

# Alverno Villa - Event Monitor Checklist

The below portion to be completed by the Event Monitor

## Event Information:

Event Date: 6/28/2025  
Time Music Started: 5:00 PM  
Time Music Stopped: 9:30 PM  
Time Last Guest & Vendor Left: \_\_\_\_\_  
Time Gate Closed: WILSON 3:30 HIGHLAND 4:50  
Time Parking Lights Turned Off: 10:05  
Number of Security Guard(s): 2  
Security Guard Name: DARREN WILSON  
Security Guard Name: N/A

## Event Monitor Information:

Event Monitor Name: RYAN CARTER  
Event Monitor Phone: 818 294 4381  
Event Monitor Arrival Time: 2:30 PM  
Event Monitor Departure Time: 10:15  
4PM ARRIVAL  
5PM CEREMONY

This portion to be completed by AHA personnel

June 28, 2025  
AHA Personnel Name: Andrea Bertolino  
Cynthia CALES  
Event Type: wedding  
Event scheduled start time: 4 PM  
Event scheduled end time: 10 PM  
9:30 music etc.  
Gate Name: Wilson St. 8 AM  
Gate open time: \_\_\_\_\_  
Gate Name: Nichols Ave 11 AM  
Gate open time: \_\_\_\_\_  
Gate Name: Highland Ave 11:30 AM  
Gate Name: \_\_\_\_\_  
Gate open time: \_\_\_\_\_  
#14  
No. of rented events between these dates: January 1, 2025 and June 28, 2025  
No. of rented events this month: 3 including this one  
Number of guests: 110

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## Noise Levels

Street Name	1st Reading			2nd Reading			3rd Reading			4th Reading		
	Time	dB		Time	dB		Time	dB		Time	dB	
		Int.	Ext.		Int.	Ext.		Int.	Ext.		Int.	Ext.
Michillinda Avenue	5:04	50.1	48.3	5:36	52.0	49.1	6:05	54.0	53.1	6:55	50.2	44.2
Grandview Avenue	4:57	42.9	43.1	5:34	44.3	45.3	5:57	53.4	52.6	6:17	45.0	44.2
Wilson Street	4:55	42.2	43.9	5:29	43.0	42.2	5:55	52.5	54.3	6:45	47.4	46.1
Highland Avenue	5:02	49.8	45.9	5:32	51.7	50.6	5:59	54.3	53.1	6:49	49.0	48.6
							VOISEN QUARTET PATIO					
Street Name	5th Reading			6th Reading			7th Reading			8th Reading		
	Time	dB		Time	dB		Time	dB		Time	dB	
		Int.	Ext.		Int.	Ext.		Int.	Ext.		Int.	Ext.
Michillinda Avenue	7:32	52.0	50.7	8:10	52.2	51.9	8:58	46.9	44.1	9:25	48.5	47.7
Grandview Avenue	7:27	43.7	44.1	8:15	48.3	47.1	9:00	45.1	43.3	9:31	42.0	43.3
Wilson Street	7:24	45.2	43.0	8:05	52.5	49.4	8:54	46.1	44.8	9:21	51.5	46.7
Highland Avenue	7:30	50.5	49.3	8:07	49.1	47.6	8:56	<del>46.4</del> 44.8	46.4	9:23	49.7	48.5
Street Name	9th Reading			10th Reading			11th Reading			12th Reading		
	Time	dB		Time	dB		Time	dB		Time	dB	
		Int.	Ext.		Int.	Ext.		Int.	Ext.		Int.	Ext.
Michillinda Avenue												
Grandview Avenue												
Wilson Street												
Highland Avenue												

MUSIC ENDED 9:30

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Were the Conditional Use Permit #22-03 Conditions Satisfied?

<b>Section 1 – Frequency of Use / Level of Use</b>	<input checked="" type="radio"/> Yes	<input type="radio"/> No
If no, please provide details		

<b>Section 2 – Time of Use</b>	<input checked="" type="radio"/> Yes	<input type="radio"/> No
If no, please provide details		

<b>Section 3 – Noise</b>	<input checked="" type="radio"/> Yes	<input type="radio"/> No
If no, please provide details		

<b>Section 4 – Alcohol</b>	<input checked="" type="radio"/> Yes	<input type="radio"/> No
If no, please provide details		

<b>Section 5 – Traffic / Parking</b>	<input checked="" type="radio"/> Yes	<input type="radio"/> No
If no, please provide details		

<b>Section 6 – Vehicle Access</b>	<input checked="" type="radio"/> Yes	<input type="radio"/> No
If no, please provide details		

<b>Section 7 – Nighttime Lights</b>	<input checked="" type="radio"/> Yes	<input type="radio"/> No
If no, please provide details		

<b>Section 8 – Litter and Garbage</b>	<input checked="" type="radio"/> Yes	<input type="radio"/> No
If not please provide details		

**Any interaction with Alverno staff, security, or SMPD?**

Alverno staff?	Yes	<input checked="" type="radio"/> No
Name:		
Nature of Interaction:		
Noise Reading (dB) & Time:		
Remedy, if any:		

Sierra Madre Police Department?	Yes	<input checked="" type="radio"/> No
Name:		
Nature of Interaction:		
Noise Reading (dB) & Time:		
Remedy, if any:		

<b>Any interaction with the Public (In person or telephonic)?</b>	Yes	<input checked="" type="radio"/> No
Name:		
Nature of Interaction:		
Noise Reading (dB) & Time:		
Remedy, if any:		

<b>Any interaction with the Public (In person or telephonic)?</b>	Yes	<input checked="" type="radio"/> No
Name:		
Nature of Interaction:		
Noise Reading (dB) & Time:		
Remedy, if any:		

<b>Any interaction with the Public (In person or telephonic)?</b>	Yes	<input checked="" type="radio"/> No
Name:		
Nature of Interaction:		
Noise Reading (dB) & Time:		
Remedy, if any:		