | | | | | | | 162.00 |
| Fund: 60002 - INT SVC FND - ADMINISTRATION | | | | | | | |
| 1121 | COLANTUONO, HIGHSMITH & WHATLEY, PC | | | | | | |
| APBWEST | Check | | | 37637 | FY 18-19 BPO - LEGAL SVCS RETAINER | 60002.21000.52201 | 2,100.00 |
| | | | | 37637a | FY 18-19 BPO - LEGAL SVCS RETAINER | 60002.21000.52201 | 2.73 |
| Fund 60002 Total: | | | | | | | 2,102.73 |
| Fund: 60003 - INT SVC FND - TECHNOLOGY | | | | | | | |
| 1379 | CALIFA GROUP | | | | | | |
| APBWEST | Check | | | 1348 | CALIFA - CENIC BROADBAND (JAN-MAR 2018) | 60003.30000.52200 | 4,185.96 |
| Fund 60003 Total: | | | | | | | 4,185.96 |
| Fund: 60007 - INT SVC FND - PERSONNEL AND RISK MGMT | | | | | | | |
| 1428 | DAN GINTER | | | | | | |
| APBWEST | Check | | | INV023772 | Retiree Health Insurance January 2019 | 60007.70100.51302 | 356.50 |
| 1044 | JESSE TORIBIO | | | | | | |
| APBWEST | Check | | | INV023771 | Retiree Health Insurance January 2019 | 60007.70100.51302 | 178.25 |
| 1156 | JOHN FORD | | | | | | |
| APBWEST | Check | | | INV023776 | Retiree Health Insurance January 2019 | 60007.70100.51302 | 249.55 |
| VEN01660 | LISA VOLPE | | | | | | |
| APBWEST | Check | | | INV023774 | Retiree Health Insurance January 2019 | 60007.70100.51302 | 285.20 |
| 1113 | RUBEN ENRIQUEZ | | | | | | |
| APBWEST | Check | | | INV023775 | Retiree Health Insurance January 2019 | 60007.70100.51302 | 356.50 |
| 2016 | STEVE POCK | | | | | | |
| APBWEST | Check | | | INV023773 | Retiree Health Insurance January 2019 | 60007.70100.51302 | 356.50 |
| Fund 60007 Total: | | | | | | | 1,782.50 |
| Report Total: | | | | | | | 20,643.09 |



Packet: APPKT04384 - MAND1022019

Check Date: 01/02/2019

Vendor Set: 01 - Vendor Set 01

| Vendor Number | Vendor Name | Invoice # | Invoice Description | Account Number | Distribution Amount |
|-----------------------------------|-------------|----------------|--------------------------------|-------------------|---------------------|
| Fund: 10000 - GENERAL FUND | | | | | |
| <u>0201</u> | EBSCO | | | | |
| APBWEST | Check | <u>0411125</u> | ANNUAL PERIODICALS (2018-2019) | 10000.90000.53501 | 6,512.96 |
| Fund 10000 Total: | | | | | 6,512.96 |
| Report Total: | | | | | 6,512.96 |



Packet: APPKT04356 - LIB122518
Vendor Set: 01 - Vendor Set 01

Check Date: 12/25/2018

| Vendor Number | Vendor Name | Invoice # | Invoice Description | Account Number | Distribution Amount |
|---|---------------|---------------------------------|--|-------------------|---------------------|
| Fund: 10000 - GENERAL FUND | | | | | |
| <u>1644</u> | AMAZON | | | | |
| APBWEST | Check | 544594789896 | LIBRARY-various(Books/Ref/Prog/Media/Supplie | 10000.90000.53100 | 7.08 |
| | | 679934999434 | LIBRARY-various(Books/Ref/Prog/Media/Supplie | 10000.90000.53100 | 25.56 |
| | | 449679753748 | LIBRARY-various(Books/Ref/Prog/Media/Supplie | 10000.90000.53100 | 14.76 |
| | | 444638667748 | LIBRARY-various(Books/Ref/Prog/Media/Supplie | 10000.90000.53100 | 5.69 |
| | | 795457874476 | LIBRARY-various(Books/Ref/Prog/Media/Supplie | 10000.90000.53100 | 14.22 |
| | | 659888549369 | LIBRARY-various(Books/Ref/Prog/Media/Supplie | 10000.90000.53100 | 9.80 |
| | | 435458755747 | LIBRARY-various(Books/Ref/Prog/Media/Supplie | 10000.90000.53100 | 9.66 |
| | | 544776734867 | LIBRARY-various(Books/Ref/Prog/Media/Supplie | 10000.90000.53100 | 25.04 |
| | | 438555647853 | LIBRARY-various(Books/Ref/Prog/Media/Supplie | 10000.90000.53100 | 4.38 |
| Fund 10000 Total: | | | | | 116.19 |
| Fund: 39006 - FRIENDS OF THE LIBRARY DONATION FUND | | | | | |
| <u>1644</u> | AMAZON | | | | |
| APBWEST | Check | 468475566773 | LIBRARY-various(Books/Ref/Prog/Media/Supplie | 39006.90000.53406 | 30.54 |
| | | 457765347579 | LIBRARY-various(Books/Ref/Prog/Media/Supplie | 39006.90000.53406 | 28.40 |
| | | 774493593894 | LIBRARY-various(Books/Ref/Prog/Media/Supplie | 39006.90000.53406 | 9.97 |
| | | 436434975664 | LIBRARY-various(Books/Ref/Prog/Media/Supplie | 39006.90000.53406 | 9.30 |
| | | 978587764696 | LIBRARY-various(Books/Ref/Prog/Media/Supplie | 39006.90000.53406 | 16.37 |
| | | 447754859578 | LIBRARY-various(Books/Ref/Prog/Media/Supplie | 39006.90000.53406 | 21.86 |
| | | 454866445969 | LIBRARY-various(Books/Ref/Prog/Media/Supplie | 39006.90000.53406 | 18.90 |
| | | 454943988693 | LIBRARY-various(Books/Ref/Prog/Media/Supplie | 39006.90000.53406 | 12.58 |
| | | 434547444895 | LIBRARY-various(Books/Ref/Prog/Media/Supplie | 39006.90000.53406 | 29.94 |
| | | CM0000374 | BOOK REFUND | 39006.90000.53406 | -10.90 |
| | | 458936685576 | LIBRARY-various(Books/Ref/Prog/Media/Supplie | 39006.90000.53406 | 27.91 |
| | | 779876377495 | LIBRARY-various(Books/Ref/Prog/Media/Supplie | 39006.90000.53999 | 35.65 |
| | | 793796633865 | LIBRARY-various(Books/Ref/Prog/Media/Supplie | 39006.90000.53999 | 9.48 |
| <u>VEN01043</u> | OVERDRIVE INC | | | | |
| APBWEST | Check | 01148CO18214417 | eBooks (2018-19) | 39006.90000.53406 | 267.99 |
| Fund 39006 Total: | | | | | 507.99 |
| Report Total: | | | | | 624.18 |



