

**AGENDA
REGULAR MEETING
SIERRA MADRE CITY COUNCIL**

*Kelly Kriebs, Mayor
Robert Parkhurst, Mayor Pro Tem
Edward Garcia, Council Member
Gene Goss, Council Member
Kristine Lowe, Council Member*

Michael Amerio, City Treasurer

**Tuesday, March 26, 2024
5:30 pm**

**City of Sierra Madre
City Council Chambers
232 W. Sierra Madre Boulevard
Sierra Madre, California 91024**



**THIS MEETING WILL BE CONDUCTED IN COMPLIANCE WITH THE MOST
CURRENT LOS ANGELES COUNTY PUBLIC HEALTH OFFICER'S ORDER**

The Brown Act provides the public with an opportunity to make public comments at any public meeting; As an alternative, public comment may be made by e-mail to PublicComment@CityofSierraMadre.com by 3:00 PM on the day of the meeting. Emails will be acknowledged at the Council meeting, filed into public record, and scanned onto the City website for public review.

The meeting will be streamed live on the City's website at www.cityofsierramadre.com, on Foothills Media website at <http://www.foothillsmedia.org/sierramadre> and broadcast on Government Access Channel 3 (Spectrum)

CODE OF CONDUCT

The purpose of a City Council meeting is to conduct City business. Members of the public that behave in a manner that interrupts or obstructs the Council's ability to conduct City business may be asked to leave the meeting. Any and all demonstrations which disrupt, interrupt, or obstruct the Council's ability to conduct City business are prohibited. No signs, posters or other large objects shall be brought into the Council Chambers or other meeting place if doing so would disrupt, disturb or otherwise impede the orderly course of the meeting.

CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL

Mayor Kriebs, Mayor Pro Tem Parkhurst, Council Member Garcia, Council Member Goss, Council Member Lowe

PLEDGE OF ALLEGIANCE AND INSPIRATION

Mayor Kelly Kriebs

APPROVAL OF MEETING AGENDA

Vote of the City Council to proceed with City business.

APPROVAL FOR READING RESOLUTIONS AND ORDINANCES

Vote of the City Council to read all Ordinances and Resolutions by title only and waive the reading in full.

APPROVAL OF MEETING MINUTES

Approval of March 12, 2024, City Council Regular meeting minutes

MAYOR AND CITY COUNCIL REPORTS

Reporting of Council Members' activities related to City business.

PUBLIC PARTICIPATION CODE OF CONDUCT

Your participation is welcomed and invited at all City Council meetings. The Council requests that participants refrain from making personal, slanderous, profane, or disruptive remarks. A person who continues to disrupt the orderly conduct of the meeting after being warned by the Mayor or designee to cease the disruption may be precluded from further participation in the meeting. No signs, posters, or other large objects shall be brought into the Council Chambers or other meeting places if doing so would disrupt, disturb, or otherwise impede the orderly course of the meeting.

PUBLIC COMMENT

The Council will listen to the public on any item on the agenda. In addition, the Council will devote time for public comment on items not on the agenda. Addressing the City Council from the audience is not permitted; all comments addressing the Council must be made from the podium. Only public comments made from the podium will be recognized by the City Council and entered into public record.

Providing Public Comment For Items on the Meeting Agenda

Persons wishing to speak on any item on the agenda will be called during the comment period at the time the agenda item is brought forward. Persons wishing to speak on closed session items have a choice of doing so either immediately prior to the closed session or at the time for comments on items at the open session.

Provide Public Comment for Topics not on the Meeting Agenda

Time shall be devoted to provide public comments for items not on the agenda. Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting.

Providing Public Comment

1. Any person wishing to provide public comment is asked to complete a comment card. Please include your name and address. Each speaker will be limited to up to three continuous minutes, which may not be delegated or deferred.
2. The City provides a podium for public comment. Comments addressed to the Council shall occur during the appropriate time on the agenda and should not be construed as an opportunity for dialogue. Each speaker will be limited to three continuous minutes, which may not be delegated or deferred.

