AGENDA
REGULAR MEETING
SIERRA MADRE CITY COUNCIL,
SUCCESSOR AGENCY, AND
PUBLIC FINANCE AUTHORITY

Tuesday, June 23, 2015

5:30 pm Closed Session
6:30 pm Open Session

City Hall Council Chambers
232 W. Sierra Madre Boulevard
Sierra Madre, California 91024

John Capoccia, Mayor
Gene Goss, Mayor Pro Tem
Rachelle Arizmendi, Council Member
Denise Delmar, Council Member
John Harabedian, Council Member

Nancy Shollenberger, City Clerk
Richard Mays, City Treasurer

PUBLIC COMMENT
The Council will listen to the public on any item on the agenda. Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting. Each speaker will be limited to three continuous minutes, which may not be delegated. These rules will be enforced but may be changed by appropriate City Council action.

PUBLIC COMMENT FOR ITEMS ON THE AGENDA:
Persons wishing to speak on any item on the agenda will be called at the time the agenda item is brought forward. Persons wishing to speak on closed session items have a choice of doing so either immediately prior to the closed session or at the time for comments on items at the open session.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:
Time shall be devoted to audience participation early on the agenda. If additional time is needed, the Mayor will allow for same at the end of the agenda.

CLOSED SESSION

CALL TO ORDER/ROLL CALL — Mayor Capoccia, Mayor Pro Tem Goss, Council Member Arizmendi, Council Member Delmar, and Council Member Harabedian

PUBLIC COMMENT — Regarding Closed Session Items

RECESS TO CLOSED SESSION REGARDING:

CONFERENCE WITH LEGAL COUNSEL

Pursuant to Calif. Government Code Section 54956.9(d)(1) – Pending Litigation

The City Council/Agency finds, based on advice from legal counsel, that discussion in open session will prejudice the position of the local agency in the litigation.

Case Name: In re Petition of City of Sierra Madre Challenging 2012 Los Angeles Municipal Separate Storm Sewer System Permit (Order No. R4-2012-0175)

Case Number: State Water Resources Control Board/Office of Chief Counsel Files A-2236(a) through (kk)

CONFERENCE WITH LEGAL COUNSEL

Pursuant to Calif. Government Code Section 54956.9(d)(4)

The City Council finds based on advice from legal counsel, that discussion in open session will prejudice the position of the local agency in the litigation.

Initiation of litigation: Number of potential cases: One

OPEN SESSION

CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL	Mayor John Capoccia, Mayor Pro Tem Gene Goss, Council Members Rachelle Arizmendi, Denise Delmar, and John Harabedian
PLEDGE OF ALLEGIANCE AND INVOCATION/INSPIRATION	Mayor Pro Tem Gene Goss
REPORT OUT FROM CLOSED SESSION	City Attorney report from the closed session.
APPROVAL OF AGENDA	Vote of the Council to proceed with City business.
APPROVAL OF MINUTES	Approval of minutes from the Regular City Council meeting on June 9, 2015.
MAYOR AND CITY COUNCIL REPORTS	Reports of individual Council Member activities relating to City business.
PUBLIC COMMENT	Regarding items not on the Agenda.
PRESENTATION	Recognition of Victor Espinoza, 2015 Triple Crown Jockey

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Initiation of litigation: Number of potential cases: One

OPEN SESSION

CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL	Mayor John Capoccia, Mayor Pro Tem Gene Goss, Council Members Rachelle Arizmendi, Denise Delmar, and John Harabedian
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PRESENTATION	Recognition of Victor Espinoza, 2015 Triple Crown Jockey

ACTION ITEMS

1. **CONSENT**

a) ADOPTION OF RESOLUTION 15-39 OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE APPROVING CERTAIN DEMANDS

Recommendation that the City Council approve Resolution 15-39 for approval of payment of City Warrants in aggregate amount of $218,901.79; Library warrants in the aggregate amount of $17,813.43, and payroll transfer in the aggregate amount of $331,574.53 for fiscal year ending June 30, 2015.

b) AGREEMENT FOR COST SHARING FOR THE INSTALLATION OF MONITORING EQUIPMENT AND MONITORING PURSUANT TO THE HARBOR TOXIC POLLUTANTS TMDL

Recommendation that the City Council approve the agreement between the Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority and the City of Sierra Madre for the estimated share cost of $1,745 for the first year/$952 for each subsequent year and authorize the City Manager to execute the agreement.

PUBLIC HEARINGS

2. **RESOLUTION 15-34 – ADOPTION OF THE LOCAL DEVELOPMENT REPORT AND SELF-CERTIFICATION OF THE CITY'S CONFORMANCE WITH THE CONGESTION MANAGEMENT PROGRAM**

Recommendation that the City Council hold a public hearing and adopt Resolution 15-34, finding the City to be in conformance with the Congestion Management Program (CMP), and adopting the CMP Local Development Report, in accordance with California Government Code Section 65089

3. **CONSIDERATION OF FISCAL YEAR 2015-2016 ANNUAL BUDGET AND ADOPTION OF RESOULTIONS:**
   - **RESOLUTION 15-35 ADOPTING THE FISCAL YEAR 2015-2016 BUDGET**
   - **RESOLUTION 15-36 APPROVING THE SALARY MATRIX**
   - **RESOLUTION 15-37 APPROVING THE FISCAL YEAR 2015-2016 FEE SCHEDULE**
   - **RESOLUTION 15-38 APPROVING THE GANN APPROPRIATIONS LIMIT FOR FISCAL YEAR 2015-2016**
   - **PFA RESOLUTION 68 ADOPTING FISCAL YEAR 2015-2016 PUBLIC FINANCING AUTHORITY BUDGET**

Recommendation that the City Council hold a public hearing and approve Resolution 15-35 Adopting the Fiscal Year 2015-2016 Budget and appropriating the amounts projected; Resolution 15-36 Approving an amendment to the Salary Matrix; Resolution 15-37 Approving the 2015-2016 Fee Schedule; Resolution 15-38 Approving the GANN Appropriation Limits for FY 2015-2016; and Resolution 68 Adopting the Fiscal Year 2015-2016 Budget by The Public Financing Authority. Staff further recommends the City Council provide direction regarding the committees to study contract proposals and potential revenue options

ITEMS FOR DISCUSSION

4. **RECOMMENDATION TO AUTHORIZE THE CITY OF ARCADIA TO SUBMIT THE RIO HONDO/SAN GABRIEL RIVER ENHANCED WATERSHED MANAGEMENT PLAN TO THE LOS ANGELES REGIONAL WATER QUALITY CONTROL BOARD ON BEHALF OF THE CITY OF SIERRA MADRE**

   Recommendation that the City Council authorize the City Manager to sign necessary documents to authorize the City of Arcadia to submit the Enhanced Watershed Management Plan to the Los Angeles Regional Water Quality Control Board on behalf of the City of Sierra Madre and the entire Working Group.

