



CITY OF SIERRA MADRE
CITY COUNCIL REGULAR MEETING MINUTES
SIERRA MADRE CITY COUNCIL

Tuesday, October 12, 2021 - 5:30 pm

Sierra Madre City Hall, City Council Chambers
232 W. Sierra Madre Boulevard, Sierra Madre, CA 91024

Pursuant to the July 16, 2021 Los Angeles County Public Health Officer's Order, everyone in Council Chambers must wear a mask covering their mouth and nose at all times.

As part of the City of Sierra Madre's COVID-19 transmission mitigation efforts, the City Council meeting was streamed live on the City's website at www.cityofsierramadre.com, on Foothills Media website at <http://www.foothillsmmedia.org/sierramadre> and broadcast on Government Access Channel 3 (Spectrum).

The Brown Act provides the public with an opportunity to make public comments at any public meeting. Public comment was also made by e-mail to PublicComment@CityofSierraMadre.com by 3:00PM on the day of the meeting. Emails were acknowledged at the Council meeting and filed into public record.

CODE OF CONDUCT

The purpose of a City Council meeting is to conduct City business. Members of the public that behave in a manner that interrupts or obstructs the Council's ability to conduct City business may be asked to leave the meeting. Any and all demonstrations which disrupt, interrupt, or obstruct the Council's ability to conduct City business are prohibited. No signs, posters or other large objects shall be brought into the Council Chambers or other meeting place if doing so would disrupt, disturb or otherwise impede the orderly course of the meeting.

CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL

Mayor Arizmendi called the meeting to order at 5:30 p.m. City Clerk Aguilar called the roll.

Present: Mayor Rachelle Arizmendi, Mayor Pro Tem Gene Goss, and Council Members Edward Garcia, Kelly Kriebs, and Robert Parkhurst

Absent: None.

Also Present: Jose Reynoso, Interim City Manager
Miguel Hernandez, Assistant City Manager
Aleks Giragosian, City Attorney
Laura Aguilar, City Clerk/Administrative Services Manager
Hillary Guirola-Leon, Finance Director
Satnam Rait, Senior Accountant
Rodrick Armalin, Chief of Police
Brent Bartlett, Fire Chief
Stephen McGee, Interim Utility Services Director
Vincent Gonzalez, Director of Planning and Community Preservation
James Carlson, Management Analyst
Lori Garza, Library Analyst
Rebecca Silva-Barron, Community Services Manager

PLEDGE OF ALLEGIANCE AND INSPIRATION

Mayor Pro Tem Goss led the meeting in the Pledge of Allegiance. After he read eight baseball quotes. He led off with a quote by Roy Campanella, "You have to have a lot of little boy in you to play baseball for a living" and others, including from Tommy Lasorda and Yogi Berra.

APPROVAL OF MEETING AGENDA

Mayor Arizmendi announced a change to the agenda to amend the recommendation for Discussion item 2 to match the recommendation in the agenda report. The correct recommendation is to request that Council provide staff with direction, not to consider an ordinance for prohibiting smoking in multi-unit housing. Mayor Arizmendi asked the Council if there were any other recommended changes.

Hearing no other requests for changes to the agenda, Mayor Arizmendi asked for a motion.

Mayor Pro Tem Goss made a motion to approve the agenda as amended.

Council Member Garcia seconded the motion.

Mayor Arizmendi called for a vote of the Council to approve the agenda.

Ayes: Mayor Arizmendi, Mayor Pro Tem Goss, and Council Members Garcia, Kriebs, and Parkhurst
Noes: None.
Absent: None.
Abstain: None.

The motion to approve the agenda as amended was passed by unanimous voice vote.

APPROVAL FOR READING RESOLUTIONS AND ORDINANCES

Vote of the City Council to read all Ordinances and Resolutions by title only and waive the reading in full.

Mayor Arizmendi asked for a motion.

A motion to approve the reading of resolutions and ordinances was made by Council Member Parkhurst.

The motion was seconded by Kriebs.

Mayor Arizmendi called for a vote of the Council.

Ayes: Mayor Arizmendi, Mayor Pro Tem Goss, and Council Members Garcia, Kriebs, and Parkhurst
Noes: None.
Absent: None.
Abstain: None.

The motion to approve the reading of all Ordinances and Resolutions by title only, and waive the reading in full, was passed by a unanimous voice vote.

APPROVAL OF MINUTES

Mayor Arizmendi asked City Clerk Aguilar if she had received any requests from the City Council to amend the meeting minutes. City Clerk Aguilar responded that she had not received any e-mails from Members of the City Council asking for changes to the agenda.

Hearing no suggestions for changes, Mayor Arizmendi asked for a motion to approve the meeting minutes of the Regular Council meeting of September 28, 2021.

Council Member Kriebs moved to approve the minutes of the Regular Council meeting of September 28, 2021 as presented.