Packet: APPKT04378 - LIB122518
Vendor Set: 01 - Vendor Set 01

Check Date: 12/25/2018

| Vendor Number | Vendor Name | Invoice # | Invoice Description | Account Number | Distribution Amount |
|---|----------------------------|------------------------------|--|-------------------|---------------------|
| Fund: 10000 - GENERAL FUND | | | | | |
| <u>0132</u> | BAKER & TAYLOR, INC. | | | | |
| APBWEST | Check | 4012404666 | BOOKS & REFERENCE, PROCESSING FEES & MED | 10000.90000.52200 | 9.66 |
| | | 4012384992 | BOOKS & REFERENCE, PROCESSING FEES & MED | 10000.90000.52200 | 13.50 |
| | | 4012395958 | BOOKS & REFERENCE, PROCESSING FEES & MED | 10000.90000.52200 | 11.43 |
| | | 4012383039 | BOOKS & REFERENCE, PROCESSING FEES & MED | 10000.90000.52200 | 8.77 |
| | | 4012403124 | BOOKS & REFERENCE, PROCESSING FEES & MED | 10000.90000.52200 | 6.37 |
| | | 4012394485 | BOOKS & REFERENCE, PROCESSING FEES & MED | 10000.90000.52200 | 58.51 |
| | | 4012393528 | BOOKS & REFERENCE, PROCESSING FEES & MED | 10000.90000.52200 | 14.09 |
| | | 4012400434 | BOOKS & REFERENCE, PROCESSING FEES & MED | 10000.90000.52200 | 11.86 |
| | | 4012391232 | BOOKS & REFERENCE, PROCESSING FEES & MED | 10000.90000.52200 | 6.11 |
| | | 40123856566 | BOOKS & REFERENCE, PROCESSING FEES & MED | 10000.90000.52200 | 19.25 |
| | | 4012395957 | BOOKS & REFERENCE, PROCESSING FEES & MED | 10000.90000.53406 | 298.02 |
| | | 4012386565 | BOOKS & REFERENCE, PROCESSING FEES & MED | 10000.90000.53406 | 760.92 |
| | | 4021293527 | BOOKS & REFERENCE, PROCESSING FEES & MED | 10000.90000.53406 | 259.79 |
| | | 4012383038 | BOOKS & REFERENCE, PROCESSING FEES & MED | 10000.90000.53406 | 227.37 |
| | | 4012400433 | BOOKS & REFERENCE, PROCESSING FEES & MED | 10000.90000.53406 | 333.58 |
| | | 4021291231 | BOOKS & REFERENCE, PROCESSING FEES & MED | 10000.90000.53406 | 212.04 |
| | | 4012403123 | BOOKS & REFERENCE, PROCESSING FEES & MED | 10000.90000.53406 | 177.87 |
| <u>0428</u> | GREY HOUSE PUBLISHING | | | | |
| APBWEST | Check | 353871 | Sears List of Subject Headings, 22nd edition | 10000.90000.53406 | 186.00 |
| <u>0786</u> | OFFICE DEPOT, INC | | | | |
| APBWEST | Check | 2396784001 | OFFICE SUPPLIES | 10000.90000.53100 | 54.95 |
| | | 241668915001 | OFFICE SUPPLIES | 10000.90000.53100 | 50.04 |
| <u>VEN03039</u> | SEQUOIA FINANCIAL SERVICES | | | | |
| APBWEST | Check | 180138 | Collections | 10000.90000.53999 | 8.38 |
| Fund 10000 Total: | | | | | 2,728.51 |
| Fund: 39006 - FRIENDS OF THE LIBRARY DONATION FUND | | | | | |
| <u>0132</u> | BAKER & TAYLOR, INC. | | | | |
| APBWEST | Check | 4012384991 | BOOKS & REFERENCE, PROCESSING FEES & MED | 39006.90000.53406 | 78.77 |
| | | T93621700 | BOOKS & REFERENCE, PROCESSING FEES & MED | 39006.90000.53406 | 46.96 |
| | | 4012394484 | BOOKS & REFERENCE, PROCESSING FEES & MED | 39006.90000.53406 | 335.11 |
| | | 4012404665 | BOOKS & REFERENCE, PROCESSING FEES & MED | 39006.90000.53406 | 82.83 |
| | | T93621701 | BOOKS & REFERENCE, PROCESSING FEES & MED | 39006.90000.53406 | 12.29 |
| | | T92333290 | BOOKS & REFERENCE, PROCESSING FEES & MED | 39006.90000.53406 | 10.53 |
| <u>1368</u> | SWANK MOTION PICTURES INC | | | | |
| APBWEST | Check | 2606703 | Copyright Compliance Site License | 39006.90000.53999 | 476.00 |
| Fund 39006 Total: | | | | | 1,042.49 |
| Report Total: | | | | | 3,771.00 |



City of Sierra Madre Agenda Report

Denise Delmar, Mayor
John Harabedian, Mayor Pro Tem
Rachelle Arizmendi, Council Member
John Capoccia, Council Member
Gene Goss, Council Member

Sue Spears, City Clerk
Michael Amerio City Treasurer

TO: Honorable Mayor and Members of the City Council

FROM: Chris Cimino, Director of Public Works 

REVIEWED BY: Gabriel Engeland, City Manager 

DATE: January 8, 2019

SUBJECT: Consideration of Resolution 19-03 accepting MTA Grant Funds for a Proposed Bicycle Facilities Improvement Project

STAFF RECOMMENDATION

In May of 2015, the City of Sierra Madre and City of Arcadia jointly filed an application for Metropolitan Transit Authority (MTA) Grant Funds for Bicycle Lanes. The grant application, which has since been awarded by the MTA, called for adding bike lanes and signs throughout the City of Arcadia, with limited extension of routes into Sierra Madre along Sierra Madre Boulevard, Baldwin Avenue, and Orange Grove. Please refer to Exhibit A, attached to this report, for a map of specific locations.

The City of Arcadia proceeded as the lead agency on the grant, expending funds and assigning personnel, in good faith. The awarded grant to the cities of Arcadia and Sierra Madre is \$1.4M in total and Arcadia has agreed to continue working as the lead agency to administer the grant.

Staff recommends the City of Sierra Madre continue its partnership with the City of Arcadia in utilizing the MTA Grant Funds and to allocate the Transportation Development Act (TDA) Funds for Sierra Madre's share of the project, in an estimated cost of \$43,700.

ALTERNATIVES

1. Approve Resolution 19-03 to accept MTA grant funds and continue the project as designed.
2. Approve Resolution 19-03 and continue the project with recommendations for amendments.
3. Deny Resolution 19-03 and terminate participation with the project and notify the City of Arcadia.

SUMMARY

In May, 2015 Sierra Madre joined the City of Arcadia in an application for grant funding through the Active Transportation Program (ATP) for a Bicycle Facilities Improvements Project. An application was submitted on behalf of both Cities with funding being awarded in October of 2015. Since the awarding of the grant funds, the City of Arcadia has acted as the lead agency to move the awarded grant funds forward, into an approved plan for both cities, and received approval to implement the plan and expend the awarded grant funds.

In November 2018, City of Arcadia staff contacted Sierra Madre informing the City the grant was approved and could be implemented.

ANALYSIS

As noted in the Project Location Map (**Attachment A**), the vast majority of the project is contained within the City of Arcadia. Only Sierra Madre Blvd., South Baldwin Ave., and Orange Grove Ave. in Sierra Madre are included within the scope of the project. These streets will be incorporating either Class II or Class III bicycle lanes and appropriate signage. The City of Arcadia is administering the grant as well as funding all but an estimated cost of \$43,700 of the \$1.457 million dollar project. Sierra Madre's \$43,700 estimated share will be MTA funds, and no General Funds will be appropriated. Sierra Madre's share is an estimate at this time, the total cost will only be Sierra Madre's percentage of the total project.

The goal of this joint project with Arcadia is to provide safe bicycle routes as well as connect existing and planned bike routes in neighboring communities. For Sierra Madre specifically, this project would connect the existing Class II bike lanes in East Pasadena on Sierra Madre Blvd. to existing Class II bike lanes in Arcadia on Santa Anita Avenue at Sierra Madre Blvd. It would also connect existing Class II bike lanes in Arcadia on Baldwin Ave. to Sierra Madre Blvd. Class III bike lanes would be installed on the Sierra Madre side of Orange Grove Ave. to match the lanes on Arcadia's side of Orange Grove Ave. to connect with a planned set of lanes in East Pasadena at Michillinda Avenue and Greenhill.

The entire project would add approximately 15.5 miles of Class II and Class III bike lanes in Arcadia and Sierra Madre. All lanes will be connected to the Arcadia Gold Line station.

Finally, the project also includes two new bike racks in Sierra Madre, matching existing bike racks. Staff will be able to identify the best location for these racks.

Class II Bicycle Lanes (within Sierra Madre)

Class II Bicycle Lanes include a striped lane located offset of the center of each directional street lane. Due to the width of our streets these will be used only on West

PROPOSED BICYCLE FACILITIES IMPROVEMENT PROJECT

January 8, 2019

Page 3 of 4

Sierra Madre Blvd from Michillinda Ave to Lima St., and S. Baldwin Ave from Sierra Madre Blvd. to Orange Grove Ave.



Class III Bicycle Lanes (within Sierra Madre)

Class III Bicycle lanes will include a stencil compliant with the Manual on Uniform Traffic Control Devices (MUTCD). The stencil is a bicycle with two chevrons on the road offset the center of the direction of travel and do not include a striped line. Within Sierra Madre, Class III Bicycle Lanes were identified on roads that did not have enough width, including parking space, to qualify for the separate lane. Class III Bicycle Lanes in Sierra Madre will be located Sierra Madre Blvd. from Lima Street to Baldwin in the center of the driving lane. Then continued to the Arcadia City limit off set of the center in an attempt to move the bicycles to the right of the drivers. Class III Lanes will also be used for the entire stretch of Orange Grove Ave.



Signage

The project includes signage that is very simple; stating simply “Bike Lane” and “Bike Route”. Staff would suggest providing our own signs in strategic locations that include the message “Share the Road”.



This sign will serve as a reminder, not only for vehicular traffic but for bicyclists as well, and purposefully shows a single rider to the right of the vehicle where the Bicycle Lane stencils would be located.

General Plan Consistency

Chapter 3 of the General Plan, titled "Circulation" identifies the need for a Bicycle Lane along Sierra Madre Blvd. The awarded grant funds are intended to be used in accordance with the identified needs of the approved General Plan.