5. **CONSIDERATION OF REAPPOINTMENT AND APPOINTMENT OF APPLICANTS TO VACANT COMMISSIONERS' SEATS**

   Recommendation that the City Council provide staff with direction.

6. **STRATEGIC PLAN FROM MAY 6, 2015 RETREAT**

   Recommendation that the City Council receive and file.

PUBLIC COMMENT
Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting. Each speaker will be limited to three continuous minutes, which may not be delegated. These rules will be enforced but may be changed by Council action.

ACTION ITEMS
Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item.

PUBLIC HEARING
The appellant and/or applicant will each be provided a total of ten (10) minutes to address their item. A portion of their allotted time may be reserved for rebuttal or a summary conclusion at the close of public comment. All other speakers will be limited to a total of three continuous minutes, which cannot be delegated. These rules will be enforced but may be changed by appropriate City Council action.

AVAILABILITY OF AGENDA MATERIALS
Materials related to items on this agenda are available for public inspection on the City's website at www.cityofsierramadre.com, and during normal business hours at City Hall, 232 W. Sierra Madre Blvd. and at the Sierra Madre Public Library, 440 W. Sierra Madre Blvd.

LIVE BROADCASTS
Regular City Council meetings are broadcasted live on Cable Channel 3 and rebroadcast on Wednesday and Saturday at 5:30 p.m.

MEETING ASSISTANCE
If you require special assistance to participate in this meeting, please call the City Manager's office at (626) 355-7135 at least 48 hours prior to the meeting.

ADJOURNMENT
The City Council will adjourn to a Regular Meeting at this same place on Tuesday, July 14, 2015.

Agenda
Regular Meeting of the Sierra Madre City Council,
Successor Agency, and Public Finance Authority
Tuesday, June 23, 2015
Closed Session: 5:30 p.m.; Open Session: 6:30 p.m.
City Hall Council Chambers, 232 W. Sierra Madre Boulevard

Mayor, John Capoccia, opened the Regular Meeting of the Sierra Madre City Council, Successor Agency, and Public Finance Authority at 5:30 p.m. The Mayor asked for public comment and there was none, so the Mayor immediately adjourned to the Closed Session. The City Council returned from Closed Session at 6:30 p.m. and the Mayor opened the Open Session at 6:32 p.m. City Clerk, Nancy Sue Shollenberger, read the Roll, noting that all City Council Members were present.

<u>CALL TO ORDER/ROLL CALL, MEMBERS OF THE CITY COUNCIL:</u>

Present:	Mayor, John Capoccia, Mayor Pro Tem, Gene Goss, Council Members Rachelle Arizmendi, Denise Delmar and John Harabedian
Absent:	None
Also Present:	Elaine Aguilar, City Manager Teresa Highsmith, City Attorney Vincent Gonzalez, Director of Planning and Community Preservation Elisa Cox, Assistant City Manager Steve Heydorff, Fire Chief Larry Giannone, Safety Director and Police Chief James Carlson, Management Consultant Carolyn Thomas, Director of Library Services Nancy Sue Shollenberger, City Clerk

<u>PLEDGE OF ALLEGIANCE AND INVOCATION/INSPIRATION:</u>

Mayor Pro Tem, Gene Goss, led the Pledge of Allegiance and gave the following prayer:

> Merciful Father,
> As we gather together tonight as Sierra Madreans and as Americans, we pray for the families and friends of those who lost their lives at the Emanuel AME Church in Charleston, South Carolina. We pray for their healing, for the healing of their community and for healing in our country. We are chastened by the shock of such horrible evil committed in your house of worship. We know that racial hatred and murder for any reason is against your will and your law. And we stand together tonight in your presence and condemn all such activity and behavior as purely unacceptable in our City, our State and our Nation. We are inspired by the selfless forgiveness displayed by the victim's family members' toward the accused in court. We pray that through love, and through your divine guidance, harmony and justice will prevail, and that evil doers will be forever deterred from any other such acts. Father, we pray for this in the name of our Lord Jesus Christ. Amen.

REPORT OUT FROM CLOSED SESSION:

City Attorney, Teresa Highsmith, announced that the City Council met in Closed Session this evening to receive a report on the following:

Conference With Legal Counsel
Pursuant to California Government Code Section 54956.9(d)(1) –Pending Litigation
The City Council./Agency finds, based on advice from legal counsel, that discussion in open session will prejudice the position of the local agency in the litigation.
Case Name: In re Petition of City of Sierra Madre Challenging 2012 Los Angeles Municipal Separate Storm Sewer System Permit (Order No. R4-2012-0175)
Case Number: State Water Resources Control Board/Office of Chief Councel Files A-2236(a) through (kk).

The City Attorney reported that the City Council gave direction to legal counsel, but no action was taken.

Conference With Legal Counsel
Pursuant to California Government code Section 54956.9(d)(4).
The City Council finds based on advice from legal counsel, that discussion in open session will prejudice the position of the local agency in the litigation.
Initiation of Litigation: Number of potential cases: One

The City Attorney reported that the City Council gave direction to legal counsel.

Mayor Capoccia asked that Presentation tonight be given before Public Comment.

APPROVAL OF AGENDA:

Council Member, John Harabedian moved and it was seconded by Mayor Pro Tem, Gene Goss for approval of the Agenda as presented with the amendment made by the Mayor. The motion passed by unanimous voice vote.

APPROVAL OF MINUTES OF REGULAR MEETING OF JUNE 9, 2015:

Council Member, Rachelle Arizmendi moved and it was seconded by Council Member, Denise Delmar for approval of the Minutes of the Regular Sierra Madre City Council Meeting, Successor Agency and Public Finance Authority of June 9, 2015, with a couple changes made by Council Member Rachelle Arizmendi. The motion passed by unanimous voice vote. Council Member, John Harabedian, abstained from voting as he was absent from this meeting.

Council Member, Rachelle Arizmendi, made the following changes to the Minutes of June 9, 2015, on Page 21 of 24:

1st Paragraph: It read as follows:
Council Member, Rachelle Arizmendi, stated that tonight we are dealing with the 2015-2016 budget. The parcel tax can be addressed in two or three years. The UUT can be addressed in 9 months. There are timelines to consider.