Council Member Parkhurst seconded the motion.

Mayor Arizmendi called for a vote of the Council.

Ayes: Mayor Arizmendi, Mayor Pro Tem Goss, and Council Members Garcia, Kriebs, and Parkhurst
Noes: None.
Absent: None.
Abstain: None.

The motion to approve the meeting minutes of the Regular Council meeting of September 28, 2021 was approved as presented.

MAYOR AND CITY COUNCIL REPORTS

Mayor Pro Tem Goss: had nothing to report

Council Member Kriebs: had nothing to report

Council Member Garcia: reported that he attended the Celebration of Life ceremony of former Mayor George Maurer at Christ Church and the brunch reception afterwards at the Hart Park House Senior Center. The City presented a certificate of recognition of the life and legacy of Mayor George Maurer.

Council Member Parkhurst: reported that he attended a Clean Power Alliance Board meeting and there were no reportable updates. There was also a Planning Commission meeting and the Planning Commission finalized discussion on the Housing Element and recommended that it move forward to the City Council.

Lastly, Council Member Parkhurst attended the Fire Prevention Festival. Some of the groups there were Sierra Madre Fire Department, Sierra Madre Police Department, Day One, and Sierra Madre Search & Rescue.

Mayor Arizmendi: Missed the smashing pumpkins event at the Fire Department. Rob Fukuzaki from ABC Channel 7 reported from the event and she looks forward to watching the video.

PUBLIC COMMENT

The Council will listen to the public on any item on the agenda. In addition, the Council will devote time for public comment on items not on the agenda. Addressing the City Council from the audience is not permitted; all comments addressing the Council must be made from the podium. Only public comment made from the podium will be recognized by the City Council and entered into public record.

PUBLIC COMMENT FOR ITEMS ON THE AGENDA

Persons wishing to speak on any item on the agenda will be called during the comment period at the time the agenda item is brought forward. Persons wishing to speak on closed session items have a choice of doing so either immediately prior to the closed session or at the time for comments on items at the open session.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Time shall be devoted to provide public comments for items not on the agenda. Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting.

COMMENTS

1. Any person wishing to provide public comment on matters not on the agenda, or during the comment period for items on the agenda is asked to complete a comment card. Please include your name and address. Each speaker will be limited to up to three continuous minutes, which may not be delegated or deferred.
2. The City provides a podium for public comment. Comments addressed to the Council shall occur during the appropriate time on the agenda and should not be construed as an opportunity for dialogue. Each speaker will be limited to three continuous minutes, which may not be delegated or deferred.

PUBLIC COMMENT ON NON-AGENDA ITEMS

Mayor Arizmendi opened the meeting for Public Comment on items not on the agenda.

Seeing no one come forward, Mayor Arizmendi closed public comment on items not on the agenda.

AGENDA ACTION ITEMS:

CONSENT CALENDAR

City Clerk Aguilar gave the following reports under the Consent Calendar:

- a) **CONSIDERATION OF RESOLUTION 21-58 APPROVING CERTAIN DEMANDS**
It is recommended that the City Council approve Resolution 21-58 approving payment of City Warrants in the aggregate amount of \$554,443.37; Sierra Madre Library Warrants in the aggregate amount of \$7,290.08; and Payroll Transfer in the aggregate amount of \$397,175.08; for the fiscal year ending June 30, 2022.

b) CONSIDERATION OF AMENDMENT TO KAREN WARNER ASSOCIATES PROFESSIONAL SERVICES AGREEMENT TO INCLUDE DEVELOPMENT OF HIGH DENSITY RESIDENTIAL ZONE AS PART OF THE HOUSING ELEMENT UPDATE 2021-2029

It is recommended that the City Council amend professional services agreement with Karen Warner Associates.

c) CONSIDERATION OF AUTHORIZATION OF AMENDMENT NO. 1 TO THE SIERRA MADRE COMMUNITY RECREATION CENTER LEASE AGREEMENT

It is recommended that the City Council authorize Amendment No. 1 to the Sierra Madre Community Recreation Center Lease Agreement, extending the term of the Agreement to end October 1, 2022.

d) CONSIDERATION OF AWARD OF CONTRACT TO SEQUOIA FINANCIAL SERVICES FOR COLLECTION SERVICES FOR THE CITY OF SIERRA MADRE

It is recommended that the City Council award the contract to Sequoia Financial Services to act as the City's collection agency for outstanding receivables

e) CONSIDERATION OF RESOLUTION 21-56 ADOPTING THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF SIERRA MADRE AND CLASSIFIED EMPLOYEES ASSOCIATION AND RESOLUTION 21-57 AMENDING THE CLASSIFICATION PLAN AND SALARY MATRIX FOR CLASSIFIED EMPLOYEES ASSOCIATION

It is recommended that the City Council approve Resolution 21-56 adopting the Classified Employees Association (CEA) Memorandum of Understanding; and Resolution 21-57 amending the Classification Plan and Salary Matrix in order to implement the negotiated cost of living adjustments for full-time employees covered under the Classified Employees' Association.