FINANCIAL REVIEW

The City of Arcadia is administering the grant as well as funding all, but an estimated cost of, \$43,700 of the \$1.457 million dollar project. MTA funds will cover Sierra Madre's \$43,700 estimated share, and no General Funds will be appropriated. Sierra Madre's share is an estimate at this time, in the end our total cost will only be our percentage of the project.

PUBLIC NOTICE PROCESS

This item has been noticed through the regular agenda notification process. Copies of this report are available at the City Hall public counter, at the Sierra Madre Public Library, and can be accessed on the City's website at www.cityofsierramadre.com.

Attachment: Project map

Attachment:

Resolution 19-03 with Exhibit A

ATTACHMENT

RESOLUTION NO. 19-03

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE ACCEPTING GRANT FUNDS FOR BICYCLE FACILITY IMPROVEMENTS PROJECT FROM THE ACTIVE TRANSPORTATION PROGRAM

WHEREAS, in May 2015 the cities of Sierra Madre and Arcadia filed a joint application for grant funding through the Active Transportation Program (ATP) for a Bicycle Facilities Improvements Project; and

WHEREAS, the project goals include providing safe bicycle routes and facilities, connection with existing bicycle routes, connection to the MTA Gold Line Station, and accommodation of bicycles at signalized intersections as demonstrated in the attached map labeled "attachment A"; and

WHEREAS, the application of grant funds to the cities of Sierra Madre and Arcadia was approved in late 2018.

NOW, THEREFORE, BE IT RESOLVED that the City Sierra Madre City Council does hereby authorize acceptance of grant funds from the Active Transportation Program.

Approved and adopted on this 8th day of January, 2019.

Denise Delmar, Mayor

I, the undersigned, hereby certify that the foregoing Resolution Number No. 19-03 was duly adopted by the Sierra Madre City Council following a roll call vote:

AYES:

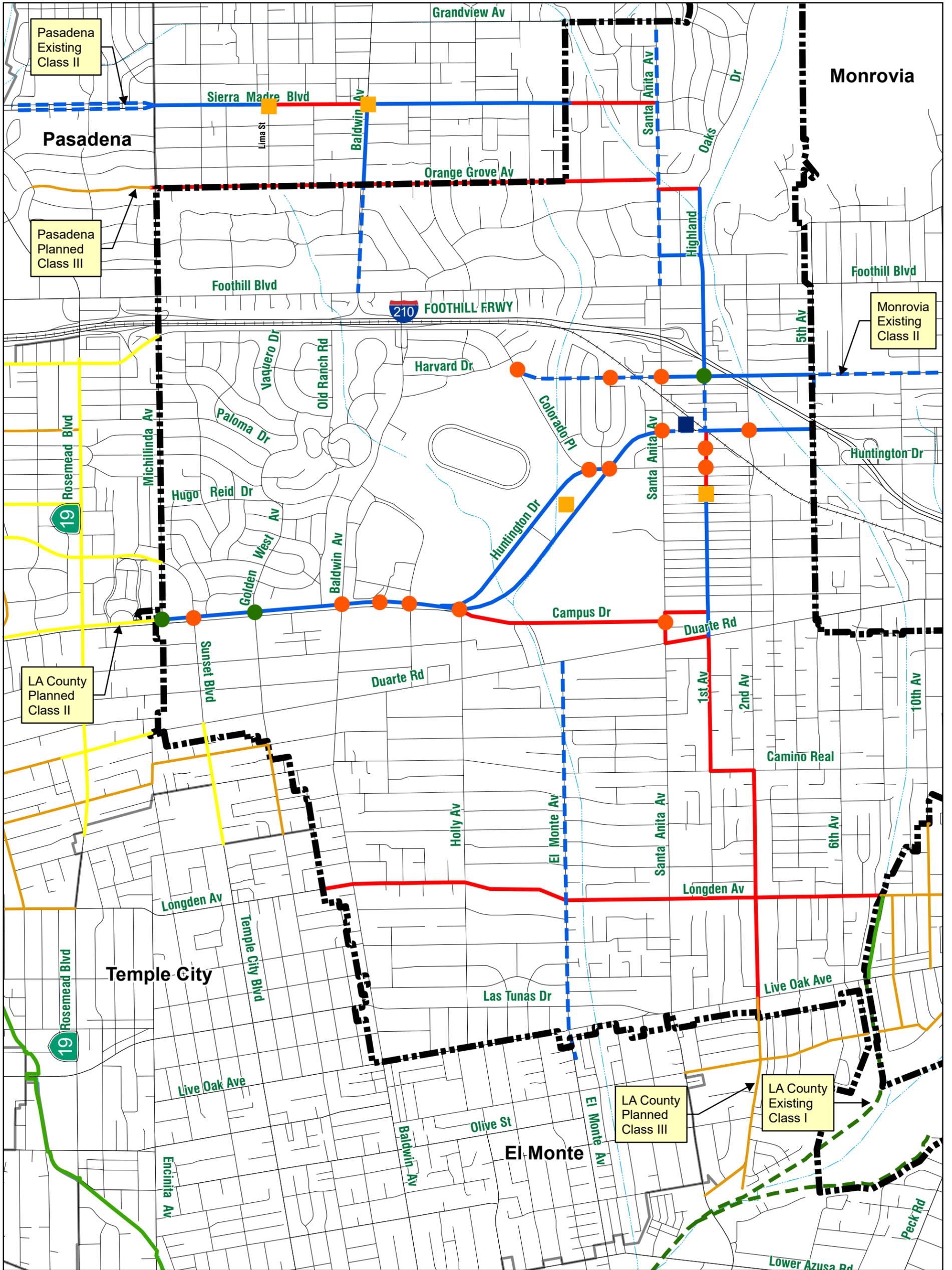
NOES:

ABSENT:

ABSTAIN:

ATTEST:

Sue Spears, City Clerk



Mapped by: Hogle-Ireland Inc., 2010.
Data Sources: The Mobility Group, 2010.

Legend

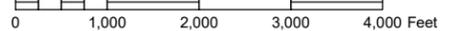
Bike Classification

- | | |
|------------------------------|-----------------------------|
| Existing Class I Bike Path | LA County |
| Existing Class II Bike Lane | Planned Class I Bike Path |
| Proposed Class II Bike Lane | Planned Class II Bike Lane |
| Proposed Class III Bike Lane | Planned Class III Bike Lane |

- Traffic signal (Software Upgrade)
- Traffic Signal (Software & Detection Upgrade)
- Metro Bike Lockers (Gold Line)
- Proposed Bike Racks

Base Map Features

- City Boundary
- Sphere of Influence
- Freeway
- Local Road
- Railroad
- Water Feature





City of Sierra Madre Agenda Report

Denise Delmar, Mayor
John Harabedian, Mayor Pro Tem
Rachelle Arizmendi, Council Member
John Capoccia, Council Member
Gene Goss, Council Member

Sue Spears, City Clerk
Michael Amerio City Treasurer

TO: Honorable Mayor Delmar and Members of the City Council

FROM: Vincent Gonzalez, Planning & Community Preservation Director 

REVIEWED BY: Gabe Engeland, City Manager 

DATE: January 8, 2019

SUBJECT: FIRST READING OF ORDINANCE 1408 AMENDING TITLE 10 ("VEHICLES AND TRAFFIC") CHAPTER 10.12 ("ADMINISTRATION AND ENFORCEMENT"), SECTION 10.12.030 ("RESERVED"), TO READ "SHARED MOBILITY DEVICES," PROHIBITING SHARED MOBILITY DEVICES AND BUSINESSES.

STAFF RECOMMENDATION

It is recommended that the City Council take the following actions:

1. Direct the City Attorney to introduce and give first reading by title only, waving further reading in full, to the following ordinance entitled:

Ordinance 1408: An Ordinance of the City Council of the City of Sierra Madre, California, amending Title 10, Chapter 10.12, Section 10.12.030 prohibiting shared mobility devices and businesses.

Ordinance 1408 shall return for a second reading at the next City Council meeting.

2. Direct the City Attorney to introduce and give first reading by title only, waving further reading in full, to the following resolution entitled:

Resolution 19-02: A Resolution of the City Council of the City of Sierra Madre, California, establishing an impound fee as contemplated by Ordinance 1408.

ALTERNATIVES

1. The City Council can adopt Ordinance 1408 prohibiting shared mobility devices with dockless technology and adopt Resolution 19-02 establishing an impound fee.
2. Provide direction to staff to draft an alternative ordinance to allow and regulate shared mobility devices.