Council Member, Rachelle Arizmendi, asked that the paragraph read as follows:

Council Member, Rachelle Arizmendi, stated that tonight we are dealing with the 2015-2016 budget. The parcel tax may take two or three years to develop and implement. The UUT can be addressed in 9 months. There are timelines to consider.

8th paragraph: It read as follows:
Council Member, Rachelle Arizmendi, stated that we need to be fiscally responsible. Are we making reductions on Level 1 and include Community Services? The Level 1 cuts would be $677,000. We can get the difference from Reserves.

Council Member, Rachelle Arizmendi, asked that the paragraph read as follows:

Council Member, Rachelle Arizmendi, stated that we need to be fiscally responsible. Are we making reductions on Level 1 and include Community Services? The Level 1 cuts would be $677,000 carry-over. We can get the difference from Reserves.

<u>MAYOR AND CITY COUNCIL REPORTS:</u>

1) Council Member, John Harabedian announced that he attended the COG meeting with the Mayor. There was a vote on the 710 Tunnel. Comments were provided on the EIR report. COG was asked to support a portion of the 710. Upon vote, 7 cities were against and 16 voted in favor. The tunnel option is still in draft form. Sierra Madreans can comment for one month.

2) Council Member, Denise Delmar, announced that she attended the June 17th Friends of the Library Appreciation Dinner.

3) Council Member, Rachelle Arizmendi, thanked Pat Alcorn for her two years as President of the Sierra Madre Library and welcomed Janet Emery.

4) Mayor Pro Tem, Gene Goss and Mayor, John Capoccia had no report for this meeting.

PRESENTATION:

Mayor, John Capoccia, presented a Certificate of Recognition to Victor Espinoza, the 2015 Triple Crown Jockey.

Mr. Espinoza remarked that it was an honor to live in Sierra Mare. Thank you for this Certificate. Sierra Madre has been my lucky town. It has been an incredible feeling to win the Triple Crown. It is the first time in 37 years. Thank you.

PUBLIC COMMENT:

Ron Watson, Sierra Madre Blvd.

Mr. Watson passed out a proposal for a new business in Sierra Madre (SF TUBS) and he was present at this meeting to receive the approval of the City Council. The Mayor told Mr. Watson that the staff will respond. Mr. Watson was born, raised and went to school in Sierra Madre. A folder was passed out to the City Council and City Manager. Mr. Watson wanted the blessing of the City Council before he takes this great leap.

Glen Putnam, Oak Crest

Mr. Putnam was present on behalf of the Library Board of Trustees, to update everyone on the activities of the Library. On Saturday, June 27th, at 4:00 p.m. there will be an Animal Sleep Over, with Breakfast being served at 10:00 a.m. Please contact the Library for the update on all the activities. There is an opening for a new member on the Library Board of Trustees. They meet the 4th Wednesday of each month. If interested, please contact City Hall to receive an application form, or the Library. It is also on the website. Also the Sierra Madre Historical Society is holding their event on June 27th in the Park next to Richardson House. Tickets are $30.00. You can talk to Lizzie? There will be a guided tour. Please come.

Carolyn Dasher, W. Bonita

Ms. Dasher announced that 100 people signed up for the water conservation meeting. There will be two classes.

Mayor Capoccia asked if yard signs were available, this would be a good time to pass them out. The City Manager noted that the Water District, City Hall and sign-ups on the website are available.

Mayor Capoccia closed public input portion of the meeting.

ACTION ITEMS:

1). CONSENT CALENDAR

City Manager, Elaine Aguilar, gave the following report under the Consent Calendar:

1a). WARRANTS

Staff recommends approval of Resolut8ion No. 15-39 "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE APPROVING CERTAIN DEMANDS, and approval for payment of City Warrants in the aggregate amount of \$218,901.79; Sierra Madre Library Warrants in aggregate amount of \$17,813.43 and Payroll Transfer in the aggregate amount of \$331,574.53 for the fiscal year ending June 30, 2015.

1b). AGREEMENT FOR COST SHARING FOR THE INSTALLATION OF MONITORING EQUIPMENT AND MONITORING PURSUANT TO THE HARBOR TOXIC POLLUTANTS TMDL

It is recommended that the City Council take the following actions:

1). Approve an Agreement between the Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority and the City of Sierra Madre for the estimated chare cost of \$1,745 (1st year installation and operations) and \$952 (2nd year and subsequent years); and

2). Authorize the City Manager to execute the corrected Agreement.

The United Stated Environmental Protection Agency and California Regional Water Quality Control Board, Los Angeles Region established Total Maximum Daily Loads (TMDL) for toxic pollutants with the intent of protecting and improving water quality in the Dominguez Channel and the Greater Los Angeles and Long Beach Harbor Waters. The proposed action to be taken by City Council will approve an Agreement between the Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority and the City of Sierra Madre to share costs and responsibilities of complying with the TMDL and other cities in the region.

On May 11, 2011, the California Regional Water Quality Regional Control Board, Los Angeles Region Adopted the "Dominguez Channel and Greater Harbor Toxic, Total Maximum Daily Loads". This TMDL requires cities and agencies (Permittees) tributary to the Los Angeles and San Gabriel Rivers to conduct monitoring for toxic pollutants as defined by that TMDL. These pollutants and the associated testing method require the installation of specialized monitoring equipment in the estuaries of the Los Angeles and San Gabriel Rivers. To reduce the costs, the Gateway Water Management Authority (GWMA) has been requested to act as the fiduciary agent for the installation and operation of the monitoring equipment. All participating Permittees will share the cost, responsibility, and testing results.

Staff recommends the above-mentioned two actions for approval.

Mayor Capoccia opened for public input and there was none.

Council Member, Rachelle Arizmendi, moved and it was seconded by Council Member, John Harabedian, for approval of the Consent Calendar as presented by staff. The motion passed by unanimous voice vote.

2). <u>RESOLUTIION NO. 15-34 – ADOPTION OF THE LOCAL DEVELOPMENT REPORT (LDR) AND SELF-CERTIFICATION OF THE CITY'S CONFORMANCE WITH THE CONGESTION MANAGEMENT PROGRAM (CMP).</u>

Vincent Gonzalez, Director of Planning and Community Preservation, gave the staff report.

