

**AGENDA
REGULAR MEETING
SIERRA MADRE CITY COUNCIL**

*Kelly Kriebs, Mayor
Robert Parkhurst, Mayor Pro Tem
Edward Garcia, Council Member
Gene Goss, Council Member
Kristine Lowe, Council Member*

Michael Amerio, City Treasurer

**Tuesday, November 12, 2024
5:30 pm**

**City of Sierra Madre
City Council Chambers
232 W. Sierra Madre Boulevard
Sierra Madre, California 91024**



The Brown Act provides the public with an opportunity to make public comments at any public meeting; As an alternative to attending the meeting in person, public comment may be made by e-mail to PublicComment@CityofSierraMadre.com by 3:00 PM on the day of the meeting. E-mails will be acknowledged at the Council meeting, filed into public record, and scanned onto the City website for public review.

The meeting will be streamed live on the City's website at www.cityofsierramadre.com, on Foothills Media website at <http://www.foothillsmedia.org/sierramadre> and broadcast on Government Access Channel 3 (Spectrum).

CODE OF CONDUCT

The purpose of a City Council meeting is to conduct City business. Members of the public that behave in a manner that interrupts or obstructs the Council's ability to conduct City business may be asked to leave the meeting. Any and all demonstrations that disrupt, interrupt, or obstruct the Council's ability to conduct City business are prohibited. No signs, posters or other large objects shall be brought into the Council Chambers or other meeting place if doing so would disrupt, disturb or otherwise impede the orderly course of the meeting.

CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL

Mayor Kriebs, Mayor Pro Tem Parkhurst, Council Member Garcia, Council Member Goss, Council Member Lowe

PLEDGE OF ALLEGIANCE AND INSPIRATION

Mayor Kelly Kriebs

APPROVAL OF MEETING AGENDA

Vote of the City Council to proceed with City business.

APPROVAL FOR READING RESOLUTIONS AND ORDINANCES

Vote of the Council to read all Ordinances and Resolutions by title only and waive the reading in full.

APPROVAL OF MEETING MINUTES

Approval of the October 22, 2024 City Council meeting minutes.

Approval of the October 29, 2024 Special City Council meeting minutes.

REPORT OUT FROM CLOSED SESSION

No Closed Sessions since Council last adjourned their meeting.

MAYOR AND CITY COUNCIL REPORTS

Reporting of Council Members' activities related to City business.

PUBLIC PARTICIPATION CODE OF CONDUCT

Your participation is welcomed and invited at all City Council meetings. The Council requests that participants refrain from making personal, slanderous, profane, or disruptive remarks. A person who continues to disrupt the orderly conduct of the meeting after being warned by the Mayor or designee to cease the disruption may be precluded from further participation in the meeting. No signs, posters, or other large objects shall be brought into the Council Chambers or other meeting places if doing so would disrupt, disturb, or otherwise impede the orderly course of the meeting.

PUBLIC COMMENT

The Council will listen to the public on any item on the agenda. In addition, the Council will devote time for public comment on items not on the agenda. Addressing the City Council from the audience is not permitted; all comments addressing the Council must be made from the podium. Only public comments made from the podium will be recognized by the City Council and entered into public record.

Providing Public Comment for Items on the Meeting Agenda

Persons wishing to speak on any item on the agenda will be called during the designated comment period. Persons wishing to speak on closed session items have a choice of doing so either immediately prior to the closed session or at the time for comments on items at the open session.

Provide Public Comment for Topics not on the Meeting Agenda

Time shall be devoted to provide public comments for items not on the agenda. Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting.

Providing Public Comment

1. Any person wishing to provide public comment is asked to complete a comment card. Each speaker will be limited to up to three continuous minutes, which may not be delegated or deferred.
2. Comments addressed to the Council shall occur from the podium during the appropriate time on the agenda and should not be construed as an opportunity for dialogue.

PRESENTATION

1. ANNUAL PRESENTATION FROM ATHENS SERVICES ON CITYWIDE SOLID WASTE SERVICES

ACTION ITEMS

Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item.