PRESENTATIONS

PROCLAMATION IN RECOGNITION OF NATIONAL LIBRARY WEEK

UPDATE ON LIBRARY MEANINGFUL IMPROVEMENT PROJECT

ACTION ITEMS

CONSENT

a) CONSIDERATION OF RESOLUTION 24-21 APPROVING CERTAIN DEMANDS

It is recommended that the City Council approve Resolution 24-21 approving payment of City Warrants in the aggregate amount of \$218,512.49; Sierra Madre Library Warrants in the aggregate amount of \$7,953.13; and Payroll Transfer in the aggregate amount of \$520,064.18; for the fiscal year ending June 30, 2024.

b) CONSIDERATION OF PROFESSIONAL SERVICES AGREEMENT FOR STRUCTURAL ENGINEERING PLAN CHECK SERVICES.

Staff recommends that the City Council enter into a two-year professional services agreement (April 2024 – April 2026) with Hong Tam, Structural Engineer to administer structural engineering residential plan check services on a percentage fee basis and authorize the City Manager to execute such contract in a form acceptable to the City Attorney.

c) SECOND READING OF ORDINANCE NO. 1469 ADDING CHAPTER 8.40, “LANDSCAPING EQUIPMENT” TO TITLE 8, “HEALTH AND SAFETY” OF THE SIERRA MADRE MUNICIPAL CODE

It is recommended that the City Council read by title only and adopt Ordinance 1469.

PUBLIC HEARING

1. CONSIDERATION OF RESOLUTION 24-17 TO ADOPT UPDATED VEHICLE MILES TRAVEL THRESHOLDS OF SIGNIFICANCE FOR THE PURPOSES OF ANALYZING TRANSPORTATION IMPACT UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT.

It is recommended that the City Council adopt the updated San Gabriel Valley Council of Governments regional model “Vehicle Miles Traveled” Baselines and Thresholds of Significance for purposes of Analyzing Transportation Impacts under the California Environmental Quality Act pursuant to the City Council Resolution 24-17.

DISCUSSION

1. CONSIDERATION OF RESOLUTION 24-23 ESTABLISHING A FEE WAIVER PROGRAM FOR TEMPORARY USE PERMIT APPLICATIONS

It is recommended that the City Council consider Resolution No. 24-23 to establish a fee waiver program for Temporary Use Permit applications.

2. CONSIDERATION OF RESOLUTION 24-22 ESTABLISHING A SIERRA MADRE PUBLIC SAFETY REWARD PROGRAM

It is recommended that the City Council approve Resolution 24-22 and provide City staff with direction on establishing a Public Safety Reward Program.

3. CONTINUED DISCUSSION OF USES PERMISSIBLE FOR PROPERTY LOCATED IN THE ONE-FAMILY (R-1) ZONE: HOME OCCUPATIONS

It is recommended that the City Council provide staff with direction.

ACTION ITEMS

Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item.

PUBLIC HEARING

The appellant and/or applicant will each be provided a total of ten (10) minutes to address their item. A portion of their allotted time may be reserved for rebuttal or a summary conclusion at the close of public comment. All other speakers will be limited to a total of three continuous minutes, which cannot be delegated. These rules will be enforced but may be changed by appropriate City Council action.

AVAILABILITY OF AGENDA MATERIALS

Materials related to items on this agenda are available for public inspection on the City's website at www.cityofsierramadre.com.

LIVE BROADCASTS

Regular City Council meetings are broadcast live on Cable Channel 3 and rebroadcast on Wednesday and Saturday at 5:30 p.m.

MEETING ASSISTANCE

If you require special assistance to participate in this meeting, please call the City Clerk's office at (626) 355-7135 at least 48 hours prior to the meeting.

ADJOURNMENT

The City Council will adjourn to a meeting to take place on April 9th, 2024.