

**AGENDA
REGULAR MEETING
SIERRA MADRE CITY COUNCIL,
SUCCESSOR AGENCY, AND
PUBLIC FINANCE AUTHORITY**

Tuesday, September 25, 2018

6:30 pm

**City Hall Council Chambers
232 W. Sierra Madre Boulevard
Sierra Madre, California 91024**

*Denise Delmar, Mayor
John Harabedian, Mayor Pro Tem
Rachelle Arizmendi, Council Member
John Capoccia, Council Member
Gene Goss, Council Member*

*Sue Spears, City Clerk
Michael Amerio, City Treasurer*



PUBLIC COMMENT

The Council will listen to the public on any item on the agenda. Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting. Each speaker will be limited to three continuous minutes, which may not be delegated. These rules will be enforced but may be changed by appropriate City Council action.

PUBLIC COMMENT FOR ITEMS ON THE AGENDA:

Persons wishing to speak on any item on the agenda will be called at the time the agenda item is brought forward. Persons wishing to speak on closed session items have a choice of doing so either immediately prior to the closed session or at the time for comments on items at the open session.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:

Time shall be devoted to audience participation early on the agenda.

**CALL TO ORDER/ROLL CALL
MEMBERS OF THE CITY COUNCIL**

Mayor Delmar, Mayor Pro Tem Harabedian, Council Member Arizmendi, Council Member Capoccia, and Council Member Goss

**PLEDGE OF ALLEGIANCE AND
INVOCATION/INSPIRATION**

Mayor Pro Tem John Harabedian

APPROVAL OF AGENDA

Vote of the Council to proceed with City business.

APPROVAL OF MEETING MINUTES

Approval of City Council minutes from the regular meeting on September 11, 2018.

REPORT OUT FROM CLOSED SESSION

City Attorney report from the closed session.

MAYOR AND CITY COUNCIL REPORTS

Council Member activities relating to City business.

PUBLIC COMMENT

Regarding items not on the Agenda.

PRESENTATION

Donation from Athens Services to Sierra Madre CERT

PRESENTATION

Recognition of Sierra Madre Little League All Stars

ACTION ITEMS

1. CONSENT

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| a) ADOPTION OF RESOLUTION 18-51 OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE APPROVING CERTAIN DEMANDS | Recommendation that the City Council approve Resolution 18-51 for approval of payment of City warrants in aggregate amount of \$166,512.47; Library warrants in the aggregate amount of \$17,011.52, and payroll transfer in the aggregate amount of \$307,446.59 for fiscal years ending June 2018 and June 2019. |
| b) TREASURER’S REPORT – QUARTER ENDING JUNE 30, 2018 | Recommendation that the City Council receive and file the Treasurer’s Report for the cash and investment portfolio for quarter ending June 30, 2018. |
| c) SECOND READING OF ORDINANCE 1402 AMENDING TITLE 10 OF THE SIERRA MADRE MUNICIPAL CODE BY ADDING A DEFINITION TO SECTION 10.04.165 “RECREATIONAL VEHICLE” AND AMENDING SECTION 10.24.310 “PARKING COMMERCIAL VEHICLES IN RESIDENTIAL DISTRICTS” | Recommendation that the City Council read by title only, waive further reading, and adopt Ordinance 1402 amending Title 10 (Vehicles and Traffic) of the Sierra Madre Municipal Code by amending Chapter 10.04 “Definitions” and amending section 10.24.310 (Parking Commercial Vehicles in Residential Districts”) |
| d) AWARD OF PROFESSIONAL SERVICES CONTRACT TO RKA CONSULTING GROUP FOR ENGINEERING DESIGN SERVICES FOR THE DESIGN OF THE FISCAL YEAR 2018-2019 STREET IMPROVEMENT PROJECT | Recommendation that the City Council award a professional services agreement to RKA Consulting Group for engineering design services in the amount of \$40,930 and authorize the Public Works Director to execute the Professional Services Agreement on behalf of the City of Sierra Madre. |

PUBLIC HEARINGS

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| 2. CITIZENS OPTION FOR PUBLIC SAFETY (COPS) GRANT FUNDING FOR FISCAL YEAR 2018-2019 | Recommendation that the City Council open a Public Hearing, receive testimony and accept grant funds from the COPS/SLESF grant program and authorize appropriations and expenditures. |
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DISCUSSION

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| 3. CONSIDERATION OF CITY OF SIERRA MADRE AND WATERWORKS AQUATICS COMMUNITY ADVISORY BOARD AND ESTABLISHING A MISSION STATEMENT | Recommendation that the City Council provide staff with direction regarding the formation of a Waterworks Aquatics Community Advisory Board and developing a mission statement for the Community Advisory Board. |
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ACTION ITEMS

Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item.

AVAILABILITY OF AGENDA MATERIALS

Materials related to items on this agenda are available for public inspection on the City's website at www.cityofsierramadre.com, and during normal business hours at City Hall, 232 W. Sierra Madre Blvd. and at the Sierra Madre Public Library, 440 W. Sierra Madre Blvd.

LIVE BROADCASTS

Regular City Council meetings are broadcasted live on Cable Channel 3 and rebroadcast on Wednesday and Saturday at 5:30 p.m.

MEETING ASSISTANCE

If you require special assistance to participate in this meeting, please call the City Manager's office at (626) 355-7135 at least 48 hours prior to the meeting.

ADJOURNMENT

The City Council will adjourn to a Public Hearing at this same place on Tuesday, October 9, 2018.



CITY OF SIERRA MADRE
CITY COUNCIL REGULAR MEETING MINUTES
SIERRA MADRE CITY COUNCIL
SUCCESSOR AGENCY AND
PUBLIC FINANCE AUTHORITY

Tuesday, September 11, 2018 - 6:30 pm
Sierra Madre City Hall Council Chambers
232 W. Sierra Madre Blvd., Sierra Madre, CA 91024

CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL

Mayor Denise Delmar called the meeting to order at 6:30 p.m. City Clerk Sue Spears called the roll.

Present: Mayor Denise Delmar, Mayor Pro Tem John Harabedian, Council Members Rachelle Arizmendi, John Capoccia, and Gene Goss

Absent: None

Also Present: Gabe Engeland, City Manager
Teresa Highsmith, City Attorney
Laura Aguilar, Assistant City Clerk
James Carlson, Management Analyst
Chris Cimino, Director of Public Works
Vincent Gonzalez, Planning & Community Preservation Director
Miguel Hernandez, Human Resources Manager
Joe Ortiz, Police Chief
Jose Reynoso, Utility Services Director
Sue Spears, City Clerk

PLEDGE OF ALLEGIANCE AND INVOCATION/INSPIRATION

Council Member Goss led the Pledge of Allegiance and, in recognition of the 17th anniversary of the attacks on September 11, 2001, asked the audience to remain standing, and offered a prayer honoring the memory of the civilians and brave first responders who died that day, those military personnel who have fought and are continuing to fight in the war on terrorism, and the police, fire fighters, and first responders throughout America .

APPROVAL OF AGENDA

Mayor Delmar asked for a motion to approve the agenda as presented.

Mayor Pro Tem Harabedian moved to approve the agenda as presented.

Council Member Arizmendi seconded the motion to approve.

Ayes: Mayor Denise Delmar, Mayor Pro Tem John Harabedian, Council Members Rachelle Arizmendi, John Capoccia, and Gene Goss
Noes: None
Absent: None
Abstain: None

The motion to approve the agenda as presented was passed unanimously.

APPROVAL OF MINUTES

Mayor Delmar asked for the approval of the Minutes of the Regular Council Meeting of July 24, 2018 and the Minutes of the Special Council Meeting of July 31, 2018.

Council Member Goss moved to approve the Minutes of the Regular Council Meeting of July 24, 2018 and the Minutes of the Special Council Meeting of July 31, 2018 as presented.

Mayor Pro Tem Harabedian seconded the motion to approve.

Ayes: Mayor Denise Delmar, Mayor Pro Tem John Harabedian, and Council Member Rachelle Arizmendi, John Capoccia and Gene Goss
Noes: None
Absent: None
Abstain: None

The motion to approve the Minutes of the Regular Council Meeting of July 24, 2018 and the Minutes of the Special Council Meeting of July 31, 2018 as presented was passed unanimously.

REPORT ON THE CLOSED SESSION SPECIAL MEETING

There was no Closed Session Special Meeting.

MAYOR AND CITY COUNCIL REPORTS

- A. Mayor Denise Delmar reported that (1) a 9-11 Memorial was held this morning at the Sierra Madre Fire Station and (2) she presented a proclamation to Bethany Church, which is celebrating its 100th anniversary on Sunday.
- B. Pro Tem John Harabedian did not make a report.
- C. Council Member Rachelle Arizmendi did not make a report.
- D. Council Member John Capoccia did not make a report.
- E. Council Member Gene Goss did not make a report.

PUBLIC COMMENT ON NON-AGENDA ITEMS

Mayor Delmar opened the meeting for Public Comment on items not on the agenda.

- Mary Lou Caldwell, Sierra Madre, said that (1) the Sierra Madre Kiwanis Club's Pancake Breakfast will be held on Saturday, September 22, 2018 from 7:00 am – 11:00 am in Memorial

Park, (2) tickets are \$6.00 and will be available at the door, and (3) all proceeds will benefit Sierra Madre youth programs and scholarships.

- Darlene Papas, Lifeline for Pets, said that (1) Lifeline for Pets is an animal rescue organization, (2) she brought kitten, Willow, who is available for adoption (and is currently being fostered by Mayor Delmar), (3) they are in desperate need of foster homes for dogs and cats, and (4) for more information to sign up as a foster family or to adopt a dog, the website is Lifelineforpets.org.
- Ellen O'Leary, Sierra Madre, said that (1) she is a leader in the newly formed San Gabriel Chapter of "Moms Demand Action", (2) "Moms Demand Action" is a national nonpartisan group advocating for common sense gun laws at the local, state, and national level, (3) she spoke with Mayor Delmar about signing up with "Mayors Against Illegal Guns", and (4) another "Moms Demand Action" program is a "B-Smart Program," an educational program to work with adults who are gun owners or who may know gun owners to advocate for safe gun storage and to recognize the signs of teen suicides where guns may be in the home.

Mayor Delmar asked if anyone else would like to come forward to speak on items not on the agenda. Seeing no one come forward, Mayor Delmar closed Public Comment.

PRESENTATIONS – SIERRA MADRE ROTARY CLUB DONATION TO SIERRA MADRE CERT AND EAGLE SCOUT CANDIDATE IAN CARSON

Janice Kramer, Sierra Madre Rotary Club, presented a check for \$500.00 to Sierra Madre CERT to support their extraordinary efforts in our community to save lives in the event of an emergency and to assist Ian Carson in the completion of his Eagle Scout Project to improve emergency communications in Sierra Madre. She encouraged community members to sign-up for the Sierra Madre CERT training to be held next month.

Robert Gjerde, Vice President, Sierra Madre CERT, explained that Sierra Madre CERT is currently working on the "Arden Network", amateur radio emergency data network. The Arden Network is a wireless internet network across Sierra Madre that can be used after a major disaster, with a central Emergency Operations Center (EOC), cameras up on the hillsides so the EOC can look across the city to see if there are fires or other problems, and voice over IP lines going to a shelter at Sierra Madre Vista Park. Basically, whatever you can do over the internet, Sierra Madre CERT plans to be able use the Arden Network in a disaster when phones and internet are down. He said that all of this is being done at no expense to the City of Sierra Madre.

Mr. Gjerde recognized the assistance of City Manager Engeland, Police Chief Ortiz, and Public Works Director Cimino for their assistance with this project. He said that Ian Carson is working on one of the communication nodes that is a central radio location of their network. Mr. Gjerde also acknowledged the donations/support of Sierra Madre CERT by the Bob Spears, Gary Hood, Sierra Madre Civic Club, Sierra Madre Community Foundation, Sierra Madre Rotary, and Sierra Madre Woman's Club.

AGENDA ACTION ITEMS:

1. CONSENT CALENDAR

City Manager Engeland gave the following reports under the Consent Calendar:

- a) ADOPTION OF RESOLUTION 18-44 OF THE CITY COUNCIL OF THE CITY OF SIERRA

MADRE APPROVING CERTAIN DEMANDS - Recommendation that the City Council approve Resolution No. 18-44 for ratification of City Warrants in the aggregate amount of \$486,792.56, Library warrants in the aggregate amount of \$13,869.75, and payroll transfer in the aggregate amount of \$353,057.26 for fiscal year ending June 30, 2018 and 2019.

- b) ADOPTION OF RESOLUTION 18-45 OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE APPROVING CERTAIN DEMANDS - Recommendation that the City Council approve Resolution No. 18-45 for ratification of City Warrants in the aggregate amount of \$300,533.91, Library warrants in the aggregate amount of \$1,878.56, and payroll transfer in the aggregate amount of \$661,098.45 for fiscal year ending June 30, 2018 and 2019.
- c) CONSIDERATION OF RESOLUTION 18-48 ELECTING TO BE EXEMPT FROM THE STATE MANDATED CONGESTION MANAGEMENT PROGRAM - Recommendation that the City Council approve Resolution 18-48 electing to be exempt from the Congestion Management Program as requested by the Metropolitan Transportation Authority.
- d) ADOPTION OF RESOLUTION 18-49 OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE APPROVING CERTAIN DEMANDS - Recommendation that the City Council approve Resolution 18-49 for approval of payment of City warrants in aggregate amount of \$500,024.44; Library warrants in the aggregate amount of \$228.87, and payroll transfer in the aggregate amount of \$323,984.32 for fiscal years ending June 2018 and June 2019.

Mayor Delmar asked if any Member of the Council had questions on items on the Consent Calendar.

Regarding item 1c, Council Member Capoccia asked if other cities have opted out of the State Mandated Congestion Management Program. Director Gonzalez stated that all 88 cities have been asked by the Metro Board of Directors to prepare resolutions to opt-out of the Congestion Management Program, but that he did not know which cities had actually already done so at this time. He said that, in order for all of the cities to be able to opt-out of the program, it requires a majority consensus of the 88 cities to move forward.

Mayor Delmar opened the meeting for Public Comment on the Consent Calendar. Seeing no one, Mayor Delmar closed Public Comment and brought the matter back to the Council for discussion.

Council Member Arizmendi made a motion to approve Consent Items 1a, 1b, 1c, and 1d as presented.

Council Member Capoccia seconded the motion to approve.

