

Alverno Villa - Event Monitor Checklist

AD#: 260-2140031

The below portion to be completed by the Event Monitor

Event Information:

Event Date: 02/14/26
Time Music Started: 1830
Time Music Stopped: 2130
Time Last Guest & Vendor Left: 2210
Time Gate Closed: 2215
Time Parking Lights Turned Off: 2215
Number of Security Guard(s): 1
Security Guard Name: ALEX LOYA
ALVERNO EMPLOYEE
Security Guard Name: _____

Event Monitor Information:

Event Monitor Name: Ben Palmer
Event Monitor Phone: 626-419-2551
Event Monitor Arrival Time: 1500
Event Monitor Departure Time: 2215

This portion to be completed by AHA personnel

AHA Personnel Name: Andrea Bertolini
Event Type: wedding
Event scheduled start time: 4:00 pm
Event scheduled end time: 10:00 pm
Gate Name: Mehulinda Ave
Gate open time: 12 pm
Gate Name: Wilson 9 Am
Gate open time: CLOSED AT 1515 Hours
Gate Name: Highland
Gate open time: 12 pm CLOSED AT 1610
No. of rented events between these dates: 2026
January 1, 2024 and
February 14, 2024 2026
No. of rented events this month: 1
Number of guests: Approx 120

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Noise Levels

Street Name	1st Reading			2nd Reading			3rd Reading			4th Reading		
	Time	dB		Time	dB		Time	dB		Time	dB	
		Int.	Ext.		Int.	Ext.		Int.	Ext.		Int.	Ext.
Michillinda Avenue	1830	51.5	44.3	1920	50.3	60.2	2010	55.9	56.3	2100	52.4	56.7
Grandview Avenue	1845	44.2	51.6	1935	44.3	51.3	2020	43.2	53.1	2110	45.6	50.2
Wilson Street	1855	43.7	46.4	1950	44.1	53.9	2030	42.6	44.3	2120	46.8	46.8
Highland Avenue	1905	46.4	47.2	2000	40.3	52.2	2040	46.7	52.3	2130	46.1	46.5
Street Name	5th Reading			6th Reading			7th Reading			8th Reading		
	Time	dB		Time	dB		Time	dB		Time	dB	
		Int.	Ext.		Int.	Ext.		Int.	Ext.		Int.	Ext.
Michillinda Avenue												
Grandview Avenue												
Wilson Street												
Highland Avenue												
Street Name	9th Reading			10th Reading			11th Reading			12th Reading		
	Time	dB		Time	dB		Time	dB		Time	dB	
		Int.	Ext.		Int.	Ext.		Int.	Ext.		Int.	Ext.
Michillinda Avenue												
Grandview Avenue												
Wilson Street												
Highland Avenue												

Any interaction with Alverno staff, security, or SMPD?

Alverno staff?	Yes	<input checked="" type="radio"/> No
Name:		
Nature of Interaction:		
Noise Reading (dB) & Time:		
Remedy, if any:		

Sierra Madre Police Department?	Yes	<input checked="" type="radio"/> No
Name:		
Nature of Interaction:		
Noise Reading (dB) & Time:		
Remedy, if any:		

Any interaction with the Public (In person or telephonic)?	Yes	<input checked="" type="radio"/> No
Name:		
Nature of Interaction:		
Noise Reading (dB) & Time:		
Remedy, if any:		

Any interaction with the Public (In person or telephonic)?	Yes	<input checked="" type="radio"/> No
Name:		
Nature of Interaction:		
Noise Reading (dB) & Time:		
Remedy, if any:		

Any interaction with the Public (In person or telephonic)?	Yes	<input checked="" type="radio"/> No
Name:		
Nature of Interaction:		
Noise Reading (dB) & Time:		
Remedy, if any:		

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Were the Conditional Use Permit #22-03 Conditions Satisfied?

Section 1 – Frequency of Use / Level of Use	<input checked="" type="radio"/> Yes	<input type="radio"/> No
If no, please provide details		

Section 2 – Time of Use	<input checked="" type="radio"/> Yes	<input type="radio"/> No
If no, please provide details		

Section 3 – Noise	<input checked="" type="radio"/> Yes	<input type="radio"/> No
If no, please provide details		

Section 4 – Alcohol	<input checked="" type="radio"/> Yes	<input type="radio"/> No
If no, please provide details		

Section 5 – Traffic / Parking	<input checked="" type="radio"/> Yes	<input type="radio"/> No
If no, please provide details		

Section 6 – Vehicle Access	<input checked="" type="radio"/> Yes	<input type="radio"/> No
If no, please provide details		

Section 7 – Nighttime Lights	<input checked="" type="radio"/> Yes	<input type="radio"/> No
If no, please provide details		

Section 8 – Litter and Garbage	<input checked="" type="radio"/> Yes	<input type="radio"/> No
If not please provide details		