3. Take no action – retaining the language in the zoning code.

SUMMARY

At the December 11, 2018 meeting, the City Council (Council) discussed the benefits and drawbacks associated with shared mobility devices. At the conclusion of their discussion, the Council adopted a 45-day interim moratorium (Urgency Ordinance 1407-U) prohibiting shared mobility devices from being placed, abandoned, or offered for use in the public right-of-way or on public property. The interim moratorium was established to allow staff more time to research the matter and return with a recommendation.

The current ordinance as drafted prohibits shared mobility devices utilizing dockless technology. The intent of this action is to be proactive, to minimize City exposure to the problems associated with current trends in active transportation prior to having the devices proliferate in Sierra Madre.

Staff is recommending that the City Council adopt Ordinance 1408, Municipal Code Text Amendment 18-04, by amending Section 10.12.030 – “Reserved” to read “Shared Mobility Device,” prohibiting shared mobility devices with dockless technology from being abandoned or offered for use in the public right-of-way or on public property, and establishing a purpose statement, definition, and violations; and adopt Resolution 19-02 establishing an impound fee and determining same is exempt from CEQA per 15061(b)(3).

ANALYSIS

Issue

The City of Sierra Madre has observed that there has been an unforeseen proliferation of shared mobility devices with "dockless" technology that operate in the public right-of-way and park on public sidewalks and pedestrian paths throughout the San Gabriel Valley and in unincorporated locations in the County of Los Angeles. Shared mobility devices consist of electric scooters and motorized or non-motorized bicycles. Although these devices provide additional mobility and transit options, various communities are experiencing impacts from the use and misuse of such devices. These issues include: obstructing vehicle and pedestrian access; reduced sidewalk area to accommodate parking of such devices, and general proliferation of urban clutter. There appears to be aggressive competition among the operators leading to oversupply; use of public land for private purposes; potential public liabilities; abandonment; conflicts between bicycle/scooter—pedestrian and vehicle; and increased demand on enforcement resources. These shared mobility devices (primarily electronic scooters), have been launched in communities absent contracts, permits, or business licenses.

California Regulation

The California Vehicle Code (CVC) regulates the operation of motorized devices on the public right-of-way. CVC defines “A ‘motorized scooter’ as any two-wheeled device that has handlebars, has a floorboard that is designed to be stood upon when riding, and is powered by an electric motor. This device may also have a driver seat that does not interfere with the ability of the rider to stand and ride and may also be designed to be powered by human propulsion.” The CVC further states that a motorized scooter shall not be operated on streets with a speed limit over 25 mph; without wearing a helmet, by minors without a driver’s license or instruction permit; by anyone with a passenger, by anyone carrying a package in at least one hand, and on sidewalks.

Assembly Bill 2989, signed into law by Governor Brown and effective January 1, 2019, eliminates the requirement above, that adult riders of electric scooters wear helmets. The Bill also allows the City Council (by ordinance) to authorize use of electric scooters on streets whose speed limit is up to 35 miles per hour. Given the safety concerns associated with the use of these devices, City staff is not recommending the Council consider allowing these devices on City streets whose speed limit is up to 35 miles per hour.

City of Sierra Madre Regulation

The City of Sierra Madre Municipal Code does not currently define and/or regulate shared mobility devices. In an effort to gain a better understanding of the operation, management and use, the City Council discussed the matter at the December 11, 2018 City Council meeting. As a result of this discussion, the Council adopted a 45-day interim moratorium (Urgency Ordinance 1407-U) prohibiting shared mobility devices from being placed, abandoned, or offered for use in the public right-of-way or on public property. The interim moratorium also allowed staff more time to research the matter and return with a staff recommendation.

Staff is recommending that the City Council adopt Ordinance 1408, prohibiting shared mobility devices.

The ordinance Amends Title 10 (“Vehicles and Traffic”), Chapter 10.12 (“Administration and Enforcement”), Section 10.12.030 (“Reserved”), establishing a purpose statement, definition, prohibition, and violations of shared mobility devices to read as follows:

10.12.030 – Reserved. Shared Mobility Device.

A. Purpose.

The purpose of this section is to prohibit shared mobility devices from being abandoned in the public right-of-way or on public property, or offered for use anywhere

in the City, so as to allow for adequate pedestrian traffic flow and to promote the public health, safety and welfare of the City.

B. Definition.

“Dockless technology” systems consist of devices, such as bicycles or scooters that do not require fixed docking stations for users to receive or return units.

“Shared mobility device” means any wheeled device, other than an automobile or motorcycle, that is powered by a motor or other power source, or to be powered by human propulsion; is accessed via an on-demand portal, whether a smartphone application, membership card, or similar method; is operated by a private entity that owns, manages, and maintains devices for shared use by members of the public; and is available to members of the public in unstaffed, self-service locations, except for those locations which are designated by the City.

C. Prohibition.

1. It is unlawful to park, leave standing, leave lying, abandon, or otherwise place a shared mobility device with dockless technology in a public right-of-way or on public property anywhere within the City.
2. It is unlawful for a private entity to provide or offer for use a shared mobility device with dockless technology anywhere within the City.

D. Violations.

1. Any violation of this section is declared to be a public nuisance and is further subject to the administrative citation and criminal enforcement provisions of this code.
2. Police officers, those City employees designated by the City Manager, and any party contracted by the City to specifically impound shared mobility devices are authorized to impound any shared mobility device that has been offered for use, abandoned and/or placed in a public right-of-way or on public property in violation of this chapter
3. Any device not retrieved within thirty (30) calendar days of notice shall be subject to disposal.
4. Impound of any device shall be subject to a fee established by City Council through separate resolution.

Impound Fee

The resolution provided in Attachment B for City Council Consideration establishes an impound fee to partially recover City staff time associated with the removal and code

enforcement administration of the abandoned devices from the public right-of-way and public property. The impound fee is applied per vehicle and is not a storage fee. As indicated in the proposed ordinance, the company will be contacted to retrieve the device. Any device not retrieved within thirty (30) calendar days of notice shall be subject to disposal.

City Council Alternative

In lieu of prohibition, if Council determines to allow shared mobility devices, staff will return with an ordinance to regulate such use and to develop a limited term shared mobility pilot program to facilitate the use of shared mobility devices without dockless technology.

FINANCIAL REVIEW / SOURCE OF FUNDING

There are no fiscal implications associated with the recommended action. Staff time was incurred in the preparation of the report and draft ordinance. In addition, staff time enforcing the ordinance will be recovered through the establishment of a per-vehicle impound fee.

ENVIRONMENTAL (CEQA)

The City Council hereby finds that adoption of the amendments qualify for an exemption from California Environmental Quality Act review pursuant to Title 14, Section 15061(b)3 of the California Code of Regulations as it can be seen with certainty that there is no possibility that adoption of this Ordinance may have a significant effect on the environment, because the prohibition of shared mobility devices from being abandoned or offered for use in the public right-of-way or on public property or anywhere in the City will protect the public health, safety, and welfare of the City's residents. Therefore, the City Council concludes that the amendments to Section 10.12.030 will not have a significant effect on the environment.

PUBLIC NOTICE PROCESS

This item has been noticed through the regular agenda notification process. A summary of the Ordinance was posted and included in the newspaper notice and published in the December 22, 2018 edition of Mountain Views News. Copies of this report are available at the City Hall public counter, at the Sierra Madre Public Library, and can be accessed on the City's website at www.cityofsierramadre.com.

Attachment A: City Council Ordinance 1408 – Shared Mobility Device

Attachment B: City Council Resolution 19-02

ATTACHMENT A

ORDINANCE NO. 1408

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE AMENDING TITLE 10 (“VEHICLES AND TRAFFIC”), CHAPTER 10.12 (“ADMINISTRATION AND ENFORCEMENT”), SECTION 10.12.030 (“RESERVED”) OF THE SIERRA MADRE MUNICIPAL CODE, TO READ “SHARED MOBILITY DEVICE”, PROHIBITING A SHARED MOBILITY DEVICE FROM BEING ABANDONED OR OFFERED FOR USE IN THE PUBLIC RIGHT-OF-WAY OR ON PUBLIC PROPERTY.

THE CITY COUNCIL OF THE CITY OF SIERRA MADRE DOES HEREBY RESOLVE:

SECTION 1. Municipal Code Amendment. Section 10.12.030 (“Reserved”) of Chapter 10.12 entitled (“Administration and Enforcement”) of Title 10 (“Vehicles and Traffic”) is hereby amended as follows:

10.12.030 – ~~Reserved.~~ Shared Mobility Device.

A. Purpose.

The purpose of this section is to prohibit shared mobility devices with dockless technology from being abandoned in the public right-of-way or on public property, or offered for use anywhere in the City, so as to allow for adequate pedestrian traffic flow and to promote the public health, safety and welfare of the City.

B. Definition.

“Dockless technology” systems consist of devices, such as bicycles or scooters that do not require fixed docking stations for users to receive or return units.