Ayes: Mayor Denise Delmar, Mayor Pro Tem John Harabedian, Council Members Rachelle Arizmendi, John Capoccia, and Gene Goss

Noes: None

Absent: None

Abstain: None

The motion to approve Consent Calendar Items 1a, 1b, 1c, and 1d as presented was passed unanimously.

2. PUBLIC HEARING - CONSIDERATION OF APPLICATION FOR NOMINATION AS A LOCAL HISTORIC CULTURAL LANDMARK FOR THE PROPERTY LOCATED AT 500 MARIPOSA AVENUE – Recommendation that the City Council open a Public Hearing, receive testimony, and approve the request for Historical Landmark designation of the property located at 500 Mariposa Avenue.

Mayor Delmar opened the issue for Public Hearing.

Planning & Community Preservation Director Gonzalez gave a report on this item, which included a PowerPoint presentation, "Historic Nomination for 500 Mariposa Avenue Becker House". A summary of which follows:

- The property is located at 500 Mariposa Avenue and also known as the "Becker House."
- The house is an example of Mid-20th Century Late Modernist design that appears unchanged from the original construction in 1961.
- The residence meets the criteria for architectural significance as an example of Late 20th Century Modernist design that fully retains its original design and is a significant example for both its style and use of materials.

Mayor Delmar invited the applicant/owner, Ara Zenobians, to address the City Council. Mr. Zenobians said that he acquired and restored the residence last year and that it is a valuable asset to our community.

Mayor Delmar asked if any member of the Council had any questions.

In response questions by Council Member Capoccia, Mr. Zenobians stated that he is an architect, it is very important to restore and maintain these kinds of structures in our community, and he intends to apply for a Mills Act designation.

Council Member Capoccia asked about the advantages to the City or the owner for a property to be put on the National Registry and whether there is an intent to do so. Director Gonzalez said that the National Registry is a whole separate process and is dependent upon the applicant's desire to pursue. He said that a property's National Registry designation does not benefit a city, but it elevates the project to a different level. Currently, only one property in Sierra Madre has National Registry designation.

Mayor Pro Tem Harabedian asked about extensive renovations done to the house, the findings that the facade and interior have not been changed, and the history of the house changes. Director Gonzales responded that (1) the exterior of the house, which is the determining factor in terms of designation, is completely intact and has not been changed, (2) this is a concrete and glass house so there is nothing that can be done to alter the exterior forms of the house, (3) some of the exterior walls actually intersect with the interior, and (4) the primary footprint is intact. He further stated that the interior of the house has been remodeled since Mr. Zeonobians' ownership, with significant improvement to the property.

Mr. Zenobian clarified that part of the work that he completed was to bring the sense of the architecture of the house back to its original intent. He said that the previous owners in the 1980s had done some major remodeling of the house's interior, i.e. kitchen, interior walls, and flooring not appropriate to the original era of architectural character of the house. As a result, Mr. Zenobian stated that he removed that and returned the property to a simpler design that is more fitting with

the architecture of the house. He declared that he has not made any changes to the exterior of the property.

Mayor Delmar said that this is a Public Hearing and asked if anyone would like to come forward to comment on this item.

- Joe Catalano, Sierra Madre, said that (1) he is a member of the Sierra Madre Planning Commissioner, (2) this matter was heard by the Planning Commission and, by unanimous vote, the Planning Commission made the recommendation to give the house local historic designation, (3) the work done by Mr. Zenobian returned the home to the original spatial characteristics, and (4) this is the first modernist house requesting historical designation in Sierra Madre.

Mayor Delmar asked if anyone else would like to come forward to speak on this item. Seeing no one, Mayor Delmar closed the Public Hearing and brought the matter back to Council for discussion.

Discussion occurred among the Council Members and there was unanimous consensus support that the house is absolutely beautiful and that it is good for the City to have a mid-century modern house on the historical registry.

Council Member Capoccia made a motion to approve the request for local architectural Historic Landmark designation of the property located at 500 Mariposa Avenue.

Council Member Goss seconded the motion to approve.

Ayes: Mayor Denise Delmar, Mayor Pro Tem John Harabedian, and Council Members Rachelle Arizmendi, John Capoccia and Gene Goss

Noes: None

Absent: None

Abstain: None

The motion to approve the request for local architectural Historic Landmark designation of the property located at 500 Mariposa Avenue was passed unanimously.

At 7:08 pm, Mayor Delmar called for a recess of the meeting.

At 7:10 pm, the meeting resumed.

3. **PUBLIC HEARING - UPDATE ON SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS 2020 REGIONAL TRANSPORTATION PLAN/SUSTAINABLE COMMUNITIES STRATEGY PROJECTIONS; CONSIDERATION OF RESOLUTION 18-47 AUTHORIZING THE DIRECTOR OF PLANNING AND COMMUNITY PRESERVATION TO SUBMIT REVISED LOCAL GROWTH FORECASTS TO THE SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS - Recommendation that the City Council open a Public Hearing, receive testimony, approve the revised growth forecast numbers, and approve Resolution 18-47 authorizing the Director of Planning and Community Preservation to submit revised local growth forecasts to the Southern California Association of Governments.**

Mayor Delmar opened the issue for Public Hearing.

Planning & Community Preservation Director Gonzalez gave a report on this item, which included a PowerPoint presentation, "SCAG 2020 Regional Transportation Plan/Sustainable Communities Strategy Projections". The overview is as follows:

- Update the City Council regarding the Southern California Association of Governments' (SCAG) estimates of Population, Household, and Employment from years 2020 through 2045.
- The RTP/SCS are updated by SCAG every 4 years.
- SCAG has initiated the process of updating its current 2020 RTP/SCS by providing its estimates to its member cities.

Mayor Delmar asked if any member of the Council had any questions on the report.

In response to a question by Council Member Arizmendi, Director Gonzalez said that City Staff met with SCAG Planners at City Hall and were able to make changes to the SCAG maps to refine them to make sure that everyone was in agreement with the basic data, i.e. land use data, zoning data, and parcel data. In addition, Staff was able to eliminate a number of vacant parcels that SCAG would identify for potential future development. Also omitted were any of those properties which were designated as historic landmarks. In a tour of the City with the SCAG planners, the Canyon Zone was one of the focus areas, as SCAG had identified a number of parcels there for greater intensification of development.

Director Gonzalez confirmed that this is an exercise, as we have to wait and see what SCAG is going to decide, the results of such could be determined soon. He said that SCAG does promote local input, but ultimately, they make the final decisions.

At 7:25 pm, Mayor Delmar stated that she needed to leave the meeting due to the imminent birth of a grandchild. Mayor Pro Tem assumed leadership of the meeting.

Council Member Capoccia questioned the SCAG employment figures of 2,190 as high. City Manager Engeland clarified that SCAG has an odd way of counting employees such that one person with two different jobs or two different titles could be counted as two employees. Council Member Capoccia expressed concern that SCAG will assign the City RHNA numbers as a result of this, with the expectation that the City is going to provide subsidized housing based on those numbers.

Mayor Pro Tem Harabedian said that this is a Public Hearing and asked if anyone would like to come forward to comment on this item.

- Dee Alcorn, Sierra Madre, expressed concern that the City's availability of water is not considered in the SCAG projections.

Mayor Pro Tem Harabedian asked if anyone else would like to come forward to speak on this item. Seeing no one, Mayor Pro Tem Harabedian closed the Public Hearing and brought the matter back to Council for discussion.

Discussion took place with Council Members expressing concern about the accuracy of the SCAG numbers and would like the numbers tightened. Director Gonzalez said the City is using formulas that have been used in prior years and will be submitting lower numbers to SCAG, including a notation regarding the City's Building Moratorium information, by the deadline of 9-30-18. City

Manager England said that, ultimately SCAG is not obligated to accept any of the City's recommendations for changes.

Council Member Arizmendi made a motion to approve the revised growth forecast numbers, and approve Resolution 18-47, designating Vincent Gonzalez, Director of Planning and Community Preservation, to verify land use data and submit revised local growth forecasts to the Southern California Association of Governments.

Council Member Capoccia seconded the motion to approve.

Ayes: Mayor Pro Tem John Harabedian and Council Members Rachelle Arizmendi, John Capoccia and Gene Goss

Noes: None

Absent: Mayor Denise Delmar

Abstain: None

The motion to approve the revised growth forecast numbers, and approve Resolution 18-47, designating Vincent Gonzalez, Director of Planning and Community Preservation, to verify land use data and submit revised local growth forecasts to the Southern California Association of Governments was passed by a vote of four (4) yes votes and one (1) absent.

4. **DISCUSSION ITEM - FIRST READING OF ORDINANCE 1402 AMENDING TITLE 10 OF THE SIERRA MADRE MUNICIPAL CODE BY ADDING A DEFINITION TO SECTION 10.04.165 "RECREATIONAL VEHICLE" AND AMENDING SECTION 10.24.310 "PARKING COMMERCIAL VEHICLES IN RESIDENTIAL DISTRICTS" - Recommendation that the City Council read by title only for first reading, waiving further reading of Ordinance 1402 amending Title 10 (Vehicles and Traffic) of the Sierra Madre Municipal Code by amending Chapter 10.04 "Definitions" and amending Section 10.24.310 (Parking Commercial Vehicles in Residential Districts).**

Chief of Police Ortiz gave a report on this item regarding Ordinance Number 1402, which makes changes to the ordinance regarding parking commercial or recreational vehicles in residential districts as follows: "No person shall park any commercial or recreational vehicle exceeding seven feet in width or seven feet in height for more than five hours in any residential district except" under limited circumstances. Ordinance Number 1402 also adds a more detailed definition of "recreational vehicle".

Mayor Pro Tem Harabedian asked if any Member of the Council had questions on this item.

In response from a question by Council Member Goss, Chief Ortiz said that recreational vehicles needing to be parked overnight can be moved to Sierra Madre Blvd., north curb-line across from the SM Police Department, or in public parking lots, except the Auburn Parking Lot.

Mayor Pro Tem Harabedian opened the meeting for Public Comment on this item. Seeing no one, Mayor Pro Tem Harabedian closed Public Comment and brought the matter back to the Council for discussion.

Discussion occurred and there was consensus among the Council Members that the ordinance clarifies the definition of a recreational vehicle and provides better direction to the residents regarding the parking of recreational vehicles in residential neighborhoods.

Council Member Arizmendi made a motion to approve the first reading, by title only, waiving further reading of Ordinance 1402 amending Title 10 (Vehicles and Traffic) of the Sierra Madre Municipal Code by amending Chapter 10.04 "Definitions" and amending Section 10.24.310 (Parking Commercial Vehicles in Residential Districts).

Council Member Goss seconded the motion to approve.

Ayes: Mayor Pro Tem John Harabedian and Council Members Rachelle Arizmendi, John Capoccia and Gene Goss
Noes: None
Absent: Mayor Denise Delmar
Abstain: None

The motion to approve the first reading, by title only, waiving further reading of Ordinance 1402 amending Title 10 (Vehicles and Traffic) of the Sierra Madre Municipal Code by amending Chapter 10.04 "Definitions" and amending Section 10.24.310 (Parking Commercial Vehicles in Residential Districts) was passed with a vote of four (4) yes votes and one (1) absent.

5. DISCUSSION ITEM – ENHANCED TRAFFIC ENFORCEMENT – Recommendation that the City Council receive and file.

Chief of Police Ortiz gave a report on this item that included a slide with statistical information on the Enhanced Enforcement Area and citations issued from May – August 2018 as compared to the citations issued in 2017. The report is intended for informational purposes only and no action is required. Chief Ortiz commented that the Sierra Madre Police Officers have been doing really good enforcement, education, and potentially saving lives.

Mayor Pro Tem Harabedian asked if any Member of the Council had questions on this item.

In response to a question by Council Member Arizmendi, Chief Ortiz said that the majority of U-turn violation citations are issued to Sierra Madre residents.

Mayor Pro Tem Harabedian opened the meeting for Public Comment on this item. Seeing no one, Mayor Pro Tem Harabedian closed Public Comment and the report was received and filed.

6. DISCUSSION ITEM - CONSIDERATION OF AMENDING SMMC 13.24.060 AND SMMC 13.24.230 TO INCLUDE ALL STATE REQUIRED PROHIBITED WATER USE RESTRICTIONS, EXPANDING PROHIBITED IRRIGATION HOURS, AND ALLOWING FOR THREE DAYS OF OUTDOOR WATERING AS A PERMANENT CONSERVATION PRACTICE – Recommendation that the City Council read by title only for first reading, waiving further reading of Ordinance 1403 amending Sierra Madre Municipal Code Section 13.24.060 ("Prohibited Uses Applicable to all Customers") of Chapter 13.24 ("Mandatory Water Conservation Plan") of Title 13 ("Public Services") relating to the Mandatory Water Conservation Plan.

Utility Services Director Reynoso gave a report on this item, with a PowerPoint presentation, "Consideration of Amending SMMC 13.24.060 and SMMC 13.24.230 to Include All State Required Prohibited Water Use Restrictions, Expand Prohibitions Irrigation Hours, and Allow for Three Days Outdoor Watering as a Permanent Conservation Practice". As part of the plan, the proposed prohibited irrigation hours are as follows:

- Maintain 36 hours of allowable irrigation per residence, per week.

- Prohibited irrigation hours are from 6:00 a.m. to 6:00 p.m.
- Irrigation is limited to three days per week, (Even number addresses Monday, Thursday, & Saturday and odd number addresses Tuesday, Friday, & Sunday, with no watering allowed on Wednesday.)

Mayor Pro Tem Harabedian asked if any Member of the Council had questions on this item.

Council Member Arizmendi commended Director Reynoso and asked about the origin of the proposal. Director Reynoso responded that he conducted research on how the City could better manage its water usage by implementing more effective strategies.

In response to a concern expressed by Council Member Capoccia regarding those who do not have sprinklers on timers, Director Reynoso said that the water district does offer rebates for irrigation timers. He also stated that residents will be notified of the changes via the City's website, social media outlets, Mt. View News, and new banners.

Mayor Pro Tem Harabedian opened the meeting for Public Comment on this item. Seeing no one, Mayor Pro Tem Harabedian closed Public Comment and brought the matter back to the Council for discussion.

Discussion occurred and there was consensus among the Council Members that the proposed changes are positive and a move forward to adjust to the "new normal regarding water use and conservation". Director Reynoso was commended for this innovative and sound plan. Mayor Pro Tem Harabedian suggested that the issue be brought back to Council in a few months to review the plan's impact on water usage in Sierra Madre.

