

AGENDA
SPECIAL MEETING
SIERRA MADRE CITY COUNCIL



Rachelle Arizmendi, Mayor
Denise Delmar, Mayor Pro Tem
John Capoccia, Council Member
Gene Goss, Council Member
John Harabedian, Council Member

Tuesday, April 24, 2018
6:20 pm

Sue Spears, City Clerk
Michael Amerio, City Treasurer

City Hall Council Chambers
232 W. Sierra Madre Boulevard
Sierra Madre, California 91024

PUBLIC COMMENT

The Council will listen to the public on any item on the agenda. Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting. Each speaker will be limited to three continuous minutes, which may not be delegated. These rules will be enforced but may be changed by appropriate City Council action.

PUBLIC COMMENT FOR ITEMS ON THE AGENDA:

Persons wishing to speak on any item on the agenda will be called at the time the agenda item is brought forward. Persons wishing to speak on closed session items have a choice of doing so either immediately prior to the closed session or at the time for comments on items at the open session.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:

Time shall be devoted to audience participation early on the agenda.

CALL TO ORDER/ROLL CALL

Mayor Arizmendi, Mayor Pro Tem Delmar, Council Member Capoccia, Council Member Goss, and Council Member Harabedian

PUBLIC COMMENT

ITEM FOR DISCUSSION:

**CONSIDERATION OF RESOLUTION NO. 18-17
A RESOLUTION OF THE CITY COUNCIL
APPOINTING COUNCILMEMBER JOHN
HARABEDIAN AS THE VOTING DELEGATE
FOR THE 2018 SCAG REGIONAL CONFERENCE
AND GENERAL ASSEMBLY**

Recommendation that the City Council adopt Resolution No. 18-17 appointing Councilmember John Harabedian as the Voting Delegate for the 2018 SCAG Regional Conference and General Assembly.

ACTION ITEMS

Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item.

PUBLIC HEARING

The appellant and/or applicant will each be provided a total of ten (10) minutes to address their item. A portion of their allotted time may be reserved for rebuttal or a summary conclusion at the close of public comment. All other speakers will be limited to a total of three continuous minutes, which cannot be delegated.

AVAILABILITY OF AGENDA MATERIALS

Materials related to items on this agenda are available for public inspection on the City's website at www.cityofsierramadre.com, and during normal business hours at City Hall, 232 W. Sierra Madre Blvd. and at the Sierra Madre Public Library, 440 W. Sierra Madre Blvd.

LIVE BROADCASTS

Regular City Council meetings are broadcasted live on Cable Channel 3 and rebroadcast on Wednesday and Saturday at 5:30 p.m.

MEETING ASSISTANCE

If you require special assistance to participate in this meeting, please call the City Manager's office at (626) 355-7135 at least 48 hours prior to the meeting.



Rachelle Arizmendi, Mayor
Denise Delmar, Mayor Pro Tem
John Capoccia, Council Member
Gene Goss, Council Member
John Harabedian, Council Member

Sue Spears, City Clerk
Michael Amerio, City Treasurer

City of Sierra Madre Agenda Report

TO: Honorable Mayor Arizmendi and Members of the City Council

FROM: Laura Aguilar, Assistant City Clerk 

REVIEWED BY: Gabriel Engeland, City Manager 

DATE: April 24, 2018

SUBJECT: RESOLUTION NO. 18-17, A RESOLUTION OF THE CITY COUNCIL APPOINTING COUNCILMEMBER JOHN HARABEDIAN AS THE VOTING DELEGATE FOR THE 2018 SCAG REGIONAL CONFERENCE AND GENERAL ASSEMBLY

SUMMARY

The City of Sierra Madre is a member of the Southern California Association of Governments (SCAG). SCAG will hold its annual General Assembly Business Meeting on Thursday May 3 through Friday, May 4, 2018. It is recommended that the City Council adopt Resolution 18-17 appointing Councilmember John Harabedian as the voting delegate to represent the City of Sierra Madre at SCAG's annual General Assembly Business Meeting.

ANALYSIS

The General Assembly is SCAG's annual opportunity to bring together the agency's entire membership. In addition to the General Assembly Business Meeting, the conference includes a diverse program of expert panels, keynote presentations and technical demonstrations that share insights on how local governments and civic partners can work together to make the most of new technologies to enhance mobility, economic opportunity and quality of life. It is necessary for the City's voting delegate to be formally appointed by the City Council in order to vote on behalf of the City.

STAFF RECOMMENDATION

It is recommended that the City Council adopt Resolution No. 18-17 appointing Councilmember John Harabedian as the Voting Delegate for the 2018 SCAG Regional Conference and General Assembly.

RESOLUTION NO. 18-17, A RESOLUTION OF THE CITY COUNCIL APPOINTING
COUNCILMEMBER JOHN HARABEDIAN AS THE VOTING DELEGATE FOR THE
2018 SCAG REGIONAL CONFERENCE AND GENERAL ASSEMBLY

April 24, 2018

Page 2 of 2

PUBLIC NOTICE PROCESS

This item has been noticed through the regular agenda notification process. Copies of the report are available at the City Hall public counter, the Sierra Madre Public Library, and at the City's website at www.cityofsierramadre.com.

Attachments:

Resolution No. 18-17

RESOLUTION 17-20

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE
APPOINTING A VOTING DELEGATE TO THE SOUTHERN CALIFORNIA
ASSOCIATION OF GOVERNMENTS' GENERAL ASSEMBLY BUSINESS
MEETING ON MAY 3, 2018 AND MAY 4, 2018**

THE CITY COUNCIL OF THE CITY OF SIERRA MADRE DOES HEREBY RESOLVE:

WHEREAS, The City of Sierra Madre is a member of the Southern California Association of Governments (SCAG); and

WHEREAS, SCAG will hold its annual General Assembly Business Meeting on Thursday May 3, 2018 through Friday, May 4, 2018. The General Assembly is SCAG's annual opportunity to bring together the agency's entire membership; and

WHEREAS, It is necessary for the City's voting delegate to be formally appointed by the City Council in order to vote on behalf of the City.

NOW, THEREFORE BE IT RESOLVED, the City Council hereby appoints Councilmember John Harabedian to serve as the City's voting delegate at the 2018 SCAG General Assembly Business Meeting on May 3, 2018 and May 4, 2018.

APPROVED AND ADOPTED this 24th day of April, 2018.

Mayor Rachele Arizmendi

ATTEST

I hereby certify that the foregoing resolution was adopted by the City Council of the City of Sierra Madre at a regular meeting held on the 24th day of April, 2018.

AYES:

NOES:

ABSENT:

Sue Spears, City Clerk
City of Sierra Madre, California

**AGENDA
SIERRA MADRE CITY COUNCIL,
COMMUNITY REDEVELOPMENT SUCCESSOR
AGENCY, AND PUBLIC FINANCE AUTHORITY**

**Tuesday, April 24, 2018
6:30 pm Session**

**City Hall Council Chambers
232 W. Sierra Madre Boulevard**

*Rachelle Arizmendi, Mayor
Denise Delmar, Mayor Pro-Tem
John Capoccia, Council Member
Gene Goss, Council Member
John Harabedian, Council Member*

*Sue Spears, City Clerk
Mike Amerio, City Treasurer*



PUBLIC COMMENT

The Council will listen to the public on any item on the agenda. The City Council cannot legally take action on any item not scheduled on the agenda. Such items may be referred for administrative action or scheduled on a future agenda. Comments will generally be limited to three minutes per speaker.

PUBLIC COMMENT FOR ITEMS ON THE AGENDA

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PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Time shall be devoted to audience participation early on the agenda. If additional time is needed, the Mayor will allow for same at the end of the agenda.

**CALL TO ORDER/ROLL CALL
MEMBERS OF THE CITY COUNCIL AND
BOARD MEMBERS**

Mayor Rachelle Arizmendi, Mayor Pro Tem Denise Delmar, Council Members John Capoccia, Gene Goss, and John Harabedian

**PLEDGE OF ALLEGIANCE &
INVOCATION/INSPIRATION**

Council Member Gene Goss

APPROVAL OF AGENDA

Majority vote of the Council to proceed with City business.

APPROVAL OF MINUTES

Approval of Minutes from the Regular City Council meeting of March 27, 2018.

MAYOR AND CITY COUNCIL REPORTS

Brief reports of individual Council Member activities relating to City business occurring since the last City Council meeting.

PUBLIC COMMENT

Regarding items not on the Agenda.

ITEMS FOR DISCUSSION

4. **ADMINISTRATION OF THE OATH OF OFFICE TO ELECTED OFFICIALS**
- Rachele Arizmendi, City Council
 - Gene Goss, City Council
 - Denise Delmar, City Council
5. **CITY COUNCIL REORGANIZATION**
- Recommendation that the City Council reorganize and appoint a Mayor and Mayor Pro Tempore, respectively, for the term beginning April 24, 2018 and ending April 23, 2019.

Refreshments will be served in the City Hall reception area immediately following the City Council meeting

ACTION ITEMS

Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item.

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ADJOURNMENT

The City Council will adjourn to a Regular Meeting at this same place on Tuesday, May 8, 2018



CITY OF SIERRA MADRE
CITY COUNCIL REGULAR MEETING MINUTES

SIERRA MADRE CITY COUNCIL,
SUCCESSOR AGENCY, AND
PUBLIC FINANCE AUTHORITY

Tuesday, March 27, 2018 - 6:30 pm

Sierra Madre City Hall Council Chambers
232 W. Sierra Madre Blvd., Sierra Madre, CA 91024

CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL

Mayor Rachelle Arizmendi called the meeting to order at 6:30 p.m. City Clerk Sue Spears called the roll.

Present: Mayor Rachelle Arizmendi, Mayor Pro Tem Denise Delmar, Council Members John Capoccia, Gene Goss, and John Harabedian

Absent: None

Also Present: Gabe Engeland, City Manager
Teresa Highsmith, City Attorney
Marcie Medina, Assistant City Manager
Laura Aguilar, Assistant City Clerk
James Carlson, Management Analyst
Vincent Gonzalez, Planning and Community Preservation Director
Miguel Hernandez, Human Resources Manager
Joe Ortiz, Police Chief
Jill Schofield, Acting Library Services Manager
Rebecca Silva-Barrón, Community Services Manager
Sue Spears, City Clerk

PLEDGE OF ALLEGIANCE AND INVOCATION/INSPIRATION:

In leading the Pledge of Allegiance, Council Member John Capoccia asked the audience to think about the words because they have significant meaning. He reminded the audience that this is the last Council Meeting before the City's Municipal Election in April. Council Member Capoccia stated that the Municipal Election does matter because this is everyone's opportunity to have a say in his or her local government. In addition, he said that our democracy is threatened if we do not take our obligation seriously and vote. Council Member Capoccia expressed disappointment that the number of registered voters in Sierra Madre who actually vote is only around 30% - 40% at times and that he would like everyone in town to exercise that fundamental responsibility, go out, and vote.

APPROVAL OF AGENDA AS PRESENTED:

Council Member John Capoccia moved to approve the agenda as presented.

Council Member John Harabedian seconded the motion to approve the agenda.

Ayes: Mayor Rachelle Arizmendi, Mayor Pro Tem Denise Delmar, Council Members John Capoccia, Gene Goss, and John Harabedian
Noes: None

The motion to approve the agenda as presented was passed unanimously.

APPROVAL OF MINUTES:

Mayor Arizmendi moved on to the approval of the Minutes of the Regular Council Meeting of March 13, 2018.

Council Member Gene Goss moved to approve the Minutes of the Regular Council Meeting of March 13, 2018 as presented.

Mayor Pro Tem Denise Delmar seconded the motion to approve the Minutes.

Ayes: Mayor Rachelle Arizmendi, Mayor Pro Tem Denise Delmar, Council Members John Capoccia, Gene Goss, and John Harabedian
Noes: None
Absent: None
Abstain: None

The motion to approve the Minutes of the Regular Council Meeting of March 13, 2018 as presented was passed unanimously.

MAYOR AND CITY COUNCIL REPORTS:

1. Mayor Pro Tem Denise Delmar thanked those who attended Saturday's (March 24, 2018) "State of the City" address at the Hart Park House, commended Mayor Arizmendi on doing a wonderful job in explaining the state of the city, and recognized the three students who performed.
2. Council Member Gene Goss added his voice of commendation for the Mayor, who did a beautiful job at the "State of the City" address. He said that he attended the Wistaria Festivities (Sunday, March 18, 2018); saw three of his colleagues there, and it was a great day. Council Member Goss expressed kudos to our Chamber of Commerce, all of the volunteers, and City staff for making it happen again this year.
3. Council Member John Harabedian added that the "State of the City" was really well done by the Mayor, the event was well attended, the tape should be posted soon, and that everyone would be well informed by watching it. He reported that the Clean Power Alliance (Community Energy Choice Coalition) is moving to launch for commercial, industrial, and residential ratepayers soon, but that it will be gradual and phased in. Council Member Harabedian stated that any rate change in Sierra Madre would probably not take place until 2019, but that he will keep everyone posted on the timeline. He announced that Metro will be holding a Telephone Town Hall Meeting on April 4 and April 5, 2018, from 6:30 p.m. – 7:30 p.m. regarding budget, the Next Gen Restructure Study, and bus services. Council Member Harabedian said that Metro wants to redefine and re-scope the manner in which bus services are delivered, in an effort to increase ridership. He announced that those interested in participating in the Metro Telephone Town Hall Meeting should call in at (888) 400-1932.
4. Council Member John Capoccia reported that several Council Members attended the *RT Rogers Brewery Company* Grand Opening (Saturday, March 24, 2018) on Montecito Street, that it is a cool

new business in town, and encouraged everyone to try it out by giving them their patronage. Council Member Capoccia said that he attended the Kiwanis & League of Women Voters Measure D Forum today to argue No on Measure D and no one from the Yes on Measure D group showed up. This was despite Mike Alexander, TEAPAC President, saying on his radio show that he would send someone to participate. Council Member Capoccia thanked the League of Women Voters for doing the best job possible under the circumstances.

5. Mayor Rachelle Arizmendi encouraged people to find out the facts and challenges facing the city and to view the "State of the City" tape. She commented that there was a great turn out at the Wistaria Festival and thanked the many volunteers and organizations that participated. In addition, Mayor Arizmendi reported that the Huck Finn Fishing Derby and Campout was last weekend and that she has seen pictures of big fish and families having great fun. Mayor Arizmendi announced that the Sierra Madre Kiwanis Club Chili Cook-off will be held on May 12, 2018, with applications to participate due on May 3, 2018. For more information, please contact the Sierra Madre Kiwanis Club.

PUBLIC COMMENT ON NON-AGENDA ITEMS:

Mayor Arizmendi opened for Public Comment on items not on the agenda.

- Michael Paris, 465 E. Laurel Ave., said the following: (1) he is pleased and happy to say that this has been the wisest and finest City Council and City Staff in the 22 years that he has lived in Sierra Madre, (2) he is just so thrilled about the balance, common sense, and wise decisions that have been made by this Council, (3) thanked Council Member Capoccia for bringing up how important it is to participate in the American system, (4) he hopes that we have the largest voter turnout for this election, (5) this election is about what kind of environment and what kind of city we want, (6) there have been hard fought battles in the past to keep our small town village environment and that it is important to consider why you moved here, (7) Measure D needs to go down in flames, is unacceptable, and there is no point in favor of Measure D. (8) UUT funds are important to protect our city, (9) announced that he is proudly posting signs for Arizmendi, Delmar, and Goss on his front yard, and (10) that he hopes that the voters of Sierra Madre keep this group intact because of their great wisdom and leadership.
- Dana Pelson, 144 S. Hermosa Ave., said the following: (1) she has lived in Sierra Madre for most of her life and at her current address for 16 years, (2) is the Neighborhood Block Captain for Bonita & South Hermosa, (3) has spoken in the past to previous City Councils, but not this current City Council, (4) wanted to express her concern about the excessive vehicle speed on Northbound & Southbound Hermosa Ave., regardless of the day of the week or time of day, as well as people rolling through stop signs, (5) this is particularly important because of the many children, the church on the corner, and the park's proximity, (6) that friendly reminder signs have not worked and that previous studies have not been implemented, (7) this safety issue continues to be a problem, and (8) that she wanted to bring this matter to the Council's attention.
- Barry Gold, 441 Ramona Ave., said the following: (1) the Sierra Madre Kiwanis 2018 Dance the Night Away and Chili Cook-off will be held on May 12, 2018, from 6:00 p.m. – 10:00 p.m., at the Recreation Center, (2) plans are taking place to make this event very special, (3) there will be lots of food/chili, DJ, and line dancing, (4) this year's Chili Cook-off should be the best ever, (5) proceeds will be used to support the Sierra Madre Middle School Creative Arts Program, and (6) that tickets go on sale next week at *Savor the Flavor*, where people can also obtain applications to participate.

Mayor Arizmendi asked if anyone else would like to come forward on items not on the agenda. Seeing no one come forward, Mayor Arizmendi closed Public Comment.

PRESENTATION – PROCLAMATION IN SUPPORT ARMENIAN GENOCIDE REMEMBRANCE DAY:

Council Member Harabedian thanked Mayor Arizmendi for making this proclamation and recognized Laura Aguilar, Assistant City Clerk, who helps in putting this proclamation together every year. He stated that the City Council has presented this proclamation for the last 5 or 6 years, usually in April, but that the Council is doing it earlier this year. Council Member Harabedian reported that Armenian Genocide Remembrance Day is April 24. He said that, in making this proclamation, it is not a joyous event, but that it is a reminder that those who have suffered injustice of any kind deserve justice, that those in a position of power should not take those positions lightly, and that those in a position of power should take steps to recognize past injustices, such as the Armenian Genocide. In addition, Council Member Harabedian stated that the United States has not recognized the Armenian Genocide, although California, Sierra Madre, and other cities have. He thanked the members of the Armenian National Committee of America (ANCA) here today to accept this proclamation and said that it was the City Council's honor and privilege to do it this year and every year.

Mayor Arizmendi presented a Proclamation in Support and Recognition of Armenian Genocide Remembrance Day to Boghos Patatian, Board Member, Armenian National Committee of America (ANCA), Pasadena Chapter. Mr. Patatian expressed appreciation for this proclamation and said that it means a lot to the Armenian community and organizations. He stated that this is a somber occasion, yet the Armenian Community celebrates it because the Turks failed and that Armenians are here, growing/thriving, and are respectful members of the community who give back. Mr. Patatian stated that it is a courageous thing that the Council is doing by standing on the side of justice. He invited the Council members to attend the commemoration ceremony in Pasadena on April 21, 2018, at 5:00 p.m., at the Armenian Genocide Monument.

Mayor Pro Tem Delmar announced that the Sierra Madre Firefighters will be hosting the Easter Egg Hunt in Memorial Park this Saturday beginning at 10:00 a.m.