“Shared mobility device” means any wheeled device, other than an automobile or motorcycle, that is powered by a motor or other power source, or to be powered by human propulsion; is accessed via an on-demand portal, whether a smartphone application, membership card, or similar method; is operated by a private entity that owns, manages, and maintains devices for shared use by members of the public; and is available to members of the public in unstaffed, self-service locations, except for those locations which are designated by the City.

C. Prohibition.

1. It is unlawful to park, leave standing, leave lying, abandon, or otherwise place a shared mobility device with dockless technology in a public right-of-way or on public property anywhere within the City.
2. It is unlawful for a private entity to provide or offer for use a shared mobility device with dockless technology anywhere within the City.

D. Violations.

1. Any violation of this section is declared to be a public nuisance and is further subject to the administrative citation and criminal enforcement provisions of this code.
2. Police officers, those City employees designated by the City Manager, and any party contracted by the City to specifically impound shared mobility devices are authorized to impound any shared mobility device that has been offered for use, abandoned and/or placed in a public right-of-way or on public property in violation of this chapter
3. Any device not retrieved within thirty (30) calendar days of notice shall be subject to disposal.
4. Impound of any device shall be subject to a fee established by City Council through separate resolution.

SECTION 2. Continuity. To the extent the provisions of this ordinance are substantially the same as previous provisions of the Sierra Madre Municipal Code, these provisions shall be construed as continuations of those provisions and not as new enactments.

SECTION 3. Severability.

If any part of this chapter is declared to be invalid or unenforceable, the city council declares that such invalidity shall be severable, and that it would have adopted every other provision hereof without regard to such invalidity.

SECTION 4. CEQA Finding. The City Council hereby finds that adoption of the amendments qualify for an exemption from California Environmental Quality Act review pursuant to Title 14, Section 15061(b)(3) of the California Code of Regulations as it can be seen with certainty that there is no possibility the adoption of this Ordinance may have a significant effect on the environment, because the prohibition of shared mobility devices from being abandoned, or offered for use in the public right-of-way, on public property or anywhere in the City will protect the public health, safety, and welfare of the City's residents. Therefore, the City Council concludes that the amendments to Section 10.12.030 will not have a significant effect on the environment.

SECTION 5. Effective Date. This ordinance is adopted by the City Council and shall take effect 30 days after adoption. This Ordinance and the City Clerk's certification, together with proof of publication, shall be entered in the Book of Ordinances of the City Council.

SECTION 6. Certification. The City Clerk shall certify to the passage and adoption of this Ordinance and shall cause the same to be published or posted according to law.

PASSED, APPROVED AND ADOPTED, this ____ day of _____, 2019

Denise Delmar, Mayor

ATTEST:

APPROVED AS TO FORM:

Sue Spears, City Clerk

Teresa L. Highsmith, City Attorney

I, Sue Spears, City Clerk of the City of Sierra Madre, California, do hereby certify that the foregoing Ordinance was introduced at a regular meeting of the City Council of the City of Sierra Madre held on the ____ day of _____ 2019, and was adopted at its regular meeting of _____, 2019 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTACHMENT B

RESOLUTION 19-02

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE, CALIFORNIA, ESTABLISHING AN IMPOUND FEE AS CONTEMPLATED BY SIERRA MADRE MUNICIPAL CODE CHAPTER 10.12 ADMINISTRATION AND ENFORCEMENT, SECTION 10.12.030 "SHARED MOBILITY DEVICE" AND DETERMINING THE ADOPTION OF CHAPTER 10.08 IS EXEMPT FROM CEQA

THE CITY COUNCIL OF THE CITY OF SIERRA MADRE DOES HEREBY RESOLVE:

WHEREAS, on December 11, 2018, the City Council adopted a 45-day interim moratorium (urgency Ordinance 1407-U) amending Chapter 10.12 of the Sierra Madre Municipal Code prohibiting dockless shared mobility devices from being placed, abandoned, or offered for use in the public right-of-way or on public property by a private entity; and

WHEREAS, on January 8, 2019, the City Council introduced for first reading non-urgency Ordinance 1408 amending Chapter 10.12, Section 10.12.030 prohibiting dockless shared mobility devices from being placed, abandoned, or offered for use in the public right-of-way or on public property by a private entity; and

WHEREAS, the adoption of Section 10.12.030.D provides that a storage fee shall be set by City Council resolution; and

WHEREAS, the adoption of Section 10.12.030 does not make any physical changes to the environment, as it prohibits certain activities, as more fully described in the staff report accompanying this resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SIERRA MADRE, CALIFORNIA DOES RESOLVE, DECLARE, FIND, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. Recitals. Section 10.12.030.D Violations – establishes an impound fee of \$100 per shared mobility device. There shall be no storage fee. The Director of Finance is directed to modify the City's fee schedule to include this fee.

SECTION 2. CEQA Finding. The adoption of Chapter 10.12, Section 10.12.030 "Shared mobility device" is determined to be exempt from CEQA under CEQA regulation 153878 as it can be seen with reasonable certainty that it will not have a change on the environment as it preserves the status quo. Further, the adoption is also exempt under 15061(b)(3) in that there is no possibility that it will have a significant effect on the environment.

SECTION 3. Certification. The City Clerk shall certify to adoption of this Resolution and shall cause the same to be processed in the manner required by law.

SECTION 4. This Resolution shall take effect immediately.

PASSED, APPROVED AND ADOPTED, this ____ day of _____, 2019

Denise Delmar, Mayor

I, Sue Spears, City Clerk of the City of Sierra Madre, California, do hereby certify that the foregoing Resolution was adopted by the City Council of the City of Sierra Madre at a regular meeting held on the ____ day of _____ 2019, and was adopted at its regular meeting of _____, 2019 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Sue Spears, City Clerk



City of Sierra Madre Agenda Report

*Denise Delmar, Mayor
John Harabedian, Mayor Pro Tem
Rachelle Arizmendi, Council Member
John Capoccia, Council Member
Gene Goss, Council Member*

*Sue Spears, City Clerk
Michael Amerio City Treasurer*

TO: Honorable Mayor Delmar and Members of the City Council

FROM: James Carlson, Management Analyst *JC*

REVIEWED BY: Gabriel Engeland, City Manager *GE*

DATE: January 8, 2019

SUBJECT: **LETTER TO CALIFORNIA PUBLIC UTILITIES COMMISSION
REGARDING SCE FEES**

STAFF RECOMMENDATION

Staff recommends that the City Council approve the attached letter (**Attachment A**) to be distributed by Clean Power Alliance staff.

ALTERNATIVES

1. The City Council may decline to send letter or amend attached letter to be sent.

SUMMARY

The Clean Power Alliance (CPA) is California's newest community choice aggregation agency, covering Sierra Madre along with 31 cities and unincorporated sections of Los Angeles and Ventura Counties. Sierra Madre formally joined the Joint Powers Authority in October of 2017 (See **Attachment B** Ordinance No. 1393) and residents will begin receiving their power bills from Southern California Edison that include higher renewable-content energy.

The program offers three tiers of renewable energy;

Lean Power: consisting of 36% renewable energy with a savings of approximately 1-2% over SCE's base 32% renewable content.

Clean Power: consisting of 50% renewable energy with a less than 1% savings or equal to SCE's base 32% renewable content

100% Green Power: consisting of 100% renewable energy and a cost increase of approximately 8% over SCE's base 32% content.

Sierra Madre chose to default all utility customers at the Clean Power level. However it should be pointed out that any customer may switch to a lower or higher tier, or may opt-out of the program altogether and return to SCE's 32% renewable product.

Community Choice Aggregation in California

In 2002, the State passed legislation AB 117 which allowed for Community Choice Aggregation (CCA) as an alternative to Investor Owned Utilities. In 2010, Monterey Bay Community Power was launched as the first active CCA in California. Through the years, additional CCAs were launched including Peninsula Clean Energy, Pico Rivera Innovative Municipal Energy, Apple Valley Choice Energy, Lancaster Choice Energy, Rancho Mirage Energy Authority, Redwood Coast Energy Authority, San Jacinto Power to Choose, San Jose Clean Energy and the latest Clean Power Alliance, which is now the largest CCA.

ANALYSIS

It is important to understand that the newly acquired clean energy commodity will continue to be distributed by SCE. They will also continue to do billing and the majority of customer service calls. The bills should look the same with the addition of a Clean Power Alliance logo.

However, when a CCA leaves its Investor Owned Utility, there is a requirement to "make the utility whole" after losing customers. The newly formed CCA is required to pay a power charge indifference adjustment (PCIA) to cover the utilities for long-term contracts that have been purchased on behalf of the now departing load. This is a complicated calculation and often becomes contentious with the California Public Utilities Commission serving as the referee.