Council Member Capoccia made a motion to approve the first reading, by title only, waiving further reading of Ordinance 1403 amending Sierra Madre Municipal Code Section 13.24.060 ("Prohibited Uses Applicable to all Customers") of Chapter 13.24 ("Mandatory Water Conservation Plan") of Title 13 ("Public Services") relating to the Mandatory Water Conservation Plan.

Council Member Goss seconded the motion to approve.

Ayes: Mayor Pro Tem John Harabedian and Council Members Rachelle Arizmendi, John Capoccia and Gene Goss

Noes: None

Absent: Mayor Denise Delmar

Abstain: None

The motion to approve the first reading, by title only, waiving further reading of Ordinance 1403 amending Sierra Madre Municipal Code Section 13.24.060 ("Prohibited Uses Applicable to all Customers") of Chapter 13.24 ("Mandatory Water Conservation Plan") of Title 13 ("Public Services") relating to the Mandatory Water Conservation Plan was passed with a vote of four (4) yes votes and one (1) absent.

7. DISCUSSION ITEM - CONSIDERATION OF RESOLUTION 18-50 AMENDING THE CITY OF SIERRA MADRE COMPENSATION PLAN AND SALARY MATRIX – Recommendation that the City Council adopt Resolution 18-50 amending the City of Sierra Madre Compensation Plan and Salary Matrix.

Human Resources Manager Hernandez gave a report on this item. Staff recommends that the City Council approve Resolution 18-50: Amending the Compensation Plan and Salary Matrix for the following positions:

- Freezing the Assistant City Manager position from the current budget and replacing the position with a Finance Director.
- Increasing the part-time hourly salary for the Library Clerk position from \$11.25 per hour to \$12.50 per hour effective September 16, 2018.
- Update the title of the Library Services Manager to Library Services Manager/City Librarian.

Mayor Pro Tem Harabedian asked if any Member of the Council had questions on this item.

In response to a question by Mayor Pro Tem Harabedian regarding the neutral budget impact of the change in the Library Clerk position rate, City Manager Engeland said that the reorganization allowed the salary increase without increasing the total budget.

In response to a question by Council Member Capoccia regarding the Finance Director position rate and its affect on the budget, City Manager Engeland responded that the vacant Assistant City Manager position is being replaced by a newly created Finance Director position (with the same salary range), thus making the change budget impact neutral.

Mayor Pro Tem Harabedian opened the meeting for Public Comment on this item. Seeing no one, Mayor Pro Tem Harabedian closed Public Comment and brought the matter back to the Council for discussion.

Council Member Arizmendi made a motion to adopt Resolution 18-50 amending the City of Sierra Madre Compensation Plan and Salary Matrix.

Council Member Goss seconded the motion to adopt.

Ayes: Mayor Pro Tem John Harabedian and Council Members Rachelle Arizmendi, John Capoccia and Gene Goss
Noes: None
Absent: Mayor Denise Delmar
Abstain: None

The motion to adopt Resolution 18-50 amending the City of Sierra Madre Compensation Plan and Salary Matrix was passed with a vote of four (4) yes votes and one (1) absent.

NEW ITEMS PLACED FOR FUTURE AGENDA:

Mayor Pro Tem Harabedian asked the members of the City Council if there are any new items for future meeting agendas.

No agenda items were suggested.

ADJOURNMENT

Mayor Pro Tem Harabedian asked for a motion to adjourn.

Council Member Arizmendi made a motion to adjourn the meeting.

The motion to adjourn was seconded by Council Member Goss.

Ayes: Mayor Pro Tem John Harabedian and Council Members Rachelle Arizmendi, John Capoccia and Gene Goss

Noes: None

Absent: Mayor Denise Delmar

Abstain: None

The motion to adjourn was passed with a vote of four (4) yes votes and one (1) absent.

THIS SIERRA MADRE CITY COUNCIL REGULAR MEETING WAS ADJOURNED at 8:25 p.m. to a Regular Meeting to be held on Tuesday, September 25, 2018, in the Sierra Madre City Hall Council Chambers.

John Harabedian, Mayor Pro Tem

Minutes taken and prepared by:

Sue Spears, City Clerk

RESOLUTION NUMBER 18- 51

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE
APPROVING CERTAIN DEMANDS**

WHEREAS, the following demands have been reviewed and approved by the Finance Director; and,

WHEREAS, the Interim Finance Director has verified that appropriated funds are available for payment thereof; and,

WHEREAS, the register of audited demands has been submitted to the City Council for approval; and

WHEREAS, City Warrants are the payment of bills, invoices and contractual obligations incurred by the City of Sierra Madre during the period enumerated therein, based on the approved fiscal year budget and existing budgetary authority, Municipal Code authority, or prior policy direction by the City Council; and

WHEREAS, Payroll Transfer is the transfer of funds to cover the payroll costs for all City employees for the period enumerated therein.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Sierra Madre does hereby approve payment of City Warrants in the aggregate amount of \$166,512.47 ; Sierra Madre Library Warrants in aggregate amount of \$17,011.52 and Payroll Transfer in the aggregate amount of \$307,446.59 for the fiscal year ending June 30, 2018 and 2019.

APPROVED AND ADOPTED this 25th day of September, 2018.

Mayor, City of Sierra Madre, California

I hereby certify that the foregoing Resolution Number 18-51 was adopted by the City Council of the City of Sierra Madre at a regular meeting held on the 25th day of September, 2018.

AYES:

NOES:

ABSTAIN:

**City of Sierra Madre
Department of Finance
Warrant Register Recap
City Council Meeting of September 25, 2018**

CITY OF SIERRA MADRE AND SIERRA MADRE LIBRARY

City of Sierra Madre	
Warrant	\$166,512.47
Sierra Madre Library	
Warrant	\$17,011.52
Payroll #19 Transfer.....	\$307,446.59

Warrant Register 9/25/18**Attachment 1A**

Fiscal Year	Description	Amount	Page #
FY 1819	Manual Warrants	9,657.57	1-2
FY 1819	General Warrants - Utility Bills	84,741.42	3-4
FY 1819	General Warrants	72,113.48	5-9
	Total	166,512.47	

Fiscal Year	Description	Amount	
FY 1819	Library Warrants	17,011.52	10-11
	Total	17,011.52	

Date: 9/20/18	Payroll #19 Electronic Tansfers From: City of Sierra Madre-General Acct. To: City of Sierra Madre-Payroll Acct.	307,446.59	
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Packet: APPKT04214 - CC091218
Vendor Set: 01 - Vendor Set 01

Check Date: 09/12/2018

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
Bank Code	Payment Type				
Fund: 10000 - GENERAL FUND					
<u>0823</u>	BANK OF AMERICA				
APBWEST	Check	<u>INV023220</u>	GE- LEAGUE OF CA CONF	10000.11000.53402	300.00
		<u>INV023227</u>	GE- ETHICS TRG CONF	10000.12000.53402	725.00
		<u>INV023214</u>	VG- RED HELMET TRAINING	10000.40000.53402	120.00
		<u>INV023213</u>	VG- SCAG MTG	10000.40000.53402	33.67
		<u>INV023208</u>	JO- SOFTWARE SUPPORT	10000.50000.53103	69.95
		<u>INV023207</u>	DC- EQUIPMENT	10000.50000.53300	374.25
		<u>INV023205</u>	DC- BATTERIES	10000.50000.53300	78.78
		<u>INV023206</u>	DC- DISPATCH SUPPLIES	10000.50000.53300	24.41
		<u>INV023212</u>	KN- EMPLOYEE TRAINING	10000.61000.52205	37.27
		<u>INV023211</u>	KN- STATIONS SUPPLIES	10000.61000.53300	65.62
		<u>INV023210</u>	KN- STATION SUPPLIES	10000.61000.53300	255.13
		<u>INV023209</u>	KN- CASES	10000.64000.53300	96.64
		<u>INV023222</u>	CS- EMPLOYEE CONFERENCE	10000.90000.53402	30.00
Fund 10000 Total:					2,210.72
Fund: 29005 - LIBRARY GRANTS					
<u>0823</u>	BANK OF AMERICA				
APBWEST	Check	<u>INV023224</u>	CS- STEAM GRANT	29005.90000.53999	1,767.62
		<u>INV023223</u>	CS- STEAM GRANT	29005.90000.53999	214.44
		<u>INV023226</u>	CS- STEAM	29005.90000.53999	42.53
		<u>INV023225</u>	CS-STEAM GRANT	29005.90000.53999	307.97
Fund 29005 Total:					2,332.56
Fund: 37006 - SENIOR CENTER					
<u>0823</u>	BANK OF AMERICA				
APBWEST	Check	<u>INV023201</u>	RS- SENIORS ROCK CONCERT SUPPLIES	37006.72000.53999	5.00
Fund 37006 Total:					5.00
Fund: 39006 - FRIENDS OF THE LIBRARY DONATION FUND					
<u>0823</u>	BANK OF AMERICA				
APBWEST	Check	<u>INV023203</u>	CS- TEEN PROGRAMMING	39006.90000.53999	19.33
		<u>INV023202</u>	JS- TEEN PROGRAMMING	39006.90000.53999	15.05
Fund 39006 Total:					34.38
Fund: 60000 - INT SVC FND - FLEET					
<u>0823</u>	BANK OF AMERICA				
APBWEST	Check	<u>INV023231</u>	CC- VEHICLE MAINTENANCE	60000.83100.53208	668.14
		<u>INV023232</u>	CC- VEHICLE MAINTENANCE	60000.83100.53208	20.95
Fund 60000 Total:					689.09
Fund: 60001 - INT SVC FND - FACILITIES MGT					
<u>0833</u>	HOME DEPOT				
APBWEST	Check	<u>6904406</u>	RENTAL RETURN	60001.83200.53200	-23.70
		<u>6410555</u>	CLEANING SUPPLIES	60001.83200.53200	24.08
		<u>6904394</u>	CLEANING SUPPLIES	60001.83200.53200	50.00
		<u>9012830</u>	SUPPLIES	60001.83200.53200	30.92
		<u>371244</u>	SAFETY ITEMS	60001.83200.53200	294.72
Fund 60001 Total:					376.02
Fund: 60002 - INT SVC FND - ADMINISTRATION					
<u>0823</u>	BANK OF AMERICA				
APBWEST	Check	<u>INV023229</u>	GE- CONFERENCE	60002.30000.53402	366.96
Fund 60002 Total:					366.96
Fund: 60003 - INT SVC FND - TECHNOLOGY					
<u>0823</u>	BANK OF AMERICA				

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
APBWEST	Check	<u>INV03525231</u>	HELP DESK CALL LOG	60003.30000.52100	768.00
		<u>INV023277</u>	PRINTER PICK UP	60003.30000.53210	535.00
		<u>200001548</u>	MM- IT CONFERENCE	60003.30000.53402	750.00
Fund 60003 Total:					2,053.00

Fund: 60007 - INT SVC FND - PERSONNEL AND RISK MGMT

Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
<u>0823</u> BANK OF AMERICA					
APBWEST	Check	<u>INV023218</u>	GE- EMPLOYEE RECOGNITION	60007.70100.53403	377.79
		<u>INV023217</u>	GE- EMPLOYEE RECOGNITION	60007.70100.53403	44.95
		<u>INV023216</u>	GE- EMPLOYEE RECOGNITION	60007.70100.53403	104.35
		<u>INV023219</u>	GE- CSMFO MEMBERSHIP	60007.70100.53409	55.00
		<u>INV023230</u>	GE- FD POSTING	60007.70101.52206	275.00
		<u>INV023228</u>	GE- JOB POSTING FD	60007.70101.52206	222.75
Fund 60007 Total:					1,079.84

Fund: 71000 - WATER ENTERPRISE FUND

Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
<u>0823</u> BANK OF AMERICA					
APBWEST	Check	<u>INV023215</u>	JR- LEAK REPAIR	71000.81100.53212	510.00
Fund 71000 Total:					510.00
Report Total:					9,657.57



Packet: APPKT04213 - UB090518
Vendor Set: 01 - Vendor Set 01

Check Date: 09/12/2018

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 10000 - GENERAL FUND					
<u>0129</u>	AT&T				
APBWEST	Check	<u>81824637835914-825</u>	TELECOM DIV 8/23-9/22/18	10000.50000.55005	228.50
<u>1439</u>	TIME WARNER CABLE				
APBWEST	Check	<u>8448300220164625-C</u>	CABLE SVCS PD 13-23 9/12-10/11/18	10000.50000.55005	215.76
Fund 10000 Total:					444.26
Fund: 32008 - PARKING ASSMNT DIST					
<u>0384</u>	SOUTHERN CALIF. EDISON CO.				
APBWEST	Check	<u>2037520756-090818</u>	ELECTRICITY CHARGES 8/7-9/6/18	32008.83000.55003	357.07
Fund 32008 Total:					357.07
Fund: 38005 - GAS TAX FUND					
<u>0384</u>	SOUTHERN CALIF. EDISON CO.				
APBWEST	Check	<u>2037520756-090818</u>	ELECTRICITY CHARGES 8/7-9/6/18	38005.83500.55003	49.34
Fund 38005 Total:					49.34
Fund: 60001 - INT SVC FND - FACILITIES MGT					
<u>0384</u>	SOUTHERN CALIF. EDISON CO.				
APBWEST	Check	<u>2036613305-090118</u>	ELECTRICAL CHGS 8/3-8/31/18	60001.83200.55003	2,272.52
		<u>2037520756-090818</u>	ELECTRICITY CHARGES 8/7-9/6/18	60001.83200.55003	10,275.58
<u>0216</u>	THE GAS COMPANY				
APBWEST	Check	<u>16861877005-090615</u>	GAS CHGS 8/3-9/1/18	60001.83200.55004	100.29
		<u>195918710009-09061</u>	GAS CHGS 8/3-9/4/18	60001.83200.55004	23.88
		<u>13511935002-090715</u>	GAS CHGS 8/6-9/5/18	60001.83200.55004	20.54
Fund 60001 Total:					12,692.81
Fund: 60003 - INT SVC FND - TECHNOLOGY					
<u>VEN03086</u>	GC PIVOTAL LLC				
APBWEST	Check	<u>INV1270308</u>	DSL MON CHGS 10/1-10/31/18	60003.30000.52200	1,557.52
<u>1439</u>	TIME WARNER CABLE				
APBWEST	Check	<u>8448300220137019-C</u>	CABLE SVCS 9/6-10/15/18	60003.30000.52200	259.98
		<u>8448300220131806-C</u>	CABLE SVCS PD EQUIP 1-12	60003.30000.52200	439.29
<u>0642</u>	VERIZON WIRELESS - LA				
APBWEST	Check	<u>9813532282</u>	CELL PH CHGS 8/26-9/25/18	60003.30000.55005	3,011.20
Fund 60003 Total:					5,267.99
Fund: 71000 - WATER ENTERPRISE FUND					
<u>0384</u>	SOUTHERN CALIF. EDISON CO.				
APBWEST	Check	<u>2037520756-090818</u>	ELECTRICITY CHARGES 8/7-9/6/18	71000.81100.55003	56,768.02
Fund 71000 Total:					56,768.02
Report Total:					75,579.49