1. AGENDA ACTION ITEM: CONSENT CALENDAR:

City Manager Engeland gave the following reports under the Consent Calendar:

- a) ADOPTION OF RESOLUTION 18-12 OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE APPROVING CERTAIN DEMANDS - Recommendation that the City Council approve Resolution 18-12 for approval of payment of City warrants in the aggregate amount of \$517,663.59; Library warrants in the aggregate amount of \$12,461.72, and payroll transfer in the aggregate amount of \$329,040.11 for fiscal year ending June 2018.
- b) CONSIDERATION OF CONSULTANT SERVICES AGREEMENT – DAPEER, ROSENBLIT, LITVAK, LLP - Recommendation that the City Council enter into an agreement with Dapeer, Rosenblit, Litvak, LLP for code-enforcement legal services and authorize the City Manager to execute an agreement in a form acceptable to the City Attorney.
- c) SECOND READING OF ORDINANCE No. 1396 AMENDING TITLE 17, CHAPTER 17.56 OF THE SIERRA MADRE MUNICIPAL CODE: NON-CONFORMING USES ORDINANCE, AND CHAPTER 17.82 OF THE SIERRA MADRE MUNICIPAL CODE: HISTORIC PRESERVATION ORDINANCE - Recommendation that the City Council introduce and approve, for second reading, by title only, and waive further reading of Ordinance No. 1396, amending Title 17, Chapter 17.56 of the Sierra Madre Municipal Code: Non-Conforming Uses Ordinance, and Chapter 17.82 of the Sierra Madre Municipal Code: Historic Preservation Ordinance and direct the City Attorney to prepare a summary

of Ordinance No. 1396.

Mayor Arizmendi asked if any Member of the Council had questions on items on the Consent Calendar.

In response to Council Member Capoccia's questions regarding item 1b, Planning Director Gonzalez said that Dapeer, Rosenblit, and Litvak, LLP has represented the City for about 10 years, these are Evergreen contracts that the City wanted to update, the last contract was executed in 2009, and that he was not sure if the rates outlined in the contract are increases from before, but could do research and provide that information to the Council at a later date.

Because of Council Members' questions regarding whether the contract reflected rates were an increase, item 1b was removed from this Consent Calendar and will be included on a future Consent Calendar to be considered at a Regular Meeting on either April 24, 2018, or May 8, 2018.

Mayor Arizmendi opened the meeting for Public Comment. Seeing no one, Mayor Arizmendi closed Public Comment and brought the matter back to the Council for discussion. No additional discussion occurred.

Council Member John Harabedian made a motion to approve Consent Items 1a and 1c as presented.

Mayor Pro Tem Denise Delmar seconded the motion for approval.

Ayes: Mayor Rachelle Arizmendi, Mayor Pro Tem Denise Delmar, Council Members John Capoccia, Gene Goss, and John Harabedian
Noes: None
Absent: None
Abstain: None

The motion to approve Consent Calendar items 1a and 1c as presented was approved unanimously.

AGENDA DISCUSSION ITEMS:

2. SIERRA MADRE PUBLIC LIBRARY: REVIEW OF 2017 LIBRARY SERVICES.

Jill Schofield, Acting Library Services Manager, gave a report on Sierra Madre Public Library – Review of Library Services 2017, which included a PowerPoint presentation.

Mayor Arizmendi commented that it was sad that Ms. Schofield is leaving in a few months and asked if any Member of the Council had questions on the report.

In response to concerns raised by Council Member Goss, Library Services Manager Schofield stated that the weeding of the books in the Library is driven primarily by space and not knowing exactly what is going to happen in the Library in the future, i.e. changes in space/use, need for lower bookshelves, etc. She said that changes to the Library in the future may even create a need for more book weeding, not less. In addition, Ms. Schofield reported that the weeded books are not thrown away; they are either sold or given away.

Council Member Capoccia complemented Ms. Schofield on her presentation and expressed his appreciation that it began with the mission of a public library. In addition, he said that, looking at the operations of the Sierra Madre Library and its programs, it is so consistent with the mission of libraries. Additionally, Council Member Capoccia stated that the Library is doing exactly what it should, in accordance with the State Education Code and the fulfillment of that mission.

Council Member Harabedian echoed the complements for Ms. Schofield and stated that the Library is much more than its footprint. He said that he or his wife are at the Library weekly with their son for Wednesday Storytime for children and that he is always impressed with the staff and just how well the Library is run, including how tidy it is. Council Member Harabedian expressed that it seems that the General Book Section is underutilized, but that the Children's Room is well used.

In response to a question by Mayor Pro Tem Delmar, Ms. Schofield said that the Sierra Madre Library has a large on-line customer base, as the Sierra Madre Library is part of the California Digital Consortium with about 20 other libraries. She stated that the Sierra Madre Library and the other participating libraries all purchase books for on-line use, so there is a bigger pool of books to offer the public. Ms. Schofield reported that it is called "OverDrive," it is becoming more and more popular, and that there is a new App called "Libby." Mayor Pro Tem Delmar reported that she uses the App and is always amazed at the great selection of books that are available.

Council Member Capoccia commented on the great choice of books for the "One Book One City" selections. He reported that last year he read "Rise of the Rocket Girls" and this year's book selection, "In God We Trust: All Others Pay Cash" by Jean Shepherd. Council Member Cappocia said that he found this year's book to be hilarious, the style of writing to be off the charts, and that he highly recommends it.

Mayor Arizmendi said that she is thankful that the late fees have been eliminated, by a decision of the Council. Mayor Arizmendi thanked Ms. Schofield for her presentation and requested that she extend a thank you from the City Council to the Library staff and many volunteers, including the Library Trustees and Friends of the Library.

City Manager Engeland recognized Ms. Schofield for the fantastic job she has been doing since accepting the responsibility last July during this period of change and adjustment, while still providing outstanding customer service.

Mayor Arizmendi opened this item for Public Comment.

- Michael Paris, 465 E. Laurel Ave., said the following: (1) it is an honor to live in a small town with such a great library, (2) his son has been using the Library since he was very young and continues to use the Library every day, even though he is now a senior at LaSalle High School, (3) expressed appreciation for the grace period on Library book late fees, (4) the residents of Sierra Madre should look at the Sierra Madre Library as one of the few great examples of Mid Century architecture in town and that it is worth preserving and maintaining and (5) that he and his family love the Library, its current location, everything about it, and the staff.
- Pat Alcorn, Grandview Ave., said the following: (1) when she was President of the Friends of the Library, she had the pleasure of attending the monthly Sierra Madre Library Trustees' Meetings for a couple of years, (2) was always amazed at the number of people using the Library, i.e. the door/patron count, (3) she is blown away that the number of people who used the Library last year is 84,255, and (4) in our tiny town that is amazing.

Mayor Arizmendi asked if anyone else would like to come forward to speak on this item. Seeing no one, Mayor Arizmendi closed Public Comment and brought the matter back to the Council for discussion. No additional discussion occurred.

The report was for informational purposes only. No action was taken.

3. BUDGET AND EXPENDITURE REVIEW FOR FISCAL YEAR 2007-2008 THROUGH FISCAL YEAR 2017-2018.

City Manager Engeland gave a report on the Budget and Expenditure Review for Fiscal Year 2007-2008 through Fiscal Year 2017-2018, which included a PowerPoint presentation. The last statement in the PowerPoint was "Sierra Madre is good at government."

Mayor Arizmendi asked if any Member of the Council had questions on the Budget and Expenditure Review for Fiscal Year 2007-2008 through Fiscal Year 2017-2018.

In response to questions/comments by Council Member Goss, City Manager Engeland said that Sierra Madre is not as diversified in its revenue sources as other cities in that (1) the Sierra Madre Sales Tax revenue is 2.7% of its total revenue, while the average percentage for California cities is 20% and (2) Sierra Madre relies more on property tax and UUT for its revenue than neighboring cities. In addition, City Manager Engeland stated that, even with Sierra Madre's reliance on property tax revenue, the Council has not passed a special parcel tax, unlike other cities that have passed a special parcel tax even though those cities have greater sales tax revenues.

Council Member Capoccia said that this points to the importance of shopping locally in Sierra Madre.

Mayor Pro Tem Delmar commented that City Manager Engeland's presentation goes against the argument that the City is wasting money and just spending it. Furthermore, she stated that, when you look at the numbers, the City Council and City Staff, including the City Manager, have done an excellent job of running a very efficient government.

In looking at the property tax revenue, Council Member Harabedian asked about the origin/legal mandate of LA County receiving 25% and Sierra Madre receiving 22% and the steps the City needs to take to change that. City Manager Engeland explained that LA County's property tax portion includes any parcel taxes levied, which is similar to the property taxes for public schools that also includes any parcel taxes levied. If the percentage of dollars for those agencies goes up, the percentage of dollars for Sierra Madre is reduced, which Sierra Madre does not control. Currently 78% of the property taxes paid in Sierra Madre leaves the City, which another agency or government entity controls. City Attorney Highsmith explained that CA State Law/statute dictates that 25% of the property taxes go to the County, plus there are also special districts, local taxing districts, and the State takes a percentage to pay for the school system. She further stated that some cities get more than the 22% rate that Sierra Madre gets and that this is determined by a number of factors, such as when the city was incorporated, what the base tax year was, how many taxing entities fall within its jurisdiction, etc.

Council Member Capoccia lamented that, with the advent of on-line shopping, Sierra Madre does not get its fair share of on-line sales by Sierra Madre residents, it all goes to the State.

In response to a question from Mayor Pro Tem Delmar, City Manager Engeland said that any local parcel tax passed by the voters would be a direct tax and remain in the City, i.e. the funds raised from any parcel tax passed in Sierra Madre would stay in Sierra Madre.

Mayor Arizmendi said that the information was very helpful and that it is important and thanked City Manager Engeland for putting the presentation together. In response to questions by Mayor Arizmendi, City Manager Engeland said that the PowerPoint Presentation will be posted on the City's website, social media, and traditional outlets as well.

Mayor Arizmendi opened this item for Public Comment.

- Dee Alcorn, Grandview Ave., said the following: (1) he is impressed with the City reports and it speaks to how well the city operates and is managed, (2) the Council and City staff should be congratulated on doing such a great job, (3) is aware that some steps have been taken to address the infrastructure maintenance issues, (4) is concerned that the retirement system, CalPERS, expenses will only get worse, and (5) that this issue should be addressed and is suggesting that solutions be explored.

In response, Mayor Arizmendi said that there has been an investment in the infrastructure system three times over the last year, for a total of \$990,000, which was due to the refinancing of the Water Bond and resulting savings, and the Water Plan is in place. In addition, Mayor Arizmendi reported that there have been ongoing discussions on ways to address the City's pension obligation and that this topic will be discussed at a future Council Meeting.

Mayor Arizmendi asked if anyone else would like to come forward to speak on this item. Seeing no one, Mayor Arizmendi closed Public Comment and brought the matter back to the Council for discussion. No additional discussion occurred.

The report was for informational purposes only. No action was taken.

NEW ITEMS PLACED FOR FUTURE AGENDA:

Mayor Arizmendi asked the members of the City Council if there are any new items for future meeting agendas.

Mayor Pro Tem Delmar requested that the Hermosa Avenue traffic/safety issues and ways to reduce speeding around town in general be placed on a future Council Meeting agenda.

ADJOURNMENT:

Mayor Arizmendi asked for a motion to adjourn.

Mayor Pro Tem Denise Delmar made a motion to adjourn the meeting.

The motion to adjourn was seconded by Council Member Gene Goss.

Ayes: Mayor Rachelle Arizmendi, Mayor Pro Tem Denise Delmar, Council Members John Capoccia, Gene Goss, and John Harabedian

Noes: None

Absent: None

Abstain: None

The motion to adjourn was passed unanimously.

THE SIERRA MADRE CITY COUNCIL MEETING WAS ADJOURNED at 8:01 p.m. to a Regular Meeting to be held on Tuesday, April 24, 2018, in the Sierra Madre City Hall Council Chambers.

Rachelle Arizmendi, Mayor

Minutes taken and prepared by:

Sue Spears, City Clerk



City of Sierra Madre Agenda Report

Rachelle Arizmendi, Mayor
Denise Delmar, Mayor Pro Tem
John Capoccia, Council Member
Gene Goss, Council Member
John Harabedian, Council Member

Sue Spears, City Clerk
Michael Amerio City Treasurer

TO: Honorable Mayor Arizmendi and Members of the City Council

FROM: Vincent Gonzalez, Planning & Community Preservation Director 

REVIEWED BY: Gabriel L. Engeland, City Manager 

DATE: April 24, 2018

SUBJECT: **CONSULTANT SERVICES AGREEMENT – DAPEER, ROSENBLIT & LITVAK, LLP**

SUMMARY

The purpose of this report is to update the Consultant Services Agreement with Dapeer, Rosenblit & Litvak, LLP, to provide code enforcement legal services as code enforcement attorneys and prosecutors as well as for other legal services that may be necessary as identified in the scope of services.

STAFF RECOMMENDATION

Staff recommends that the City Council enter into a Consultant Services Agreement with Dapeer, Rosenblit & Litvak, LLP to provide code enforcement legal services and authorize the City Manager to execute such Agreement in a form acceptable to the City Attorney. This Agreement shall remain in full force and effect until terminated in accordance with the provisions therein.

ALTERNATIVES

1. Enter into a Consultant Services Agreement with Dapeer, Rosenblit & Litvak, LLP to provide code enforcement legal services and authorize the City Manager to execute the Agreement in a form acceptable to the City Attorney.
2. Prepare a request for proposal to solicit bids from other legal firms providing enforcement legal services.

FINANCIAL REVIEW

The City is responsible for the full compensation for Consultant's services provided under this contract. The City shall pay Consultant based on the hourly rate schedule included therein as Exhibit B in the Contract Services Agreement.

CEQA

Environmental Review is not applicable to contracts for professional services.

BACKGROUND

At the meeting on March 27, 2018, the City Council received a consent item agenda report to enter into a "Consultant Services Agreement" (Agreement) with Dapeer, Rosenblit & Litvak, LLP (Consultant). The Consultant has been under contract to provided code enforcement legal services to the City for the past 23 years and continues to represent the City in matters regarding ongoing litigation. The City desires to retain the services of the Consultant by virtue of its experience, expertise and institutional knowledge of the City provided by its principals and employees.

Council Members Capoccia and Harabedian requested clarification regarding Attachment B – Fee Schedule, to determine if the proposed fees represent an increase from the prior 2009 Supplement to the 1995 Agreement. In response to this question, staff is providing the following table that highlights the services provided and a comparison of hourly rates based on the 2009 Supplement to the Agreement and the fees proposed in the 2018 Fee Schedule. It is important to note that the current Consultant billing rate is based on the 2009 First Supplement to the Agreement.

Fee Schedule Comparison

<u>Service</u>	<u>2009 Rate/Hr.</u>	<u>2018 Rate/Hr.</u>
<u>Criminal Code Enforcement</u>	<u>\$160</u>	<u>\$190</u>
<u>Administrative matters and appeals</u>	<u>\$185</u>	<u>\$235</u>
<u>Civil enforcement and litigation</u>	<u>\$185</u>	<u>\$235</u>
<u>Special Services</u>	<u>\$185</u>	<u>\$235</u>
<u>Para Professional Services</u>	<u>No set rate</u>	<u>\$145</u>

Request for Proposal

As stated in Alternative 2 above, City Council can direct staff to prepare request for proposals to solicit bids from other legal firms providing enforcement legal services; however, staff recommends that this alternative should only be considered at the conclusion of current ongoing litigation.

PUBLIC NOTICE PROCESS

This item has been noticed through the regular agenda notification process. Notice of the hearing was published consistent with the requirements of Government Code Section 65090 and 65091 including publication of a notice of public hearing in the local adjudicated newspaper. Notice of the hearing was also published on the City's website at www.cityofsierramadre.com. Copies of this report are available at the City Hall public counter, on the City of Sierra Madre website, and the Sierra Madre Public Library.

Attachments:

Attachment A – Consultant Services Agreement

Exhibit A – Scope of Services

Exhibit B – Fee Schedule

Attachment B – 2009 Supplement to 1995 Agreement

Attachment C – 1995 Agreement

CONSULTANT SERVICES AGREEMENT (City of Sierra Madre / Dapeer, Rosenblit Litvak LLP)

1. IDENTIFICATION

This Consultant Services Agreement (“Agreement”) is entered into by and between the City of Sierra Madre, a California municipal corporation (“City”) and Dapeer, Rosenblit Litvak LLP, a Limited Liability Partnership (“Consultant”).

2. RECITALS

A. City desires to utilize the services of Consultant as an independent contractor to provide contract code enforcement legal services as code enforcement attorneys and prosecutors as well as for other legal services as provided herein.

B. Consultant represents that it is fully qualified to perform such services by virtue of its experience and the training, education and expertise of its principals and employees.

C. City desires to retain Consultant and Consultant desires to serve City to perform these services in accordance with the terms and conditions of this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions herein contained, City and Consultant agree as follows:

3. CONSULTANT’S SERVICES

A. Scope of Services. Consultant shall perform the services described in the Scope of Services, attached as **Exhibit A**. City may request, in writing, changes in the scope of services to be performed. Any changes mutually agreed upon by the parties, and any increase or decrease in compensation, shall be incorporated by written amendments to this Agreement.

B. Party Representatives. For the purposes of this Agreement, the City Representative shall be the City Manager, or such other person designated in writing by the City Manager (the “City Representative”). For the purposes of this Agreement, the Consultant Representative shall be William Litvak, Partner (the “Consultant Representative”). The Consultant Representative shall directly manage Consultant’s services under this Agreement. Consultant shall not change the Consultant Representative without City’s prior written consent.

C. Time for Performance. Consultant shall commence the services on the Effective Date and shall perform all services by the deadline established by the City Representative or, if no deadline is established, with reasonable diligence.

D. Standard of Performance. Consultant shall perform all services under this Agreement in accordance with the standard of care generally exercised by like professionals under similar circumstances and in a manner reasonably satisfactory to City.

E. Personnel. Consultant has, or will secure at its own expense, all personnel required to perform the services required under this Agreement. All of the services required under this Agreement shall be performed by Consultant or under its supervision, and all personnel engaged in the work shall be qualified to perform such services.

F. Compliance with Laws. Consultant shall comply with all applicable federal, state and local laws, ordinances, codes, regulations and requirements applicable to this Agreement.

G. Permits and Licenses. Consultant shall obtain and maintain during the Agreement term all necessary licenses, permits and certificates required by law for the provision of services under this Agreement, including a business license.

4. **TERM OF AGREEMENT**

This Agreement shall be effective as of April __, 2018 and shall be and remain in full force and effect until terminated in accordance with the provisions of Section 15 hereof.

5. **COMPENSATION**

A. Compensation. As full compensation for Consultant's services provided under this Agreement, City shall pay Consultant based on the hourly rates set forth in the Approved Fee Schedule, attached hereto as **Exhibit B**.