State statute requires that a congestion management program (CMP) be developed, adopted and updated biennially for every County that includes an urbanized area and shall include every City and the Council government within that County. As the Congestion Management Agency for Los Angeles County, the Metropolitan Transportation Authority (MTA) is responsible for implementing the CMP.;

The CMP became effective with the passage of Proposition 111 in 1990. It links transportation, land use and air quality decisions. The CMP addresses the impact of local growth on the regional transportation system.

Staff recommends that the City Council conduct a public hearing and approve Resolution No. 15-34 "A RESOLUTION OF THE CITY OF SIERRA MADRE, CALIFORNIA, FINDING THE CITY TO BE IN CONFORMANCE WITH THE CONGESTION MANAGEMENT PROGRAM (CMP) AND ADOPTING THE CMP LOCAL DEVELOPMENT REPORT, IN ACCORDANCE WITH CALIFORNIA GOVERNMENT CODE SECTION 65089".

Mayor Capoccia opened the Public Hearing for public comment and there was none.

Council Member, John Harabedian moved and it was seconded by Mayor Pro Tem, Gene Goss, for approval of staff's recommendation. The motion passed by unanimous voice vote.

3). <u>PUBLIC HEARING: FY 2015-2016 ANNUAL BUDGET CONSIDERATION:</u>
RESOLUTION NO. 15-35 ADOPTING THE FISCAL YEAR 2015-2016 BUDGET
RESOLUTION NO. 15-36 APPROVING THE SALARY MATRIX
RESOLUTION NO. 15-37 APPROVING THE FY 2015-2016 FEE SCHEDULE
RESOLUTION NO. 15-38 APPROVING THE GANN APPROPRIATIONS LIMIT FOR FY 2015-2016
RESOLUTION NO. 68 THE PPUBLIC FINANCING AUTHORITY ADOPTING THE FISCAL YEAR 2015-2016 BUDGET

Marcie Medina, Finance Director gave the staff report. Ms. Medina also presented a slide presentation.

At the June 9, 2015 City Council meeting, the City Council provided staff with direction in order to prepare the Fiscal Year 2015-2016 General Fund Budget. Previous direction was provided at a special meeting on May 5, 2015 for the budgets for the Restricted Funds and Capital Improvement Purchases and Projects. By adopting Resoluti8on No. 15-35, the City Council will formally adopt the Fiscal Year 2015-2016 Budget; the fiscal year begins July 1, 2015. Resolution No. 15-36 approves minor changes to the salary matrix to correspond with the budget as presented.

As part of the budget adoption, staff is presenting the FY 2015-2016 User Fee Schedule with amendments. Per Resolution No. 10-62, the City adopted User Fee Policy states that the City shall increase all fees by the Consumer Price Index (CPI) annually; furthermore, on June 9, 2015 the City Council directed staff to amend specific Planning and Public Works fees. Staff recommends the City Council open a public hearing to consider Resoluti8onNo. 15-37 approving the FY 2015-2016 Fee Schedule.

The City Council is also being asked to consider Resolution No. 15-38, to establish the GANN Appropriations Limit for FY 2015-2016. The City's appropriations (spending) limit is based upon State of California 1979 Proposition 4, also known as the GANN initiative. The initiative established a method of computing the appropriations limit. It involves taking the prior year's limit and modifying it for population change and inflation change as provided by the State Department of Finance. Certain types of revenue and spending are exempt from this requirement.

Finally, the city Council may want to continue discussions to create committees to study contract proposals for Police and Library Services as well as a committee to study revenue options.

Fiscal Year 2015-2016 General Fund Budget

In April 2015, per the City Council's direction, staff presented a "status quo" budget for Fiscal Years 2015-1027. Mainly due to the sun-setting of the UUT, beginning on July 1, 2015, the budget presented projected a General Fund deficit for Fiscal Year 2015-2016 of $762,000, and $1,005,000 for Fiscal Year 2016-2017. After a series of budget meetings in May, on June 9, 2015, the City Council directed staff to prepare a ;one-year budget (rather than the traditional biennial budget) with some service reductions and to use the FY 14-15 surplus estimated at $356,000, plus an additional $184,000 from General Fund Reserves to reconcile the deficit. The monetary reductions proposed by the City Council equate to approximately $222,000. Staff is returning to the City Council with a total of $237,500 in reductions:

• Administrative Services:	$	105,500
• Library:		70,000
• Planning: (via an increase on deposits)		43,000
• Fire:		10,000
• Police:		9,000

The City Council will need to appropriate the FY 14-15 surplus estimated at $356,000 plus an additional $168,500 of General Fund Reserves in order to balance the Fiscal Year 2015-2016 Budget.

Restricted Funds and Capital Improvement Purchases and Projects

There are no changes to the appropriations for restricted funds or capital improvement purchase and projects from what was reviewed at the May 5, 2015 meeting. The only change was to Water Revenues to account for reduction due to conservation efforts.

Staff is recommending the salary matrix be amended by Resolution No. 15-36 to create a full-time accountant position. (This is not an increase in total employees.) The City Council approved the concept of upgrading one of the full-time Account Technician positions to an Accountant and not filling the vacant part-time Accountant. The part-time Accountant has been a difficult position to keep filled since its inception in 2012; making this a full-time position will stabilize the turnover and increase operational efficiencies. Furthermore, with the addition of the two part-time Administrative Clerks to the front counter in the fall of 2014, the Account Technician is no longer needed to cover customer service at the front counter. By upgrading the full-time position and un-funding the part-time position the City will realize a $24,000 savings.

User Fee Schedule

In October 5, 2010, City Council approved a Citywide User Fee Police. A User Fee is a fee charged by a government agency to recipients of its services. User Fees generally apply to activities that provide special benefits to members of the public, and the amount of the fee is usually related to the cost of the service provided. Examples of user fees and utility rates, facility rental fees. Fire inspection fees, building inspection fees, and others.

These fees are imposed by the City on the individuals or entities for whom a service is provided, either in response to the individual's request or in reaction to a condition subject to the City's regulation. User fees are intended to reflect the costs incurred by the City to perform an individual service or activity. The City has authorization to establish these fees to the estimated, reasonable cost of service.

The City adopted User Fee Policy states that the City shall increase all fees by the Consumer Price Index (CPI) annually. Resolution No. 15-37 will adopt the FY 15-17 User Fee Schedule, increasing the fees by 0.5% for the CPI as well as the amendments the Council provided to staff on June 9, 2015. These changes include:

- Mayor Variance and CUP Fees to recover 75% of cost.
- Increase all other Planning and Zoning fees to recover an additional 10% of costs.
- Inclusion of a notation that the City uses ICC for the valuation of construction projects.
- Implement an initial deposit for Grading Plan Check and Grading inspections.
- Create a new NPDES "illicit Discharge Response Fee".
- Modify police subpoena fees to note that the State sets the fee.