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Packet: APPKT04222 - UB091718
Vendor Set: 01 - Vendor Set 01

Check Date: 09/19/2018

Vendor Number	Vendor Name	Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 10000 - GENERAL FUND							
<u>0129</u>	AT&T						
APBWEST	Check			<u>81829102416611-090</u>	TELEPHONE 9/4-10/3/18	10000.50000.55005	218.35
<u>VEN02792</u>	FRONTIER CALIFORNIA INC						
APBWEST	Check			<u>62635502640124985</u>	PH CHGS 9/4-10/3/18	10000.50000.55005	202.44
Fund 10000 Total:							420.79
Fund: 32005 - LIGHTING DISTRICT #1 - OAKWOOD/VISTA							
<u>0384</u>	SOUTHERN CALIF. EDISON CO.						
APBWEST	Check			<u>2011946423-090618</u>	ELECTRICITY CHGS 8/1-9/1/18	32005.83500.55003	140.08
Fund 32005 Total:							140.08
Fund: 32006 - LIGHTING DISTRICT - ZONE A							
<u>0384</u>	SOUTHERN CALIF. EDISON CO.						
APBWEST	Check			<u>2011946423-090618</u>	ELECTRICITY CHGS 8/1-9/1/18	32006.83000.55003	242.75
Fund 32006 Total:							242.75
Fund: 32007 - LIGHTING DISTRICT - ZONE B							
<u>0384</u>	SOUTHERN CALIF. EDISON CO.						
APBWEST	Check			<u>2011946423-090618</u>	ELECTRICITY CHGS 8/1-9/1/18	32007.83000.55003	1,032.85
Fund 32007 Total:							1,032.85
Fund: 38005 - GAS TAX FUND							
<u>0384</u>	SOUTHERN CALIF. EDISON CO.						
APBWEST	Check			<u>2011946423-090618</u>	ELECTRICITY CHGS 8/1-9/1/18	38005.83500.55003	4,143.59
Fund 38005 Total:							4,143.59
Fund: 60000 - INT SVC FND - FLEET							
<u>0216</u>	THE GAS COMPANY						
APBWEST	Check			<u>11826147883-082118</u>	NATURAL GAS 8/1-9/1/18	60000.83100.55001	651.30
Fund 60000 Total:							651.30
Fund: 60001 - INT SVC FND - FACILITIES MGT							
<u>0384</u>	SOUTHERN CALIF. EDISON CO.						
APBWEST	Check			<u>2011946423-090618</u>	ELECTRICITY CHGS 8/1-9/1/18	60001.83200.55003	163.59
Fund 60001 Total:							163.59
Fund: 60003 - INT SVC FND - TECHNOLOGY							
<u>VEN02792</u>	FRONTIER CALIFORNIA INC						
APBWEST	Check			<u>6235514140920175</u>	PH CHGS 9/1-9/30/18	60003.30000.55005	570.10
				<u>20918837570307075</u>	PH CHGS 9/4-10/3/18	60003.30000.55005	1,745.06
Fund 60003 Total:							2,315.16
Fund: 71000 - WATER ENTERPRISE FUND							
<u>VEN02792</u>	FRONTIER CALIFORNIA INC						
APBWEST	Check			<u>20918837570307075</u>	PH CHGS 9/4-10/3/18	71000.81100.55005	51.82
Fund 71000 Total:							51.82
Report Total:							9,161.93



Packet: APPKT04220 - GEN092518
Vendor Set: 02 - Vendor Set 02

Check Date: 09/19/2018

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 10000 - GENERAL FUND					
<u>VFN03201</u>	20TH CENTURY FOX FILM CORP				
APBWEST	Check	<u>INV023286</u>	DEPOSIT REFUND	10000.00000.23001	2,109.00
<u>1553</u>	ARNOLD'S FRONTIER HARDWARE				
APBWEST	Check	<u>086427</u>	FY 18-19 BLANKET PO	10000.50000.53204	4.92
		<u>086659</u>	FY 18-19 BLANKET PO	10000.50000.53204	10.90
<u>0122</u>	ARNOLD'S FRONTIER HARDWARE				
APBWEST	Check	<u>086418</u>	Misc Hardware and Station Supplies	10000.61000.53204	6.56
		<u>086586</u>	Misc Hardware and Station Supplies	10000.61000.53204	10.94
		<u>086819</u>	Misc Hardware and Station Supplies	10000.61000.53204	7.65
<u>0326</u>	CITY OF PASADENA				
APBWEST	Check	<u>30003881</u>	FY 18-19 BPO- INMATE HOUSING	10000.50000.52003	682.00
		<u>30003882</u>	FY 18-19 BPO- INMATE HOUSING	10000.50000.52003	1,280.00
<u>VFN02871</u>	CYBERREEF SOLUTIONS INC				
APBWEST	Check	<u>2362</u>	CARRIER FEES AND SURCHARGES	10000.50000.52200	299.78
<u>0713</u>	DEPT OF JUSTICE				
APBWEST	Check	<u>325093</u>	FY 18-19 BLANKET PO	10000.50000.52200	96.00
<u>VFN03198</u>	EDWARD DELCOURSE				
APBWEST	Check	<u>INV023276</u>	COMPUTER EQUIPMENT LOAN	10000.00000.13009	1,378.00
<u>0397</u>	KEVORK TCHARKHOUTIAN				
APBWEST	Check	<u>2018-008D</u>	FY 18-19 CITY ENGINEER SERVICES	10000.82000.52100	4,800.00
		<u>2018-008R</u>	CITY ENGINEER RETAINER	10000.82000.52100	800.00
<u>VFN01628</u>	LAW ENFORCEMENT MEDICAL SERVICES, INC				
APBWEST	Check	<u>13852</u>	BLOOD WITHDRAWL	10000.50000.52107	220.00
<u>0640</u>	LIFE-ASSIST INC.				
APBWEST	Check	<u>873995</u>	Paramedic Medical Supplies	10000.64000.53300	1,032.89
<u>1690</u>	MERCHANTS LANDSCAPE SVC INC				
APBWEST	Check	<u>52424</u>	Exterior Landscape Maintenance	10000.81201.52200	212.40
		<u>52565</u>	Exterior Landscape Maintenance	10000.81201.52200	8.58
		<u>52625</u>	Exterior Landscape Maintenance	10000.81201.52200	212.40
		<u>52424</u>	Exterior Landscape Maintenance	10000.83300.52200	6,810.00
		<u>52625</u>	Exterior Landscape Maintenance	10000.83300.52200	6,810.00
		<u>52565</u>	Exterior Landscape Maintenance	10000.83300.52200	275.24
<u>0323</u>	PASADENA HUMANE SOCIETY				
APBWEST	Check	<u>SEPT2018CTYSM</u>	FY 18-19 BPO- ANIMAL CONTROL	10000.50000.52004	2,444.08
<u>0332</u>	PETTY CASH FUND-ADMIN				
APBWEST	Check	<u>INV023284</u>	REFUND UUT	10000.00000.42003	8.09
		<u>INV023280</u>	EMPLOYEE TRAINING SUPPLIES	10000.30000.53100	45.95
		<u>INV023279</u>	SENIOR EXCURSION DRIVER'S TIP	10000.79003.52999	96.00
		<u>INV023283</u>	MWTR SUPPLIES	10000.79007.52999	43.75
		<u>INV023278</u>	SUMMER FUN IN THE PARK SUPPLIES	10000.79010.53999	39.98
		<u>INV023285</u>	PKNG- CPAD MTG	10000.81201.53402	30.00
<u>0404</u>	TOM'S UNIFORMS				
APBWEST	Check	<u>9796</u>	FY 18-19 BLANKET PO	10000.50000.53303	38.33
		<u>12410</u>	Paramedic Uniforms	10000.64000.53303	272.66
Fund 10000 Total:					30,086.10
Fund: 32002 - LANDSCAPE DIST #3-CENTRAL BUSINESS ASSMNT DIST					
<u>1690</u>	MERCHANTS LANDSCAPE SVC INC				
APBWEST	Check	<u>52625</u>	Exterior Landscape Maintenance	32002.83000.52200	560.40
		<u>52565</u>	Exterior Landscape Maintenance	32002.83000.52200	22.65
		<u>52424</u>	Exterior Landscape Maintenance	32002.83000.52200	560.40
Fund 32002 Total:					1,143.45
Fund: 32003 - LANDSCAPE DIST #2-FANE/WINWOOD LANE					

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
<u>1690</u>	MERCHANTS LANDSCAPE SVC INC				
APBWEST	Check	<u>52625</u>	Exterior Landscape Maintenance	32003.83000.52200	172.80
		<u>52424</u>	Exterior Landscape Maintenance	32003.83000.52200	172.80
		<u>52565</u>	Exterior Landscape Maintenance	32003.83000.52200	6.98
Fund 32003 Total:					352.58
Fund:	32005 - LIGHTING DISTRICT #1 - OAKWOOD/VISTA				
<u>1690</u>	MERCHANTS LANDSCAPE SVC INC				
APBWEST	Check	<u>52625</u>	Exterior Landscape Maintenance	32005.83000.52200	524.40
		<u>52424</u>	Exterior Landscape Maintenance	32005.83000.52200	524.40
		<u>52565</u>	Exterior Landscape Maintenance	32005.83000.52200	21.19
Fund 32005 Total:					1,069.99
Fund:	32006 - LIGHTING DISTRICT - ZONE A				
<u>1690</u>	MERCHANTS LANDSCAPE SVC INC				
APBWEST	Check	<u>52565</u>	Exterior Landscape Maintenance	32006.83000.52200	4.27
		<u>52625</u>	Exterior Landscape Maintenance	32006.83000.52200	105.60
		<u>52424</u>	Exterior Landscape Maintenance	32006.83000.52200	105.60
Fund 32006 Total:					215.47
Fund:	32007 - LIGHTING DISTRICT - ZONE B				
<u>1690</u>	MERCHANTS LANDSCAPE SVC INC				
APBWEST	Check	<u>52625</u>	Exterior Landscape Maintenance	32007.83000.52200	655.20
		<u>52424</u>	Exterior Landscape Maintenance	32007.83000.52200	655.20
		<u>52565</u>	Exterior Landscape Maintenance	32007.83000.52200	26.48
Fund 32007 Total:					1,336.88
Fund:	32008 - PARKING ASSMNT DIST				
<u>1690</u>	MERCHANTS LANDSCAPE SVC INC				
APBWEST	Check	<u>52424</u>	Exterior Landscape Maintenance	32008.83000.52200	992.40
		<u>52625</u>	Exterior Landscape Maintenance	32008.83000.52200	992.40
		<u>52565</u>	Exterior Landscape Maintenance	32008.83000.52200	40.11
Fund 32008 Total:					2,024.91
Fund:	37003 - DONATIONS - RECREATION				
<u>VEN03200</u>	KEN PERRY				
APBWEST	Check	<u>INV023287</u>	CONCERT	37003.70000.53999	900.00
Fund 37003 Total:					900.00
Fund:	37006 - SENIOR CENTER				
<u>VEN03030</u>	KATHERINE ANN BOYCE				
APBWEST	Check	<u>309</u>	SENIOR MONTHLY ACTIVITY	37006.72000.52200	80.00
		<u>308</u>	SENIOR MONTHLY ACTIVITY	37006.72000.52200	80.00
<u>0332</u>	PETTY CASH FUND-ADMIN				
APBWEST	Check	<u>INV023281</u>	SENIOR BDAY CELEBRATION SUPPLIES	37006.72000.53999	18.98
Fund 37006 Total:					178.98
Fund:	38004 - ENVIRONMENTAL FUND				
<u>0320</u>	DANNY OSTI TREE SERVICE				
APBWEST	Check	<u>7824</u>	TREE TRIMMING	38004.83300.52200	1,875.00
Fund 38004 Total:					1,875.00
Fund:	38005 - GAS TAX FUND				
<u>1690</u>	MERCHANTS LANDSCAPE SVC INC				
APBWEST	Check	<u>52625</u>	Exterior Landscape Maintenance	38005.83500.52200	595.20
		<u>52424</u>	Exterior Landscape Maintenance	38005.83500.52200	595.20
		<u>52565</u>	Exterior Landscape Maintenance	38005.83500.52200	24.06
Fund 38005 Total:					1,214.46
Fund:	38006 - BIKEWAY/SIDEWALK FUND				
<u>0390</u>	SPRAGUE'S READY MIX				
APBWEST	Check	<u>217754</u>	SIDEWALK MAINT	38006.83600.53211	1,350.78
Fund 38006 Total:					1,350.78
Fund:	60000 - INT SVC FND - FLEET				
<u>0125</u>	ARROW AUTOMOTIVE SERVICE				
APBWEST	Check	<u>1041055</u>	VEHICLE MAINTENANCE	60000.83100.53208	80.00
		<u>1041033</u>	VEHICLE MAINTENANCE	60000.83100.53208	40.00