B. Expenses. The amount set forth in paragraph A shall include reimbursement for all actual and necessary expenditures reasonably incurred in the performance of this Agreement.

C. Additional Services. City shall not allow any claims for additional services performed by Consultant, unless the City Council and the Consultant Representative authorize the additional services in writing prior to Consultant's performance of the additional services or incurrence of additional expenses. Any additional services or expenses authorized by the City Council shall be compensated at the rates set forth in **Exhibit B**, unless otherwise agreed to by the parties. City shall make payment for additional services and expenses in accordance with Section 4 of this Agreement.

6. **METHOD OF PAYMENT**

B. Invoices. Consultant shall submit to City an invoice, on a monthly basis or less frequently, for the services performed pursuant to this Agreement. Each invoice shall

itemize the services rendered during the billing period, hourly rates charged, if applicable, and the amount due. City shall review each invoice and notify Consultant in writing within ten (10) business days of receipt of any disputed invoice amounts.

C. Payment. City shall pay all undisputed invoice amounts within thirty (30) calendar days after receipt up to the maximum compensation set forth in Section 3 of this Agreement. City shall not withhold federal payroll, state payroll or other taxes, or other similar deductions, from payments made to Consultant.

D. Audit of Records. Consultant shall make all records, invoices, time cards, cost control sheets and other records maintained by Consultant in connection with this agreement available during Consultant's regular working hours to City for review and audit by City.

7. OWNERSHIP OF DOCUMENTS/MAINTENANCE OF RECORDS

All reports, documents or other written material ("Documents") developed by Consultant in the performance of this Agreement shall be and remain City's property without restriction or limitation upon its use or dissemination by City. Consultant may take and retain copies of the Documents as desired, but the Documents shall not be the subject of a copyright application by Consultant.

8. INDEPENDENT CONTRACTOR

Consultant is, and shall at all times remain as to City, a wholly independent contractor. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not, at any time, or in any manner, represent that it or any of its officers, agents or employees are in any manner employees of City.

9. CONFIDENTIALITY

All data, documents, discussion, or other information (collectively "data") developed or received by Consultant or provided for performance of this Agreement are deemed confidential. Consultant shall keep all data confidential and shall not disclose any data to any person or entity without City's prior written consent. City shall grant such consent if disclosure is legally required. Consultant shall return all data to City upon the expiration or termination of this Agreement. Consultant's covenant under this Section 7 shall survive the expiration or termination of this Agreement.

10. CONFLICTS OF INTEREST

Consultant and its officers, employees, associates and subcontractors, if any, shall comply with all conflict of interest statutes of the State of California applicable to Consultant's services under this Agreement, including the Political Reform Act (Gov. Code § 81000, *et seq.*) and Government Code Section 1090. During the term of this

Agreement, Consultant may perform similar services for other clients, but Consultant and its officers, employees, associates and subcontractors shall not, without the City Representative's prior written approval, perform work for another person or entity for whom Consultant is not currently performing work that would require Consultant or one of its officers, employees, associates or subcontractors to abstain from a decision under this Agreement pursuant to a conflict of interest statute. Consultant shall incorporate a clause substantially similar to this Section 8 into any subcontract that Consultant executes in connection with the performance of this Agreement.

11. INDEMNIFICATION

A. Indemnities for Third Party Claims.

1) To the fullest extent permitted by law, Consultant shall, at its sole cost and expense, defend, hold harmless and indemnify City and its elected officials, officers, attorneys, agents, employees, designated volunteers, successors, assigns and those City agents serving as independent contractors in the role of City officials (collectively "Indemnitees"), from and against any and all damages, costs, expenses, liabilities, claims, demands, causes of action, proceedings, expenses, judgments, penalties, liens, and losses of any nature whatsoever, including fees of accountants, attorneys, or other professionals and all costs associated therewith and the payment of all consequential damages (collectively "Liabilities"), in law or equity, whether actual, alleged or threatened, which arise out of, are claimed to arise out of, pertain to, or relate to the acts or omissions of Consultant, its officers, agents, servants, employees, subcontractors, materialmen, contractors or their officers, agents, servants or employees (or any entity or individual that Consultant shall bear the legal liability thereof) in the performance of this Agreement, including the Indemnitees' active or passive negligence, except for Liabilities arising from the sole negligence or willful misconduct of the Indemnitees, as determined by final arbitration or court decision or by the agreement of the parties. Consultant shall defend the Indemnitees in any action or actions filed in connection with any Liability with counsel of the Indemnitees' choice, and shall pay all costs and expenses, including all attorneys' fees and experts' costs actually incurred in connection with such defense. Consultant shall reimburse the Indemnitees for any and all legal expenses and costs incurred by Indemnitees in connection therewith.

2) Consultant shall pay all required taxes on amounts paid to Consultant under this Agreement, and indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. Consultant shall fully comply with the workers' compensation law regarding Consultant and Consultant's employees. Consultant shall indemnify and hold City harmless from any failure of Consultant to comply with applicable workers' compensation laws. City may offset against the amount of any fees due to Consultant under this Agreement any amount due to City from Consultant as a result of Consultant's failure to promptly pay to City any reimbursement or indemnification arising under this Subparagraph A. 2).

3) Consultant shall obtain executed indemnity agreements with provisions identical to those in this Section 9 from each and every subcontractor or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. If Consultant fails to obtain such indemnity obligations, Consultant shall be fully responsible and indemnify, hold harmless and defend the Indemnitees from and against any and all Liabilities in law or equity, whether actual, alleged or threatened, which arise out of, are claimed to arise out of, pertain to, or relate to the acts or omissions of Consultant's subcontractor, its officers, agents, servants, employees, subcontractors, materialmen, contractors or their officers, agents, servants or employees (or any entity or individual that Consultant's subcontractor shall bear the legal liability thereof) in the performance of this Agreement, including the Indemnitees' active or passive negligence, except for Liabilities arising from the sole negligence or willful misconduct of the Indemnitees, as determined by final arbitration or court decision or by the agreement of the parties.

4) In the event that any claim is based upon the sole negligence or wrongful conduct of the City or its representatives, Consultants shall not be obligated to indemnify or defend the City. In the event that Consultant is made a defendant solely based upon its status as a representative of the City, Consultant may request reimbursement of its legal fees and expenses, which shall not be unreasonably withheld. In the event of any dispute between Consultant and City, as to whether liability arises from the sole negligence of the City or its officers, employees, or agents, Consultant will be obligated to pay for City's defense until such time as a final judgment has been entered adjudicating the City as solely negligent. Consultant will not be entitled in the absence of such a determination to any reimbursement of defense costs including but not limited to attorney's fees, expert fees and costs of litigation.

B. Workers' Compensation Acts not Limiting. Consultant's indemnifications and obligations under this Section 9, or any other provision of this Agreement, shall not be limited by the provisions of any workers' compensation act or similar act. Consultant expressly waives its statutory immunity under such statutes or laws as to City, its officers, agents, employees and volunteers.

C. Insurance Requirements not Limiting. City does not, and shall not, waive any rights that it may possess against Consultant because of the acceptance by City, or the deposit with City, of any insurance policy or certificate required pursuant to this Agreement. The indemnities in this Section 9 shall apply regardless of whether or not any insurance policies are determined to be applicable to the Liability, tax, assessment, penalty or interest asserted against City.

D. Survival of Terms. Consultant's indemnifications and obligations under this Section 9 shall survive the expiration or termination of this Agreement.

12. INSURANCE

A. Minimum Scope and Limits of Insurance. Consultant shall procure and at all times during the term of this Agreement carry, maintain, and keep in full force and effect, insurance as follows:

1) Commercial General Liability Insurance with a minimum limit of One Million Dollars (\$1,000,000) per occurrence for bodily injury, personal injury and property damage and a general aggregate limit of Two Million Dollars (\$2,000,000) per project or location. If Consultant is a limited liability company, the commercial general liability coverage shall be amended so that Consultant and its managers, affiliates, employees, agents and other persons necessary or incidental to its operation are insureds.

2) Automobile Liability Insurance for any owned, non-owned or hired vehicle used in connection with the performance of this Agreement with a combined single limit of One Million Dollars (\$1,000,000) per accident for bodily injury and property damage. If Consultant does not use any owned, non-owned or hired vehicles in the performance of services under this Agreement, Consultant shall obtain a non-owned auto endorsement to the Commercial General Liability policy required under Subparagraph A. 1) of this Section 10.

3) Workers' Compensation Insurance as required by the State of California and Employer's Liability Insurance with a minimum limit of One Million Dollars (\$1,000,000) per accident for bodily injury or disease. If Consultant has no employees while performing services under this Agreement, workers' compensation policy is not required, but Consultant shall execute a declaration that it has not employees.

B. Acceptability of Insurers. The insurance policies required under this Section 10 shall be issued by an insurer admitted to write insurance in the State of California with a rating of A: VII or better in the latest edition of the A.M. Best Insurance Rating Guide. Self-insurance shall not be considered to comply with the insurance requirements under this Section 10.

C. Additional Insured. The commercial general and automobile liability policies shall contain an endorsement naming the City, its officers, employees, agents and volunteers as additional insureds.

D. Primary and Non-Contributing. The insurance policies required under this Section 10 shall apply on a primary non-contributing basis in relation to any other insurance or self-insurance available to City. Any insurance or self-insurance maintained by City, its officers, employees, agents or volunteers, shall be in excess of Consultant's insurance and shall not contribute with it.

E. Consultant's Waiver of Subrogation. The insurance policies required under this Section 10 shall not prohibit Consultant and Consultant's employees, agents or subcontractors from waiving the right of subrogation prior to a loss. Consultant hereby waives all rights of subrogation against City.

F. Deductibles and Self-Insured Retentions. Any deductibles or self-insured retentions must be approved by City. At City's option, Consultant shall either reduce or eliminate the deductibles or self-insured retentions with respect to City, or Consultant shall procure a bond guaranteeing payment of losses and expenses.

G. Cancellations or Modifications to Coverage. Consultant shall not cancel, reduce or otherwise modify the insurance policies required by this Section 10 during the term of this Agreement. The commercial general and automobile liability policies required under this Agreement shall be endorsed to state that should the issuing insurer cancel the policy before the expiration date, the issuing insurer will endeavor to mail thirty (30) days' prior written notice to City. If any insurance policy required under this Section 10 is canceled or reduced in coverage or limits, Consultant shall, within two (2) business days of notice from the insurer, phone, fax or notify City via certified mail, return receipt requested, of the cancellation of or changes to the policy.

H. City Remedy for Noncompliance. If Consultant does not maintain the policies of insurance required under this Section 10 in full force and effect during the term of this Agreement, or in the event any of Consultant's policies do not comply with the requirements under this Section 10, City may either immediately terminate this Agreement or, if insurance is available at a reasonable cost, City may, but has no duty to, take out the necessary insurance and pay, at Consultant's expense, the premium thereon. Consultant shall promptly reimburse City for any premium paid by City or City may withhold amounts sufficient to pay the premiums from payments due to Consultant.

I. Evidence of Insurance. Prior to the performance of services under this Agreement, Consultant shall furnish City's Risk Manager with a certificate or certificates of insurance and all original endorsements evidencing and effecting the coverages required under this Section 10. The endorsements are subject to City's approval. Consultant may provide complete, certified copies of all required insurance policies to City. Consultant shall maintain current endorsements on file with City's Risk Manager. Consultant shall provide proof to City's Risk Manager that insurance policies expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Consultant shall furnish such proof at least two (2) weeks prior to the expiration of the coverages.

J. Indemnity Requirements not Limiting. Procurement of insurance by Consultant shall not be construed as a limitation of Consultant's liability or as full performance of Consultant's duty to indemnify City under Section 9 of this Agreement.

K. Subcontractor Insurance Requirements. Consultant shall require each of its subcontractors that perform services under this Agreement to maintain insurance coverage that meets all of the requirements of this Section 10.

13. MUTUAL COOPERATION

A. City's Cooperation. City shall provide Consultant with all pertinent data, documents and other requested information as is reasonably available for Consultant's proper performance of the services required under this Agreement.

B. Consultant's Cooperation. In the event any claim or action is brought against the City relating to Consultant's performance or services rendered under this Agreement, Consultant shall render any reasonable assistance that City requires.

14. RECORDS AND INSPECTIONS

Consultant shall maintain full and accurate records with respect to all matters covered under this Agreement for a period of three (3) years after the conclusion of services. Consultant shall, without charge, provide City with access to the records during normal business hours. Consultant may, three years after the conclusion of any matter, destroy the original of such records and Documents and in lieu of physical retention maintain an electronic version. Consultant shall give City sixty (60) days' notice of its intention to destroy any records or Documents and permit City to take possession of them.

15. TERMINATION OF AGREEMENT

A. Right to Terminate. City may terminate this Agreement at any time, at will, for any reason or no reason, after giving written notice to Consultant at least ten (10) calendar days before the termination is to be effective. Consultant may terminate this Agreement at any time, at will, for any reason or no reason, after giving written notice to City at least sixty (60) calendar days before the termination is to be effective.

B. Obligations upon Termination. Consultant shall cease all work under this Agreement on or before the effective date of termination specified in the notice of termination. In the event of City's termination of this Agreement due to no fault or failure of performance by Consultant, City shall pay Consultant the contracted rate through the effective date of termination. In no event shall Consultant be entitled to receive more than the amount that would be paid to Consultant for the full performance of the services required by this Agreement.

16. FORCE MAJEURE

Consultant shall not be liable for any failure to perform its obligations under this Agreement if Consultant presents acceptable evidence, in City's sole judgment, that such failure was due to strikes, lockouts, labor disputes, embargoes, acts of God, inability to obtain labor or materials or reasonable substitutes for labor or materials, governmental restrictions, governmental regulations, governmental controls, judicial orders, enemy or hostile governmental action, civil commotion, fire or other casualty, or other causes beyond Consultant's reasonable control and not due to any act by Consultant.

17. NOTICES

Any notice, consent, request, demand, bill, invoice, report or other communication required or permitted under this Agreement shall be in writing and conclusively deemed effective: (a) on personal delivery, (b) on confirmed delivery by courier service during Consultant's and City's regular business hours, or (c) three business days after deposit in the United States mail, by first class mail, postage prepaid, and addressed to the party to be notified as set forth below:

If to City:
Attn: City Manager
City of Sierra Madre
232 W. Sierra Madre Blvd.
Sierra Madre, CA 91024

If to Consultant:
Dapeer Rosenblit Litvak LLP
Attn: William Litvak, Partner
11500 W. Olympic Blvd., Ste. 550
Los Angeles, CA 90064-1524

With a courtesy copy to:

Teresa L. Highsmith, City Attorney
Colantuono, Highsmith & Whatley, PC
790 E. Colorado Blvd. Suite 850
Pasadena, CA 91101

18. NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY

In the performance of this Agreement, Consultant shall not discriminate against any employee, subcontractor or applicant for employment because of race, color, religious creed, sex, gender, gender identity, gender expression, marital status, national origin, ancestry, age, physical disability, mental disability, medical condition, genetic information, sexual orientation or other basis prohibited by law. Consultant will take affirmative action to ensure that subcontractors and applicants are employed, and that employees are treated during employment, without regard to their race, color, religious creed, sex, gender, gender identity, gender expression, marital status, national origin, ancestry, age, physical disability, mental disability, medical condition, genetic information or sexual orientation.

19. PROHIBITION OF ASSIGNMENT AND DELEGATION

Consultant shall not assign any of its rights or delegate any of its duties under this Agreement, either in whole or in part, without City's prior written consent. City's consent to an assignment of rights under this Agreement shall not release Consultant from any of its obligations or alter any of its primary obligations to be performed under this Agreement. Any attempted assignment or delegation in violation of this Section 17 shall be void and of no effect and shall entitle City to terminate this Agreement. As used in this Section 17,

“assignment” and “delegation” means any sale, gift, pledge, hypothecation, encumbrance or other transfer of all or any portion of the rights, obligations, or liabilities in or arising from this Agreement to any person or entity, whether by operation of law or otherwise, and regardless of the legal form of the transaction in which the attempted transfer occurs.

20. NO THIRD PARTY BENEFICIARIES INTENDED

This Agreement is made solely for the benefit of the parties to this Agreement and their respective successors and assigns, and no other person or entity may have or acquire a right by virtue of this Agreement.

21. EXHIBITS

Exhibits A and B constitute a part of this Agreement and are incorporated into this Agreement by this reference. If any inconsistency exists or arises between a provision of this Agreement and a provision of any exhibit, the provisions of this Agreement shall control.

22. ENTIRE AGREEMENT AND MODIFICATION OF AGREEMENT

This Agreement and all exhibits referred to in this Agreement constitute the final, complete and exclusive statement of the terms of the agreement between the parties pertaining to the subject matter of this Agreement and supersede all other prior or contemporaneous oral or written understandings and agreements of the parties. No party has been induced to enter into this Agreement by, nor is any party relying on, any representation or warranty except those expressly set forth in this Agreement. **THIS AGREEMENT MAY BE MODIFIED ONLY BY A WRITING SIGNED BY BOTH PARTIES.**

23. HEADINGS

The headings in this Agreement are included solely for convenience of reference and shall not affect the interpretation of any provision of this Agreement or any of the rights or obligations of the parties to this Agreement.

24. WORD USAGE

Unless the context clearly requires otherwise, (a) the words “shall,” “will” and “agrees” are mandatory and “may” is permissive; (b) “or” is not exclusive; and (c) **“INCLUDES” OR “INCLUDING” ARE NOT LIMITING.**

25. TIME OF THE ESSENCE

Time is of the essence in respect to all provisions of this Agreement that specify a time for performance; provided, however, that the foregoing shall not be construed to limit or deprive a party of the benefits of any grace or use period allowed in this Agreement.

26. GOVERNING LAW AND CHOICE OF FORUM

This Agreement, and any dispute arising from the relationship between the parties to this Agreement, shall be governed by and construed in accordance with the laws of the State of California, except that any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not be applied in interpreting this Agreement. Any dispute that arises under or relates to this Agreement (whether contract, tort or both) shall be resolved in a municipal, superior or federal court with geographic jurisdiction over the City of Sierra Madre.

27. ATTORNEYS' FEES

In any litigation or other proceeding by which one party seeks to enforce its rights under this Agreement (whether in contract, tort or both) or seeks a declaration of any rights or obligations under this Agreement, the prevailing party shall be awarded reasonable attorneys' fees together with any costs and expenses, to resolve the dispute and to enforce the final judgment.

28. SEVERABILITY

If a court of competent jurisdiction holds any provision of this Agreement to be illegal, invalid or unenforceable for any reason, the validity and enforceability of the remaining provisions of this Agreement shall not be affected and continue in full force and effect.

[SIGNATURE PAGE FOLLOWS]

The parties, through their duly authorized representatives are signing this Agreement on the date stated in the introductory clause.