GANN Limit

Proposition 4 Article XIII (B) of the California Constitution, also known as the Gann Appropriations Limit, provides a limit for total amount of appropriations in any fiscal year from the "proceeds of taxes". Appropriations from sources other than taxes are not controlled by the limit. Additionally, certain appropriations are excluded, such as, qualified capital outlay and debt service appropriations.

Each year the State Department of Finance provides the inflationary factors and population growth factors to be used to establish the Appropriations Limit for the upcoming fiscal year. Based upon the information received from the State of California, the Fiscal Year 2015-2016 Appropriations Limit is established at $9,361,863 per Resolution No. 15-38. Proposed appropriations subject to the limit is $7,196,800 are below the Fiscal Year 2015-2016 Appropriations Limit.

Financial Review:

Recommended Budget Appropriations:

	Adopted 2014-2015	Proposed 2015-2016
City of Sierra Madre	$21,873,000	$22,252,000
Successor Agency	$ 585,000	$ 494,000
Total:	$22,458,000	$22,746,000

Below is an updated summary showing prior year, current year-end, proposed and projected totals for revenues and expenditures for total City-wide activities (Note that this table does not show transfers in/out).

Total Citywide:

Comparison of Revenues to Expenditures (in thousands) without Transfers In/Out

Revenues	FYE 2013	FYE 2014	FYE 2015	FYE 2016	FYE 2017
	Actuals	Actuals	Actuals	Proposed	Projected
General Fund	$ 8,801	$ 9,271	$ 9,208	$ 8,933	$ 8,704
Special Revenue	2,322	3,570	2,538	2,161	2,117
Internal Services	3,940	3,986	4,537	4,463	4,500
Water	3,875	4,110	4,067	4,857	5,458
Sewer	724	745	785	886	833
Business Funds	244	388	328	274	277
CRA/Successor Agency	555	506	612	505	505
Total/Citywide Revenues	$20,460	$22,576	$22,075	$22,079	$22,394

Expenditures

General Fund	$ 6,927	$ 7,745	$ 8,053	$ 8,268	$ 8,525
Special Revenue	2,471	3,414	3,651	3,153	3,512
Internal Services	5,135	3,661	4,187	4,080	3,961
Water	3,980	3,542	4,766	5,422	5,657
Sewer	1,023	844	966	1,077	1,005
Business funds	287	279	250	252	256
CRA/Successor Agency	331	303	585	494	496
Total Citywide Expenditures	$20,154	$19,788	$22,458	$22,746	$23,412

Below is an updated summary for the General Fund showing prior year, current year-end estimations, and future projected totals for revenues, expenditures, and transfers in/out. The last row reflects total change to the General Fund balance before capital outlay.

General Fund
Comparison of Revenues to Expenditures (in thousands) with Transfers In/Out

	FYE 2013	FYE 2014	FYE 2015	FYE 2016	FYE 2017
	Actuals	Actuals	Estimated	Proposed	Projected
Revenues					
Property Taxes	$ 4,472	$ 4,754	$ 5,023	$ 5,224	$ 5,376
AB1X26	205	440	200	200	200
Sales Tax	264	275	268	319	325
Utility User Tax	2,523	2,445	2,495	1,996	1,597
Charges for Services	249	239	187	174	177
Intergovernmental	1	5	6	5	5
Business Licenses	232	255	260	268	271
Franchise Fees	350	445	351	355	361
Licenses & Permits-Other	139	158	136	137	137
Fines & Forteitures	329	240	237	234	234
Investment Income	-o-	-o-	10	10	10
Miscellaneous	39	15	35	11	11
Total Revenues	$ 8,803	$ 9,271	$ 9,208	$ 8,933	$ 8,704

Expenditures					
Administration	1,080	1,381	1,353	1,543	1,598
Community Services	217	221	202	142	148
Elected & Appointed	213	367	330	387	336
Fire	809	882	1,046	1,049	1,082
Library	787	735	781	739	816
Police	3,469	3,664	3,865	3,888	4,039
Public Works	351	495	476	520	506
Total Expenditures	$ 6,926	$7,745	$ 8,053	$ 8,268	$ 8,525
Net Transfers In/(Out)					
Transfer In	145	118	100	100	100
Transfers Out	(1,193)	(1,147)	(899)	(1,276)	$1,277)
Total Net Transfers In/(Out)	$(1,048)	$(1,029)	$ (799)	$ (1,176)	$ (1,177)
Change to Fund Balance:	$ 829	$ 497	$ 356	$ (511)	$ (998)

The City Council may want to continue discussions to create committees to study contract proposals for Police and Library Services, as well as a committee to study revenue options.

There are a variety of methods that can be used to create the committees, a few examples are:

1) Solicit Applications from Interested Individuals – The Council could select from the applicants. Because the Council is selecting the committee members, the committee would be a Brown Act Committee.
2) Council Appointments – Each Council Member can make an appointment to each of the committees. Because the Council is selecting the committee members, the committee would be a Brown Act Committee.
3) Allow all interested individuals to Volunteer for the committees. Staff would set a meeting date and any interested individuals would be the committee members. Because the Council is not selecting members, these committees would not be Brown Act Committees.
4) Any other option the Council prefers.

The City has a Library Board of Trustees, and a Public Safety Committee and the Council may want to consider what role the Board/Committee might have in the process. The Council would also need to determine if any Council members would sit on any of the committees. Finally, staff would be available to assist the committees.

Recommendation:

Staff recommends the approval of:

Resolution No. 15-35 "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE AND THE SUCCESSOR AGENCY OF THE FORMER COMMUNITY REDEVELOPMENT AGENCY ADOPTING THE FISCAL YEAR 2015-2016 BUDGET AND APPROPRIATING THE AMOUNTS BUDGETED"

Resolution No.15-36: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE AMENDING THE CLASSIFICATION PLAN AND SALARY MATRIX"

Resolution No. 15-37 "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE ESTABLISHING A SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES FOR FISCAL YEAR 2015-2016"

Resolution No. 15-38 "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE SETTING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2015-2016 AT $9,361,863 IN ACCORDANCE WITH ARTICLE XIII-B OF THE CONSTITUTION OF THE STATE OF CALIFORNIA"

Mayor Capoccia asked the Finance Director to explain the GANN limit.