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
Bank Code	Payment Type				
<u>VEN03180</u>	DICKS AUTO SUPPLY				
APBWEST	Check	<u>156239</u>	Vehicle maintenance supplies	60000.83100.53208	40.25
<u>0243</u>	HOSE MAN				
APBWEST	Check	<u>2352393-0001-02</u>	VEHICLE MAINT	60000.83100.53208	20.09
<u>VEN01558</u>	PAT'S TIRE SERVICE				
APBWEST	Check	<u>40262</u>	VEHICLE MAINTENANCE	60000.83100.53208	25.00
<u>0403</u>	TRIANGLE TRUCK PARTS				
APBWEST	Check	<u>326915</u>	FY 18-19 TRUCK EQUIPMENT AND PARTS	60000.83100.53208	25.32
Fund 60000 Total:					230.66
Fund: 60001 - INT SVC FND - FACILITIES MGT					
<u>VEN02961</u>	ARAMARK UNIFORM & CAREER APPAREL GROUP INC				
APBWEST	Check	<u>533613270</u>	FY 18/19 JANITORIAL SUPPLIES	60001.83200.53200	296.50
		<u>533458846</u>	FY 18/19 JANITORIAL SUPPLIES	60001.83200.53200	296.50
		<u>533596034</u>	FY 18/19 JANITORIAL SUPPLIES	60001.83200.53200	296.50
		<u>533596033</u>	FY 18-19 UNIFORM - T-SHIRT	60001.83200.53303	64.40
		<u>533458845</u>	FY 18-19 UNIFORM - T-SHIRT	60001.83200.53303	64.40
		<u>533613269</u>	FY 18-19 UNIFORM - T-SHIRT	60001.83200.53303	65.00
		<u>533441683</u>	FY 18-19 UNIFORM - T-SHIRT	60001.83200.53303	64.40
<u>0122</u>	ARNOLD'S FRONTIER HARDWARE				
APBWEST	Check	<u>086455</u>	FY 18-19 FACILITY MAINTENANCE SUPPLIES	60001.83200.53200	15.31
<u>0714</u>	CINTAS CORPORATION #693				
APBWEST	Check	<u>693141819</u>	CLEANING	60001.83200.53303	128.17
		<u>693143804</u>	CLEANING	60001.83200.53303	122.96
<u>0169</u>	CITY ELECTRIC SUPPLY				
APBWEST	Check	<u>PDA/006580</u>	FY 18-19 ELECTRICAL SUPPLIES/ FACILITY	60001.83200.53200	684.38
<u>VEN02997</u>	DYNAMIC BUILDING MAINT INC				
APBWEST	Check	<u>16</u>	FY18-19 DYNAMIC BUILDING MAINTENANCE	60001.83200.52200	2,919.00
<u>0226</u>	GRAINGER INC.				
APBWEST	Check	<u>9884194649</u>	MAINT SUPPLIES	60001.83200.53200	829.96
<u>1336</u>	L.A. CO. FIRE DEPT.				
APBWEST	Check	<u>IN0286577</u>	ANNUAL HAZARDOUS WASTE FY 7/1/18-6/30/19	60001.83200.52401	549.00
<u>1690</u>	MERCHANTS LANDSCAPE SVC INC				
APBWEST	Check	<u>52565</u>	Exterior Landscape Maintenance	60001.83200.52200	55.44
		<u>52424</u>	Exterior Landscape Maintenance	60001.83200.52200	1,371.60
		<u>52625</u>	Exterior Landscape Maintenance	60001.83200.52200	1,371.60
<u>1372</u>	ORKIN COMMERCIAL SERVICES				
APBWEST	Check	<u>4749583</u>	FY 18-19 PEST CONTROL	60001.83200.52200	2,880.00
		<u>4811696</u>	FY 18-19 PEST CONTROL	60001.83200.52200	3,739.16
		<u>4861731</u>	FY 18-19 PEST CONTROL	60001.83200.52200	2,363.33
		<u>4485428</u>	FY 18-19 PEST CONTROL	60001.83200.52200	806.40
<u>0399</u>	TELETRONIC ALARM SYSTEMS				
APBWEST	Check	<u>86426026-SEPT 18</u>	FY 18-19 LIBRARY ALARM MONITORING SERVICE	60001.83200.52200	62.00
Fund 60001 Total:					19,046.01
Fund: 60002 - INT SVC FND - ADMINISTRATION					
<u>0507</u>	DIRECT CONNECTION				
APBWEST	Check	<u>72145</u>	ENVELOPES	60002.30000.53102	75.00
<u>0814</u>	HDL, COREN & CONE				
APBWEST	Check	<u>0025744-IN</u>	CAFR SERVICES	60002.30000.52100	745.00
<u>0786</u>	OFFICE DEPOT, INC				
APBWEST	Check	<u>193743469001</u>	Office Supplies	60002.30000.53100	262.71
<u>0373</u>	SAN GAB VALLEY CITY MANAGERS ASSOC.				
APBWEST	Check	<u>INV023274</u>	MEMBERSHIP DUES 7/1-6/30/19	60002.30000.53409	55.00
Fund 60002 Total:					1,137.71
Fund: 60003 - INT SVC FND - TECHNOLOGY					
<u>1167</u>	COMMUNITY MEDIA OF THE FOOTHILLS				
APBWEST	Check	<u>340</u>	FY 18-19 SIERRA MADRE PRODUCTION SERVICE	60003.30000.52100	2,331.01
Fund 60003 Total:					2,331.01
Fund: 60007 - INT SVC FND - PERSONNEL AND RISK MGMT					
<u>1359</u>	HIRERIGHT, LLC				
APBWEST	Check	<u>H0138701</u>	BACKGROUND SCREENING SVCS	60007.70101.52100	64.64

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
Bank Code	Payment Type				
<u>0332</u>	PETTY CASH FUND-ADMIN				
APBWEST	Check	<u>INV023282</u>	WEBINAR REGISTRATION	60007.70100.52205	25.00
				Fund 60007 Total:	89.64
Fund: 71000 - WATER ENTERPRISE FUND					
<u>0171</u>	CLINICAL LABORATORY OF SAN BERNARDINO, INC.				
APBWEST	Check	<u>964412</u>	Water samples	71000.81100.52200	1,628.00
<u>0507</u>	DIRECT CONNECTION				
APBWEST	Check	<u>72145</u>	ENVELOPES	71000.32000.53102	1,078.58
<u>VEN03151</u>	EUROFINS EATON ANALYTICAL LLC				
APBWEST	Check	<u>10407350</u>	TESTING DRINKING	71000.81100.52200	150.00
		<u>10406854</u>	TESTING DRINKING	71000.81100.52200	100.00
		<u>10401805</u>	TESTING DRINKING	71000.81100.52200	50.00
		<u>10391511</u>	TESTING DRINKING	71000.81100.52200	100.00
		<u>10407173</u>	TESTING DRINKING	71000.81100.52200	200.00
		<u>10408203</u>	TESTING DRINKING	71000.81100.52200	50.00
<u>1336</u>	L.A. CO. FIRE DEPT.				
APBWEST	Check	<u>IN0287249</u>	ANNUAL HAZARDOUS MATERIAL FY 7/1/18-6/30	71000.81100.52401	1,708.00
<u>0291</u>	MATT-CHLOR, INC.				
APBWEST	Check	<u>20963</u>	VALVE MAINT	71000.81100.56011	50.00
<u>0410</u>	UNDERGROUND SERVICE ALERT				
APBWEST	Check	<u>820180675</u>	UNDERGROUND ALERT SERVICES - DIGALERT	71000.81100.52200	97.45
				Fund 71000 Total:	5,212.03
Fund: 72000 - SEWER					
<u>0507</u>	DIRECT CONNECTION				
APBWEST	Check	<u>72145</u>	ENVELOPES	72000.32000.53102	269.37
<u>0243</u>	HOSE MAN				
APBWEST	Check	<u>2352498-0001-02</u>	FLEET MAINTENANCE	72000.81200.53200	26.86
				Fund 72000 Total:	296.23
				Report Total:	70,091.89



Packet: APPKT04221 - RET092518
Vendor Set: 01 - Vendor Set 01

Check Date: 09/19/2018

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
Bank Code	Payment Type				
Fund: 60007 - INT SVC FND - PERSONNEL AND RISK MGMT					
<u>1428</u>	DAN GINTER				
APBWEST	Check	<u>INV023290</u>	RETIREE HEALTH INSURANCE	60007.70100.51302	404.32
<u>1044</u>	JESSE TORIBIO				
APBWEST	Check	<u>INV023289</u>	RETIREE HEALTH INSURANCE	60007.70100.51302	202.16
<u>1156</u>	JOHN FORD				
APBWEST	Check	<u>INV023292</u>	RETIREE HEALTH INSURANCE	60007.70100.51302	283.02
<u>VEN01660</u>	LISA VOLPE				
APBWEST	Check	<u>INV023293</u>	RETIREE HEALTH INSURANCE	60007.70100.51302	323.45
<u>1113</u>	RUBEN ENRIQUEZ				
APBWEST	Check	<u>INV023288</u>	RETIREE HEALTH INSURANCE	60007.70100.51302	404.32
<u>2016</u>	STEVE POCK				
APBWEST	Check	<u>INV023291</u>	RETIREE HEALTH INSURANCE	60007.70100.51302	404.32
Fund 60007 Total:					2,021.59
Report Total:					2,021.59



Packet: APPKT04219 - LIB092518
Vendor Set: 01 - Vendor Set 01

Check Date: 09/19/2018

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
Bank Code	Payment Type				
Fund: 10000 - GENERAL FUND					
<u>1644</u>	AMAZON				
APBWEST	Check	<u>989838869694</u>	LIBRARY-various(Books/Ref/Prog/Media/Supplie	10000.90000.53100	8.90
		<u>586357634544</u>	LIBRARY-various(Books/Ref/Prog/Media/Supplie	10000.90000.53100	5.00
		<u>749756885577</u>	LIBRARY-various(Books/Ref/Prog/Media/Supplie	10000.90000.53100	2.37
		<u>937545958936</u>	LIBRARY-various(Books/Ref/Prog/Media/Supplie	10000.90000.53100	5.00
		<u>798563459397</u>	LIBRARY-various(Books/Ref/Prog/Media/Supplie	10000.90000.53100	7.50
		<u>464578475733</u>	LIBRARY-various(Books/Ref/Prog/Media/Supplie	10000.90000.53100	7.31
		<u>697474647398</u>	LIBRARY-various(Books/Ref/Prog/Media/Supplie	10000.90000.53100	3.50
		<u>676465694458</u>	LIBRARY-various(Books/Ref/Prog/Media/Supplie	10000.90000.53100	2.95
		<u>989838869694</u>	LIBRARY-various(Books/Ref/Prog/Media/Supplie	10000.90000.53406	8.90
		<u>749756885577</u>	LIBRARY-various(Books/Ref/Prog/Media/Supplie	10000.90000.53406	2.37
		<u>937545958936</u>	LIBRARY-various(Books/Ref/Prog/Media/Supplie	10000.90000.53406	5.00
		<u>586357634544</u>	LIBRARY-various(Books/Ref/Prog/Media/Supplie	10000.90000.53406	5.00
		<u>697474647398</u>	LIBRARY-various(Books/Ref/Prog/Media/Supplie	10000.90000.53406	3.50
		<u>798563459397</u>	LIBRARY-various(Books/Ref/Prog/Media/Supplie	10000.90000.53406	7.50
		<u>676465694458</u>	LIBRARY-various(Books/Ref/Prog/Media/Supplie	10000.90000.53406	2.95
		<u>464578475733</u>	LIBRARY-various(Books/Ref/Prog/Media/Supplie	10000.90000.53406	7.31
<u>0132</u>	BAKER & TAYLOR, INC.				
APBWEST	Check	<u>4012283546</u>	BOOKS & REFERENCE, PROCESSING FEES & MED	10000.90000.52200	50.25
		<u>4012280847</u>	BOOKS & REFERENCE, PROCESSING FEES & MED	10000.90000.52200	142.87
		<u>4012270752</u>	BOOKS & REFERENCE, PROCESSING FEES & MED	10000.90000.52200	10.93
		<u>4012284668</u>	BOOKS & REFERENCE, PROCESSING FEES & MED	10000.90000.52200	3.81
		<u>4012296129</u>	BOOKS & REFERENCE, PROCESSING FEES & MED	10000.90000.52200	33.41
		<u>4012277466</u>	BOOKS & REFERENCE, PROCESSING FEES & MED	10000.90000.52200	8.24
		<u>4012307817</u>	BOOKS & REFERENCE, PROCESSING FEES & MED	10000.90000.52200	6.21
		<u>4012298459</u>	BOOKS & REFERENCE, PROCESSING FEES & MED	10000.90000.52200	21.82
		<u>4012270206</u>	BOOKS & REFERENCE, PROCESSING FEES & MED	10000.90000.52200	77.56
		<u>4012289405</u>	BOOKS & REFERENCE, PROCESSING FEES & MED	10000.90000.52200	7.13
		<u>4012307015</u>	BOOKS & REFERENCE, PROCESSING FEES & MED	10000.90000.52200	25.81
		<u>4012295045</u>	BOOKS & REFERENCE, PROCESSING FEES & MED	10000.90000.52200	47.47
		<u>4012280759</u>	BOOKS & REFERENCE, PROCESSING FEES & MED	10000.90000.52200	0.77
		<u>4012280465</u>	BOOKS & REFERENCE, PROCESSING FEES & MED	10000.90000.52200	40.50
		<u>4012270205</u>	BOOKS & REFERENCE, PROCESSING FEES & MED	10000.90000.53406	1,461.98
		<u>4012295044</u>	BOOKS & REFERENCE, PROCESSING FEES & MED	10000.90000.53406	1,190.93
		<u>4012295679</u>	BOOKS & REFERENCE, PROCESSING FEES & MED	10000.90000.53406	43.99
		<u>4012307014</u>	BOOKS & REFERENCE, PROCESSING FEES & MED	10000.90000.53406	556.62
		<u>4012289404</u>	BOOKS & REFERENCE, PROCESSING FEES & MED	10000.90000.53406	318.45
		<u>4012280846</u>	BOOKS & REFERENCE, PROCESSING FEES & MED	10000.90000.53406	3,271.26
		<u>4012284667</u>	BOOKS & REFERENCE, PROCESSING FEES & MED	10000.90000.53406	94.61
		<u>4012307816</u>	BOOKS & REFERENCE, PROCESSING FEES & MED	10000.90000.53406	98.63
		<u>4012277465</u>	BOOKS & REFERENCE, PROCESSING FEES & MED	10000.90000.53406	178.42
		<u>4012298458</u>	BOOKS & REFERENCE, PROCESSING FEES & MED	10000.90000.53406	345.71
		<u>4012296128</u>	BOOKS & REFERENCE, PROCESSING FEES & MED	10000.90000.53406	690.83
		<u>4012283545</u>	BOOKS & REFERENCE, PROCESSING FEES & MED	10000.90000.53406	1,022.61
		<u>4012270751</u>	BOOKS & REFERENCE, PROCESSING FEES & MED	10000.90000.53406	251.04
<u>0786</u>	OFFICE DEPOT, INC				
APBWEST	Check	<u>196237630001</u>	OFFICE SUPPLIES	10000.90000.53100	1.75
		<u>196248902001</u>	OFFICE SUPPLIES	10000.90000.53100	53.09
		<u>192008234001</u>	OFFICE SUPPLIES	10000.90000.53100	2.47
		<u>192004644001</u>	OFFICE SUPPLIES	10000.90000.53100	79.31
Fund 10000 Total:					10,223.54

