

AGENDA

REGULAR MEETING SIERRA MADRE CITY COUNCIL SUCCESSOR AGENCY AND PUBLIC FINANCE AUTHORITY

Tuesday, April 13, 2021
4:00 PM

City of Sierra Madre
Memorial Park Band Shell
222 W. Sierra Madre Boulevard
Sierra Madre, California 91024

*In the event of rain or other inclement
weather the meeting may be moved to Zoom*

*Rachelle Arizmendi, Mayor
Gene Goss, Mayor Pro Tem
Edward Garcia, Council Member
Kelly Kriebs, Council Member
Robert Parkhurst, Council Member*

Michael Amerio, City Treasurer



As part of the City of Sierra Madre's COVID-19 transmission mitigation efforts, the City Council meeting will take place at the City of Sierra Madre Memorial Park Band shell located at 222 W. Sierra Madre Blvd, Sierra Madre CA 91024. As part of the COVID-19 transmission mitigation efforts, the City recommends that all attendees bring their own chair. In the event of rain or other inclement weather, the meeting may be moved to Zoom.

The Brown Act provides the public with an opportunity to make public comments at any public meeting. Public comment may also be made by e-mail to PublicComment@CityofSierraMadre.com by 3:00PM on the day of the meeting. Emails will be acknowledged at the Council meeting and filed into public record.

The meeting will be streamed live on the City's website at www.cityofsierramadre.com, on Foothills Media website at <http://www.foothillsmedia.org/sierramadre> and broadcast on Government Access Channel 3 (Spectrum)

For more information, please contact the City Clerk's Office via email at Laguilar@cityofsierramadre.com or Jpeterson@cityofsierramadre.com or by telephone at (626)355-7135 for more information.

CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL:

Mayor Arizmendi, Mayor Pro Tem Goss, Council Member Garcia, Council Member Kriebs, Council Member Parkhurst

PLEDGE OF ALLEGIANCE AND INSPIRATION

Mayor Pro Tem Goss

APPROVAL OF MEETING AGENDA:

Vote of the City Council to proceed with City business.

APPROVAL FOR READING RESOLUTIONS AND ORDINANCES

Vote of the City Council to read all Ordinances and Resolutions by title only and waive the reading in full.

APPROVAL OF MEETING MINUTES:

Approval of March 23, 2021 City Council meeting minutes.

MAYOR AND CITY COUNCIL REPORTS:

Reporting of Council Members activities related to City business.

PUBLIC COMMENT:

The Council will listen to the public on any item on the agenda. In addition, the Council will also devote time for public comment on items not on the agenda. Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting.

Each speaker will be limited to three continuous minutes, which may not be delegated. These rules will be enforced but may be changed by appropriate City Council action.

PRESENTATIONS

- 1. PRESENTATION BY MANAGEMENT ANALYST CARLSON ON STORMWATER (MS4 PERMIT) REGULATIONS AND COMPLIANCE EFFORTS**

ACTION ITEMS

CONSENT

- a) CONSIDERATION OF RESOLUTION 21-23 APPROVING CERTAIN DEMANDS**

It is recommended that the City Council of the City of Sierra Madre does hereby approve payment of City Warrants in the aggregate amount of \$247,129.59; Sierra Madre Library Warrants in the aggregate amount of \$2,365.44; and Payroll Transfer in the aggregate amount of \$399,140.24; for the fiscal year ending June 30, 2021.

- b) CONSIDERATION OF RENEWAL OF PROFESSIONAL SERVICES AGREEMENT WITH WILLDAN ENGINEERING FOR PLAN CHECK AND BUILDING INSPECTION SERVICES**

It is recommended that the City Council authorize the City Manager to execute the contract to Willdan Engineering for plan check services and full-time building inspection services on a "percentage of fees" basis, in a form acceptable to the City Attorney.

c) CONSIDERATION OF RENEWAL OF PROFESSIONAL SERVICES AGREEMENT WITH HONG TAM FOR STRUCTURAL ENGINEERING RESIDENTIAL PLAN CHECK SERVICES

It is recommended that the City Council authorize the City Manager to enter into a three-year professional services agreement (March 2021 – March 2024) with Hong Tam, Structural Engineer to administer structural engineering residential plan check services on a percentage fee basis and authorize the City Manager to execute such contract in a form acceptable to the City Attorney.

d) CONSIDERATION OF AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH KAREN WARNER ASSOCIATES TO INCLUDE DEVELOPMENT OF AN AFFORDABLE OVERLAY ZONE AS PART OF THE HOUSING ELEMENT UPDATE 2021-2029