Los Angeles Times December 13, 2018 Article

While the Clean Power Alliance has built into its business model a conservative estimate of the effects of the PCIA process, it has become aware of an additional (and unprecedented) move by SCE to cover nearly a \$Billion from under-billing of accounts during 2018. This move is outlined in the LA Times article (**Attachment C**) Staff has attached a draft letter that was written with the assistance of resident Robert Parkhurst, who is a member of the newly formed CPA Community Outreach Committee. Also, CPA will be providing a senior management staff member to answer questions that the Council may have for the January 8th City Council meeting.

FINANCIAL REVIEW

There is no fiscal impact associated with this item.

PUBLIC NOTICE PROCESS

This item has been noticed through the regular agenda notification process. Copies of

Letter to CPUC Regarding SCE Fees.
January 8, 2019
Page 3 of 3

this report are available at the City Hall public counter, at the Sierra Madre Public Library, and can be accessed on the City's website at www.cityofsierramadre.com.

Attachments (3)

Attachment A: Letter from City Council to CPUC

Attachment B: Ordinance 1393

Attachment C: Los Angeles Times article December 13, 2018



City of Sierra Madre

OFFICE OF THE CITY COUNCIL

232 W. Sierra Madre Boulevard, Sierra Madre, CA 91024

phone 626.355.7135

January 8, 2019

Dear Public Utilities Commissioner Guzman Aceves,

On October 3, 2017, the Sierra Madre City Council took formal action to adopt Ordinance No. 1393 and effectively join the Joint Powers Agreement for what has evolved into the Clean Power Alliance. This was accomplished after much deliberation and discussion by the five Councilmembers elected by our town of 11,000 residents.

As stated in Ordinance No. 1393, the action was taken to provide greater levels of local involvement in and collaboration on energy decisions; significantly increase the amount of renewable energy available to our residents; provide initial price stability and long-term energy costs savings; provide additional local benefits to our community; and reduce greenhouse gases.

It has come to our and our residents' attention that Southern California Edison (SCE) is requesting that Clean Power Alliance customers collectively pay nearly \$1 billion dollars to SCE to cover costs of electricity purchased during this summer's heat wave. While we understand the function of the 'power charge indifference adjustment' (PCIA), we do not agree with how it was determined in this case. The addition of an unprecedented "trigger" adjustment to cover under-collection of 2018 SCE is unfair to Sierra Madre residents.

This charge would significantly hurt Clean Power Alliance's finances just as it is being launched. SCE had the opportunity to recover those costs this year, before Clean Power Alliance rolled out to more than 3 million southern California customers, but chose not to do so.

We support the letter dated December 6, 2016 from the City of West Hollywood and would urge the Commission to consider the options presented within that letter to reach a more equitable solution to this process.

Thank you for your prompt attention to this matter.

Sincerely,

Denise Delmar, Mayor

John Harabedian, Mayor Pro Tem

Rachelle Arizmendi, Councilmember

John Capoccia, Councilmember

Gene Goss, Councilmember

ORDINANCE NO. 1393

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY
OF SIERRA MADRE, CALIFORNIA, APPROVING THE
JOINT POWERS AGREEMENT FOR LOS ANGELES
COMMUNITY CHOICE ENERGY AND AUTHORIZING
THE IMPLEMENTATION OF A COMMUNITY CHOICE
AGGREGATION PROGRAM**

WHEREAS, the City of Sierra Madre (City) has been actively investigating options to provide electric services to constituents within its service area with the intent of achieving greater local involvement over the provisions of electric services and promoting competitive and renewable energy; and

WHEREAS, on September 24, 2002, the Governor signed into law Assembly Bill 117 (Act), which authorizes any California city or county, whose governing body so elects, to combine the electricity of its residents and businesses in a community-wide electricity aggregation program known as Community Choice Aggregation; and

WHEREAS, the Act expressly authorizes participation in a Community Choice Aggregation (CCA) program through a joint powers agency, and to this end the County of Los Angeles (County) has been participating since 2015 in the evaluation of a CCA program for the County and the cities and towns within it; and

WHEREAS, through Docket No. R.03-10-003, the California Public Utilities Commission has issued various decisions and rulings addressing the implementation of CCA programs, including the recent issuance of a procedure by which the California Public Utilities Commission will review "Implementation Plans", which are required for submittal under the Act as the means of describing the CCA program and assuring compliance with various elements contained in the Act; and

WHEREAS, representatives from the City along with representative of its JPA partners have developed the Los Angeles Community Choice Energy Authority Joint Powers Agreement (JPA) in order to accomplish the following:

(a) To form a Joint Powers Authority known as "Los Angeles Community Choice Energy" (LACCE) and

(b) To specify the terms and conditions by which participants may participate as a group in energy programs, including but not limited to the preliminary implementation of a Community Choice Aggregation program.

WHEREAS, representatives from the City along with its partner JPA members have reviewed a Business Plan that describes the formation of Los Angeles Community

Choice Energy and the Community Choice Aggregation program to be implemented by and through the LACCE Authority; and

WHEREAS, a final Implementation Plan will be submitted for review and adoption by the Board of Directors of the LACCE Authority as soon after the formation to the Authority is reasonably practicable; and

WHEREAS, as described in the Business Plan, Community Choice Aggregation by and through the LACCE Authority appears to provide a reasonable opportunity to accomplish all of the following:

(a) To provide greater levels of local involvement in and collaboration on energy decisions,

(b) To increase significantly the amount of renewable energy available to LACCE energy customers,

(c) To provide initial price stability, long-term electricity cost savings and other benefits for the community, and

(d) to reduce greenhouse gases that are emitted by creating electricity for the community.

WHEREAS, this Act requires Community Choice Aggregation program participants to individually adopt an ordinance electing to implement a Community Choice Aggregation program within its jurisdiction by and through its participation in the LACCE Authority; and

WHEREAS, the Joint Powers Agreement expressly allows the City to withdraw its membership in the LACCE Authority (and its participation in the Community Choice Aggregation Program) prior to the actual implementation of a Community Choice Aggregation Program through Program Agreement.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SIERRA MADRE, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. This ordinance shall take effect thirty (30) days after its final passage, and within fifteen (15) days after its passage, the City Clerk of the City of Sierra Madre shall certify to the passage and adoption of this ordinance and to its approval by the Mayor and City Council and shall cause the same to be published in a newspaper in the manner required by law.

PASSED, APPROVED, AND ADOPTED ON this 3rd^h day of October.

Southern California Edison wants departing customers to hand over \$125 million

By Sammy Roth
DEC 13, 2018, 3:00 AM

Southern California Edison crews work to replace power poles and lines destroyed by the Woolsey fire along Pacific Coast Highway in Malibu last month. (Reed Saxon / Associated Press)
Southern California Edison is short nearly \$1 billion in its power budget — and it's hoping to charge a big chunk of that money to customers leaving for another energy provider.

Edison estimates it will spend \$972 million more than expected on electricity this year, partly because it didn't have access to enough power during a summer heat wave and was forced to pay sky-high prices on the energy market. The investor-owned utility is now asking state officials for permission to raise next year's electricity rates to recoup those costs, as allowed by law.

But there's an unusual twist in Edison's request. The utility wants to charge approximately \$125 million of the shortfall to more than 1 million homes and businesses that will leave Edison over the next few months to join Clean Power Alliance, a government-run energy provider that intends to compete with the massive power company.

Clean Power Alliance plans to start providing electricity this February to about **930,000 residential customers of 29 cities**, including Oxnard, Santa Monica, Simi Valley, Thousand Oaks and Ventura, as well as unincorporated parts of Los Angeles and Ventura counties. They'll be joined by 100,000 nonresidential customers in May.

The government-run energy agency is one of 19 community choice aggregators, or CCAs, now operating in California.

Forming a CCA enables local officials to decide what kinds of energy to buy for their communities, how much to charge and what incentives to offer for rooftop solar and other clean energy technologies. Investor-owned utilities such as Edison are still responsible for building and operating the poles and wires that deliver electricity to CCA customers. They can make money for their shareholders by charging CCA customers for those costs.

Edison says the \$972-million shortfall was caused by energy the utility purchased to serve all of its customers, including those who will soon leave for Clean Power Alliance. So from Edison's perspective, it's only fair that those customers should pay back their share of the costs, which amount to nearly 13% of the total.

"Basic fairness and the law dictate that all customers responsible for the undercollection should pay a fair share; anything else would raise costs for other remaining customers," Edison said in a statement responding to questions from The Times.

But community choice advocates have objected, asking the California Public Utilities Commission to deny Edison's request. They say charging \$125 million to customers switching to Clean Power Alliance in 2019 would hurt the new energy agency's finances and could affect its ability to lure

customers away from Edison.