Fund: 29005 - LIBRARY GRANTS

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Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
<u>1644</u>	AMAZON				
APBWEST	Check	<u>8483879555734</u>	SUPPLIES	29005.90000.53999	36.12
<u>0786</u>	OFFICE DEPOT, INC				
APBWEST	Check	<u>192008233001</u>	STEAM PROGRAM	29005.90000.53999	44.84
Fund 29005 Total:					80.96
Fund: 39006 - FRIENDS OF THE LIBRARY DONATION FUND					
<u>1644</u>	AMAZON				
APBWEST	Check	<u>586357634544</u>	LIBRARY-various(Books/Ref/Prog/Media/Supplie	39006.90000.53406	5.00
		<u>464578475733</u>	LIBRARY-various(Books/Ref/Prog/Media/Supplie	39006.90000.53406	7.31
		<u>676465694458</u>	LIBRARY-various(Books/Ref/Prog/Media/Supplie	39006.90000.53406	2.95
		<u>697474647398</u>	LIBRARY-various(Books/Ref/Prog/Media/Supplie	39006.90000.53406	3.50
		<u>937545958936</u>	LIBRARY-various(Books/Ref/Prog/Media/Supplie	39006.90000.53406	5.00
		<u>798563459397</u>	LIBRARY-various(Books/Ref/Prog/Media/Supplie	39006.90000.53406	7.50
		<u>989838869694</u>	LIBRARY-various(Books/Ref/Prog/Media/Supplie	39006.90000.53406	8.90
		<u>749756885577</u>	LIBRARY-various(Books/Ref/Prog/Media/Supplie	39006.90000.53406	2.37
				39006.90000.53999	2.36
		<u>464578475733</u>	LIBRARY-various(Books/Ref/Prog/Media/Supplie	39006.90000.53999	7.30
		<u>937545958936</u>	LIBRARY-various(Books/Ref/Prog/Media/Supplie	39006.90000.53999	4.99
		<u>676465694458</u>	LIBRARY-various(Books/Ref/Prog/Media/Supplie	39006.90000.53999	2.95
		<u>586357634544</u>	LIBRARY-various(Books/Ref/Prog/Media/Supplie	39006.90000.53999	4.99
		<u>798563459397</u>	LIBRARY-various(Books/Ref/Prog/Media/Supplie	39006.90000.53999	7.49
		<u>989838869694</u>	LIBRARY-various(Books/Ref/Prog/Media/Supplie	39006.90000.53999	8.88
		<u>697474647398</u>	LIBRARY-various(Books/Ref/Prog/Media/Supplie	39006.90000.53999	3.49
<u>0132</u>	BAKER & TAYLOR, INC.				
APBWEST	Check	<u>T84058891</u>	BOOKS & REFERENCE, PROCESSING FEES & MED	39006.90000.53406	36.44
		<u>T84061780</u>	BOOKS & REFERENCE, PROCESSING FEES & MED	39006.90000.53406	5.74
		<u>T84061781</u>	BOOKS & REFERENCE, PROCESSING FEES & MED	39006.90000.53406	16.42
		<u>4012280758</u>	BOOKS & REFERENCE, PROCESSING FEES & MED	39006.90000.53406	29.59
		<u>T85706900</u>	BOOKS & REFERENCE, PROCESSING FEES & MED	39006.90000.53406	24.62
		<u>T84668400</u>	BOOKS & REFERENCE, PROCESSING FEES & MED	39006.90000.53406	13.76
		<u>T84058890</u>	BOOKS & REFERENCE, PROCESSING FEES & MED	39006.90000.53406	63.18
		<u>4012280464</u>	BOOKS & REFERENCE, PROCESSING FEES & MED	39006.90000.53406	235.92
		<u>T84058892</u>	BOOKS & REFERENCE, PROCESSING FEES & MED	39006.90000.53406	160.74
		<u>4012305908</u>	BOOKS	39006.90000.53999	102.37
<u>1379</u>	CALIFA GROUP				
APBWEST	Check	<u>1160</u>	Proquest - Ancestry Library	39006.90000.53406	1,844.26
<u>0701</u>	EBSCO				
APBWEST	Check	<u>1000086019-1</u>	Online Database - MasterFile Complete	39006.90000.53406	4,089.00
Fund 39006 Total:					6,707.02
Report Total:					17,011.52



City of Sierra Madre Agenda Report

*Denise Delmar, Mayor
John Harabedian, Mayor Pro Tem
Rachelle Arizmendi, Council Member
John Capoccia, Council Member
Gene Goss, Council Member*

*Sue Spears, City Clerk,
Michael Amerio City Treasurer*

TO: Honorable Mayor and Members of the City Council

FROM: Michael Amerio, City Treasurer *MA*
Hillary Guirola-Leon, Senior Accountant *HJG.*

REVIEWED BY: Gabriel Engeland, City Manager *GE*

DATE: September 25, 2018

SUBJECT: Treasurer's Report – Quarter Ending June 30, 2018

STAFF RECOMMENDATION

Receive and file the Treasurer's Report for the cash and investment portfolio for quarter ending June 30, 2018.

SUMMARY

Attached is the 4th quarter of the Treasurer's Report for the 2017-18 fiscal year.

ANALYSIS

The fiscal officer is presenting to the City Council a quarterly treasurer's report along with a statement that the City has sufficient investment liquidity and revenues to be able to meet the City's expenditure requirements for the next six months. In addition, the statement verifies that the investments are in compliance with the City's Statement of Investment Policy.

Cash held in demand deposit accounts are kept at a level to ensure that all city outstanding warrants are covered, to maximize interest income and to minimize bank fees. Idle cash is invested in LAIF and other investments in compliance with the City's Investment Policy.

FINANCIAL REVIEW

No fiscal impact from this action.

PUBLIC NOTICE PROCESS

This item has been noticed through the regular agenda notification process. Copies of this report are available at the City Hall public counter, at the Sierra Madre Public Library, and can be accessed on the City's website at www.cityofsierramadre.com.

Attachment(s):
Treasurer's Report for April-June 2018

**City of Sierra Madre
Schedule of Investments
As of June 30, 2018**

#	Investment	Purchase	Maturity	Amount	Yield	Annual Interest Income
1	LAIF (Estimate)	Various	Any time	\$ 14,051,805	1.854%	\$ 260,520
2	US Treasury	4/12/2017	10/15/2018	1,100,000	0.90%	9,900
3	FHLMC	4/12/2017	1/15/2019	1,100,000	1.00%	11,000
4	US Treasury	4/12/2017	10/15/2019	1,100,000	1.10%	12,100
5	US Treasury	4/12/2017	3/31/2020	1,100,000	1.20%	13,200
6	US Treasury	10/23/2017	10/15/2020	1,100,000	1.55%	17,050
7	US Treasury	10/23/2017	4/30/2021	1,000,000	1.68%	16,800
8	US Treasury	10/23/2017	11/30/2021	1,000,000	1.75%	17,500
9	US Treasury	5/24/2018	4/30/2022	1,100,000	2.60%	28,600
	Total			\$ 22,651,805		\$ 386,670

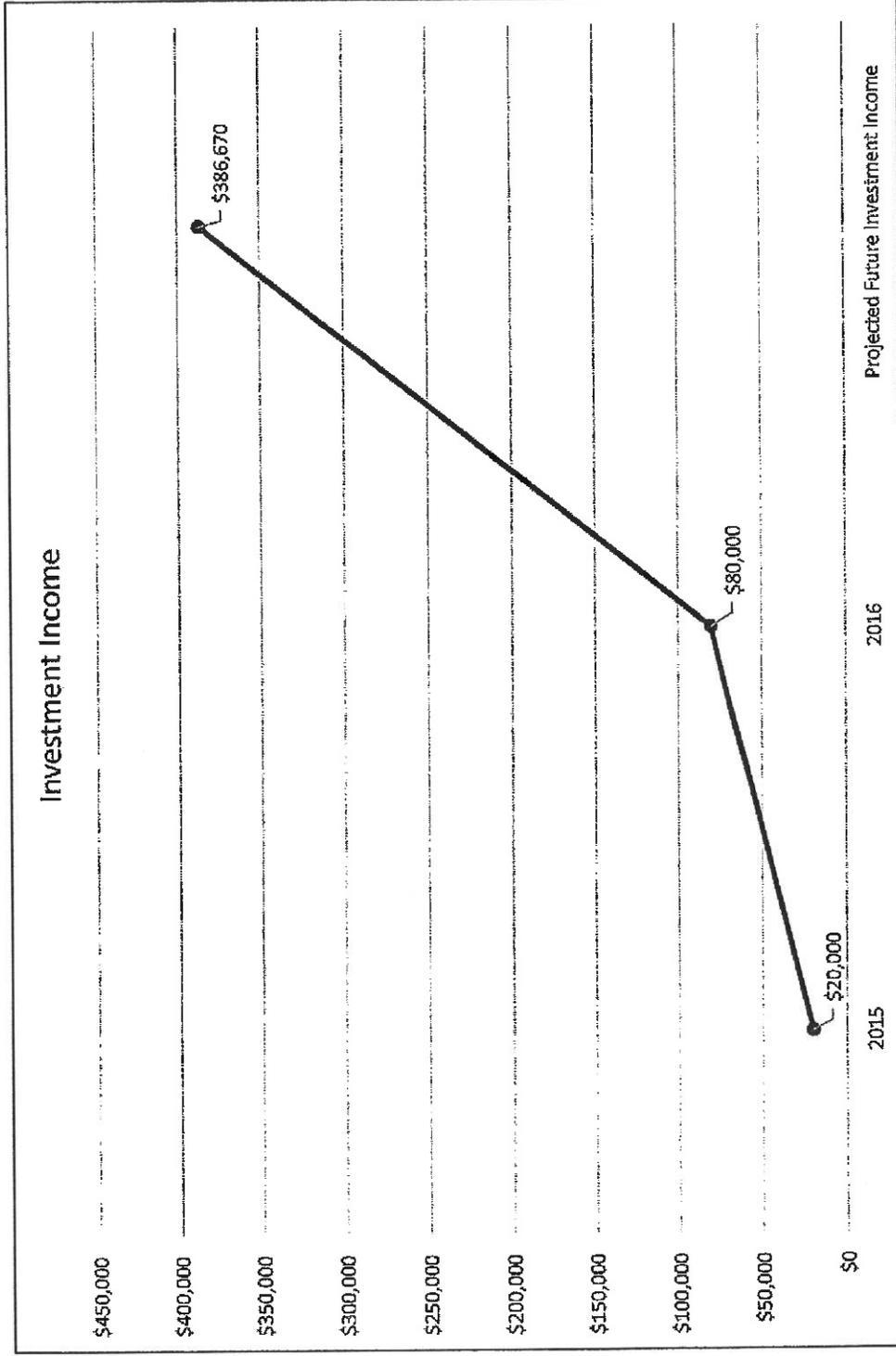
Investment Income Illustration

2015	\$ 20,000
2016	\$ 80,000
Projected Future Investment Income	\$ 386,670

Investment Maturity Illustration

	Annual Maturities
2018	\$ 15,151,805
2019	2,200,000
2020	2,200,000
2021	2,000,000
2022	1,100,000
Total	\$ 22,651,805

City of Sierra Madre Schedule of Investments As of June 30, 2018



**CITY OF SIERRA MADRE
TREASURER'S REPORT
CASH AND INVESTMENT PORTFOLIO
April-June 2018**

CITY CASH

<u>ACCOUNT</u>	<u>INSTITUTION</u>	<u>BALANCE</u>	<u>RATE</u>
ALL	BANK OF THE WEST	\$ 2,074,974.08	0.000%
	TOTAL	\$ 2,074,974.08	

<u>ACCOUNT NAME</u>	<u>INSTITUTION</u>	<u>BEGINNING BALANCE</u>	<u>+ DEPOSITS</u>	<u>(-) WITHDRAWALS</u>	<u>ENDING BALANCE</u>
General Account	BANK OF THE WEST	1,926,576.84	10,788,695.55	(10,640,298.31)	2,074,974.08
	TOTAL	\$ 1,926,576.84	\$ 10,788,695.55	\$ (10,640,298.31)	\$ 2,074,974.08

CITY INVESTMENT

<u>ISSUER</u>	<u>BOOK VALUE</u>	<u>FACE VALUE</u>	<u>MARKET VALUE</u>	<u>PERCENT OF PORTFOLIO</u>	<u>STATED RATE</u>
LOCAL AGENCY INVESTMENT FUND	\$ 14,051,805.32	\$ 14,051,805.32	\$ 14,051,805.32	62.52%	1.854%
BANK OF THE WEST -BNP PARIBAS	\$ 8,557,816.44	\$ 8,600,000.00	\$ 8,423,823.00	37.48%	See Attached
TOTAL	\$ 22,609,621.76	\$ 22,651,805.32	\$ 22,475,628.32	100.00%	

<u>ISSUER</u>	<u>BEGINNING BALANCE</u>	<u>+ DEPOSITS</u>	<u>(-) WITHDRAWALS</u>	<u>ENDING BALANCE</u>	<u>STATED RATE</u>
LOCAL AGENCY INVESTMENT FUND	\$ 12,308,202.58	\$ 4,243,602.74	(2,500,000.00)	\$ 14,051,805.32	1.524%
BANK OF THE WEST -BNP PARIBAS	\$ 8,585,732.26	\$ 1,070,998.01	(1,098,913.83)	\$ 8,557,816.44	See Attached
TOTAL	\$ 20,893,934.84	\$ 5,314,600.75	\$ (3,598,913.83)	\$ 22,609,621.76	

CITY - TOTAL CASH AND INVESTMENT \$ 24,684,595.84

FISCAL AGENT

<u>ISSUER</u>	<u>BOOK VALUE</u>	<u>FACE VALUE</u>	<u>MARKET VALUE</u>	<u>PERCENT OF PORTFOLIO</u>	<u>STATED RATE</u>
BNY MELLON	405,648.48	\$ 405,648.48	\$ 405,648.48	100.00%	0.00%
TOTAL	\$ 405,648.48	\$ 405,648.48	\$ 405,648.48	100.00%	

<u>ISSUER</u>	<u>BEGINNING BALANCE</u>	<u>+ DEPOSITS/ PURCHASES</u>	<u>(-) WITHDRAWALS/ SALES/ MATURITIES</u>	<u>ENDING BALANCE</u>	<u>STATED RATE</u>
BNY MELLON/ Tax 1998 Reserve Fund	404,353.28	42,119.84	(40,824.64)	405,648.48	0.00%
TOTAL	\$ 404,353.28	\$ 42,119.84	\$ (40,824.64)	\$ 405,648.48	

CITY - TOTAL FISCAL AGENT \$ 405,648.48

In compliance with the California Code Section 53646, as the City Treasurer of the City of Sierra Madre, I hereby certify that sufficient investment liquidity and anticipated revenues are available to meet the City's expenditure requirements for the next six months and that all investments are in compliance to the City's Statement of Investment Policy.
I also certify that this report reflects all Government Agency pooled investments and all City's bank balances.