It is recommended that the City Council authorize the City Manager to amend the professional services agreement with Karen Warner Associates to include \$21,370 above the contract amount for the development of the Affordable Housing Overlay Zone.

e) TREASURER'S REPORT – QUARTER ENDING DECEMBER 31, 2020

It is recommended that the City Council receive and file the Treasurer's Report for the cash and investment portfolio for quarter ending December 31, 2020.

f) CONSIDERATION OF AWARD OF CONSTRUCTION CONTRACT TO COPP CONTRACTING, INC., FOR CONSTRUCTION OF THE FISCAL YEAR 2020-2021 STREET IMPROVEMENT PROJECT IN AN AMOUNT NOT TO EXCEED \$895,000.00, AND APPROVE AN AMOUNT NOT TO EXCEED \$65,000 FOR THE PROJECT MANAGEMENT AND DAILY INSPECTION SERVICES FOR THE 2020-2021 STREET IMPROVEMENT PROJECT

It is recommended that the City Council award a construction contract to COPP Contracting, Inc., in an amount not to exceed \$895,000 for the Fiscal Year 2020-21 Street Improvement Project; and that the City Council approve an amount not to exceed \$65,000 for the project management and daily inspections services for the Fiscal Year 2020-21 Street Improvement Project.

g) CONSIDERATION OF AN INCREASE TO THE FACILITIES BUDGET FOR LIBRARY IMPROVEMENTS

It is recommended that the City Council increase the Facilities Budget in the Fiscal Year 2020-21 Budget by \$25,000 to begin planning for improvements at the Library.

h) CONSIDERATION OF CITY COUNCIL RESOLUTION 21-22 AUTHORIZING AN AMENDMENT TO THE CLASSIFICATION PLAN AND SALARY MATRIX AND APPROVAL OF THE REORGANIZATION OF VARIOUS CITY DEPARTMENTS

It is recommended that the City Council approve Resolution 21-22 adopting the reorganization of various City Departments, City intern positions hourly rate, and the amendment of the Compensation Plan and Salary Matrix.

PUBLIC HEARING

1. CONSIDERATION OF CITY COUNCIL RESOLUTION 21-20, APPROVING CONDITIONAL USE PERMIT 20-01 (CUP 20-01) – NEW AT&T WIRELESS TELECOMMUNICATIONS FACILITY AT 242 WEST SIERRA MADRE BLVD.

It is recommended that City Council approve City Council Resolution 21-20, approving the application for Conditional Use Permit 20-01 (CUP 20-01), pursuant to the Conditions of Approval, to allow the construction and operation of a new wireless telecommunications facility located on a portion of City-owned property at 242 West Sierra Madre Boulevard.

DISCUSSION

1. APPROVAL OF ADDITIONAL PREPAYMENT TO CALPERS UNFUNDED ACCRUED LIABILITY OF \$1.5M AND AUTHORIZATION TO JOIN CALIFORNIA EMPLOYERS' PENSION PREFUNDING TRUST (CEPPT).

It is recommended that the City Council:

1. Authorize a lump sum pre-payment of \$1,500,000 to CalPERS for PERS UAL and the budget amendments necessary to fund the prepayment;
2. Authorize the City to join California Employers' Pension Prefunding Trust (CEPPT)
3. Approve one-time funding for the CEPPT program of \$500,000 and budget adjustments necessary.
4. Consider ongoing annual CEPPT funding of up to \$100,000 for the following five fiscal years as part of the normal budget process.

2. CONSIDERATION OF APPROVAL OF A SOLE SOURCE CONTRACT TO GENERAL PUMP COMPANY IN AN AMOUNT NOT TO EXCEED \$178,123 FOR THE EMERGENCY REHABILITATION OF WELL 6, AND TO APPROVE NECESSARY BUDGET ADJUSTMENTS.

It is recommended that the City Council approve a sole source contract to General Pump Company in an amount not to exceed \$178,123, which includes a 10% contingency for the emergency rehabilitation of Well 6 and to approve necessary budget adjustments.

ACTION ITEMS

Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item.

AVAILABILITY OF AGENDA MATERIALS

Materials related to items on this agenda are available for public inspection on the City's website at www.cityofsierramadre.com.

LIVE BROADCASTS

Regular City Council meetings are broadcasted live on Cable Channel 3 and rebroadcast on Wednesday and Saturday at 5:30 p.m.

MEETING ASSISTANCE

If you require special assistance to participate in this meeting, please call the City Clerk's office at (626) 355-7135 at least 48 hours prior to the meeting.

ADJOURNMENT

*The City Council will adjourn to a meeting to take place on **May 11, 2021**.*