Finance Director, Marcie Medina, explained that the Proposition 13 – GANN was approved in 1979. It sets the limit on appropriations on tax proceeds.

Council Member, Denise Delmar, asked the Finance Director to explain the Successor Agency.

The Finance Director stated that it used to be the CRA (Community Redevelopment Agency). The City is the Trustee. We submit twice a year on payments of former agency based on projections. It goes until all CRA debts are paid.

The City Manager added that we only make Bond payments and administrative time.

Council Member, John Harabedian, asked the City Manager to explain what the Level 1 cuts entailed.

The City Manager stated that Administrative is $105,000. We aren't paying OPEB. We retain two part time staff. Library level 1 cuts are three part time or two part time and books. The City Council could give staff authorization of $70,000 savings. Contracts we don't need could save $10,000. Staff reorganization and contracts. Planning – funds in budget for reimbursement. Stonegate applications amounted to $43,000 in revenues. Fire - $10,000 on equipment, etc. Police – part time staff – reduction in two members.

Council Member Harabedian asked staff if an analysis was done on additional revenues?

The City Manager noted that there could be a $25,000-$50,000 addition in revenues. 100% recovery on fees would be $100,000.

Council Member, Denise Delmar noted that the Library job description, reorganization and reclassification of one employee allows the Library to remain open 47 hours.

The City Manager stated: We should be able to maintain hours.

The Mayor opened for community input.

Pat Alcorn, E. Grand View

> Ms. Alcorn noted that the City Council had lots of input. I voted against the UUT the last time. Property tax revenues went up. The UUT did not go up., The UUT should be on the ballot next April – 9 or 10% and no sunset clause, so we can go 5-6 years before another measure could be on the ballot. The City needs to keep within their budget. The Library should remain a part of the City. We received grants. Historical material and Sierra Madre material must be preserved and utilized at all costs. Our Library is unique. I am not opposed to a parcel tax. Maintain the Library. The $70,000 deduction is a greater sacrifice than necessary. The Library already suffered cuts. The charge for Paramedic services if not transported – if a third party calls, who would be charged?

De Alcorn, E. Grand View

> Mr. Alcorn remarked that it is hard to understand all the numbers. The Police Department had buckets collecting water leaking into the building. The Streets are not maintained. We haven't kept up on maintenance in our City. With the UUT it is not solid number, but goes up and down. It is not a solid base. I suggest a parcel tax – that is a solid base, to support Police and Library. Start now – get your ducks in order. People will support if they understand it. Let's keep our City viable – 12% UUT and/or parcel tax.

Barbara Leigh Cline,

Ms. Cline remarked that she appreciates the work the City Council has ahead of them. I am confused about the definitions – the sunset clause brings it back for discussion, we get to see expenditures. The UUT as written drops from 8% to 6%. The Paramedics – have committees review and see what needs to be done. When we had the wind damage, why didn't the repairs to the roof get done?

Richard Proctor, Member, Library Board of Trustees

Mr. Proctor stated that tonight he is speaking as a 21 year resident and lover of the Library. I am here to acknowledge you for your hard work on challenging position. The Town Hall Meeting was great. Hope there is an awakening. There is a sense that we have a great community. Something interesting at the Library, we have 500 people coming into the Library. Libraries are doing down. They are suffering. We have a great library. It is an essential part of the community. We enjoy our fellow citizens. My great hope is citizens of Sierra Madre are going to provide permanent revenue stream.

Barry Gold

Mr. Gold stated that tonight he wanted to express his real concern over the cuts in the Police Department. He thinks there could be more. He feels the Police Department should reduce their budget more.

Mayor Capoccia closed public input.

The City Manager announced that the Sunset Clause gives the opportunity for the measure to go back on the ballot. We don't have to wait for the UUT to sunset. With regard to a parcel tax, the amount is put on the property taxes. The UUT is on the utilities. You need a 2/3 vote for parcel tax. It depends on what you are using the money for – Library is 2/3 votes and the General Revenue is 50% plus 1.

Mayor Capoccia asked the City Council how they wanted to address all the issues that need to be passed this evening.

Council Member, Rachelle Arizmendi, suggested that the City Council go through the Resolutions, for Salary, Fees and GANN, first Salary Matrix.

<u>Resolution No. 15-36</u>. Council Member, Rachelle Arizmendi moved and it was seconded by Council Member, Denise Delmar for approval of Resolution No. 15-36. The motion passed by unanimous voice vote.

Resolution No. 15-38. Council Member, John Harabedian moved and it was seconded by Mayor Pro Tem, Gene Goss, for approval of Resolution No. 15-38. The motion passed by unanimous voice vote.

The City Council followed by discussing Resolution No. 15-37 – FEES.

Council Member, John Capoccia, stated that he felt the Mills Act could be less.

Mayor Pro Tem, Gene Goss, questioned the increasing of the CUP in the budget – will it make a dent in the revenue?

The City Manager stated that we have a dozen or so a year – R-1 and second story – we could see increases.

Mayor Pro Tem, Gene Goss, feels the fees for people adding to home – it discourages remodeling. It is my lowest priority.

Council Member, John Harabedian, stated that he feels it is a great start. I am in favor of increasing fees. We could go 85% across the board. It gets us closer to 100% recovery. It makes sense to do a one-year budget.

Council Member, Rachelle Arizmendi, stated that with regard to the CUP and cost recovery rate – we kept at 43%. A compromise was made. I am comfortable to keep as is.

Council Member, Denise Delmar, is in favor of 43% for minor and 75% for majors.

Mayor, John Capoccia, remarked that he views the fees to start – we should consider 100% recovery. The subsidy is there. The public derives advantage. It encourages development. To what extent to subsidize, I feel we have a good balance. I am okay with the Mills Act.

The City Manager announced that the comment response on Paramedic, that is not currently a fee.

Mayor Pro Tem, Gene Goss, asked staff if the NPDES is in there.

The City Manager stated Yes.

Resolution No. 15-37. Council Member, John Harabedian moved and it was seconded by Council Member, Denise Delmar. The motion passed by unanimous voice vote.

Council Member, John Harabedian, remarked that initially he was in favor of deeper cuts, and thought it was the duty of the City Council. $237,000 in cuts is reasonable. Residents wanted a revenue measure. We are still delivering services with these cuts. If the Police are cut anymore, we could not deliver current services. The Library will still be open the same hours and programs. We need to make as many cuts as possible for balanced budget and deliver services. We may have additional money from the State. This is a good compromise. It is not necessarily fair. Public Safety has to be #1. The City Council did a good job – we would like no cuts. Residents want us to use reserves. I am in favor of cuts. We are 25% of the way there.