Michael Amerio 8/27/18

Michael Amerio, City Treasurer

Date

City of Sierra Madre
Treasurer's Report
Cash Balances by Fund
For the Quarter Ended June 30, 2018

Fund No.	Fund	Balance			Balance 6/30/18
		4/1/18	Receipts	Disbursements	
10000	General	\$ 7,264,870	\$ 4,816,548	\$ 2,325,289	9,756,129
26002	Misc Grants	3,627	310	6,522	(2,585)
32XXX	Assessment Districts	834,455	59,672	18,288	875,839
34002	Development Impact Fees	1,417,402	-	-	1,417,402
34003	Art In Public Places	58,591	-	-	58,591
35003	Police Donations	6,475	61	1,475	5,061
35004	PSAF	108,788	30,972	-	139,760
35005	State COPS Grant	194,502	1,431	9,965	185,968
36002	Fire Department Donations	3,345	50	-	3,395
37001	Community Arts Commission	6,244	-	-	6,244
37003	Recreation Donations	45,715	-	-	45,715
37004	Prop A	340,488	49,320	100,760	289,047
37005	Open Space Fund	(118,436)	8,263	-	(110,173)
37006	Senior Center	167,772	1,027	5,155	163,644
37007	SM Community Foundation	40,422	82	82	40,422
37008	Youth Activity Center	59,496	-	-	59,496
37009	Prop C	168,279	39,985	73,621	134,644
38001	CA Beverage Container	43,513	-	5,000	38,513
38002	CDBG	7,023	-	-	7,023
38003	AQMD	129,092	3,639	42,677	90,053
38004	Environmental Fund	(33,878)	27,460	13,534	(19,953)
38005	Gas Tax	(55,035)	86,991	58,572	(26,616)
38006	TDA Fund	(5,336)	17	460	(5,779)
38007	Measure R	389,081	51,006	159,254	280,833
38012	Measure M	81,608	34,209	-	115,817
38013	RMRA	-	-	30,262	(30,262)
39002	Library Gift & Memorial	246,225	2,043	123	248,145
39006	Friends of the Library	(24,367)	18,504	20,402	(26,266)
40000	Capital Projects Fund	863,721	-	154,992	708,730
47000	Low & Mod Housing	2,541	-	-	2,541
50001	Debt Service	(11,578)	-	-	(11,578)
50003	Successor Agency	250,950	856,152	509,230	597,872
60000	Internal Svcs - Fleet	597,065	32,245	112,739	516,570
60001	Internal Svcs - Facilities	1,679,888	7,457	151,119	1,536,227
60002	Internal Svcs - Admin	852,651	18,890	225,212	646,329
60003	Internal Svcs - Technology	801,584	17,922	164,313	655,192
60007	IS-Personnel & Risk Mgmt	1,800,391	1,073,463	923,133	1,950,720
60008	General Plan Update	97,069	-	-	97,069
71000	Water	3,080,054	1,113,975	1,528,239	2,665,791
72000	Sewer	1,092,142	249,513	117,045	1,224,610
77001	Aquatics	203,107	18,360	-	221,467
77003	Special Events	(60,681)	24,660	49,823	(85,844)
77004	Movie Details Services	191,649	52,234	25,090	218,793
	TOTALS	\$ 22,820,512	\$ 8,696,461	\$ 6,832,377	\$ 24,684,596

Account	Amount
Local Agency Investment Fund	\$ 14,051,805
Investments Bank of the West - Paribas	8,557,816
Checking - Bank of the West	2,074,974
	\$ 24,684,596

**City of Sierra Madre
Bank Reconciliation
General Account- Bank of the West
Period ending 6/30/18**

Bank Statement Ending Balance:	\$ 3,122,742.73
Deposits in Transit	27,183.50
Outstanding Checks/Withdrawals	(1,074,952.15)
General Ledger Ending Balance:	<u>\$ 2,074,974.08</u>

CITY OF SIERRA MADRE
 232 W SIERRA MADRE BLVD
 SIERRA MADRE CA 91024

DDA: 041495730
 PAGE 1

SAFEKEEPING INVENTORY
 06/30/10

CUSIP SETTLE	RATE MATURITY	CALL/PUT SECURITY DESCRIPTION	INFORMATION DESCRIPTION	RECP#	ORIGINAL COST UNIT/PAR VALUE	INFLATED PAR/ ORIGINAL FACE	MARKET PRICE MARKET VALUE
CLASS: TREASURY NOTES							
912828181	.075				1,099,588.78		99.678000000
04/12/17	10/15/18	UST	0.075 10/15/18	033520	1,100,000.00		1,096,459.00
912828052	.075				1,097,272.76		98.887000000
04/12/17	04/15/19	UST	0.075 04/15/19	033523	1,100,000.00		1,087,757.00
912828755	1.000				1,097,285.76		98.176000000
04/12/17	10/15/19	UST	1.000 10/15/19	033521	1,100,000.00		1,079,936.00
912828084	1.375				1,105,583.53		98.055000000
04/12/17	03/31/20	UST	1.375 03/31/20	033522	1,100,000.00		1,078,685.00
912828222	1.625				1,100,795.15		97.902000000
10/23/17	10/15/20	UST	1.625 10/15/20	036183	1,100,000.00		1,076,922.00
912828078	1.375				998,258.34		96.629000000
10/23/17	04/30/21	UST	1.375 04/30/21	036182	1,000,000.00		966,290.00
912828065	1.750				998,024.11		97.047000000
10/23/17	11/30/21	UST	1.750 11/30/21	036181	1,000,000.00		970,470.00

(CONT.)



CITY OF SIERRA MADRE
 232 W SIERRA MADRE BLVD
 SIERRA MADRE CA 91024

SAFEKEEPING INVENTORY
 06/30/10

DDA: 041495730
 PAGE 2

CUSIP SETTLE	RATE MATURITY	CALL/PUT INFORMATION SECURITY DESCRIPTION	RECPTS#	ORIGINAL COST UNIT/PAR VALUE	INFLATED PAR/ ORIGINAL FACE	MARKET PRICE MARKET VALUE
912828X47 04/24/18	1.875 04/30/22	UST 1.875 04/30/22	038131	535,910.75 550,000.00		97.035000000 533,692.50
912828X47 05/15/18	1.875 04/30/22	UST 1.875 04/30/22	038568	535,087.26 550,000.00		97.035000000 533,692.50
CLASS TOTAL:				ORIGINAL COST		
				UNITS/CURRENT FACE	8,600,000.00	MARKET VALUE 8,423,823.00
GRAND TOTAL:				ORIGINAL COST	8,557,816.44	
				UNITS/CURRENT FACE	8,600,000.00	MARKET VALUE 8,423,823.00





City of Sierra Madre Agenda Report

Denise Delmar, Mayor
John Harabedian, Mayor Pro Tem
Rachelle Arizmendi, Mayor
John Capoccia, Council Member
Gene Goss, Council Member
John Harabedian, Council Member

Sue Spears, City Clerk
Michael Amerio City Treasurer

TO: Honorable Mayor Delmar and Members of the City Council

FROM: Joe Ortiz, Chief of Police 

REVIEWED BY: Gabe Engeland, City Manager 

DATE: September 25, 2018

SUBJECT: SECOND READING OF ORDINANCE 1402 AMENDING TITLE 10 ("VEHICLES AND TRAFFIC") OF THE SIERRA MADRE MUNICIPAL CODE BY ADDING A DEFINITION TO SECTION 10.04.165 "RECREATIONAL VEHICLE" AND AMENDING SECTION 10.24.310 "PARKING COMMERCIAL VEHICLES IN RESIDENTIAL DISTRICTS"

STAFF RECOMMENDATION

Staff recommends that the City Council introduce, waive reading in full, and authorize reading by title only of Ordinance 1402, amending Title 10–Vehicles and Traffic of the Sierra Madre Municipal Code, by adding Section 10.04.165 defining “recreational vehicle” and amending Section 10.24.310 “Parking commercial or recreational vehicles in residential districts” pursuant to City Council Ordinance 1402.

ALTERNATIVES

1. Adopt Ordinance 1402 Amending Title 10 of the Sierra Madre Municipal Code Chapter 10.04 by adding Section 10.04.165 defining “Recreational vehicle” and amending Section 10.24.310 “Parking commercial or recreational vehicles in residential districts”.
2. Adopt Ordinance 1402 with modifications.
3. Recommend denial stating the reasons for denial.
4. Continue the matter and provide direction to staff.

SUMMARY

At the meeting on September 11, 2018, City Council introduced for first reading recommending adoption of Ordinance 1401 by adding Section 10.04.165 defining “recreational vehicle” and amending Section 10.24.310 “Parking commercial or

recreational vehicles in residential districts.” This Ordinance, codified under Title 10– Vehicles and Traffic of the Sierra Madre Municipal Code will allow recreational vehicles to be parked on City streets for a five hour period while loading and unloading the vehicle and strengthen the City’s position to regulate recreational vehicles parked on City streets for extended periods of time.

Currently, the Sierra Madre Municipal Code Section 10.24.310 states *No person shall park any commercial vehicle exceeding seven feet in width or seven feet in height for more than five hours in any residential district except (a) while loading or unloading property and time in addition to such five-hour period as is necessary to complete such work; or (b) when such vehicle is parked in connection with, and in aid of the performance of a service to or on a property in the block in which such vehicle is parked and time in addition to such five-hour period is reasonably necessary to complete such service.*

Over the years’ staff believes that the code referenced above may have been misunderstood, leaving residents with the belief that a recreational vehicle (RV) was not allowed to park on a residential street for more than five hours. The RV would have a commercial license plate attached to the vehicle, in turn defining the RV as a commercial vehicle. The police would be summoned regarding the violation and the owner of the vehicle would be contacted and asked to move the vehicle. According to the California Vehicle Code, a “**commercial vehicle**” is a **vehicle** which is used or maintained for the transportation of persons for hire, compensation, or profit or designed, used, or maintained primarily for the transportation of property (for example, trucks and pickups). **Vehicle** Code Section 260.

By including a new definition and parking limitations for “recreational vehicles” in Title 10 of the Sierra Madre Municipal Code, staff believes this will clarify the allowable time limits and temporary storage of recreational vehicles permitted in residential districts.

ANALYSIS

There are occasions where recreational vehicles are left parked on residential streets for an extended period of time. These streets are often narrow and many times if a commercial or recreational vehicle is parked on the street, it can create a traffic and sight distance problem at intersections, creating a safety hazard for passing motorists. The intent of the ordinance amendment(s) are to expand the regulation to include parking restrictions for recreational vehicles parked within residential districts.

The following analysis highlights the amendments to Title 10 Vehicles and Traffic.

Add new Section 10.04.165 defining recreational vehicle provided below:

Section 10.04.165 – Recreational vehicle.

“Recreational vehicle” means a wheeled vehicle, required by the State to have a vehicular registration, built on a chassis that can be towed, hauled or driven and primarily designed as a temporary dwelling for recreation, vacation and travel use, including, but not limited to, travel trailers, truck campers, tent trailers, pick-up campers, camping trailers and self-propelled motor home.

Amend Section 10.24.310 adding recreational vehicles to the current parking restriction for commercial vehicles for more than five hours in residential districts.

10.24.310 - Parking commercial or recreational vehicles in residential districts.

No person shall park any commercial or recreational vehicle exceeding seven feet in width or seven feet in height for more than five hours in any residential district except (a) while loading or unloading property and time in addition to such five-hour period as is necessary to complete such work; or (b) when such vehicle is parked in connection with, and in aid of the performance of a service to or on a property in the block in which such vehicle is parked and time in addition to such five-hour period is reasonably necessary to complete such service.

FINANCIAL REVIEW

There is no financial impact related to the preparation of the municipal code text amendment; staff time was incurred in the preparation of the report and draft ordinance.

ENVIRONMENTAL

The adoption of this ordinance qualifies for an exemption from the California Environmental Quality Act review pursuant to Title 14, Section 15061(b)(3) of the California Code of Regulations as it can be seen with certainty that there is no possibility the adoption of this Ordinance may have a significant effect on the environment, because the activity is covered by the general rule that CEQA applies only to projects that have the potential for causing a significant effect on the environment. The intent of the ordinance is to impose greater on-street parking restrictions of commercial and recreational vehicles within residential districts to protect the aesthetic character of residential neighborhoods. Therefore, it may be seen with certainty that there is no possibility this ordinance will have a significant effect on the environment.

PUBLIC NOTICE PROCESS

This item has been noticed through the regular agenda notification process. Notice of the hearing was published consistent with the requirements of Government Code Section 65090 and 65091. Notice of the hearing was also published through the City's Village News electronic newsletter, on the City's website and Facebook page. Copies

of this report are available at the City Hall public counter, on the City of Sierra Madre website, and the Sierra Madre Public Library.

Attachment:

Attachment A – City Council Ordinance 1402

ORDINANCE NO. 1402

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE, CALIFORNIA AMENDING TITLE 10 ("VEHICLES AND TRAFFIC") OF THE SIERRA MADRE MUNICIPAL CODE BY AMENDING CHAPTER 10.04 "DEFINITIONS" AND AMENDING SECTION 10.24.310 ("PARKING COMMERCIAL VEHICLES IN RESIDENTIAL DISTRICTS")

THE CITY COUNCIL OF THE CITY OF SIERRA MADRE DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Title 10 – Vehicles and Traffic of Chapter 10.04 "Definitions", adding Section 10.04.165 ("Parking commercial vehicles in residential districts") to read as follows:

10.04.165 – Recreational vehicle.

"Recreational vehicle" means a wheeled vehicle, required by the State to have a vehicular registration, built on a chassis that can be towed, hauled or driven and primarily designed as a temporary dwelling for recreation, vacation and travel use, including, but not limited to, travel trailers, truck campers, tent trailers, pick-up campers, camping trailers and self-propelled motor home.

SECTION 2. Title 10 – Vehicles and Traffic of Chapter 10.24 Stopping, Standing and Parking, Section 10.24.310 ("Parking commercial vehicles in residential and districts") is hereby amended to read as follows:

10.24.310 - Parking commercial and recreational vehicles in residential districts.

