

Alverno Villa - Event Monitor Checklist

The below portion to be completed by the Event Monitor

CAD #: 2604 180041
Event Information:

Event Date: 04/18/26
Time Music Started: 1730
Time Music Stopped: 2050
Time Last Guest Left: 2135
Time Gate Closed: 2145
Time Parking Lights Turned Off: 2155
Number of Security Guard(s): 1
Security Guard Name: DAREN
Security Guard Name: N/A

Event Monitor Information:

Event Monitor Name: Ben Palmer
Event Monitor Phone: 626-419-2551
Event Monitor Arrival Time: 1500
Event Monitor Departure Time: 2200
BARCLOSED: 2030

This portion to be completed by AHA personnel

AHA Personnel Name: Andrea Bertolini
Event Type: Wedding
Event scheduled start time: 3pm
Event scheduled end time: 10pm
Gate Name: Michellinda
Gate open time: 10AM / CLOSED: 2145
Gate Name: Highland
Gate open time: 10AM / CLOSED 1525
Gate Name: Wilson, 1500
Gate open time: 8AM / CLOSED #5
No. of rented events between these dates: 2024 January 1, 2024 and April 18, 2024 2024
No. of rented events this month: 3
Number of guests: Approx 150

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Noise Levels

Street Name	1st Reading			2nd Reading			3rd Reading			4th Reading		
	Time	dB		Time	dB		Time	dB		Time	dB	
		Int.	Ext.		Int.	Ext.		Int.	Ext.		Int.	Ext.
Michillinda Avenue	1740	46.9	58.0	1830	48.7	50.7	1920	45.8	47.8	2000	52.6	55.2
Grandview Avenue	1750	43.1	45.3	1840	43.7	46.9	1930	45.2	46.9	2010	46.6	47.2
Wilson Street	1800	48.3	51.0	1850	45.1	47.4	1940	47.8	48.3	2020	47.4	49.2
Highland Avenue	1810	47.3	49.8	1900	46.8	55.6	1950	47.8	51.2	2030	48.2	49.3
Street Name	5th Reading			6th Reading			7th Reading			8th Reading		
	Time	dB		Time	dB		Time	dB		Time	dB	
		Int.	Ext.		Int.	Ext.		Int.	Ext.		Int.	Ext.
Michillinda Avenue	2040	50.9	53.4									
Grandview Avenue	2050	43.4	40.1									
Wilson Street	2100	45.2	46.4									
Highland Avenue	2110	45.5	47.1									
Street Name	9th Reading			10th Reading			11th Reading			12th Reading		
	Time	dB		Time	dB		Time	dB		Time	dB	
		Int.	Ext.		Int.	Ext.		Int.	Ext.		Int.	Ext.
Michillinda Avenue												
Grandview Avenue												
Wilson Street												
Highland Avenue												

Any interaction with Alverno staff, security, or SMPD?

Alverno staff?	Yes	<input checked="" type="radio"/> No
Name:		
Nature of Interaction:		
Noise Reading (dB) & Time:		
Remedy, if any:		

Sierra Madre Police Department?	Yes	<input checked="" type="radio"/> No
Name:		
Nature of Interaction:		
Noise Reading (dB) & Time:		
Remedy, if any:		

Any interaction with the Public (In person or telephonic)?	Yes	<input checked="" type="radio"/> No
Name:		
Nature of Interaction:		
Noise Reading (dB) & Time:		
Remedy, if any:		

Any interaction with the Public (In person or telephonic)?	Yes	<input checked="" type="radio"/> No
Name:		
Nature of Interaction:		
Noise Reading (dB) & Time:		
Remedy, if any:		

Any interaction with the Public (In person or telephonic)?	Yes	<input checked="" type="radio"/> No
Name:		
Nature of Interaction:		
Noise Reading (dB) & Time:		
Remedy, if any:		

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Were the Conditional Use Permit #22-03 Conditions Satisfied?

Section 1 – Frequency of Use / Level of Use	<input checked="" type="radio"/> Yes	<input type="radio"/> No
If no, please provide details		

Section 2 – Time of Use	<input checked="" type="radio"/> Yes	<input type="radio"/> No
If no, please provide details		

Section 3 – Noise	<input checked="" type="radio"/> Yes	<input type="radio"/> No
If no, please provide details		

Section 4 – Alcohol	<input checked="" type="radio"/> Yes	<input type="radio"/> No
<i>CLOSED AT 2030</i>		
If no, please provide details		

Section 5 – Traffic / Parking	<input checked="" type="radio"/> Yes	<input type="radio"/> No
If no, please provide details		

Section 6 – Vehicle Access	<input checked="" type="radio"/> Yes	<input type="radio"/> No
If no, please provide details		

Section 7 – Nighttime Lights	<input checked="" type="radio"/> Yes	<input type="radio"/> No
If no, please provide details		

Section 8 – Litter and Garbage	<input checked="" type="radio"/> Yes	<input type="radio"/> No
If not please provide details		