Mayor Pro Tem, Gene Goss, stated that at the last meeting, I didn't want to see cuts. I can sign on to the cuts. We got $160,000 out of the blue. The Library is taking such a great hit. We should take $70,000 out of reserves for the Library. The public needs to understand the ax will fall. The Council did a reorganization and saved $180,000. The pool contract saved us $150,000. We are still cutting $167,000 tonight – making a total of $497,000 cut out of budget.

The Mayor remarked that 2% is UUT.

Council Member, John Harabedian, asked if there were reductions in programs at the Library?

Carolyn Thomas, Director of the Library, noted that one part time employee is cut to 20 hours a week. We had the miracle ILS system and got new technology. It also got us $20,000 in savings. We have a loss of one more person. We have eight full time employees and might have a reduction in extra programs. We might have some slight reductions.

The City Manager remarked that whenever staffing is reduced, it is hard to determine. We have two full time employees in Community Services – this has been delayed by three months. You always have illnesses and resignations.

Ms. Thomas thought that maybe peripheral programs might be affected. We expect 47 hours to continue.

Council Member, Rachelle Arizmendi remarked that with regard to contract services, add full time employee position back in at $19,000.

Council Member, Denise Delmar, noted that she would like a friendly amendment – community wants revenue item on the ballot. Historically, we didn't get the revenue source passed. We need to make cuts. With regard to Police, to reduce staff would not be in compliance of the law. These can be restored if we have a revenue source. The City Council did a good job at listening to the community. We need to research what future reductions need to be made if the ballot measure fails.

Council Member, Rachelle Arizmendi, stated that we need to be fiscally responsible. We need to minimize services and reserves. We had the magic $169,000. Our projected surplus is $525,300. I would consider all reductions in Library. The $19,000 would restore ½. I can appreciate the cuts may impact services. Public Safety is highest priority. There is a $51,900 reduction in the Library.

Mayor, John Capoccia, Mayor Pro Tem, Gene Goss, Council Members, Denise Delmar and John Harabedian, all agree on the friendly amendment.

Mayor, John Capoccia, remarked that the police have done a good job – burglary rate is down. It is appropriate to give the police credit. To be burglarized is a violation of privacy. Let's keep our City safe. When we prioritize, keep the citizens safe. I value the Library, but it is a luxury. OPEB – sounds convenient to find $105,000. We will owe to retirees. We need to prefund. We have done a good job in the past. This is not a freebie. I am okay with the friendly amendment. Omit one-half full time employee in the Library. We are using reserves to get by, not to enhance Sierra Madre.

<u>Resolution No. 15-35.</u> Council Member, Rachelle Arizmendi moved and it was seconded by Council Member, John Harabedian, for approval of Resolution No. 5-35, with proposed friendly amendment and reducing the library $19,000. The motion passed unanimously by voice vote.

<u>Resolution No. 68 Public Financing Authority</u> – Mayor Pro Tem, Gene Goss moved and it was seconded by Council Member, John Harabedian, for approval of Resolution No. 68 as presented by staff. The motion passed by unanimous voice vote.

Council Member, John Harabedian, remarked that we are using citizens to help us work through these challenges, Library Board, and Safety Committee, look at proposed contracts, use Trustees and public safety committee. Maybe new Revenue Committee will come up with UUT and parcel tax. Community input is good. One City Council Members should be on the committee, along with staff member.

Council Member, Rachelle Arizmendi, remarked that she was thinking three members on committee, Library, one or two volunteers, public service and volunteers. Also, would like to see Sr. Commission and Community services Commission as they could have valuable perspective, along with Advisory Committee and Revenue Committee.

Mayor Capoccia asked how this committee would be formed. Involve the public?

Council Member Arizmendi suggested those on existing commissions. Sure, the public would be okay. Soliciting applications takes time.

City Manager, Elaine Aguilar, asked if each body would select or the City Council select?

Council Member, Denise Delmar, felt that we needed objectivity, other than folks using UUT Oversight and each Commission.

The City Attorney stated that if the City Council is creating the committee, it is a Brown Act.

Council Member Delmar stated that she wants the City Council involved.

Mayor Pro Tem, Gene Goss, stated that there is merit to what he is hearing. The Public Safety Committee is new, add Sr. Commission, no problem, with Brown Act. Add Library, Sr. Commission, create Revenue Committee, use a variety of people. They should have finance background. UUT Oversight too. Don't take all summer.

Mayor, John Capoccia, would suggest using UUT Oversight Committee, five members and City Treasurer. Ask if they want to do it. If not, get others. One City Council member should be on the committee. Council Member Harabedian stated that he would be on the committee.

The City Manager noted that each of the City Council will ask the UUT Oversight Committee. Barry Gold will be on the committee. Mr. Gold approved.

Mayor Capoccia felt the Library Trustees have expertise.

Council Member Delmar suggested two Trustees, one Sr. Committee, one Community Services, one Friends of the Library and two City Council Members. Council Members, Rachelle Arizmendi and Denise Delmar will represent the City Council.

The City Manager remarked that you will have to fast track for a chair and vice-chair.

Mayor, John Capoccia, asked staff to ask Marilyn Diaz to participate.

Council Member Delmar noted that we haven't picked anyone from Planning.

The City Manager will ask the committees and commissions and e-mail the City Council on what she finds out.

BREAK: The Mayor suggested a break at 8:40 p.m. and the City Council reconvened at 8:47 p.m.

4). <u>RECOMMENDATION TO AUTHORIZE THE CITY OF ARCADIA TO SUBMIT THE RIO HONDO/SAN GABRIEL RIVER ENHANCED WATERSHED MANAGEMENT PLAN (EWMP) TO THE LOS ANGELES REGIONAL WATER QUALITY CONTROL BOARD ON BEHALF OF THE CITY OF SIERRA MADRE.</u>

James Carlson, Management Analyst, gave the staff report. Mr. Carlson started with a slide presentation. This slide presentation is available for review for anyone wishing to see it.

Staff recommends that the City Council approve the letter attached to the Agenda for signature by the City Manager authorizing the City of Arcadia to submit the EWMP to the Los Angeles Regional Water Quality Control Board on behalf of Sierra Mare and the entire Working Group.