Mayor Arizmendi opened the matter for public comment.

Seeing no one come forward, Mayor Arizmendi asked if any public comment e-mails had been received. City Clerk Aguilar advised that no e-mails had been received for Consent items.

The Mayor brought the matter back to the Council for discussion. The Council discussed and collectively asked questions regarding the items on the Consent agenda.

Mayor Arizmendi asked for a motion to approve.

Mayor Pro Tem Goss made a motion to approve Consent Items a-e.

Council Member Garcia seconded the motion.

Mayor Arizmendi called for a vote of the Council.

Ayes: Mayor Arizmendi, Mayor Pro Tem Goss, and Council Members Garcia, Kriebs, and Parkhurst
Noes: None
Absent: None

The motion to approve Consent Items a-e was passed by a unanimous voice vote.

DISCUSSION

1. CONSIDERATION OF REIMBURSEMENT AGREEMENT FOR ATTORNEYS' FEES RELATED TO DRAFTING THE DEVELOPMENT AGREEMENT FOR THE MEADOWS AT BAILEY CANYON

It is recommended that the City Council enter into the reimbursement agreement for attorneys' fees related to drafting the development agreement for the Meadows at Bailey Canyon.

City Attorney Giragosian gave the report.

Mayor Arizmendi opened the matter for public comment.

Lynne Collman, 200 W. Carter Ave: Seemed pre-mature to enter into this agreement. Ms. Collman requested clarification for the steps as listed in the presentation and asked what point the City is in the process.

Scott Oliver, 144 W. Carter: Asked why the City would not make the developer pay all the actual fees.

Seeing no one else come forward, Mayor Arizmendi asked if any e-mails had been received. City Clerk Aguilar advised that no emails had been received for this item.

The Mayor brought the matter back to the Council for discussion.

The Council discussed the benefits of signing the agreement. The City Attorney made it clear that whether or not the project is approved, that by signing the agreement that the developer agrees to reimburse the City for its attorney fees.

The Mayor brought the matter back to the Council for a motion to approve.

Mayor Pro Tem Goss made a motion to enter into an agreement for reimbursement of attorney's fees related to drafting the development agreement for the Meadows at Bailey Canyon.

Council Member Garcia seconded the motion.

Mayor Arizmendi called for a vote of the Council.

Ayes: Mayor Arizmendi, Mayor Pro Tem Goss, and Council Members Garcia, Kriebs, and Parkhurst
Noes: None
Absent: None

The motion to enter into an agreement for reimbursement of attorney's fees related to drafting the development agreement for the Meadows at Bailey Canyon passed by a unanimous voice vote.

2. CONSIDERATION OF ORDINANCE PROHIBITING SMOKING IN MULTI-UNIT HOUSING

It is recommended that the City Council provide staff with direction.

City Attorney Giragosian gave the report.

Mayor Arizmendi opened the matter for public comment.

Alex DeVries, Community Engagement Coordinator, Day One: provided examples of measures that the City could take to mitigate smoking in multi-unit housing.

Colette Monell, 680 W. Sierra Madre Blvd.: asked the Council to consider imposing anti-smoking restrictions in multi-unit housing.

Dr. Mary Doyle, 636 W. Sierra Madre Blvd.: asked the Council to consider imposing anti-smoking restrictions in multi-unit housing.

Mary Monohan 646 W. Sierra Madre Blvd.: asked the Council to consider imposing anti-smoking restrictions in multi-unit housing.

John Doyle, 636 W. Sierra Madre Blvd.: asked the Council to consider imposing anti-smoking restrictions in multi-unit housing.

Primo Castro, American Cancer Society: asked the Council to consider imposing anti-smoking restrictions in multi-unit housing.

Seeing no one else come forward, Mayor Arizmendi asked if any e-mails had been received. City Clerk Aguilar advised that two emails had been received that asked for Council to consider imposing anti-smoking restrictions in multi-unit housing;

Liz Williams from Americans for Non-Smokers' Rights; and

Natalia DeVries

The Mayor brought the matter back to the Council for discussion.

The City Council discussed the matter and directed City staff to return to a future meeting with additional information from tenants, landlords, and HOAs.

FUTURE ITEMS:

Mayor Arizmendi asked if any Council Member wished to add any items for future meetings.

No future items were requested by the City Council.

ADJOURNMENT:

THIS SIERRA MADRE CITY COUNCIL REGULAR MEETING WAS ADJOURNED IN MEMORY OF LETICIA SABANGAN who passed away hours before the Council meeting. The meeting adjourned at 7:10 p.m. to a Regular Meeting to be held on October 26, 2021.



Rachelle Arizmendi, Mayor

Minutes taken and prepared by:


Laura Aguilar, City Clerk