City:

City of Sierra Madre,
a California municipal corporation

Consultant:

Dapeer Rosenblit Litvak
A Limited Liability Partnership

By: _____
Name: Gabriel Engeland
Title: City Manager

By: _____
Name: William Litvak
Title: Partner

ATTEST:

By: _____
City Clerk

APPROVED AS TO FORM:

By: _____
Teresa L. Highsmith
City Attorney

EXHIBIT A SCOPE OF SERVICES

Consultant shall perform code enforcement legal services. The following activities are essential duties, but not limited to:

- Code enforcement – general consulting and enforcement services
- Code enforcement - criminal enforcement and city prosecutor services;
- Administrative services - representation of City, its department and divisions in administrative proceedings, including hearing officer matters, administrative appeals, planning commission and city council proceedings, code review and consultation;
- Code enforcement - special proceedings, including inspection warrants, abatement warrants, receivership and California state code enforcement (e.g. building, fire, plumbing, electrical, mechanical and similar codes).
- Civil litigation and remedies.
- Appellate and mandamus services

**EXHIBIT B
APPROVED FEE SCHEDULE**

Consultant shall charge the City the following hourly rates for services rendered pursuant to the Scope of Services (Exhibit "A") set forth herein.

<u>Service</u>	<u>Hourly Rate</u>
<u>Criminal Code Enforcement</u>	<u>\$190</u>
<u>Administrative matters and appeals</u>	<u>\$235</u>
<u>Civil enforcement and litigation</u>	<u>\$235</u>
<u>Special Services</u>	<u>\$235</u>
<u>Para Professional Services</u>	<u>\$145</u>

When there is a statutory or other authority that permits the recovery of attorneys' fees and/or costs from third parties, Consultant Attorneys are authorized to request an award of such sums. Consultant attorneys are further authorized to seek reimbursement of such fees and costs at rates allowed by law, which may be higher than the rates set forth above, provided, however, that the City's obligation under this Agreement shall be limited to make payment in accordance with the terms of this Agreement as calculated using the rates set forth in this Exhibit B.

ATTACHMENT B

FIRST SUPPLEMENT TO THE AGREEMENT DATED JANUARY 10, 1995, BY AND BETWEEN THE CITY OF SIERRA MADRE AND DAPEER & ROSENBLIT (CURRENTLY DAPEER, ROSENBLIT & LITVAK, LLP) FOR LEGAL SERVICES

Pursuant to Paragraph 10 of the "Agreement" between the City of Sierra Madre and Dapeer & Rosenblit, dated January 10, 1995 (hereinafter the "Agreement"), the Agreement may only be changed upon approval by the City Council and execution of a supplemental Agreement in writing signed by the parties thereto and approved by the City Council.

In accordance with the above stated Paragraph 10, the parties agree to the following changes and modifications:

(1) The lawfirm name is now designated and described as Dapeer, Rosenblit & Litvak, LLP.

(2) The description of work in Paragraph 1 is expanded to include utilization of criminal, civil, administrative and injunctive remedies. The firm will serve as City Prosecutors as well as special counsel for assignments approved by the city attorney or city manager.

(3) The compensation in Paragraph 7 is modified as follows:

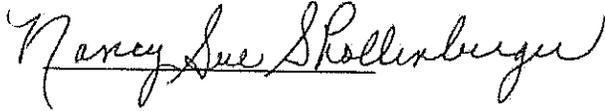
- a) \$160.00 an hour for attorney time relating to general code enforcement services and utilization of the City's criminal remedy, and
- b) \$185.00 an hour if the Firm provides services in conjunction with any administrative hearing, or in any civil, injunctive, or receivership action, or any appeals.

There are no other modifications to the Agreement.

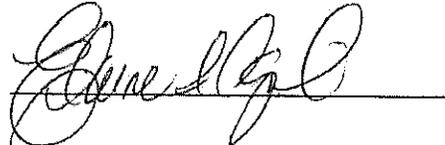
This first supplement to the Agreement dated January 10, 1995, by and between the City of Sierra of Sierra Madre and Dapeer, Rosenblit & Litvak for legal services, shall become effective September 1, 2009.

ATTEST:

THE CITY OF SIERRA MADRE



City Clerk



City Manager

APPROVED AS TO FORM:

DAPEER, ROSENBLIT
& LITVAK, L.L.P.



City Attorney

Kenneth B. Dapeer
Managing Partner

AGREEMENT

THIS AGREEMENT, made and entered into this 10th day of January, 1995, by and between the City of Sierra Madre, a municipal corporation, 232 W. Sierra Madre Blvd., Sierra Madre, California 91024, hereinafter referred to as "City"; and Dapeer and Rosenblit, a California partnership, hereinafter referred to as "Attorneys":

WITNESSETH

WHEREAS, City desires to engage Attorneys to prosecute violations of City ordinances; and

WHEREAS, the principal members of Attorneys are Attorneys duly licensed under the laws of the State of California and experienced in providing prosecutorial services:

NOW, THEREFORE, the parties hereto agree as follows:

1. Description of Work. City engages Attorneys to serve as City Prosecutor for the City. Attorneys shall investigate and prosecute violations of City ordinances referred to Attorneys. The services shall include reviewing police or other City reports and requests for criminal prosecution, making determinations on whether to file a criminal complaint, preparing and serving complaints, representing City at court hearings, interviewing witnesses, performing necessary legal research in connection with prosecutions, and recommending

changes and amendments to the Sierra Madre Municipal Code to facilitate enforcement and advising department directors and law enforcement personnel on criminal procedures. All recommendations for amendments to the Sierra Madre Municipal Code shall be referred to the City Attorney for review and preparation of any necessary ordinances.

2. Data Furnished Attorneys. All information, data, reports, records and maps as are existing and in the possession of City, and necessary for carrying out the work shall be furnished to Attorneys without charge by City, and City shall cooperate in every reasonable way in the carrying out of the work without delay.

3. Term. The term of this Agreement shall be from January __, 1995 through January __, 1996. The Agreement may be extended for additional one year periods on the same terms and conditions and at such rates as may be agreed to by the parties.

4. Personnel.

A. Attorneys represent that they employ or will employ at their own expense, all personnel required to perform the services required under this Agreement. Such personnel shall not be employees of or have any contractual relationship with the City.

B. All the services required hereunder will be performed by Attorneys, and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under state and local law to perform such services.

5. Commencement and Completion of Work. The execution of the Agreement by the parties hereto does not constitute an authorization to proceed. The services of Attorneys in connection with any prosecution are to commence only when the City Administrator or his designee shall have assigned matters to Attorneys. Attorneys shall have no claim for compensation for services on any work upon which the City does not assign to Attorneys.

6. City Representative. Attorneys shall work closely and cooperate fully with the City and its designated representative. The designated representative shall be the City Administrator or his designee authorized, who shall be the principal officer of City for liaison and shall constantly review and give his or her approval of the details of the work as it progresses.

7. Compensation. City shall pay to Attorneys for services performed by Attorneys hereunder, within thirty (30) days following receipt from Attorneys and approval by the City of original invoices therefor, fees at the rate of \$110.00 per hour for services provided hereunder. Attorneys also shall be reimbursed for all out-of-pocket expenses reasonably and necessarily incurred by Attorneys in connection with the services performed hereunder. Invoices shall be prepared by Attorneys on forms mutually agreed to by the parties hereto in order to facilitate the processing of City payments. Said form shall itemize the number of hours or portions thereof devoted by Attorneys to each matter for each day covered by the statements.

8. Termination for Convenience. The City Council may terminate this Agreement at any time without cause by giving written notice to Attorneys of such termination and specifying the effective date thereof. In that event, all finished or unfinished documents and other materials shall, at the option of City, become its property. If this Agreement is terminated by City as provided in this Section 8, Attorneys will be paid for all services rendered by Attorneys prior to the date of termination.

9. Termination for Cause.

A. The City Council may, by written notice to Attorneys, terminate the whole or any part of this Agreement in any of the following circumstances:

1. If Attorneys fail to perform the services called for by this Agreement promptly and with due diligence; or called for by this Agreement or so fail to make progress as to endanger performance of this Agreement in accordance with its terms, and in either of these circumstances do not correct such failure within a period of ten (10) days (or such longer period as City may authorize in writing) after receipt of notice from City specifying such failure.

B. In the event City terminates this Agreement in whole or in part as provided in Paragraph A of this Section 9, City may procure from others, upon such terms and such manner as it may determine appropriate, services similar to those terminated.

C. If this Agreement is terminated as provided in Paragraph A of this Section 9, City may require Attorneys to

provide all finished or unfinished documents prepared by Attorneys. Upon such termination, Attorneys shall be paid an amount equal to the contract amount, less the cost of hiring another Attorney to review Attorneys' services rendered in connection with uncompleted matters. In the event no new Attorneys are employed, Attorneys shall be paid an amount equal to the value to City of the work performed by Attorneys, not to exceed the hours expended by Attorneys under this Agreement multiplied by the rates set forth in Section 7. In ascertaining the value of the work up to the date of termination of this Agreement, consideration shall be given to both completed work and work in progress, to complete and incomplete complaints, and to other documents delivered to City and to authorized reimbursable expenses.

D. If, after notice of termination of the Agreement under the provisions of this Section 9, it is determined for any reason that Attorneys were not in default or that the default was excusable, then the rights and obligation of the parties shall be the same as if the notice of termination has been issued pursuant to Section 8.

10. Contract Changes. No change in the character, extent, or duration of Attorneys' services shall be made except upon approval by the City Council and execution of a supplemental Agreement in writing between City and Attorneys. The supplemental agreement shall set forth the changes of work, the extensions of time and the adjustments of the fee to be paid by City to Attorneys, if any.

11. RESPONSIBLE ATTORNEYS. Responsible individuals for Attorneys' performance under this Agreement shall be Steven H. Rosenblit and Kenneth B. Dapeer.

12. Indemnity and Insurance.

A. Attorneys agree to indemnify, hold harmless, and defend City, its officers and employees, from and against any and all claims, losses, obligations, or liabilities whatsoever incurred in or in any manner arising out of or related to Attorneys' negligent or willful acts, errors or omissions, or those of its employees or agents.

B. Attorneys shall file and maintain on file with City at all times during the term of this Agreement, a copy of or certificate evidencing that Attorneys obtained automobile liability insurance covering all automobiles utilized by Attorneys and each of its employees in providing the services hereunder in an amount of not less than \$300,000.00 aggregate limit. The liability insurance required hereunder shall be written by qualified companies listed A or better in the Best's Insurance Guide and authorized to do business in the State of California. All required certificates shall be filed with and approved by the City Attorney. Such insurance shall not be cancellable without thirty (30) days' prior written notice to the City Administrator of City. The liability policy shall name City, its officers, employees and agents as additional insureds. In addition, Attorneys shall procure and maintain in force a legal malpractice (errors and omissions) policy in an amount of not less than \$500,000.00 per claim and worker's compensation insurance in accordance with Section 3700 of the Labor Code.

13. Independent Contractor. Attorneys shall be independent contractors and shall not incur nor have the power to incur any debt, obligation or liability whatever for or against City.

14. Interests of Attorneys. Attorneys affirm that they presently have no interest and shall not have any interest, direct or indirect, which would conflict in any manner with the performance of the services contemplated by this Agreement. No person having such interest shall be employed by or associated with Attorneys.

15. Compliance with Law. Attorneys shall comply with all federal, state, and local laws and ordinances applicable to the work and shall perform the work in a manner which accords with the highest level of professional care and ethical responsibility as required by applicable professional standards and rules of conduct.

16. Findings Confidential. All of the reports, information, data, or other documents prepared or assembled by the Attorneys under this Agreement are confidential and Attorneys agree that they shall not be made available to any individual or organization without the prior written approval of the City.

17. Copyright. No report or other document produced in whole or in part under this Agreement shall be the subject of an application for copyright by or on behalf of the Attorneys, and all such documents may be used in any manner by City without providing additional compensation to Attorneys.

18. Assignability. Attorneys shall not assign any interest in this Agreement, and shall not transfer any interest in the same without the prior written consent of City. Claims for money due or to become due to Attorneys from City under this Agreement may be assigned to a bank, trust company or other financial institution without such approval. Notice of any such assignment or transfer shall be furnished promptly to City.

21. Notice. Any notice or notices required or permitted to be given pursuant to this contract may be personally served on the other party by the party giving such notice, or may be served by certified mail, return receipt requested, to the following addresses:

Dapeer & Rosenblit
2770 E. Slauson Ave.
Huntington Park, CA 90255-3099

City of Sierra Madre
232 W. Sierra Madre Blvd.
Sierra Madre, CA 91024

22. Oral Modification. This Agreement supersedes all prior proposals, Agreements and understandings between the parties and may not be changed or terminated orally, and no change, termination, or attempted waiver or any of the provisions hereof shall be binding unless in writing and signed by the party against whom the same is sought to be enforced.

IN WITNESS WHEREOF, said parties have executed this Agreement the date first hereinabove written.

CITY OF SIERRA MADRE

By: Mary Ann MacGillivray
MARY ANN MACGILLIVARY,
Mayor

ATTEST:

Nancy Sue Shollenberger
NANCY SHOLLENBERGER
City Clerk

DAPEER & ROSENBLIT

By: St. H. Rosenblit

1223A



City of Sierra Madre Agenda Report

*Rachelle Arizmendi, Mayor
Denise Delmar, Mayor Pro Tem
John Capoccia, Council Member
Gene Goss, Council Member
John Harabedian, Council Member*

*Sue Spears, City Clerk
Michael Amerio City Treasurer*

TO: Honorable Mayor and Members of the City Council

FROM: Chris Cimino, Director of Public Works *CC*

REVIEWED BY: Gabriel Engeland, City Manager *GE*

DATE: April 24, 2018

SUBJECT: **RESOLUTION 18-14 DESIGNATING STREETS TO BE INCLUDED
IN THE FY 2018-2019 STREET REHABILITATION PROGRAM**

STAFF RECOMMENDATION

Staff recommends that the City Council approve Resolution 18-14 designating certain streets to be included in the FY 2018-2019 Street Rehabilitation Program.

FINANCIAL REVIEW

Project funding shall be from a combination of the City's SB1, Measure R, and Measure M, Proposition C funds and the City's General Fund CIP. As noted in the attached Resolution the project scope may be modified at the time the project is designed. Funding for the FY 2018-2019 Street Rehabilitation Program is estimated based on FY 2017-2018 funding.

ANALYSIS

Staff has identified the following streets for the FY 18-19 Street Rehabilitation Project:

Street	Limits	Treatment	Estimated Cost
San Gabriel Ct.	Sierra Place to Mt Trail Ave.	Reconstruction	\$68,000
San Gabriel Ct.	Mt Trail Ave. to Holdman Ave.	Reconstruction	\$182,000
Sierra Place	Sierra Madre Blvd. to Lowell Ave.	Partial Reconstruction, Partial Slurry	\$83,000

RESOLUTION 18-14 DESIGNATING STREETS TO BE INCLUDED IN THE FY 18-19
STREET REHABILITATION PROGRAM

April 24, 2018

Page 2 of 2

East Highland Ave.	Mt. Trail Ave. to Baldwin Ave.	Chip Seal	\$58,000
Merrill Ave.	Laurel Ave. to Highland Ave.	Chip Seal	\$20,000
Auburn Ave. Alley	Montecito Ct. to end	Grind and Cap Dig Outs	\$46,000
South Mt Trail Ave.	Orange Grove to Sierra Madre Blvd.	Crack seal and Chip Seal	\$80,000
North Baldwin Ave.	Sierra Madre Blvd. to end	Dig outs and Chip Seal	\$123,000
		Total	\$660,000

Three of the streets selected for treatment were chosen because they received, or are scheduled to receive, new water mains; Sierra Place, and the two sections of San Gabriel Ct. The segments of North Baldwin, East Highland, Merrill Ave. and South Mt. Trail Ave. were further considered as candidates for relatively inexpensive crack seal and slurry/chip seal, to keep them from deteriorating to a condition requiring more costly repairs or replacement. These four street segments do not cover high maintenance water mains.

The fifth street on the list is Auburn Ave. Alley. This segment is an alley that is located behind 86 Auburn Ave. and adjacent to the City's Auburn Parking Lot.

ALTERNATIVES

- 1.) The City Council may approve Resolution 18-14 designating certain streets to be included in the FY 2018-2019 Street Rehabilitation Program.
- 2.) The City Council may defer approval of Resolution 18-14 and direct staff to bring the matter back to Council at a later date.

PUBLIC NOTICE PROCESS

This item has been noticed through the regular agenda notification process. Copies of this report are available at the City Hall public counter, at the Sierra Madre Public Library, and can be accessed on the City's website at www.cityofsierramadre.com.

Attachments: Resolution 18-14

RESOLUTION NO. 18-14

**RESOLUTION ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2018-19 FUNDED BY
SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017**

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 in order to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of our City are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, the City must adopt a list of all projects proposed to receive funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1 by resolution, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the City, will receive and estimated \$182,000 in RMRA funding in Fiscal Year 2018-19 from SB 1; and

WHEREAS, this is the second year in which the City is receiving SB 1 funding and will enable the City to continue essential road maintenance and rehabilitation projects, safety improvements, repairing and replacing aging bridges, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1 ; and

WHEREAS, the City of Sierra Madre has undergone consistent public input into our community's transportation priorities and the project list; and

WHEREAS, the City used a Pavement Management System and visual inspection to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the communities priorities for transportation investment; and

WHEREAS, the funding from SB 1 will help the City maintain and rehabilitate eight streets throughout the City this year and hundreds of similar projects into the future; and

WHEREAS, the 2016 California Statewide Local Streets and Roads Needs Assessment found that the City streets and roads are in an "excellent, good and poor" conditions with an overall PCI rating of 73.6 and this revenue will help us increase the overall quality of our road system and over the next decade will bring our streets and roads into an excellent rating of 86 PCI condition; and

WHEREAS, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

NOW, THEREFORE IT IS HEREBY RESOLVED, ORDERED AND FOUND by the City Council of the City of Sierra Madre, State of California, as follows:

1. The foregoing recitals are true and correct.
2. The fiscal year 2018-19 list of projects planned to be funded with Road Maintenance and Rehabilitation Account revenues include:

Street	Limits	Treatment	Year Construction	Estimated Useful Life
San Gabriel Ct.	Sierra Place to Mt Trail Ave.	Reconstruction	2018/19	20 Years
San Gabriel Ct.	Mt Trail Ave. to Holdman Ave.	Reconstruction	2018/19	20 Years
Sierra Place	Sierra Madre Blvd. to Lowell Ave.	Partial reconstruction, partial slurry	2018/19	20 Years
East Highland Ave.	Mt. Trail Ave. to Baldwin Ave.	Chip Seal	2018/19	10 Years
Merrill Ave.	Laurel Ave. to Highland Ave.	Chip Seal	2018/19	10 Years
Auburn Ave. Alley	Montecito Ct. to End	Grind and cap Dig outs	2018/19	20 Years
South Mountain Trail Ave.	Orange Grove to Sierra Madre Blvd.	Crack seal and Chip Seal	2018/19	10 Years
North Baldwin Ave.	Sierra Madre Blvd. to end	Dig outs and Chip seal	2018/19	10 Years

PASSED AND ADOPTED by the City Council of the City of Sierra Madre, State of California this 24th day of April, 2018, by the following vote:



City of Sierra Madre Agenda Report

Rachelle Arizmendi, Mayor
Denise Delmar, Mayor Pro Tem
John Capoccia, Council Member
Gene Goss, Council Member
John Harabedian, Council Member

Sue Spears, City Clerk
Michael Amerio City Treasurer

TO: Honorable Mayor and Members of the City Council

FROM: Chris Cimino, Director of Public Works *CC*

REVIEWED BY: Gabriel Engeland, City Manager *GE*

DATE: April 24, 2018

SUBJECT: RECOMMENDATION TO AWARD A CONSTRUCTION CONTRACT TO HARDY AND HARPER INC., FOR CONSTRUCTION OF THE 2017-18 STREET IMPROVEMENT PROJECT IN AN AMOUNT NOT TO EXCEED \$1,079,100.