Regulatory Background:
The Water Quality Act of 1987 added Section 401(p) to the Federal Clean Water Act requiring the United States Environmental Protection Agency (USEPA) to establish regulations related to storm-water discharges. The Clean Water Act authorizes the USEPA to delegate authority to a state as the National Pollutant Discharge Elimination System (NPDES) permitting authority in lieu of the USEPA. In California, regional storm water permits are developed and enforced under the Regional Water Quality Control Boards, and the City of Sierra Madre is assigned to the Los Angeles Regional Water Quality Control Board (LARWQCB).

Council Member, John Harabedian, thanked Mr. Carlson for his work. You gave us a lot of information. Thank you for the slide presentation.

Mayor, John Capoccia, stated that he spent a lot of time on this and complained about what is required of us. The Regional Board is very aggressive.

The Mayor opened for public input and there was none.

Mayor Capoccia stated that the Regional Board raises requirements so high, and with high costs. Compliance is so difficult. Nobody thought it was going to cost this much. Hope we don't have to do construction project. If we don't go along with EWMP program, we would be deemed out of compliance. Don't want us to be target of Regional Board. Sorry it is happening.

Council Member, Denise Delmar, remarked that she is sorry we couldn't test our waters. You made good points Mayor.

Council Member, John Harabedian asked for a minor change in the transmittal letter. The City Attorney suggested the following:

City Attorney Highsmith provided language to amend the letter to Arcadia authorizing submittal of the EWMP on behalf of the City of Sierra Madre, as follows:

> At the end of the third sentence in the third paragraph, add "yet Sierra Madre's share of the EWMP costs is over $25M from 2017 through 2028".

Council Member, John Harabedian, moved and it was seconded by Council Member, Rachelle Arizmendi for approval of the friendly amendment of the City Attorney noted above and approval of the letter attached to the Agenda for signature by the City Manager authorizing the City of Arcadia to submit the EWMP to the Los Angeles Regional Water Quality Control Board on behalf of Sierra Madre and the entire Working Group. The motion passed unanimously by voice vote.

5) <u>CONSIDERATION OF REAPPOINTMENT AND APPOINTMENT OF APPLICANTS TO VACANT COMMISSIONERS' SEATS</u>

Elaine I. Aguilar, City Manager, gave the staff report.

In November 2008, the City Council adopted a procedure to appoint applicants to vacant commission seats. Additionally, Sierra Madre Municipal Code Section 2.04.070 states that terms of all members of boards and commissions expire on June 30th of the calendar year in which they are scheduled to expire.

The information below summarizes those positions that have completed a term and are eligible for reappointment. As directed in previous years, staff advertised that the City was accepting applications for City Commissions and Boards. During the past few months, notices have been issued notifying the public that the City is accepting applications for all City Commissions and Boards.

As of the date of this staff report, three applications were received for the Planning Commission; one application was received for the Library Board of Trustees; four applications were received for the Energy, Environment, and Natural Resources Commission; one application was received for the Senior Community Commission, and one application was received for the Community Services Commission.

Staff will schedule Council consideration of appointments when at least three applications are received for a single vacancy, or four applications have been received for two vacancies, six applications for three or more vacancies on a single commission. The Council's appointment process (Resolution No. 12-82) will be used to fill vacant Commissioner/Board seats. The Council is not being asked to appoint "vacant" seats at this time.

The Council is only being asked to consider reappointing Commissioners/Board Members who are eligible for reappointment. If a Commissioner or Board Member is not reappointed, staff will begin recruiting for the vacancy and staff will return to a future meeting for the Council to make the appointment(s).

A listing of all current Commissioners was included in the Agenda Packet. Pursuant to Sierra Madre Municipal Code, Section 2.04.070, the City Council may remove any person from any City Commission or Board at any time without cause.

Reappointments:

The following Commissioners and Board Members are serving terms that are scheduled to expire on June 30, 2015 and are eligible for and have requested reappointment to their respective Commissions/Boards;

Name	Commission	Term	Status (If reappointed)
George Siberell	Comm.Services (Youth)	July 1, 2015-June 30, 2015	2nd Term
Richard Procter	Library Board	July 1, 2015-June 30, 2018	1st Full Term
Kathleen Blanchard	EENR	July 1, 2015-June 30, 2019	2nd Term
Fran Garbaccio	Senior Community	July 1, 2015-June 30, 2018	2nd Term
Amy Putnam	Senior Community	July 1, 2015-June 30, 2018	2nd Term

Not Desiring Reappointment:

Two eligible Commissioners/Board members have indicated that they do not desire reappointment to a second term. Mr. Rob Stockly with the Library Board and Marilyn McKernan, with the Senior Community Commission have indicated that they do not wish to serve second terms.

Concluded Terms:

The following Commissioners have completed two consecutive full terms and are not eligible for reappointment to the same Commission or Board:

Name	Commission/Board
Leslee Hinton	Community Services Commission
Kevin Paschall	Planning Commission
William Pevsner	Planning Commission
Nina Bartolai	Senior Community Commission

Public Safety Committee:
The newly created Public Safety Committee is not a Brown Act body, as such there is no action for the Council to take in regards to this committee.

It is recommended that the City Council provide direction regarding the reappointment of Commissioners/Board Members.

The City Manager remarked that tonight you are only moving for approval of the reappointments.

The Mayor opened for public input and there was none.

Council Member, Rachelle Arizmendi, moved and it was seconded by Council Member, John Harabedian, for approval of the reappointments. The motion passed by unanimous voice vote.

Council Member Arizmendi thanked Mr. Stockly and Ms. McKernan for their service and thanked all who are staying on.

City Manager, Elaine Aguilar, stated that she will agendize for the second meeting in July, the Planning Commission and EENR appointments.

6) <u>STRATEGIC PLAN FROM MAY 6, 2015 RETREAT</u>

Elaine I. Aguilar, City Manager, gave the current update on the Strategic Plan. This is a receive and file agenda item.

FUTURE AGENDA ITEMS:

1. Council Member, John Harabedian, remarked about the five city alliance on 710 – the draft EIR will be available and we will bring before the City Council to look at comments and let community know.
   The City Manager stated that if the City Council wants a consultant to analyze there would be a charge. The Mayor said no. Maybe the staff could do a presentation on the five city alliance.

ADJOURNMENT:

Council Member, John Harabedian moved and it was seconded by Council Member, Rachelle Arizmendi for approval of adjournment at 9:30 p.m. The motion passed by unanimous voice vote.

John Capoccia, Mayor

Minutes taken and typed by:

Nancy Sue Shollenberger
City Clerk