No person shall park any commercial and recreational vehicle exceeding seven feet in width or seven feet in height for more than five hours in any residential district except (a) while loading or unloading property and time in addition to such five-hour period as is necessary to complete such work; or (b) when such vehicle is parked in connection with, and in aid of the performance of a service to or on a property in the block in which such vehicle is parked and time in addition to such five-hour period is reasonably necessary to complete such service.

SECTION 3. Severability. If any section, subsection, paragraph, sentence, clause or phrase of this ordinance is declared by a court of competent jurisdiction to be unconstitutional or otherwise invalid, such decision shall not affect the validity of the remaining portions of this ordinance and each subsection, sentence, clause, phrase or portion thereof, irrespective the fact that any one or more subsections, phrases, or portions be declared invalid or unconstitutional.

SECTION 4. Continuity. To the extent the provisions of this ordinance are substantially the same as previous provisions of the Sierra Madre Municipal Code, these provisions shall be construed as continuation of those provisions and not as new enactments.

SECTION 5. CEQA Finding. The adoption of this ordinance qualifies for an exemption from the California Environmental Quality Act review pursuant to Title 14, Section 15061(b)(3) of the California Code of Regulations as it can be seen with certainty that there is no possibility the adoption of this Ordinance may have a significant effect on the environment, because the activity is covered by the general rule that CEQA applies only to projects that have the potential for causing a significant effect on the environment. The intent of the ordinance is to impose greater on-street parking restrictions of commercial and recreational vehicles within residential districts to protect the aesthetic character of residential neighborhoods. Therefore, it may be seen with certainty that there is no possibility this ordinance will have a significant effect on the environment.

SECTION 6. Effective Date. This Ordinance is adopted by the City Council and shall take effect 30 days after approval by the City Council. This Ordinance and the City Clerk's certification, together with proof of publication, shall be entered in the Book of Ordinances of the City Council.

SECTION 7. Certification. The City Clerk shall certify to the passage and adoption of this Ordinance and shall cause the same to be published according to law.

PASSED, APPROVED AND ADOPTED, this ____ day of _____, 2018

Denise Delmar, Mayor

ATTEST:

Sue Spears, City Clerk

I, Sue Spears, City Clerk of the City of Sierra Madre, California, do hereby certify that the foregoing Ordinance was introduced at a regular meeting of the City Council of the City of Sierra Madre held on the ____ day of _____ 2018, and was adopted at its regular meeting of _____, 2018 by the following vote:

AYES:

NOES
ABSTAIN:
ABSENT:



City of Sierra Madre Agenda Report

Denise Delmar, Mayor
John Harabedian, Mayor Pro Tem
Rachelle Arizmendi, Council Member
John Capoccia, Council Member
Gene Goss, Council Member

Sue Spears, City Clerk
Michael Amerio City Treasurer

TO: Honorable Mayor and Members of the City Council

FROM: Chris Cimino, Director of Public Works

REVIEWED BY: Gabriel Engeland, City Manager

DATE: September 25, 2018

SUBJECT: AWARD OF PROFESSIONAL SERVICES CONTRACT TO RKA CONSULTING GROUP FOR ENGINEERING DESIGN SERVICES FOR THE DESIGN OF FY 2018-19 STREET IMPROVEMENTS

STAFF RECOMMENDATION

Staff recommends that the City Council award a professional services contract to RKA Consulting Group for engineering design service in the amount of \$40,930 and authorize the Public Works Director to execute the Professional Services Agreement with said firm.

SUMMARY

The Public Works Department has received proposals for professional civil engineering services associated with the preparation of plans, specifications and estimates (PS&E) for the FY 2018-19 Street Improvement Project. Staff recommends that the City Council award a contract to RKA Consulting Group in an amount not-to-exceed \$40,930 for professional civil engineering services for the FY 2018-19 Street Improvement Project.

ANALYSIS

The Fiscal Year 2018-19 Street Resurfacing Project has been defined as including:

Award the RFP for the Design of the FY 2018-19 Street Improvement Project

September 25, 2018

Page 2 of 3

Streets	Limits
San Gabriel Court	Sierra Place to Mt. Trail Avenue
San Gabriel Court	Mt. Trail Avenue to Holdman Avenue
Sierra Place	Lowell Avenue to San Gabriel Court.
South Mt Trail Avenue	Orange Grove Avenue to Sierra Madre Blvd
North Baldwin Avenue	Sierra Madre Blvd. to Carter Avenue
Baldwin Alley	Laurel Avenue to Grandview Avenue
Auburn Alley	Montecito Court to End
Merrill Alley	Merrill Avenue to Laurel Avenue
Montecito Alley	Mt Trail Avenue to End

A Request for Proposals for design of plans, specifications and estimates was issued by Public Works staff and posted on the City's website. 42 Engineering and geotechnical firms downloaded the RFP. Eight proposals were received from firms throughout Southern California. The following bids were submitted, by order from lowest to highest.

RKA Consulting Group	\$40,930
IMEG	\$47,758
B&E Engineers	\$53,906
Onward	\$67,898
Quantum	\$69,695
SA Associates	\$78,000
NV5	\$85,980
CNC	\$107,000

RKA Consulting Group is the lowest bidder and the second favorable bidder through the qualification evaluation process. All the RFP's were evaluated and scored by staff determining their corporate qualifications, project approach and fee schedule. RKA Consulting Group designed last fiscal year's Street Project with a favorable outcome. Staff did not contact references due to their prior work with Sierra Madre being so recent. RKA Consulting Group is capable of completing the current project in a timely manner. Staff therefore recommends utilizing RKA Consulting Group for the design of the FY 2018-19 Street Improvement Project.

FINANCIAL REVIEW

Project funding shall be from the city's SB 1, Measure R, Prop C, and Measure M funds. With carry overs from last fiscal year's street projects and this year's allocations the FY 2018-19 Street reconstruction Project funds equal \$687,548. The following is the breakdown of these funds.

City Council Street resurfacing set-aside (CIP)	\$160,000
Proposition C (37009.85000)	\$178,748
Measure M	\$151,936
Measure R	\$134,064
RMRA (SB-1)	\$62,800
Total street resurfacing funds available	\$687,548

In addition to the street resurfacing funding above, the following amounts are available for replacement of damaged sidewalk, construction of new sidewalk, and replacement or new curb access ramps. This will allow for the addition of sidewalk/ramp work to the project without reduction of in-roadway improvements.

TDA Funds (38002.83600)	\$36,427
Total Available Street Project Funding	\$723,975

PUBLIC NOTICE PROCESS

This item has been noticed through the regular agenda notification process. Copies of this report are available at the City Hall public counter, at the Sierra Madre Public Library, and can be accessed on the City's website at www.cityofsierramadre.com.



City of Sierra Madre Agenda Report

Denise Delmar, Mayor
John Harabedian, Mayor Pro Tem
Rachelle Arizmendi, Council Member
John Capoccia, Council Member
Gene Goss, Council Member

Sue Spears, City Clerk
Michael Amerio City Treasurer

TO: Honorable Mayor and Members of the City Council

FROM: Joe Ortiz, Chief of Police 

REVIEWED BY: Gabriel Engeland, City Manager 

DATE: September 25, 2018

SUBJECT: **CITIZENS OPTION FOR PUBLIC SAFETY (COPS) GRANT FUNDING FY 2018-2019**

STAFF RECOMMENDATION

Staff recommends that the City Council accept the grant funds, and authorize the appropriations and expenditures detailed in this report.

ALTERNATIVES

1. Accept the grant funds from the COPS/SLESF program and approve the appropriations expenditures detailed in this report.
2. Request additional information from staff.
3. Decline the grant and return the funds to the State of California.

SUMMARY

Each year as part of the State budget process funding is proposed to support local law enforcement. Although the funding is allocated on a "year-to-year" basis, it has been authorized annually since 1996. The funds, designated as "Citizens Option for Public Safety, Supplemental Law Enforcement Service Funds" (COPS/SLESF) have certain restrictions on their use, which include the fact that they must be used to support "front-line" police operations, require a public hearing as to proposed use, and that they must not supplant funds that would normally be used for police operations. These funds do not require any matching contribution from the City.

For fiscal year 2018-2019 the Sierra Madre Police Department received funds from the State in the amount of \$100,000. Staff recommends that the City Council accept the grant funds from the COPS/SLESF grant program and authorize appropriations and expenditures as proposed in this report.

ANALYSIS

The City of Sierra Madre has been allocated \$100,000 from the State COPS/SLESF funding program to support front-line police operations. The funds were authorized by the State of California during the 2018-2019 budget sessions. As noted above, the funds must be used to support front-line police services and must supplement, not supplant existing police funding. Nearly fifty percent of our funding from this grant, will fund our current Community Service Officer (CSO) program. Our CSO's perform a variety of non-hazardous duties in support of sworn personnel, including report preparation, investigation and public education. We currently have two CSO's working in the unit. One officer is dedicated to community outreach and social media and the other officer is assigned to uniformed position(s) in Patrol, Crime Prevention, Evidence, Administration, Investigation, Parking Enforcement or other duties within the Police Department. Additionally, the CSO Program will continue to provide focus on crime prevention and parking enforcement as well as taking some of the non-law enforcement duties away from the police officers, allowing them more time to focus on high visibility patrols and enforcement.

Community Service Officer. The funds received this year will go towards the salaries associated with the Community Service Officer Program. Cost: \$49,750.

Helicopter Services. The funds will go towards the payment to Foothill Air Support for annual Police Helicopter Services in the community. Cost: \$12,000

ICI Radio System. The funds will go towards the payment to ICIS for the annual subscriber cost to be on the radio system. Cost: \$13,000

Code Enforcement Officer. The funds will support the salary costs for this full time position. Cost: \$25,250

Total Expenditures: \$100,000

FINANCIAL REVIEW

The State provided supplemental funding for FY 2017-2018 in the amount of \$100,000. and City expenditures of COPS funds totaled \$100,000. To ensure compliance with all expenditure guidelines, the City maintains the COPS grant money in a separate account (COPS fund 35005) wherein it is assured that the funds are not transferred, nor co-mingled with any other funds in City accounts. There is no matching fund requirement for this grant.

The annual amount received each year is \$100,000 and we usually receive the payment in five installments through property tax, direct deposit. However, in some years, such as FY16-17, we received additional payments from the state. As of June 30, 2017, the balance in the COPS (SLEA) account is \$136,000. These funds have built up over time when monies were not spent fully as budgeted and additional payments were received. We would seek approval to authorize one time spending out of this source to supplement existing services.

CEQA / ENVIRONMENTAL

Not Applicable

PUBLIC NOTICE PROCESS

This item has been noticed through the regular agenda notification process. Copies of this report are available at the City Hall public counter, at the Sierra Madre Public Library, and can be accessed on the City's website at www.cityofsierramadre.com.



*Denise Delmar, Mayor
John Harabedian, Mayor Pro Tem
Rachelle Arizmendi, Council Member
John Capoccia, Council Member
Gene Goss, Council Member*

*Sue Spears, City Clerk
Michael Amerio, City Treasurer*

City of Sierra Madre Agenda Report

TO: Honorable Mayor and Members of the City Council

FROM: Clarissa Lowe, Recreation Coordinator

REVIEWED BY: Gabriel Engeland, City Manager

DATE: September 25, 2018

SUBJECT: **CONSIDERATION OF CITY OF SIERRA MADRE AND WATERWORKS AQUATICS COMMUNITY ADVISORY BOARD AND ESTABLISHING A MISSION STATEMENT**

STAFF RECOMMENDATION

It is recommended that the City Council provide staff with direction.

SUMMARY

At a previous Council meeting staff was directed to bring back an update on the status of the Community Advisory Board as it relates to programs and user experience at the City facility which is currently leased and operated by Waterworks Aquatics.

Under the lease, Waterworks Aquatics, the Lessee, is required to maintain a Community Advisory Board to be formed out of seven (7) niche members who use the facilities:

- Swim Lessons
- Swim Team
- Water Aerobics/ Lap Swimming
- Recreation Swim/ Social Users
- Community Services Commission Liaison
- Community Services Department Staff Person
- Waterworks Staff Person
-

The Community Advisory Board (CAB) has not yet been established. City staff has met with Waterworks Aquatics and Waterworks Aquatics agreed to begin the formation of a

CAB with modifications: reducing the membership of the CAB from seven (7) to five (5) members as follows:

- 2 General Pool Users who are also Sierra Madre Residents
- 1 Sierra Madre Swim Lesson Family Representative
- Community Services Department Staff Person
- Waterworks Staff Person

The new five-member CAB is formed by appointment of a three-person panel, comprised of one Waterworks staff person, one City staff person, and the Community Services Commission Liaison. Additionally, it will be necessary to establish some guidelines regarding the collective duties of the newly formed CAB.

After the Community Advisory Board is formed, they will work towards building a mission statement and assisting as an advisory group to Waterworks Aquatics for proposed improvements and programs.

ANALYSIS

This concept will allow for the Community Advisory Board to provide recommendations to Waterworks Aquatics on new and necessary amenities. Waterworks will continue to uphold all aspects of their lease and, in particular, maintenance and repairs of the pool's facilities. The City will continue to provide for all capital improvements and/or facility capital repairs.

Additionally, the CAB advises/reports to Waterworks Aquatics with quarterly updates to, and capital improvements approved by the Community Services Commission. The Community Services Commission would then provide feedback to the CAB and also advise the Council on any issues.

FINANCIAL REVIEW

Upon development of the Community Advisory Board (CAB) and their Mission Statement, the CAB will work to identify areas of improvement to either the leased facilities or the user experience and make this list available to Waterworks Aquatics and the Community Services Commission.

The City has budgeted funds for pool improvements in the FY 2018-2019 budget which may be used to assist in the implementation of the recommendations of the CAB. The City is only responsible for capital improvements under the terms of the lease.

Any advisement or suggestions on projects requiring City funds, would first be reviewed, and then approved by the Community Services Commission and City Council, if necessary.

PUBLIC NOTICE PROCESS

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ATTACHMENT:

Waterworks Community Advisory Board Letter

WATERWORKS AQUATICS



611 E. Sierra Madre Blvd.
Sierra Madre, CA 91024

September 19, 2018

To Whom It May Concern:

Waterworks Aquatics agrees to construct a Community Advisory Board consisting of a total of 5 members. One of those members must be an active swim lesson family who is a resident of Sierra Madre.

Sincerely,

A handwritten signature in black ink, appearing to read 'Todd Sarkaria'. The signature is fluid and cursive, with a long horizontal stroke at the end.

Todd Sarkaria
SVP of Operations