STAFF RECOMMENDATION

Staff recommends that the City Council award a construction contract to Hardy and Harper Inc., in an amount not to exceed \$1,079,100 for the 2017-18 Street Improvement Project.

ANALYSIS

On January 24, 2018, the City Council directed staff to advertise the 2017-18 Street Improvement Project for bids. The bid documents were published on January 25th, and a mandatory pre-bid meeting was held for prospective bidders on March 6th; attended by a total of four potential bidders.

Five bids were received on March 26th (see Table A below). As required under the bid documents, the project costs were grouped into a base bid, and additive alternate 1, which is Manzanita Ave. and South Hermosa Ave. The bid documents stated that the project was to be awarded on the basis of the lowest cumulative bid unless the budget only allowed for the base bid, then the lowest base bid would be the awarding factor.

Staff contacted the City of Pasadena for the opportunity to resurface their section of Michillinda Ave. under our project. Pasadena's Engineers quickly designed their side of Michillinda Ave. and we included it in our bidding process as Alternate P of the bid specifications. Alternate P will be an agreement between Sierra Madre and Pasadena for payment and contract oversight. See the attached agreement as approved by both parties. Alternate P bid price is \$135,000 including a 10% contingency. The City Council of Pasadena approved the expenditure at its April 16, 2018 regular Council meeting.

Award the FY 2017-2018 Street Improvement Project

April 24, 2018

Page 2 of 3

Staff has included this amount in the contract but will be reimbursed by the City of Pasadena at the conclusion of the project and prior to the Notice of Completion.

Staff intended that Sierra Place would be part of the 2017-18 project as the water main was repaired this year. However, staff now anticipates that the water main on San Gabriel Ct. will be replaced this coming fiscal year. Considering the proximity of Sierra Place and San Gabriel Ct., staff recommends combining in the 2018-19 street resurfacing project.

TABLE A

Contractor	Base Bid	Alternate 1	Total	Alternate P
Hardy and Harper	\$858,000.00	\$107,000.00	\$965,000.00	\$123,000.00
Excel Paving	\$924,766.00	\$100,230.00	\$1,024,996.00	\$115,119.00
All American	\$875,395.00	\$108,256.00	\$983,651.00	\$114,854.00
Sully-Miller	\$891,335.00	\$102,015.00	\$993,350.00	\$129,650.00
Sequel Contractors	\$861,771.00	\$116,020.00	\$977,791.00	\$124,110.00
<i>Engineer's Est.</i>	<i>\$812,530.00</i>	<i>\$125,250.00</i>	<i>\$937,780.00</i>	<i>NA</i>

Hardy and Harper Inc. is the low bidder, for both the base bid and the total bid. Hardy and Harper Inc. comes highly recommended by Pasadena, they have completed several projects for them recently and they are on Pasadena's approved bidder list. City staff also contacted the cities of Huntington Beach and Claremont and both indicated that Hardy and Harper Inc. completed the work on schedule and without excessive change orders. They said the workmanship and quality of work met their expectations. All three references indicated that they would use the services of Hardy and Harper, Inc. again.

The work on the overall project is expected to start mid-May, and staff anticipates the project will be completed by the end of the fiscal year, June 30, 2018.

In addition to the street resurfacing, included in the specifications was the replacement of damaged sidewalks throughout the project, construction of new sidewalks on Michillinda Ave., and replacement of curb access ramps.

FINANCIAL REVIEW

The engineer's estimate of project construction costs, including the alternate additive, is \$937,780; total street resurfacing funds available are \$1,098,800. Project funding, as noted below, shall be from multiple funding sources including the City of Pasadena.

City of Pasadena	\$135,000
FY 2017-2018 (CIP) as budgeted	\$200,000
Proposition C (37009.85000)	\$190,000
Measure M	\$100,000
Measure R	\$411,000
RMRA (SB-1)	\$62,800

The available funding allows for project construction contingencies in the amount of \$98,100 or 10% of the amount of the bid. Any funding not used for this project will be carried over into FY 2018-2019 for new street projects.

ALTERNATIVES

- 1.) The City Council may award a construction contract to Hardy and Harper Inc., in an amount not to exceed \$1,079,100 for the FY 2017-18 Street Improvement Project. Including the cooperation with the City of Pasadena for their section of Michillinda Ave.

- 2.) The City Council may reject all bids and provide staff direction.

CEQA REVIEW

Street improvement projects are categorically exempt from CEQA. California Code of Regulations Title 14, Chapter 3, Section 15301 describes Class 1 exemptions that include the repair, maintenance or minor alteration of existing of existing facilities. Specifically, Section 15301(c) exempts the repair and maintenance of existing streets, highways, sidewalks, gutters, etc.

PUBLIC NOTICE PROCESS

This item has been noticed through the regular agenda notification process. Copies of this report are available at the City Hall public counter, at the Sierra Madre Public Library, and can be accessed on the City's website at www.cityofsierramadre.com.



*Rachelle Arizmendi, Mayor
Denise Delmar, Mayor Pro Tem
John Capoccia, Council Member
Gene Goss, Council Member
John Harabedian, Council Member*

*Sue Spears, City Clerk
Michael Amerio, City Treasurer*

City of Sierra Madre Agenda Report

TO: Honorable Mayor Arizmendi and Members of the City Council

FROM: Laura Aguilar, Election Official / Assistant City Clerk *LA*

REVIEWED BY: Gabriel Engeland, City Manager *GE*

DATE: April 24, 2018

SUBJECT: RESOLUTION NO. 18-16, A RESOLUTION OF THE CITY COUNCIL RECITING THE FACTS OF THE GENERAL MUNICIPAL ELECTION HELD APRIL 10, 2018, DECLARING THE RESULTS AND SUCH MATTERS AS PROVIDED BY LAW

SUMMARY

The City of Sierra Madre held a General Municipal Election on April 10, 2018. The voters were asked to vote for three (3) seats on the City Council and two (2) ballots measures; Local Measure D and Advisory Measure A.

California Elections Code Section 10263 requires the City Council adopt a resolution reciting the facts of the election upon completion of the canvas and before installing the new officers. Resolution 18-16 recites the facts of the election.

STAFF RECOMMENDATION

It is recommended that the City Council adopt Resolution No. 18-16 reciting the facts of the General Municipal Election held on April 10, 2018, declaring the result and such matters as provided by law.

PUBLIC NOTICE PROCESS

This item has been noticed through the regular agenda notification process. Copies of the report are available at the City Hall public counter, the Sierra Madre Public Library, and at the City's website at www.cityofsierramadre.com.

Attachments:
Resolution No. 18-16

**RESOLUTION NO. 18-16
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE
RECITING THE FACT OF THE GENERAL MUNICIPAL ELECTION HELD ON
APRIL 10, 2018, DECLARING THE RESULT AND SUCH MATTERS AS
PROVIDED BY LAW**

WHEREAS, a General Municipal Election was held and conducted in the City of Sierra Madre, California, on Tuesday, April 10, 2018, as required by law; and

WHEREAS, a notice of the election was given in time, form and manner as provided by law; voting precincts were properly established; election officers were appointed and that in all respects the election was held and conducted and the votes were cast, received and canvassed and the returns made and declared in time, form and manner as required by the provisions of the Elections Code of the State of California for holding of elections in General Law cities; and

WHEREAS, the City Election Official/Assistant City Clerk, who conducted the election on behalf of the City, canvassed the returns of the election and has certified the results to this City Council, the results are received, attached and made a part hereof as "Exhibit A.")

WHEREAS, Assistant City Clerk Laura Aguilar orally certified the results of the Canvass of Vote and reported the breakdown of the total votes cast at the April 24, 2018 meeting of the City Council.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SIERRA MADRE, CALIFORNIA DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That the whole number of votes cast in the precincts except absent voter ballots and provisional ballots was 1,161.

That the whole number of absent voter ballots cast in the City was 1,521, the whole number of provisional ballots cast in the City was 79, making a total of 2,761 votes cast in the City.

SECTION 2. That the names of persons voted for at the election for Member of the City Council are as follows:

Rachelle Arizmendi

Andy Bencosme

Denise Delmar

Gene Goss

That the local measure voted upon at the General Municipal Election was entitled Measure D and the advisory measure was Measure A.

Measure D - Stop the Utility Users' Tax Shall the City of Sierra Madre adopt a measure repealing the City's Utility Users Tax in its entirety?	YES	NO
Measure A - Advisory Measure If Measure "D" passes, repealing the Utility Users' Tax and eliminating approximately 24% or \$2.6 million of the City's General Fund Revenues, should the City Council eliminate paramedic services, reduce and outsource police services and library services, reduce code enforcement, and fire suppression services, in addition to other reductions which will be required to balance the budget?	YES	NO

SECTION 3. That the number of votes given at each precinct and the number of votes given in the City to each of the persons fore mentioned for the office of City Council for which the persons were candidates and for and against Measure D and for and against Advisory Measure A are listed in Exhibit "A" attached.

SECTION 4. The City Council does declare and determine that Rachelle Arizmendi was elected for the full term of four (4) years; Gene Goss was elected

for the full term of four (4) years; Denise Delmar was elected for the full term of four (4) years; and

That as a result of the election, a majority of voters voting on the local measure known as "Measure D" did not vote in favor of passage; and that Advisory Measure "A" did not pass with a majority of the votes cast in the General Municipal Election. Neither Measure D not Measure A will be adopted or ratified.

SECTION 5. The Election Official/Assistant City Clerk shall enter on the records of the City Council of the City of Sierra Madre, a statement of the result of the election, showing (1) The whole number of votes cast in the City; (2) the title of the measure voted for; and (3) the total number of votes given for and against such measure.

SECTION 6. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions; that the City Clerk shall administer to each person elected the Oath of Office as prescribed in the Constitution of the State of California and shall have them subscribe to it and file it into the Office of the City Clerk. Each and all persons so elected shall then be inducted into the respective office to which they have been elected.

RESOLUTION 18-16 PASSED, APPROVED, AND ADOPTED ON April 24, 2018
by the following voice vote:

Rachelle Arizmendi, Mayor
City of Sierra Madre

ATTEST:

Sue Spears, City Clerk

Resolution No. 18-16 EXHIBIT "A"

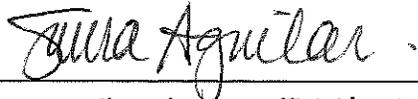
CERTIFICATE OF CANVAS

I, Laura Aguilar, Election Official/Assistant City Clerk of the City of Sierra Madre, do certify that I have canvassed the returns of the General Municipal Election held on April 10, 2018, and find that the number of votes given at each precinct and the number of votes given in the City to persons voted for, the respective offices for which the persons were candidates and the Measures voted on are as follows:

Precinct No.	Rachelle Arizmendi	Gene Goss	Denise Delmar	Andy Bencosme	Measure D Yes	Measure D No	Measure A Yes	Measure A No
2A	360	331	281	153	71	380	64	336
6A	279	271	217	117	60	288	37	263
10A	269	262	209	138	67	284	54	251
Vote-By-Mail Ballots by Precinct								
2A	292	273	232	130	75	302	60	278
6A	290	257	216	146	60	303	45	283
10A	269	267	169	150	67	284	47	275
Provisional Ballots and Vote-By-Mail Ballots Post Marked by April 10, 2018								
	297	285	213	157	81	316	55	313
Total Votes	2056	1946	1537	991	481	2157	362	1999

Overall Voter Turnout - 2682
Percent Voter Turnout - 34.9%

Furthermore, in accordance with Section 15360 of the California Elections Code, a manual tally of all precinct ballots from Precinct 10A was conducted on April 10, 2018. No discrepancies were found between the electronic voting system and the manual tally.



Laura Aguilar, Election Official/Assistant City Clerk

** CITY OF SIERRA MADRE **
GENERAL MUNICIPAL ELECTION - APRIL 10, 2018
SUMMARY REPORT

CITY COUNCIL MEMBER	(#/PCT	3)
	(#/RPT	3)
(No. to vote for	(%/RP	100.0)
Rachelle Arizmendi	2056	31.4
Denise Delmar	1537	23.5
Gene Goss	1946	29.8
Andy Bencosme	991	15.1
Write-ins (votes)	20	0.7
Blank voted (ballots)	111	4.1
Over voted (ballots)	8	0.2

Measure D	(#/PCT	3)
	(#/RPT	3)
(No. to vote for	(%/RP	100.0)
In Favor of =====> Yes	481	18.2
Not in Favor of ==> No	2157	81.7
Blank voted (ballots)	41	1.5
Over voted (ballots)	3	0.1

Measure A	(#/PCT	3)
	(#/RPT	3)
(No. to vote for	(%/RP	100.0)
In Favor of =====> Yes	362	15.3
Not in Favor of ==> No	1999	84.6
Blank voted (ballots)	320	11.9
Over voted (ballots)	1	0.0

VOTER STATISTICS	(#/PCT	3)
	(#/RPT	3)
	(%/RP	100.0)
CITYWIDE REGISTRATION	7671	
VOTE BY MAIL TURNOUT	1521	19.8
ACCUM VOTER REGISTRATION	7671	
PRECINCT TURNOUT	1161	15.1
OVERALL VOTER TURNOUT	2682	34.9

RESOLUTION NUMBER 18-13

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE
APPROVING CERTAIN DEMANDS**

WHEREAS, the following demands have been reviewed and approved by the Finance Director; and

WHEREAS, the Finance Director has verified that appropriated funds are available for payment thereof; and

WHEREAS, the audited April 10, 2018 demands were released to vendors in accordance with City Council action item 1b on the January 23, 2018 Council meeting; and

WHEREAS, City Warrants are the payment of bills, invoices and contractual obligations incurred by the City of Sierra Madre during the period enumerated therein, based on the approved fiscal year budget and existing budgetary authority, Municipal Code authority, or prior policy direction by the City Council; and

WHEREAS, Payroll Transfer is the transfer of funds to cover the payroll costs for all City employees for the period enumerated therein.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Sierra Madre does hereby ratify payment of City Warrants in the aggregate amount of \$126,550.80 Sierra Madre Library Warrants in the aggregate amount of \$4,393.16 and Payroll Transfer in the aggregate amount of \$302,568.08 for the fiscal year ending June 30, 2018.

APPROVED AND ADOPTED this 24th day of April, 2018.

Mayor, City of Sierra Madre, California

I hereby certify that the foregoing Resolution Number 18-13 was adopted by the City Council of the City of Sierra Madre at a regular meeting held on the 24th day of April 2018 by the following vote.

AYES:

NOES:

ABSTAIN:

ABSENT:

City Clerk, City of Sierra Madre, California

**City of Sierra Madre
Department of Finance
Warrant Register Recap
City Council Meeting of April 24, 2017**

CITY OF SIERRA MADRE AND SIERRA MADRE LIBRARY

City of Sierra Madre Warrants.....	\$126,550.80
Sierra Madre Library Warrants.....	\$4,393.16
Payroll #7 Transfer.....	\$302,568.08

Warrant Register 04/10/18**Attachment 1A**

Fiscal Year	Description	Amount	Page #
FY1718	Manual Warrants	3,201.56	1-2
FY1718	General Warrants- Utility Bills	8,310.78	3-4
FY1718	General Warrants	115,038.46	5-8
	Total	126,550.80	

Fiscal Year	Description	Amount	
FY1718	Library Warrants	4,393.16	9
	Total	4,393.16	

Date: 4/5/18	Payroll #7 Electronic Tansfers From: City of Sierra Madre-General Acct. To: City of Sierra Madre-Payroll Acct.	302,568.08	
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Packet: APPKT03933 - MNCK032618
Vendor Set: 01 - Vendor Set 01

Check Date: 03/26/2018

Vendor Number	Vendor Name	Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 60002 - INT SVC FND - ADMINISTRATION							
<u>1659</u>	TOTALFUNDS BY HASLER						
APBWEST	Check			<u>7900011002367830</u>	POSTAGE REFILL	60002.30000.53101	1,000.00
Fund 60002 Total:							1,000.00
Fund: 60003 - INT SVC FND - TECHNOLOGY							
<u>VEN01031</u>	MAILFINANCE						
APBWEST	Check			<u>N7040690</u>	FY 17-18 POSTAGE MACHINE LEASE PYMNT	60003.30000.53210	1,616.47
Fund 60003 Total:							1,616.47
Report Total:							2,616.47



City of Sierra Madre, CA

Check Approval Register

Page 2

Packet: APPKT03942 - MTVIW040518

Check Date: 04/04/2018

Vendor Set: 01 - Vendor Set 01

Vendor Number	Vendor Name				
Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 10000 - GENERAL FUND					
<u>1497</u>	MOUNTAIN VIEWS NEWS				
APBWEST	Check	<u>CM140499</u>	Public Hearing Notice Publications	10000.12000.52206	585.09
				Fund 10000 Total:	585.09
				Report Total:	585.09



Packet: APPKT03941 - UTY032718
Vendor Set: 01 - Vendor Set 01

Check Date: 04/04/2018

Vendor Number	Vendor Name	Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 10000 - GENERAL FUND							
<u>VEN02792</u>	FRONTIER CALIFORNIA INC						
APBWEST	Check			<u>20915157430511995</u>	LA CNTY SHRFF CHGS 3/28-4/27/18	10000.50000.55005	242.91
<u>1439</u>	TIME WARNER CABLE						
APBWEST	Check			<u>8448208990027056</u>	C CABLE SERVICES FEB 27-MAR 26,2018	10000.50000.52200	1,642.87
Fund 10000 Total:							1,885.78
Fund: 60003 - INT SVC FND - TECHNOLOGY							
<u>VEN02792</u>	FRONTIER CALIFORNIA INC						
APBWEST	Check			<u>31016998450619056</u>	PH CHGS 3/16-4/15/18	60003.30000.55005	87.98
				<u>31000157630511995</u>	PH CHGS LA CNTY SHRFF 3/28-4/27/18	60003.30000.55005	140.60
<u>0942</u>	TELEPACIFIC COMMUNICATIONS						
APBWEST	Check			<u>101696132-0</u>	PH SVCS 3/23-4/22/18	60003.30000.55005	462.22
Fund 60003 Total:							690.80
Report Total:							2,576.58