CONSENT

a) CONSIDERATION OF RESOLUTION 24-68 APPROVING CERTAIN DEMANDS

It is recommended that the City Council approve Resolution 24-68 approving payment of City warrants in the aggregate amount of \$1,469.53; Sierra Madre Library warrants in the aggregate amount of \$7,591.76; and payroll transfer in the aggregate amount of \$593,426.00; for the fiscal year ending June 30, 2025.

b) TREASURER'S REPORT FOR QUARTER ENDING SEPTEMBER 30, 2024

It is recommended the City Council receive and file this informative report.

c) CONSIDERATION OF ALLOCATION OF ARPA GRANT FUNDS IN THE AMOUNT OF \$334,605.00 TO THE LIBRARY MEANINGFUL IMPROVEMENT PROJECT

It is recommended that the City Council accept and authorize the allocation and distribution of American Rescue Plan Act (ARPA) grant funds in the amount of \$334,605.00, to AMG Construction for the Library Meaningful Improvement Project.

d) CALIFORNIA OFFICE OF TRAFFIC SAFETY (OTS), SELECTIVE TRAFFIC ENFORCEMENT PROGRAM GRANT AWARD FOR FISCAL YEAR 2024-2025

It is recommended that the City Council accept the grant from Cal-OTS in the amount of \$40,000 and authorize the City Manager, Acting Finance Director, and Police Captain to execute the grant agreement.

e) CALIFORNIA OFFICE OF TRAFFIC SAFETY (OTS), TRAFFIC REPORTING IMPROVEMENT PROJECT GRANT AWARD FOR FISCAL YEAR 2024-2025

It is recommended that the City Council accept the grant from Cal-OTS in the amount of \$105,000 and authorize the City Manager, Acting Finance Director, and Police Captain to execute the grant agreement.

f) CONSIDERATION OF APPOINTMENT OF JOHN CAPOCCIA TO THE SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT FOR A TWO-YEAR TERM

It is recommended that the City Council appoint Mr. John Capoccia to serve a two-year term, as a representative of Sierra Madre, to the San Gabriel Valley Mosquito and Vector Control District Board.

PUBLIC HEARINGS

1. FIRST READING OF ORDINANCE NO. 1475 ADDING CHAPTER 10.28 (PARKING PENALTIES) TO TITLE 10 (VEHICLES AND TRAFFIC) OF THE SIERRA MADRE MUNICIPAL CODE AND RESOLUTION NO. 24-60 ESTABLISHING A PARKING BAIL SCHEDULE

It is recommended that the City Council introduce, by first reading, Ordinance No. 1475, which adds Chapter 10.28 (Parking Penalties) to Title 10 (Vehicle and Traffic) of the Sierra Madre Municipal Code. This addition will ensure compliance with the California Vehicle Code (CVC) 40203.5 by establishing a schedule for bail and fines related to parking violations; and

approve Resolution No. 24-60, which sets forth the specific fines and penalties for parking violations; its effective date to coincide with the effective date for Ordinance No. 1475.

2. FIRST READING OF ORDINANCE NO. 1476 AMENDING CHAPTER 3.08 (PURCHASING PROCEDURES) OF TITLE 3 (REVENUE AND FINANCE) OF THE SIERRA MADRE MUNICIPAL CODE

It is recommended that the City Council introduce, by first reading, Ordinance No. 1476, amending Chapter 3.08 of Title 3 of the Sierra Madre Municipal Code.

3. FIRST READING OF ORDINANCE NO. 1474 REGULATING THE PARKING OF OVERSIZED COMMERCIAL OR RECREATIONAL VEHICLES AND TRAILERS IN RESIDENTIAL DISTRICTS

It is recommended that the City Council introduce, by first reading, Ordinance No. 1474, amending Chapter 10.04 (Definitions) and Chapter 10.24 (Stopping, Standing, Parking) of Title 10 (Vehicles and Traffic) of the Seirra Madre Municipal Code to regulate the parking of oversized commercial or recreational vehicles and trailers in residential districts.

DISCUSSION

1. CROSSWALK UPDATE

It is recommended that the City Council receive and file this informative report.

PUBLIC HEARING

The appellant and/or applicant will each be provided a total of ten (10) minutes to address their item. A portion of their allotted time may be reserved for rebuttal or a summary conclusion at the close of public comment. All other speakers will be limited to a total of three continuous minutes, which cannot be delegated. These rules will be enforced but may be changed by appropriate City Council action.

AVAILABILITY OF AGENDA MATERIALS

Materials related to items on this agenda are available for public inspection on the City's website at www.cityofsierramadre.com.

LIVE BROADCASTS

Regular City Council meetings are broadcast live on Cable Channel 3 and rebroadcast on Wednesday and Saturday at 5:30 p.m.

MEETING ASSISTANCE

If you require special assistance to participate in this meeting, please call the City Clerk's office at (626) 355-7135 at least 48 hours before the meeting.

ADJOURNMENT

The City Council will adjourn to a meeting to take place on December 10, 2024.