West Hollywood City Councilwoman Lindsey Horvath serves as the city's representative on the Clean Power Alliance board. She said Edison had "every opportunity" to recover its \$972 million by raising electricity rates during the final months of 2018, before many customers leave for Clean Power Alliance. But Edison chose to wait until next year, when the rate increase could harm the utility's biggest competitor, she said.

"Every step of the way they've made decisions that will hurt Clean Power Alliance, and it certainly feels like that's intentional," Horvath said.

How much would energy bills go up?

Customers joining Clean Power Alliance in February would see their electricity rates rise by an average of 1.4 cent per kilowatt-hour in 2019 to cover their share of the \$972-million shortfall, as would customers remaining with Edison. That comes out to an additional \$11.50 on the average Los Angeles-area resident's monthly bill in the summer, and nearly \$8 in the winter, based on the most recent **electricity use data** available.

Even if state officials approve Edison's request, Clean Power Alliance will still be able to offer the competitive electricity rates it has promised, said Ted Bardacke, the energy agency's executive director. Clean Power Alliance customers can choose from **three energy plans**: One with a 36% renewable energy mix that's slightly cheaper than Edison's base rate, one with 50% renewables that's on par with Edison's rate and one with 100% renewables that's more expensive than Edison.

But Clean Power Alliance would have to cut into its financial reserves to offer those rates while offsetting an additional \$125 million in unexpected costs to customers, Bardacke said. Edison's request creates financial uncertainty for Clean Power Alliance right as it's getting started, he said, and could cause cities still served by Edison to question the wisdom of leaving their longtime electric utility.

"If our customers have to pay this extra fee, we will still be able to make it work financially, but it's going to be very, very, very tight," Bardacke said.

Most Californians have long purchased electricity from three investor-owned power companies — Edison, Pacific Gas & Electric and San Diego Gas & Electric — or from municipal utilities such as the Los Angeles Department of Water and Power.

But about a decade ago, several San Francisco Bay Area communities began launching their own locally run energy agencies, a trend that has recently spread to Southern California. By some estimates, the big three investor-owned utilities could lose 80% of their energy sales over the next decade.

The growth of CCAs has been a source of tension for state regulators, who must ensure that Californians who remain with the big utilities don't face higher costs as their neighbors leave for new energy providers. That's why Edison, PG&E and SDG&E are allowed to charge exit fees to their former customers, to help cover the costs of long-term energy contracts that were signed years ago to serve them.

After years of debate, there's still little agreement on the best way to calculate exit fees. The Public Utilities Commission approved a new methodology in October that **largely gave the big utilities what they wanted**, prompting critics to object that the higher fees would slow the growth of CCAs and make it harder for them to invest in clean energy.

Community choice advocates have asked the utilities commission to reconsider its exit fees decision, and in some ways the debate over Edison's \$972-million shortfall is an outgrowth of that conflict.

Edison wants to raise next year's exit fees to include the \$125 million in charges to customers departing for Clean Power Alliance. But the CCA says that would be an unprecedented use of the exit fee, which is designed to cover the costs of long-term power contracts, not short-term costs incurred when a utility finds itself short on electricity.

Bardacke said Clean Power Alliance wouldn't have objected if Edison had made up the \$972-million shortfall by raising electricity rates for all of its customers in the final months of 2018, when doing so wouldn't have affected Clean Power Alliance. Edison, though, said it chose to wait because recovering its costs in the last months of 2018 would have required a more dramatic rate increase would than if the costs are spread out over 2019.

Edison has also argued that increasing next year's exit fees is necessary to protect its remaining customers from paying the entirety of the \$972 million on their own. Avoiding this type of cost shift is exactly why exit fees exist, Edison has argued, even if the details of the current situation are unique. Radu Ciupagea, an official at the Public Utilities Commission's Public Advocates Office, said he doesn't see anything improper about Edison's request to recoup its costs. "My take on the process so far is that it's occurred as it was supposed to occur. We definitely would not want to see cost-shifting across customers," Ciupagea said.

Why did Edison come up \$972 million short?

Clean Power Alliance and another CCA, the California Choice Energy Authority, have questioned whether Edison should have been able to avoid the \$972-million shortfall. They suggested the utility may have been caught off guard by a **record-breaking heat wave** that caused electricity demand to soar in late July.

"A well-hedged market participant who managed its portfolio appropriately should not find itself in SCE's position," the two CCAs wrote in a filing to the Public Utilities Commission last month. Edison has said it followed the appropriate risk management strategy. In its written statement, the utility said it had to spend so much money because of constraints in the region's natural gas pipelines, which caused gas prices to surge and led to power prices "that were more than 10 times higher than normal market operations."

California's big utilities regularly come up short on their power budgets at the end of the year, although Ciupagea said Edison's \$972-million shortfall was "significantly higher than previous undercollections" he's seen. He said his office at the Public Utilities Commission will scrutinize Edison's claims during a regulatory proceeding that begins in April.

Los Angeles residents served by the city-run Department of Water and Power aren't affected by the growing number of cities ditching their investor-owned utilities. CCA customers can opt to return to Edison at any time.



City of Sierra Madre Agenda Report

*Denise Delmar, Mayor
John Harabedian, Mayor Pro Tem
Rachelle Arizmendi, Council Member
John Capoccia, Council Member
Gene Goss, Council Member*

*Sue Spears, City Clerk
Michael Amerio City Treasurer*

TO: Honorable Mayor and Members of the City Council

FROM: Gabriel Engeland, City Manager

DATE: January 8, 2019

SUBJECT: **Fire Department Reorganization and Non-Binding Term Sheet for provision of Fire Response Services from the City of Arcadia**

STAFF RECOMMENDATION

Staff recommends the City Council act to:

1. Approve the term sheet with the City of Arcadia (Exhibit A);
2. Approve the reorganization of the Fire Department;
3. Direct staff to work with the City of Arcadia to finalize the Agreement; and
4. Implement the reorganization upon final approval of the Agreement with the City of Arcadia.

ALTERNATIVES

1. The City Council can determine a reorganization of the Fire Department is not appropriate and direct staff to continue providing fire response services.
2. The City Council can direct staff to revise or renegotiate some or all of the terms in Exhibit A and return for approval at a later date.

SUMMARY

In order to increase fire response and suppression capabilities City management has been exploring the potential of purchasing fire response services from the City of Arcadia. The City of Arcadia and the City of Sierra Madre have jointly drafted the attached non-binding term sheet (Attachment 1), which sets forth the terms of a contract for fire suppression services to be supplied by the City of Arcadia. In addition to fire suppression services, an Engine from Arcadia would be dispatched as an additional resource on all emergency medical service (EMS) calls in Sierra Madre. All other services currently provided, including paramedic response and ambulance services and fire prevention and inspections, would continue to be provided by the Sierra Madre Fire Department.

If fire response services in Sierra Madre are contracted out to the City of Arcadia, Sierra Madre residents would receive enhanced fire suppression capabilities, including access to a larger amount of fire apparatus and personnel. In addition, the City of Arcadia currently participates in unified response, along with all members of the Verdugo System, with the exception of Sierra Madre. Sierra Madre expects to be included in unified response through the proposed contract for fire response with Arcadia, pending formal approval of the Verdugo cities, Pasadena, Burbank, and Glendale.

Contracting for fire response would also increase Sierra Madre's ability to focus resources on medical calls (81% of calls) and routine service calls (9% of calls) which account for 90% of all calls for service. The remaining dispatched calls are split between non-emergency calls, false alarms, and emergency fire response. Since January of 2017, Sierra Madre has had fewer than 10 structure fires requiring an emergency fire response from the Sierra Madre Fire Department.

In order to achieve the advantages listed above, the Fire Department will require a reorganization to create a Fire and EMS Director and to eliminate all full-time and part-time positions of Fire Chief, Fire Captain, Fire Engineer and Firefighter. The full-time and part-time positions of Fire-Medic and Medic would be retained.

Implementing the reorganization would take place upon final approval of the agreement with the City of Arcadia for fire response services as approved by the City Council of Sierra Madre and the City Council of Arcadia.

The proposed terms of the agreement will allow Sierra Madre to provide fire response services to residents that are safer and more efficient. The proposal will allow Sierra Madre to contract with a city that is currently a participating and approved agency in unified response within the Verdugo system, while maintaining all EMS and ambulance services in their current location. The first step toward accomplishing this goal is to approve the term sheet and the reorganization plan this evening.

ANALYSIS

Over 80% of all calls for service from the Sierra Madre Fire Department are for medical services. In 2018, through December 1, the Sierra Madre Fire Department received 945 total calls for service, of which 767 were for Ambulance Services (81.16%). In total, Sierra Madre Fire Department personnel were dispatched on 3 fire calls which resulted in a call classified as a structure fire. The Sierra Madre Fire Department has an excellent response rate to medical calls and ambulance services, and this proposal would allow Sierra Madre to focus its resources on the types of calls which occur in the highest frequency.