Page 4

Packet: APPKT03932 - EDSN032318
Vendor Set: 01 - Vendor Set 01

Check Date: 03/26/2018

Vendor Number	Vendor Name	Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 32005 - LIGHTING DISTRICT #1 - OAKWOOD/VISTA							
<u>0384</u>	SOUTHERN CALIF. EDISON CO.	APBWEST	Check	<u>2011946423-030818</u>	ELECTRICAL CHGS 2/1-3/1/18	32005.83500.55003	140.50
Fund 32005 Total:							140.50
Fund: 32006 - LIGHTING DISTRICT - ZONE A							
<u>0384</u>	SOUTHERN CALIF. EDISON CO.	APBWEST	Check	<u>2011946423-030818</u>	ELECTRICAL CHGS 2/1-3/1/18	32006.83000.55003	243.66
Fund 32006 Total:							243.66
Fund: 32007 - LIGHTING DISTRICT - ZONE B							
<u>0384</u>	SOUTHERN CALIF. EDISON CO.	APBWEST	Check	<u>2011946423-030818</u>	ELECTRICAL CHGS 2/1-3/1/18	32007.83000.55003	1,037.65
Fund 32007 Total:							1,037.65
Fund: 38005 - GAS TAX FUND							
<u>0384</u>	SOUTHERN CALIF. EDISON CO.	APBWEST	Check	<u>2011946423-030818</u>	ELECTRICAL CHGS 2/1-3/1/18	38005.83500.55003	4,148.32
Fund 38005 Total:							4,148.32
Fund: 60001 - INT SVC FND - FACILITIES MGT							
<u>0384</u>	SOUTHERN CALIF. EDISON CO.	APBWEST	Check	<u>2011946423-030818</u>	ELECTRICAL CHGS 2/1-3/1/18	60001.83200.55003	164.07
Fund 60001 Total:							164.07
Report Total:							5,734.20



Packet: APPKT03946 - GEN041018
Vendor Set: 01 - Vendor Set 01

Check Date: 04/04/2018

Vendor Number	Vendor Name	Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 10000 - GENERAL FUND							
<u>0109</u>	AIRGAS USA						
APBWEST	Check			<u>9951933349</u>	Airgas	10000.64000.53300	432.26
				<u>9951933243</u>	airgas	10000.64000.53300	48.02
<u>1644</u>	AMAZON						
APBWEST	Check			<u>978579688753</u>	HARK PARK HOUSE PA CABLE	10000.70000.53999	10.90
				<u>644594794763</u>	SPECIAL EVENTS	10000.70000.53999	871.64
<u>0122</u>	ARNOLD'S FRONTIER HARDWARE						
APBWEST	Check			<u>083964</u>	Street Maintenance Supplies	10000.83500.53206	8.19
				<u>083784</u>	Street Maintenance Supplies	10000.83500.53206	14.89
<u>VEN03116</u>	BATTERYSHIP.COM						
APBWEST	Check			<u>240880</u>	BatteryShip Gurney	10000.64000.52302	433.86
<u>VEN03128</u>	BLAINE HEBERT						
APBWEST	Check			<u>INV022316</u>	HART PK HOUSE PIANO SVC	10000.70000.53999	145.00
<u>VEN02683</u>	CAL BLEND SOILS INC						
APBWEST	Check			<u>63397</u>	LANDSCAPE	10000.83300.52300	82.13
<u>1636</u>	CAL POLY POMONA FOUNDATION INC						
APBWEST	Check			<u>INV022306</u>	TRAINING/GOV SUPERVISORY PROGRAM	10000.81201.52205	425.00
<u>1462</u>	FASCHING'S CAR WASH						
APBWEST	Check			<u>INV022302</u>	blanket po - car wash/police veh mntc	10000.50000.52302	186.45
<u>VEN02778</u>	FORMLA LANDSCAPING INC						
APBWEST	Check			<u>29167</u>	FY 17-18 CITY HALL LANDSCAPE SERVICES	10000.83300.52200	833.33
				<u>29254</u>	FY 17-18 CITY HALL LANDSCAPE SERVICES	10000.83300.52200	833.33
<u>VEN03104</u>	JIM EDWARDS CONSTRUCTION						
APBWEST	Check			<u>INV022313</u>	refund of code enforcement fees	10000.40000.43010	766.68
<u>0260</u>	JOBS AVAILABLE						
APBWEST	Check			<u>1807045</u>	JOB LISTING	10000.40000.53102	312.00
<u>0397</u>	KEVORK TCHARKHOUTIAN						
APBWEST	Check			<u>2018-003D</u>	FY 17-18 CITY ENGINEER SERVICES PLAN CHECK	10000.82000.52100	4,080.00
				<u>2018-003R</u>	FY 17-18 RETAINER	10000.82000.52100	800.00
				<u>2</u>	FY 17-18 CITY ENGINEER SERVICES PLAN CHECK	10000.82000.52100	3,000.00
<u>VEN03127</u>	LAI-KI WONG						
APBWEST	Check			<u>2003533.001</u>	SECURITY DEPOSIT REFUND	10000.00000.23200	500.00
<u>0515</u>	LANDSCAPE WAREHOUSE						
APBWEST	Check			<u>2552152</u>	FY 17-18 IRRIGATION SUPPLIES	10000.83300.53001	45.56
				<u>2551739</u>	FY 17-18 IRRIGATION SUPPLIES	10000.83300.53001	15.88
				<u>2551888</u>	FY 17-18 IRRIGATION SUPPLIES	10000.83300.53001	15.44
<u>0640</u>	LIFE-ASSIST INC.						
APBWEST	Check			<u>845594</u>	Life Assist	10000.64000.53300	344.40
				<u>845365</u>	Life Assist	10000.64000.53300	2,580.34
<u>0307</u>	MYERS-STEVENSON & CO. INC.						
APBWEST	Check			<u>1274283</u>	FF INSURANCE - JAN 2018	10000.61000.51205	336.72
				<u>1274286</u>	FF INSURANCE- APRIL 18	10000.61000.51205	336.72
				<u>1274284</u>	FF INSURANCE- FEB 2018	10000.61000.51205	336.72
				<u>1274285</u>	FF INSURANCE - MAR 2018	10000.61000.51205	336.72
<u>0786</u>	OFFICE DEPOT, INC						
APBWEST	Check			<u>118322952001</u>	Lateral storage drawers	10000.40000.53999	4.53
				<u>118323045002</u>	Lateral storage drawers	10000.40000.53999	37.19
				<u>118323044001</u>	Lateral storage drawers	10000.40000.53999	37.07
<u>VEN01608</u>	PHOENIX GROUP INFORMATION SYSTEMS						
APBWEST	Check			<u>022018200</u>	blanket po - parking citation svcs	10000.50000.52200	1,233.38
<u>1032</u>	PUENTE READY MIX, INC.						
APBWEST	Check			<u>88587</u>	FY 17-18 SIDEWALK PARTNERSHIP	10000.83600.53211	687.11
<u>1191</u>	RICHARD SNYDER						

Page 6

Vendor Number	Vendor Name	Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
		APBWEST	Check	<u>INV022309</u>	CONFERENCE	10000.61000.53402	573.40
<u>0552</u>	RKA CONSULTING GROUP						
		APBWEST	Check	<u>27310</u>	Engineering Design Services for FY 2017-18 Stree	10000.83500.52100	4,555.00
<u>1443</u>	SHRED-IT USA LLC						
		APBWEST	Check	<u>8124306892</u>	blanket po -document shredding	10000.50000.52200	240.44
<u>VEN02444</u>	SUPERIOR COURT OF CA, CO OF L. A.						
		APBWEST	Check	<u>740A- FEB 2018</u>	blanket po	10000.50000.52200	1,745.00
<u>VEN01116</u>	THE STANDARD INSURANCE						
		APBWEST	Check	<u>INV022308</u>	EA-The standard	10000.61000.51303	31.30
Fund 10000 Total:							27,276.60
Fund:	37004 - LOCAL TRANSPORTATION/PROP A						
<u>1455</u>	FIRST TRANSIT INC						
		APBWEST	Check	<u>11392550- SEPT 2017</u>	FY 17-18 DIAL A RIDE GATEWAY COACH TRANSP	37004.70000.52203	11,873.58
				<u>11433084- JAN 18</u>	FY 17-18 DIAL A RIDE GATEWAY COACH TRANSP	37004.70000.52203	12,243.97
				<u>11443707-FEB 18</u>	FY 17-18 DIAL A RIDE GATEWAY COACH TRANSP	37004.70000.52203	12,275.94
				<u>11384592- AUG 17</u>	FY 17-18 DIAL A RIDE GATEWAY COACH TRANSP	37004.70000.52203	11,807.97
<u>1717</u>	LACMTA						
		APBWEST	Check	<u>101801</u>	Senior Disable Tap Card	37004.70000.52001	140.00
Fund 37004 Total:							48,341.46
Fund:	37006 - SENIOR CENTER						
<u>VEN01969</u>	INLAND EMPIRE STAGES						
		APBWEST	Check	<u>51602</u>	SENIOR EXCURSION	37006.72000.52200	945.25
<u>1717</u>	LACMTA						
		APBWEST	Check	<u>101801</u>	Senior Disable Tap Card	37006.72000.53999	60.00
Fund 37006 Total:							1,005.25
Fund:	38001 - CA BEVERAGE CONTAINER GRANT						
<u>VEN03121</u>	CALRECYCLE						
		APBWEST	Check	<u>0000001101184</u>	REPAYMENT OF UNSPENT FUNDS FY 14-15	38001.83100.53999	5,000.00
Fund 38001 Total:							5,000.00
Fund:	38006 - BIKEWAY/SIDEWALK FUND						
<u>VEN01613</u>	GANAHL LUMBER COMPANY						
		APBWEST	Check	<u>140964796</u>	LUMBER AND HARDWARE	38006.83600.53211	136.00
Fund 38006 Total:							136.00
Fund:	60000 - INT SVC FND - FLEET						
<u>VEN02212</u>	BLACK & WHITE EMERGENCY VEHICLES						
		APBWEST	Check	<u>2389</u>	Light bar installation - KME	60000.83100.56006	459.88
<u>0243</u>	HOSE MAN						
		APBWEST	Check	<u>2343761-0001-02</u>	FY 17-18 FLEET MAINTENANCE	60000.83100.53208	15.78
				<u>2344165-0001-02</u>	FY 17-18 FLEET MAINTENANCE	60000.83100.53208	190.95
<u>1454</u>	JDS TANK TESTING & REPAIR INC						
		APBWEST	Check	<u>11581</u>	FY 17-18 TANK TESTING AND MAINTENANCE	60000.83100.55001	140.00
Fund 60000 Total:							806.61
Fund:	60001 - INT SVC FND - FACILITIES MGT						
<u>VEN02961</u>	ARAMARK UNIFORM & CAREER APPAREL GROUP INC						
		APBWEST	Check	<u>533184088</u>	FY 17-18 JANITORIAL SUPPLIES	60001.83200.53200	65.73
				<u>533201340</u>	FY 17-18 JANITORIAL SUPPLIES	60001.83200.53200	322.02
<u>0714</u>	CINTAS CORPORATION #693						
		APBWEST	Check	<u>693843588</u>	UNIFORM	60001.83200.53303	121.35
				<u>693845616</u>	UNIFORM	60001.83200.53303	120.95
				<u>693847625</u>	UNIFORM	60001.83200.53303	121.35
<u>0584</u>	J.C. WESTERN FENCE CO., INC.						
		APBWEST	Check	<u>20167</u>	FACILITY MAINTENACE - FENCE	60001.83200.56010	8,400.00
<u>1485</u>	RED SUPPLY INC						
		APBWEST	Check	<u>56544</u>	FY 17-18 PLUMBING HEATING SUPPLIES	60001.83200.53200	64.21
<u>VEN02280</u>	VISTA PAINT CORP						
		APBWEST	Check	<u>2018-089814-00</u>	CITY HALL PLANNING DEPT REMODEL	60001.83200.56010	52.21
Fund 60001 Total:							9,267.82
Fund:	60002 - INT SVC FND - ADMINISTRATION						
<u>0786</u>	OFFICE DEPOT, INC						

Page 7

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
APBWEST	Check	<u>117514974001</u>	Office Supplies	60002.30000.53100	1,038.31
Fund 60002 Total:					1,038.31
Fund: 60003 - INT SVC FND - TECHNOLOGY					
<u>1644</u>	AMAZON				
APBWEST	Check	<u>973597437765</u>	FY 17-18 COMPUTER SUPPLIES	60003.30000.53103	85.04
		<u>456498375998</u>	FY 17-18 COMPUTER SUPPLIES	60003.30000.53103	316.44
		<u>475798877884</u>	FY 17-18 COMPUTER SUPPLIES	60003.30000.53103	202.25
		<u>463464553764</u>	FY 17-18 COMPUTER SUPPLIES	60003.30000.53103	60.89
		<u>439965767996</u>	FY 17-18 COMPUTER SUPPLIES	60003.30000.53103	449.86
		<u>657759386664</u>	FY 17-18 COMPUTER SUPPLIES	60003.30000.53103	36.96
		<u>594876595599</u>	FY 17-18 COMPUTER SUPPLIES	60003.30000.53103	35.16
		<u>954455453478</u>	FY 17-18 COMPUTER SUPPLIES	60003.30000.53103	299.00
		<u>647773878336</u>	FY 17-18 COMPUTER SUPPLIES	60003.30000.53103	11.93
<u>VEN03084</u>	DEVLYNE NETWORKS LLC				
APBWEST	Check	<u>3507</u>	NETWORK SUPPORT	60003.30000.52200	330.00
		<u>3506</u>	NETWORK SUPPORT	60003.30000.52200	570.00
<u>VEN03082</u>	HILLARY GUIROLA-LEON				
APBWEST	Check	<u>INV022310</u>	CONFERENCE	60003.30000.53402	97.43
Fund 60003 Total:					2,494.96
Fund: 60007 - INT SVC FND - PERSONNEL AND RISK MGMT					
<u>VEN01193</u>	AMERICAN FIDELITY ASSURANCE CO.				
APBWEST	Check	<u>1646906A</u>	RISK FEE/FLEX INSURANCE	60007.70100.53409	238.00
<u>VEN01177</u>	EYEMED				
APBWEST	Check	<u>INV022315</u>	VISION APRIL 18- #9810110	60007.00000.21603	11.49
<u>0277</u>	LIEBERT CASSIDY WHITMORE				
APBWEST	Check	<u>1455987</u>	LEGAL BILLING 2/28/18	60007.70100.52201	1,179.00
		<u>1455986</u>	LEGAL BILLING 2/28/18	60007.70100.52201	35.00
<u>VEN01176</u>	METLIFE SMALL MARKET				
APBWEST	Check	<u>INV022305</u>	DENTAL MAR 18 KM05736666-0001	60007.00000.21603	129.82
Fund 60007 Total:					1,593.31
Fund: 71000 - WATER ENTERPRISE FUND					
<u>VEN01500</u>	INLAND WATER WORKS SUPPLY CO.				
APBWEST	Check	<u>S1009184.002</u>	FY 17-18 DISTRIBUTION SYSTEM REPAIR SUPPLI	71000.81100.53200	65.70
		<u>S1008581.004</u>	FY 17-18 DISTRIBUTION SYSTEM REPAIR SUPPLI	71000.81100.53200	13.14
<u>VEN03105</u>	NORTHWEST EXCAVATING INC				
APBWEST	Check	<u>G3954</u>	Equipment Rental	71000.81100.53210	4,335.00
		<u>G3953</u>	Equipment Rental	71000.81100.53210	7,035.00
<u>VEN01080</u>	PACIFIC COAST TOOL & SUPPLY				
APBWEST	Check	<u>0180208-00</u>	SMALL TOOLS	71000.81100.53205	88.08
<u>0124</u>	PATTON SALES CORP.				
APBWEST	Check	<u>3485512</u>	FY 17-18 STEEL FABRICATION SUPPLIES	71000.81100.53200	75.35
<u>1243</u>	USA BLUEBOOK				
APBWEST	Check	<u>485561</u>	WATER TREATMENT SUPPLIES	71000.81100.53209	612.70
<u>0158</u>	VULCAN MATERIALS COMPANY				
APBWEST	Check	<u>71750093</u>	ASPHALT COLD MIX	71000.81100.53206	679.80
Fund 71000 Total:					12,904.77
Fund: 72000 - SEWER					
<u>VEN03108</u>	WILLIAM KEFALAS				
APBWEST	Check	<u>INV022303</u>	REFUND OF SEWER PERMIT	72000.00000.43014	372.00
Fund 72000 Total:					372.00
Fund: 77003 - SPECIAL EVENTS					
<u>1644</u>	AMAZON				
APBWEST	Check	<u>44386744766</u>	HUCKFINN FISHING DERBY	77003.79006.52999	44.55
		<u>463344485336</u>	HUCKFINN FISHING DERBY SUPPLIES	77003.79006.52999	17.79
<u>1455</u>	FIRST TRANSIT INC				
APBWEST	Check	<u>11392550- SEPT 2017</u>	FY 17-18 DIAL A RIDE GATEWAY COACH TRANSP	77003.79012.52999	11.83
		<u>11443707-FEB 18</u>	FY 17-18 DIAL A RIDE GATEWAY COACH TRANSP	77003.79012.52999	12.23
		<u>11384592- AUG 17</u>	FY 17-18 DIAL A RIDE GATEWAY COACH TRANSP	77003.79012.52999	11.77
		<u>11433084- JAN 18</u>	FY 17-18 DIAL A RIDE GATEWAY COACH TRANSP	77003.79012.52999	12.20

Packet: APPKT03946 - GEN041018
Vendor Set: 01 - Vendor Set 01

Check Date: 04/04/2018

Page 8

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
<u>1796</u>	JESS RANCH DEVELOPMENT CO INC				
APBWEST	Check	<u>1699</u>	HUCKFINN FISHING DERBY	77003.79006.52999	2,940.00
				Fund 77003 Total:	3,050.37
Fund:	77004 - SERVICES MOVIE/OES DETAILS				
<u>VEN03126</u>	GLIX ENTERTAINMENT				
APBWEST	Check	<u>INV022318</u>	FILMING REFUND	77004.00000.23001	1,751.00
				Fund 77004 Total:	1,751.00
				Report Total:	115,038.46



Packet: APPKT03948 - LIB041018
Vendor Set: 01 - Vendor Set 01

Check Date: 04/04/2018

Vendor Number	Vendor Name	Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 10000 - GENERAL FUND							
<u>0132</u>	BAKER & TAYLOR, INC.						
APBWEST	Check			<u>4012170787</u>	Books & Reference, Processing Fees & Media	10000.90000.52200	18.40
				<u>4012162577</u>	Books & Reference, Processing Fees & Media	10000.90000.52200	4.50
				<u>4012163078</u>	Books & Reference, Processing Fees & Media	10000.90000.52200	42.65
				<u>4012171834</u>	Books & Reference, Processing Fees & Media	10000.90000.52200	90.01
				<u>4012171953</u>	Books & Reference, Processing Fees & Media	10000.90000.52200	60.44
				<u>4012164157</u>	BOOKS	10000.90000.53406	65.64
				<u>4012170786</u>	Books & Reference, Processing Fees & Media	10000.90000.53406	285.68
				<u>4012163077</u>	Books & Reference, Processing Fees & Media	10000.90000.53406	752.24
				<u>4012171952</u>	Books & Reference, Processing Fees & Media	10000.90000.53406	1,082.50
				<u>4012171833</u>	Books & Reference, Processing Fees & Media	10000.90000.53406	373.58
						Fund 10000 Total:	2,775.64
Fund: 29005 - LIBRARY GRANTS							
<u>0132</u>	BAKER & TAYLOR, INC.						
APBWEST	Check			<u>4012164157</u>	BOOKS	29005.90000.53999	26.22
						Fund 29005 Total:	26.22
Fund: 39006 - FRIENDS OF THE LIBRARY DONATION FUND							
<u>0132</u>	BAKER & TAYLOR, INC.						
APBWEST	Check			<u>T77294010</u>	Books & Reference, Processing Fees & Media	39006.90000.53406	30.34
				<u>4012162576</u>	Books & Reference, Processing Fees & Media	39006.90000.53406	24.85
				<u>T77115311</u>	Books & Reference, Processing Fees & Media	39006.90000.53406	24.30
				<u>T76693150</u>	Books & Reference, Processing Fees & Media	39006.90000.53406	9.71
				<u>T77744110</u>	Books & Reference, Processing Fees & Media	39006.90000.53406	24.63
				<u>T77294011</u>	Books & Reference, Processing Fees & Media	39006.90000.53406	17.20
				<u>T77115312</u>	Books & Reference, Processing Fees & Media	39006.90000.53406	270.72
				<u>T77115310</u>	Books & Reference, Processing Fees & Media	39006.90000.53406	5.74
<u>VEN03125</u>	DARLA DALILAH HERNANDEZ-SCHULTZ						
APBWEST	Check			<u>INV022314</u>	YOUTH PROGRAM	39006.90000.53999	55.00
<u>VEN01043</u>	OVERDRIVE INC						
APBWEST	Check			<u>01148CO18052349</u>	Annual Subscription Fees/eBooks	39006.90000.53406	1,128.81
						Fund 39006 Total:	1,591.30
						Report Total:	4,393.16

RESOLUTION NUMBER 18-15

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE
APPROVING CERTAIN DEMANDS**

WHEREAS, the following demands have been reviewed and approved by the Finance Director; and,

WHEREAS, the Finance Director has verified that appropriated funds are available for payment thereof; and,

WHEREAS, the register of audited demands has been submitted to the City Council for approval; and

WHEREAS, City Warrants are the payment of bills, invoices and contractual obligations incurred by the City of Sierra Madre during the period enumerated therein, based on the approved fiscal year budget and existing budgetary authority, Municipal Code authority, or prior policy direction by the City Council; and

WHEREAS, Payroll Transfer is the transfer of funds to cover the payroll costs for all City employees for the period enumerated therein.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Sierra Madre does hereby approve payment of City Warrants in the aggregate amount of \$260,313.68 Sierra Madre Library Warrants in aggregate amount of \$5,017.80 and Payroll Transfer in the aggregate amount of \$317,314.40 the fiscal year ending June 30, 2018.

APPROVED AND ADOPTED this 24th day of April, 2018.

Mayor, City of Sierra Madre, California

I hereby certify that the foregoing Resolution Number 18-15 was adopted by the City Council of the City of Sierra Madre at a regular meeting held on the 24th day of April, 2018.

AYES:

NOES:

ABSTAIN:

ABSENT:

City Clerk, City of Sierra Madre, California

**City of Sierra Madre
Department of Finance
Warrant Register Recap
City Council Meeting of April 24, 2018**

CITY OF SIERRA MADRE AND SIERRA MADRE LIBRARY

City of Sierra Madre Warrants	\$260,313.68
Sierra Madre Library Warrants	\$5,017.80
Payroll #3 Transfer.....	\$317,314.40

Warrant Register 04/24/18**Attachment 1A**

Fiscal Year	Description	Amount	Page #
FY1718	Manual Warrants	2,021.59	1
FY1718	General Warrants- Utility Bills	49,588.81	2-3
FY1718	General Warrants	208,703.28	4-8
	Total	260,313.68	

Fiscal Year	Description	Amount	
FY1718	Library Warrants	5,017.80	9
	Total	5,017.80	

Date: 4/19/18	Payroll #8 Electronic Tansfers From: City of Sierra Madre-General Acct. To: City of Sierra Madre-Payroll Acct.	317,314.40	
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Check Approval Register

Page 1

Packet: APPKT03969 - RET042418

Check Date: 04/18/2018

Vendor Set: 01 - Vendor Set 01

Vendor Number	Vendor Name	Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 60007 - INT SVC FND - PERSONNEL AND RISK MGMT							
<u>1428</u>	DAN GINTER	APBWEST	Check	<u>INV022400</u>	RETIREE HEALTH INSURANCE	60007.70100.51302	404.32
<u>1044</u>	JESSE TORIBIO	APBWEST	Check	<u>INV022401</u>	RETIREE HEALTH INSURANCE	60007.70100.51302	202.16
<u>1156</u>	JOHN FORD	APBWEST	Check	<u>INV022398</u>	RETIREE HEALTH INSURANCE	60007.70100.51302	283.02
<u>VEN01660</u>	LISA VOLPE	APBWEST	Check	<u>INV022399</u>	RETIREE HEALTH INSURANCE	60007.70100.51302	323.45
<u>1113</u>	RUBEN ENRIQUEZ	APBWEST	Check	<u>INV022402</u>	RETIREE HEALTH INSURANCE	60007.70100.51302	404.32
<u>2016</u>	STEVE POCK	APBWEST	Check	<u>INV022397</u>	RETIREE HEALTH INSURANCE	60007.70100.51302	404.32
Fund 60007 Total:							2,021.59
Report Total:							2,021.59



Page 2

Packet: APPKT03963 - UB041018
Vendor Set: 01 - Vendor Set 01

Check Date: 04/18/2018

Vendor Number	Vendor Name	Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 10000 - GENERAL FUND							
<u>VEN02792</u>	FRONTIER CALIFORNIA INC						
APBWEST	Check			<u>62635502640124985</u>	PD DISPATCH LINES ADDED 4/4-5/3/18	10000.50000.55005	201.32
<u>1439</u>	TIME WARNER CABLE						
APBWEST	Check			<u>0164625040218-0402</u>	PD EQUIP 13-23 CABLE CHGS 4/12-5/11/18	10000.50000.52200	214.17
				<u>0131806040118-0401</u>	PD EQUP 1-12 MODEM AND TV 4/11-5/10/18	10000.50000.52200	437.94
				<u>0027056032818-0321</u>	PD/ AH CABLE CHGS 4/1-4/30	10000.50000.52200	600.80
Fund 10000 Total:							1,454.23
Fund: 32005 - LIGHTING DISTRICT #1 - OAKWOOD/VISTA							
<u>0384</u>	SOUTHERN CALIF. EDISON CO.						
APBWEST	Check			<u>2011946423-040718</u>	ELEC CHGS 3/1-4/1/18	32005.83500.55003	140.50
Fund 32005 Total:							140.50
Fund: 32006 - LIGHTING DISTRICT - ZONE A							
<u>0384</u>	SOUTHERN CALIF. EDISON CO.						
APBWEST	Check			<u>2011946423-040718</u>	ELEC CHGS 3/1-4/1/18	32006.83000.55003	243.66
Fund 32006 Total:							243.66
Fund: 32007 - LIGHTING DISTRICT - ZONE B							
<u>0384</u>	SOUTHERN CALIF. EDISON CO.						
APBWEST	Check			<u>2011946423-040718</u>	ELEC CHGS 3/1-4/1/18	32007.83000.55003	1,037.65
Fund 32007 Total:							1,037.65
Fund: 32008 - PARKING ASSMNT DIST							
<u>0384</u>	SOUTHERN CALIF. EDISON CO.						
APBWEST	Check			<u>2037520756-041118</u>	ELEC CHGS 3/8-4/9/18	32008.83000.55003	457.41
Fund 32008 Total:							457.41
Fund: 38005 - GAS TAX FUND							
<u>0384</u>	SOUTHERN CALIF. EDISON CO.						
APBWEST	Check			<u>2037520756-041118</u>	ELEC CHGS 3/8-4/9/18	38005.83500.55003	52.42
				<u>2011946423-040718</u>	ELEC CHGS 3/1-4/1/18	38005.83500.55003	4,142.48
Fund 38005 Total:							4,194.90
Fund: 60000 - INT SVC FND - FLEET							
<u>0216</u>	THE GAS COMPANY						
APBWEST	Check			<u>11826147883-032311</u>	GAS CHGS 3/1-4/1/18	60000.83100.55001	265.73
Fund 60000 Total:							265.73
Fund: 60001 - INT SVC FND - FACILITIES MGT							
<u>0129</u>	AT&T						
APBWEST	Check			<u>81824637835914-032</u>	TELECOM DIV 3/23-4/22/18	60001.83200.55005	193.87
<u>0384</u>	SOUTHERN CALIF. EDISON CO.						
APBWEST	Check			<u>2036613305-040518</u>	ELEC CHGS 3/5-4/4/18	60001.83200.55003	1,047.58
				<u>2037520756-041118</u>	ELEC CHGS 3/8-4/9/18	60001.83200.55003	6,081.88
				<u>2011946423-040718</u>	ELEC CHGS 3/1-4/1/18	60001.83200.55003	164.07
<u>0216</u>	THE GAS COMPANY						
APBWEST	Check			<u>13511935002-041011</u>	GAS CHGS 3/8-4/6/18	60001.83200.55004	76.31
				<u>16651877009-040911</u>	GAS CHGS 3/7-4/5/18	60001.83200.55004	49.92
				<u>19591871009-040911</u>	GAS CHGS 3/7-4/5/18	60001.83200.55004	19.63
				<u>16861877005-040911</u>	GAS CHGS 3/7-4/5/18	60001.83200.55004	135.99
Fund 60001 Total:							7,769.25
Fund: 60003 - INT SVC FND - TECHNOLOGY							
<u>VEN02792</u>	FRONTIER CALIFORNIA INC						
APBWEST	Check			<u>20918837570307075</u>	PH CHGS 4/4-5/3/18	60003.30000.55005	1,772.19
				<u>62635514140920175</u>	PH CHGS 4/1-4/30/18	60003.30000.55005	565.14
<u>VEN03086</u>	GC PIVOTAL LLC						

Packet: APPKT03963 - UB041018
Vendor Set: 01 - Vendor Set 01

Check Date: 04/18/2018

Page 3

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
<u>0642</u>	APBWEST Check	<u>GC INV 900527</u>	DSL MON CHGS 5/1-5/31/18	60003.30000.52200	1,317.41
	VERIZON WIRELESS - LA				
	APBWEST Check	<u>9804272094</u>	CELL PH CHGS 2/26-3/25/18	60003.30000.55005	1,414.02
				Fund 60003 Total:	5,068.76
Fund:	71000 - WATER ENTERPRISE FUND				
<u>VEN02792</u>	FRONTIER CALIFORNIA INC				
	APBWEST Check	<u>20918837570307075</u>	PH CHGS 4/4-5/3/18	71000.81100.55005	51.71
<u>0384</u>	SOUTHERN CALIF. EDISON CO.				
	APBWEST Check	<u>2037520756-041118</u>	ELEC CHGS 3/8-4/9/18	71000.81100.55003	28,905.01
				Fund 71000 Total:	28,956.72
				Report Total:	49,588.81



Page 4

Packet: APPKT03966 - GEN042418
Vendor Set: 01 - Vendor Set 01

Check Date: 04/18/2018

Vendor Number	Vendor Name	Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 10000 - GENERAL FUND							
<u>0107</u>	ADAMSON INDUSTRIES, INC.	APBWEST	Check	<u>INV268931</u>	VEST	10000.50000.53300	731.07
<u>0109</u>	AIRGAS USA	APBWEST	Check	<u>9952632044</u> <u>1601394810</u>	FY 2017-18 MEDICAL OXYGEN FY 2017-18 MEDICAL OXYGEN	10000.64000.53300 10000.64000.53300	477.02 6.82
<u>VEN03139</u>	ALEXANDRA WATTS	APBWEST	Check	<u>INV022430</u>	ELECTION VOLUNTEER STIPEND/CONGREGATIO	10000.12000.52207	75.00
<u>0433</u>	ALLSTAR FIRE EQUIPMENT, INC.	APBWEST	Check	<u>205858</u>	FY 2017-18 SUPPRESSION EQUIPMENT	10000.61000.53300	1,574.45
<u>0514</u>	ANDREA WALSH	APBWEST	Check	<u>INV022440</u>	Recreation Classes - Yoga	10000.77000.52200	371.80
<u>1552</u>	ARNOLD'S FRONTIER HARDWARE	APBWEST	Check	<u>083692</u> <u>083910</u>	HARDWARE SUPPLIES HARDWARE SUPPLIES	10000.61000.53204 10000.61000.53204	2.18 27.56
<u>VEN03137</u>	BARRY ZIFF	APBWEST	Check	<u>INV022427</u>	ELECTION VOLUNTEER STIPEND/ASCENSION	10000.12000.52207	75.00
<u>1200</u>	BLUE DIAMOND MATERIALS	APBWEST	Check	<u>1145984</u> <u>1146073</u> <u>1145900</u> <u>1146175</u>	ASPHALT ASPHALT ASPHALT ASPHALT	10000.83500.53206 10000.83500.53206 10000.83500.53206 10000.83500.53206	51.93 25.95 31.68 24.64
<u>VEN02683</u>	CAL BLEND SOILS INC	APBWEST	Check	<u>63674</u>	MULCH	10000.83300.53001	82.13
<u>VEN02208</u>	CALIFORNIA BUILDING STANDARDS COMMISSION	APBWEST	Check	<u>INV022409</u>	QUARTERLY BASRF FEES JAN-MAR 18	10000.00000.23207	109.44
<u>VEN03140</u>	CAROLINE BROWN	APBWEST	Check	<u>INV022432</u>	ELECTION VOLUNTEER STIPEND/CONGREGATIO	10000.12000.52207	75.00
<u>0169</u>	CITY ELECTRIC SUPPLY	APBWEST	Check	<u>PDA/004616</u>	Inv# PDA 004616	10000.83300.53001	103.81
<u>1121</u>	COLANTUONO, HIGHSMITH & WHATLEY, PC	APBWEST	Check	<u>35206</u> <u>35203</u> <u>35207</u> <u>35208</u>	LEGAL SERVICES- MAR 2018 BPO- LEGAL SERVICES- RETAINER LEGAL SERVICES - MAR 2018 LEGAL SERVICES- MAR 2018	10000.21000.52201 10000.21000.52201 10000.40000.52201 10000.81201.52001	6,439.00 8,402.35 399.50 94.00
<u>VEN02871</u>	CYBERREEF SOLUTIONS INC	APBWEST	Check	<u>1821</u>	DATA PLAN	10000.50000.52200	299.78
<u>0636</u>	CYNTHIA SIRLIN	APBWEST	Check	<u>INV022439</u>	Recreation Classes - Tai Chi Chuan	10000.77000.52200	83.20
<u>VEN03134</u>	DANIEL PETTY	APBWEST	Check	<u>INV022417</u>	ELECTION VOLUNTEER STIPEND/CH	10000.12000.52207	75.00
<u>VEN02112</u>	DARLENE CROOK	APBWEST	Check	<u>INV022420</u>	ELECTION VOLUNTEER STIPEND/METHODIST	10000.12000.52207	75.00
<u>VEN02105</u>	DEBORA SHERIDAN	APBWEST	Check	<u>INV022431</u>	ELECTION VOLUNTEER STIPEND	10000.12000.52207	75.00
<u>VEN01371</u>	DELOYCE ALCORN	APBWEST	Check	<u>INV022422</u>	ELECTION VOLUNTEER STIPEND	10000.12000.52207	75.00
<u>1681</u>	DEPT OF CONSERVATION	APBWEST	Check	<u>INV022410</u>	QUARTERLY FEES JAN- MAR 18	10000.00000.23206	152.34
<u>0713</u>	DEPT OF JUSTICE	APBWEST	Check	<u>295581</u>	FINGERPRINTING	10000.50000.52200	130.00
<u>VEN01935</u>	DIVISION OF THE STATE ARCHITECT	APBWEST	Check	<u>INV022394</u>	DISABILITY AND EDUCATION FEE	10000.00000.23400	464.80
<u>VEN02786</u>	DOROTHY JERNEYCIC						