Although fire suppression services constitute a small portion of the total calls for service, the cost of providing readiness response to the City is a substantial portion of the overall fire and EMS budget. Presently, the City of Sierra Madre Fire Department is not included in the unified response for the Verdugo system. Inclusion in the Verdugo unified response system would mean an enhancement of fire suppression response services for Sierra Madre residents. For a “working fire” emergency response, Sierra Madre currently deploys one Fire Engine and one Rescue Ambulance, and 5 personnel. In unified response (automatic aid), the same call would result in a typical response of 3 Fire Engines, 2 Fire Trucks, 1 Battalion Chief, and 1 Rescue Ambulance, with 18-23 personnel total, and all resources are dispatched automatically

In order to contract for fire response services, the City will need to reorganize the Fire Department as follows:

The following positions would be retained or created:

- Fire and EMS Department Head (new position)
- Fire-Medic (6) (existing positions)
- Part-Time Medic (existing positions)
- Full-Time Medic (new position to be created and filled if needed)

The following positions would be eliminated from:

- Fire Chief (1) (current position, vacant)
- Fire Captain (3) (current positions, none vacant)
- Fire Engineer (3) (current positions, one filled, two vacant)
- Fire Engineer (all part-time positions)
- Firefighter (all part-time positions)

The proposed reorganization would eliminate the position of Fire Chief, all full-time and part-time positions of Captain, Fire Engineer, and Firefighter positions, while retaining all Fire-Medic positions and all Medic positions.

In order to move forward with the reorganization, the Council will need to first consider approval of the term sheet. Both approval of the term sheet and approval of the reorganization of the Fire Department are necessary prerequisites for the two cities to finalize a Fire Suppression Services Agreement. The basic terms and conditions of the proposal for fire suppression response services are outlined in the attached term sheet (the term sheet is “non-binding” until the final Fire Suppression Services Agreement has been approved by the City Council of Arcadia and the City Council of Sierra Madre). If the Fire Suppression Services Agreement is approved, Sierra Madre residents will receive an improved public safety response for Fire, at a lower annual cost, with additional reductions in long-term obligations, such as PERS retirements costs and workers compensation insurance premiums. The reorganization proposal does not impact or alter Sierra Madre Ambulance Service which will continue to operate as it

does today, including maintaining all medic personnel, equipment, and response times and locations throughout the City. Per the terms of the agreement, an Engine from Arcadia would be dispatched as an additional resource for all EMS calls in Sierra Madre.

Under the proposed terms of the Agreement, Arcadia would provide Fire response services to all areas within the municipal boundaries of Sierra Madre.

Unified response, which Arcadia participates in as a member of the Verdugo System, automatically dispatches the nearest appropriate fire resources from all unified response members in the Verdugo system. By contrast, mutual aid, which Sierra Madre participates in now, is only provided after a request for aid has been communicated by Sierra Madre to an agency that has agreed to participate in mutual aid. Assistance is not dispatched until the request is approved by the partnering agency. Assistance under mutual aid is not a requirement if the agency being contacted for assistance is unable or unwilling to respond due to local considerations, including available staffing and current call volume.

As an example, for a current first alarm response to a structure fire, the Sierra Madre Fire Department responds with a single-engine and rescue ambulance with 3 fire personnel and 2 medical personnel. Upon arrival, the Fire Captain assesses the scene and determines if mutual aid is necessary, while setting up fire response. If additional fire resources, including apparatus and/or personnel are necessary, Sierra Madre must call for mutual aid, and wait for approval of the mutual aid request by the responding agency, prior to any resources or assistance being dispatched.

Regardless of the need for additional fire resources, all active fires scenes are currently managed through a contract with Arcadia for Battalion Chief Services. If a structure fire occurs, a Battalion Chief from Arcadia is dispatched to the location in Sierra Madre to control and direct all aspects of the fire response.

Using the same example above of a first alarm response, assuming Sierra Madre is participating in unified response, the following resources would typically be automatically dispatched to the scene and do not require any additional requests or assessment of the scene: 3 Fire Engines, 2 Fire Trucks, 1 Battalion Chief, and 1 Rescue Ambulance, with a total response of 18-23 personnel.

Sierra Madre would maintain and continue to provide all emergency medical and ambulance transport services within the municipal boundaries of Sierra Madre. Ambulance response would continue to be provided by Sierra Madre out of the Sierra Madre Fire and Ambulance Headquarters. Ambulance response times would not be impacted by the proposal for Fire response services. Arcadia would dispatch an engine as an additional resource for all EMS calls in Sierra Madre.

By approving the reorganization plan and the terms outlined in Attachment 1, the City can move forward with final negotiations of an agreement. If an agreement is approved by the City Council of Sierra Madre and the City Council of Arcadia, the approved reorganization plan outlined in this report can be implemented.

FINANCIAL REVIEW

A reorganization of the Fire Department and approval of a Fire Suppression Services Agreement with Arcadia will provide Sierra Madre with annual cost savings. The projected savings are achieved through a reduction in staffing and equipment for fire suppression response services, as well as reduction in long-term costs and obligations, including pension costs, workers compensation costs, personnel management costs, and the cost to own, operate, and maintain Fire equipment and vehicles.

The cost of a Fire Suppression Services Agreement with the City of Arcadia is not anticipated to exceed \$800,000 in the first year.

CEQA / ENVIRONMENTAL

N/A

PUBLIC NOTICE PROCESS

This item has been noticed through the regular agenda notification process. Copies of this report are available at the City Hall public counter, at the Sierra Madre Public Library, and can be accessed on the City's website at www.cityofsierramadre.com.

Attachment: Exhibit A, Term Sheet with the City of Arcadia

Non-Binding Term Sheet
For Contract Fire Response from Arcadia to Sierra Madre
January 8, 2019

This non-binding term sheet summarizes the basic terms and conditions of a proposal for services between the City of Arcadia (Arcadia) and the City of Sierra Madre (Sierra Madre) to provide Fire response services. Sierra Madre has expressed an interest in procuring Fire response services from Arcadia. It is the interest of both Arcadia and Sierra Madre to consider entering into an agreement pursuant to the below terms, subject to the satisfaction of both parties and approval by LAFCO pursuant to Government Code Section 56134.

Terms

- Fire Response:** Arcadia would provide fire suppression and related response to all areas within the municipal boundaries of Sierra Madre. The municipal boundaries of Sierra Madre would be included in unified response for all members of the Verdugo system and Fire response times to service calls in Sierra Madre would be within accepted response times in the Verdugo system.
- Fire Prevention Services:** Sierra Madre would continue to provide all Fire prevention services to the residents of Sierra Madre. These services include, but are not limited to: fire inspections, business inspections, brush inspections and clearance, Fire Marshall duties, and plan checks.
- Emergency Management:** Administrative and financial oversight of all emergency situations within Sierra Madre's municipal boundaries, including the emergency operations center (EOC), would remain the sole responsibility of Sierra Madre.
- Emergency Medical and Ambulance Transport Services:** Sierra Madre would maintain and continue to provide all emergency medical and ambulance transport services within the municipal boundaries of Sierra Madre. Ambulance response would continue to be provided by Sierra Madre out of the Sierra Madre Fire and Ambulance Headquarters. Ambulance response times would not be impacted by any proposed agreement.
- Cost:** The cost anticipated for Fire response services in Year 1 payable by Sierra Madre to Arcadia is not-to-exceed \$800,000.
- Maintenance of Quality:** Fire suppression, fire prevention, emergency medical and ambulance transport services, emergency response times, and emergency management services within Arcadia's municipal boundaries would either be maintained at their current levels or enhanced by this arrangement. This would include the assurance that Arcadia's "Class One" status would be maintained.

The above terms should not be considered exhaustive. Through the course of the negotiation of these terms, it is anticipated that the parties will develop and consider further expectations on operational characteristics of the proposed services, including, but not limited to, such items as: term of agreement, performance measures, equipment maintenance and replacement needs, and indemnity requirements.

The proposal for services contemplated herein will be developed with appropriate input by both parties. Arcadia will take responsibility for leading the effort and drafting the documents. In consideration of this, Sierra Madre will pay Arcadia the sum of \$20,000 to cover staff time and materials. Should the Cities enter into an agreement to provide the services listed above, Arcadia agrees to deduct this amount from the first year's total billings. If the use of any outside consultants or experts is required during the course of the study, the parties agree to split those costs equally.

Sierra Madre and Arcadia understand that nothing set forth above constitutes a binding agreement between the Cities, and any commitments or agreements regarding this proposal are subject to the approval of a separate formal written agreement by the City Council of each respective City.