Page 5

Vendor Number	Vendor Name	Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
<u>1157</u>	EMBLEM ENTERPRISES, INC.	APBWEST	Check	<u>INV022426</u>	ELECIION VOLUNTEER STIPEND/ASCENSION	10000.12000.52207	75.00
<u>VEN01936</u>	FOOTHILL COMMUNICATIONS LLC	APBWEST	Check	<u>712939</u>	PATCHES	10000.50000.53303	446.02
<u>VEN03133</u>	GLORIA GIERSBACH	APBWEST	Check	<u>2712</u>	MOTOROLA RADIOS	10000.50000.53301	2,500.00
<u>0398</u>	HONG L. TAM	APBWEST	Check	<u>INV022416</u>	ELECTION VOLUNTEER STIPEND/CH	10000.12000.52207	75.00
<u>VEN03142</u>	JANET SWANSON	APBWEST	Check	<u>INV022413</u>	PLAN CHECK	10000.40000.52100	28,997.90
<u>0610</u>	JOANNE WILLIAMS	APBWEST	Check	<u>INV022434</u>	ELECTION VOLUNTEER STIPEND/CH	10000.12000.52207	75.00
<u>VEN03136</u>	JULIE JENKINS	APBWEST	Check	<u>INV022414</u>	ELECTION VOLUNTEER STIPEND/CH	10000.12000.52207	100.00
<u>VEN01628</u>	LAW ENFORCEMENT MEDICAL SERVICES, INC	APBWEST	Check	<u>INV022421</u>	ELECTION VOLUNTEER STIPEND/METHODIST	10000.12000.52207	75.00
<u>VEN03138</u>	LESLIE ZIFF	APBWEST	Check	<u>13555</u>	BLOOD WITHDRAWAL	10000.50000.53304	110.00
<u>VEN03141</u>	MARIA CLAUDIA SANCHEZ	APBWEST	Check	<u>INV022428</u>	ELECTION VOLUNTEER STIPEND/ASCENSION	10000.12000.52207	75.00
<u>VEN02109</u>	MARY LOU CALDWELL	APBWEST	Check	<u>INV022433</u>	ELECTION WORKER STIPEND	10000.12000.52207	75.00
<u>VEN02976</u>	MEDICO PROFESSIONAL LINEN SERVICE	APBWEST	Check	<u>INV022419</u>	ELECTION VOLUNTEER STIPEND/METHODIST	10000.12000.52207	100.00
<u>VEN01157</u>	MELISSA THEW	APBWEST	Check	<u>M2151411</u>	FY 2017-18 MEDICAL WASTE	10000.64000.53300	52.00
<u>1278</u>	MICHAEL E POWERS & ASSOC INC.	APBWEST	Check	<u>INV022415</u>	ELECITON VOLUNTEER STIPEND/CH	10000.12000.52207	75.00
<u>0884</u>	MOBILE MINI, INC.	APBWEST	Check	<u>6148</u>	Michael Powers	10000.61000.56009	1,244.12
<u>VEN01624</u>	OMEGA SOLUTIONS	APBWEST	Check	<u>9003970157</u>	RENTAL STORAGE	10000.50000.53300	114.38
<u>0323</u>	PASADENA HUMANE SOCIETY	APBWEST	Check	<u>29046</u>	BACKGROUND INVESTIGATION	10000.50000.52100	1,200.00
<u>VEN01644</u>	PATRICIA ALCORN	APBWEST	Check	<u>APR2018CtySM</u>	blanket po - animal control	10000.50000.52004	2,411.72
<u>VEN01254</u>	PERRY GOTH	APBWEST	Check	<u>INV022425</u>	ELECTION VOLUNTEER STIPEND/ASCENSION	10000.12000.52207	100.00
<u>0333</u>	PETTY CASH FUND-PD	APBWEST	Check	<u>INV022436</u>	CONFERENCE	10000.61000.53402	579.91
<u>0292</u>	RICHARD MAYS	APBWEST	Check	<u>INV022393</u>	FIELD TRAINING OFFICER COURSE	10000.50000.52205	38.00
<u>1599</u>	SIERRA MADRE PIZZA COMPANY	APBWEST	Check	<u>INV022391</u>	TRAINING REFRESHMENT	10000.50000.52205	15.00
<u>0381</u>	SOUTHEAST CONSTRUCTION PRODUCT	APBWEST	Check	<u>INV022392</u>	WISTERIA FESTIVAL REFRESHMENT	10000.50000.53999	16.10
<u>VEN02018</u>	SUZETTE OTLEWIS	APBWEST	Check	<u>INV022429</u>	ELECTION VOLUNTEER STIPEND/CONGREGATIOI	10000.12000.52207	100.00
<u>0425</u>	WILLDAN ASSOCIATES	APBWEST	Check	<u>INV022412</u>	VOLUNTEER DINNER/ELECTION	10000.12000.52207	123.10
<u>1053</u>	WITTMAN ENTERPRISES, LLC	APBWEST	Check	<u>1803-056450</u>	FY 17-18 CONSTRUCTION MATERIAL	10000.83500.53206	74.83
				<u>1804-058328</u>	FY 17-18 CONSTRUCTION MATERIAL	10000.83500.53206	60.84
				<u>1803-057444</u>	FY 17-18 CONSTRUCTION MATERIAL	10000.83500.53206	48.77
				<u>1803-056228</u>	FY 17-18 CONSTRUCTION MATERIAL	10000.83500.53206	11.61
				<u>1803-057455</u>	FY 17-18 CONSTRUCTION MATERIAL	10000.83500.53206	6.22
<u>VEN03129</u>	TREMCO PRODUCTS INC	APBWEST	Check	<u>INV022405- MAR 18</u>	FY 2017-18 CE/QI SERVICES	10000.64000.52205	1,000.00
<u>0425</u>	WILLDAN ASSOCIATES	APBWEST	Check	<u>16177</u>	THEFT	10000.50000.53300	122.65
<u>1053</u>	WITTMAN ENTERPRISES, LLC	APBWEST	Check	<u>002-18754</u>	Plan Check and Inspection Services	10000.40000.52100	25,788.77
		APBWEST	Check	<u>1802056</u>	FY 2017-18 EMS BILLING SERVICES	10000.64000.52200	10,258.97

Page 4

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
<u>VEN03135</u>	YVONNE ROSAS PETTY				
APBWEST	Check	<u>INV022418</u>	ELECTION VOLUNTEER STIPEND/CH	10000.12000.52207	75.00
Fund 10000 Total:					96,831.36
Fund: 35003 - POLICE DONATIONS					
<u>VEN03130</u>	ULTIMATE CUSTOM COINS				
APBWEST	Check	<u>20180136</u>	CONS	35003.50000.53999	997.55
Fund 35003 Total:					997.55
Fund: 37006 - SENIOR CENTER					
<u>VEN03030</u>	KATHERINE ANN BOYCE				
APBWEST	Check	<u>INV022411</u>	SENIOR MONTHLY ACTIVITIES	37006.72000.52200	80.00
Fund 37006 Total:					80.00
Fund: 38005 - GAS TAX FUND					
<u>VEN02182</u>	SA-SO				
APBWEST	Check	<u>518-0084A</u>	STREET SIGN	38005.83500.56010	175.63
Fund 38005 Total:					175.63
Fund: 38006 - BIKEWAY/SIDEWALK FUND					
<u>VEN01613</u>	GANAHL LUMBER COMPANY				
APBWEST	Check	<u>140973199</u>	LUMBER AND HARDWARE	38006.83600.53211	8.75
Fund 38006 Total:					8.75
Fund: 39002 - LIBRARY - GIFT AND MEMORIAL					
<u>VEN03059</u>	DANIELLE CARPENTER				
APBWEST	Check	<u>INV022435</u>	MILEAGE REIMBURSEMENT	39002.90000.53402	51.88
Fund 39002 Total:					51.88
Fund: 50003 - REDEVELOPMENT OBLIGATION RETIREMENT FND					
<u>0688</u>	BNY MELLON TRUST COMPANY				
AP EFT WEST	Electronic Funds Transfer	<u>SIERRAMA9802-0413</u>	SM FIN TAX INC BOND SERIES 1998A - INTEREST	50003.30000.58002	18,500.00
Fund 50003 Total:					18,500.00
Fund: 60000 - INT SVC FND - FLEET					
<u>0125</u>	ARROW AUTOMOTIVE SERVICE				
APBWEST	Check	<u>1040500</u>	FY 17-18 VEHICLE MAINTENANCE	60000.83100.53208	40.00
<u>0207</u>	ERNIE'S AUTO PARTS				
APBWEST	Check	<u>14IN320533</u>	FY 17-18 VEHICLE MAINTENACE	60000.83100.53208	85.41
		<u>14IN321669</u>	FY 17-18 VEHICLE MAINTENACE	60000.83100.53208	22.87
		<u>14IN320496</u>	FY 17-18 VEHICLE MAINTENACE	60000.83100.53208	24.86
		<u>14IN321677</u>	FY 17-18 VEHICLE MAINTENACE	60000.83100.53208	85.94
<u>0937</u>	INTERSTATE BATTERY SYSTEM OF				
APBWEST	Check	<u>50139494</u>	FY 17-18 CAR BATTERIES	60000.83100.53208	102.11
<u>0296</u>	MERRIMAC ENERGY GROUP				
APBWEST	Check	<u>2180934</u>	Fuel Purchase	60000.83100.55001	18,275.88
		<u>2180935</u>	Fuel Purchase	60000.83100.55001	5,157.27
<u>0360</u>	QUINN COMPANY				
APBWEST	Check	<u>PC810810147</u>	FY 17-18 HEAVY EQUIPMENT PARTS	60000.83100.53208	165.48
		<u>PC810810146</u>	FY 17-18 HEAVY EQUIPMENT PARTS	60000.83100.53208	9.53
<u>0977</u>	TRI-CON ENGINEERING, INC.				
APBWEST	Check	<u>201210501-0218</u>	Invoice 201210501-0218	60000.83100.52100	700.00
Fund 60000 Total:					24,669.35
Fund: 60001 - INT SVC FND - FACILITIES MGT					
<u>VEN02961</u>	ARAMARK UNIFORM & CAREER APPAREL GROUP INC				
APBWEST	Check	<u>533236137</u>	FY 17-18 JANITORIAL SUPPLIES	60001.83200.53200	260.97
		<u>533184089</u>	FY 17-18 JANITORIAL SUPPLIES	60001.83200.53200	322.02
<u>VEN02997</u>	DYNAMIC BUILDING MAINT INC				
APBWEST	Check	<u>11</u>	FY 17-18 JANITORIAL SERVICES MONTHLY	60001.83200.52200	2,919.00
<u>1639</u>	GMS ELEVATOR SERVICES INC				
APBWEST	Check	<u>91859</u>	FY 17-18 ELEVATOR MAINTENANCE	60001.83200.52200	175.00
<u>1724</u>	LAWRENCE ROLL-UP DOORS INC				
APBWEST	Check	<u>1817877</u>	FY 17-18 FD ROLL UP DOOR MAINTENANCE	60001.83200.52200	290.85
<u>0498</u>	SIMON EQUIPMENT CO INC				
APBWEST	Check	<u>87114</u>	EQUIPMENT	60001.83200.56002	128.26

Page 7

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
<u>0399</u>	TELETRONIC ALARM SYSTEMS				
APBWEST	Check	<u>B6426026- APRIL 18</u>	FY 17-18 LIBRARY ALARM SERIVES MONTHLY	60001.83200.52200	60.00
Fund 60001 Total:					4,156.10
Fund:	60002 - INT SVC FND - ADMINISTRATION				
<u>1121</u>	COLANTUONO, HIGHSMITH & WHATLEY, PC				
APBWEST	Check	<u>35203</u>	BPO- LEGAL SERVICES- RETAINER	60002.21000.52201	2,100.59
<u>0893</u>	CREATIVE FORMS & CONCEPTS, INC				
APBWEST	Check	<u>116267</u>	LASER AP CHECKS	60002.30000.53102	452.69
<u>0786</u>	OFFICE DEPOT, INC				
APBWEST	Check	<u>117571077001</u>	Office Supplies	60002.30000.53100	214.54
Fund 60002 Total:					2,767.82
Fund:	60003 - INT SVC FND - TECHNOLOGY				
<u>1167</u>	COMMUNITY MEDIA OF THE FOOTHILLS				
APBWEST	Check	<u>323</u>	FY 17-18 SIERRA MADRE PRODUCTION SERVICE	60003.30000.52100	2,331.01
<u>1641</u>	RIKOH AMERICAS CORP				
APBWEST	Check	<u>58687447</u>	FY 17-18 COPIER LEASE	60003.30000.53210	776.88
<u>VEN02829</u>	RINGCENTRAL INC				
APBWEST	Check	<u>445679</u>	FY 17-18 VOIP TELEPHONE SERVICES	60003.30000.55005	4,926.71
<u>0429</u>	XEROX CORPORATION				
APBWEST	Check	<u>092799905</u>	FY 17-18 COPIER LEASE	60003.30000.53210	698.83
		<u>092799906</u>	FY 17-18 COPIER LEASE	60003.30000.53210	419.07
		<u>092799907</u>	FY 17-18 COPIER LEASE	60003.30000.53210	422.44
<u>VEN02951</u>	YOHTEK CORP				
APBWEST	Check	<u>2034</u>	PROFESSIONAL SERVICES	60003.30000.52100	4,800.00
		<u>2039</u>	PROFESSIONAL SERVICES	60003.30000.52100	1,275.00
		<u>2036</u>	PROFESSIONAL SERVICES	60003.30000.52100	1,050.00
		<u>2035</u>	PROFESSIONAL SERVICES	60003.30000.52100	1,050.00
		<u>2038</u>	PROFESSIONAL SERVICES	60003.30000.52100	550.00
Fund 60003 Total:					18,299.94
Fund:	60007 - INT SVC FND - PERSONNEL AND RISK MGMT				
<u>1121</u>	COLANTUONO, HIGHSMITH & WHATLEY, PC				
APBWEST	Check	<u>35204</u>	LEGAL SERVICES- MAR 2018	60007.70100.52201	564.00
		<u>35206A</u>	LEGAL SERVICES- MAR 2018	60007.70100.52201	1,363.00
<u>1359</u>	HIRERIGHT, LLC				
APBWEST	Check	<u>H0128572</u>	BCKGRND SCREENING LIBRARY	60007.70101.52100	35.24
<u>VEN02980</u>	IPMA-HR				
APBWEST	Check	<u>36033-V2V0B6</u>	MEMBERSHIP 2018-2019/ HR	60007.70100.53409	149.00
<u>0913</u>	IRWINDALE INDUSTRIAL CLINIC				
APBWEST	Check	<u>2130-783443</u>	DOT PW/ PHYSICAL EXAM LIB/FIRE	60007.70101.52106	250.00
Fund 60007 Total:					2,361.24
Fund:	71000 - WATER ENTERPRISE FUND				
<u>0859</u>	AQUA METRIC				
APBWEST	Check	<u>0069024-IN</u>	large meter purchases	71000.81100.56011	34,929.96
<u>1200</u>	BLUE DIAMOND MATERIALS				
APBWEST	Check	<u>1146073</u>	ASPHALT	71000.81100.53206	103.79
		<u>1145984</u>	ASPHALT	71000.81100.53206	207.70
		<u>1145900</u>	ASPHALT	71000.81100.53206	126.71
		<u>1146175</u>	ASPHALT	71000.81100.53206	98.57
<u>0791</u>	CITY ELECTRIC SUPPLY				
APBWEST	Check	<u>PDA/004616</u>	FY 17-18 ELECTRICAL SUPPLIES / WATER	71000.81100.53200	103.81
<u>1121</u>	COLANTUONO, HIGHSMITH & WHATLEY, PC				
APBWEST	Check	<u>35205</u>	LEGAL SERVICES- MAR 2018	71000.81100.52201	3,777.79
<u>0226</u>	GRAINGER INC.				
APBWEST	Check	<u>9736294308</u>	Hour meter	71000.81100.53200	105.78
<u>0786</u>	OFFICE DEPOT, INC				
APBWEST	Check	<u>118911896001</u>	OFFICE SUPPLIES	71000.32000.53100	21.89
		<u>118911144001</u>	OFFICE SUPPLIES	71000.32000.53100	113.21
<u>0410</u>	UNDERGROUND SERVICE ALERT				
APBWEST	Check	<u>320180676</u>	DIG ALERT SERVICE	71000.81100.52200	61.15
<u>0426</u>	WESTERN WATER WORKS				

Packet: APPKT03966 - GEN042418
Vendor Set: 01 - Vendor Set 01

Check Date: 04/18/2018

Page 8

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
APBWEST	Check	487321-00	FY 17-18 DISTRIBUTION SYSTEM REPAIR	71000.81100.53200	153.30
Fund 71000 Total:					39,803.66
Report Total:					208,703.28



Check Approval Register

Page 9

Packet: APPKT03967 - LIB042418
Vendor Set: 01 - Vendor Set 01

Check Date: 04/18/2018

Vendor Number	Vendor Name	Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 10000 - GENERAL FUND							
<u>1644</u>	AMAZON						
APBWEST	Check			<u>443373875454</u>	Misc-Library(Books/Ref/Prog/Media/Supplies	10000.90000.53406	13.75
				<u>877383686747</u>	Misc-Library(Books/Ref/Prog/Media/Supplies	10000.90000.53406	19.70
<u>0132</u>	BAKER & TAYLOR, INC.						
APBWEST	Check			<u>4012184895</u>	Books & Reference, Processing Fees & Media	10000.90000.52200	12.32
				<u>4012176884</u>	Books & Reference, Processing Fees & Media	10000.90000.52200	57.79
				<u>4012183728</u>	Books & Reference, Processing Fees & Media	10000.90000.52200	35.44
				<u>4012181689</u>	Books & Reference, Processing Fees & Media	10000.90000.52200	8.99
				<u>4012183727</u>	Books & Reference, Processing Fees & Media	10000.90000.53406	549.61
				<u>4012176883</u>	Books & Reference, Processing Fees & Media	10000.90000.53406	1,326.49
<u>0598</u>	DEMCO, INC.						
APBWEST	Check			<u>6311500</u>	Library Supplies	10000.90000.53100	115.38
				<u>C08386</u>	REF LIBRARY SUPPLIES	10000.90000.53100	-9.24
<u>0314</u>	OCLC, INC.						
APBWEST	Check			<u>0000590323</u>	2017-2018 - OCLC & Baker & Taylor Subscription	10000.90000.52200	460.92
<u>0786</u>	OFFICE DEPOT, INC						
APBWEST	Check			<u>122970596001</u>	Office Supplies	10000.90000.53100	2.76
				<u>122970485001</u>	Office Supplies	10000.90000.53100	2.95
<u>1125</u>	VANGUARD ID SYSTEMS						
APBWEST	Check			<u>8114120</u>	Library Cards - 2018	10000.90000.53999	836.67
Fund 10000 Total:							3,433.53
Fund: 29005 - LIBRARY GRANTS							
<u>1644</u>	AMAZON						
APBWEST	Check			<u>445398588533</u>	BOOK SUPPLIES	29005.90000.53999	1,051.19
				<u>449948466784</u>	BOOK SUPPLIES	29005.90000.53999	39.00
<u>1488</u>	FEDEX OFFICE						
APBWEST	Check			<u>370100019485</u>	STEAM PROGRM FLYERS/ FRIENDS CHILDRN PR	29005.90000.53999	125.31
Fund 29005 Total:							1,215.50
Fund: 39006 - FRIENDS OF THE LIBRARY DONATION FUND							
<u>1644</u>	AMAZON						
APBWEST	Check			<u>455373975995</u>	Misc-Library(Books/Ref/Prog/Media/Supplies	39006.90000.53999	20.15
<u>0132</u>	BAKER & TAYLOR, INC.						
APBWEST	Check			<u>T78308931</u>	Books & Reference, Processing Fees & Media	39006.90000.53406	91.91
				<u>4012181688</u>	Books & Reference, Processing Fees & Media	39006.90000.53406	52.46
				<u>T78520782</u>	Books & Reference, Processing Fees & Media	39006.90000.53406	24.62
				<u>T78520781</u>	Books & Reference, Processing Fees & Media	39006.90000.53406	37.77
				<u>T78520780</u>	Books & Reference, Processing Fees & Media	39006.90000.53406	63.94
				<u>T78308930</u>	Books & Reference, Processing Fees & Media	39006.90000.53406	12.30
				<u>T77873550</u>	Books & Reference, Processing Fees & Media	39006.90000.53406	16.41
<u>1488</u>	FEDEX OFFICE						
APBWEST	Check			<u>370100019485</u>	STEAM PROGRM FLYERS/ FRIENDS CHILDRN PR	39006.90000.53999	49.21
Fund 39006 Total:							368.77
Report Total:							5,017.80