

AGENDA CITY COUNCIL MEETING

Tuesday, May 26, 2020
6:30 PM

City Hall Council Chambers
232 W. Sierra Madre Boulevard
Sierra Madre, California 91024

John Capoccia, Mayor
Rachelle Arizmendi, Mayor Pro Tem
Gene Goss, Council Member
John Harabedian, Council Member

Sue Spears, City Clerk
Michael Amerio City Treasurer



COVID-19 NOTICE

As part of the City of Sierra Madre's COVID-19 transmission mitigation efforts, all City Council, Commission and Board meetings will be conducted virtually until further notice. The Brown Act provides the public with an opportunity to make public comments at any public meeting.

Public comment may be made by e-mail to PublicComment@cityofsierramadre.com by 6:00PM. on the day of the meeting. Emails will be acknowledged at the Council meeting and filed into public record.

Any member of the public may also call into the meeting to provide their comments. To provide public comment by telephone, please call in when your topic of interest is being discussed by the City Council and provide your name and the agenda item number. You will be placed in the cue until the Mayor opens up the topic for public comment.

To participate in public comment, please call:

Phone Number: (669) 900-9128
Meeting ID: 626-232-0232
Password: 232242

The meeting will be streamed live on the City's website at www.cityofsierramadre.com and broadcasted on Government Access Channel 3 (Spectrum)

For more information, please contact Assistant City Clerk, Laura Aguilar in the City Clerk's Office via email at LAguilar@cityofsierramadre.com or by telephone at (626) 355-7135.

CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL:

Mayor Capoccia, Mayor Pro Tem Arizmendi, Council Member Goss, Council Member Harabedian

PLEDGE OF ALLEGIANCE AND INSPIRATION

Council Member Harabedian

APPROVAL OF MEETING AGENDA:

Vote of the City Council to proceed with City business.

APPROVAL OF MEETING MINUTES

Approval of Minutes of the May 12, 2020 City Council Meeting

MAYOR AND CITY COUNCIL REPORTS:

Reporting of Council Members activities related to City business.

PUBLIC COMMENT:

The Council will listen to the public on any item on the agenda. In addition, the Council will also devote time for public comment on items not on the agenda. Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting.

Each speaker will be limited to three continuous minutes, which may not be delegated. These rules will be enforced but may be changed by appropriate City Council action.

ACTION ITEMS

CONSENT

a) ADOPTION OF RESOLUTION 20-31 OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE APPROVING CERTAIN DEMANDS

It is recommended that the City Council of the City of Sierra Madre does hereby approve payment of City Warrants in the aggregate amount of \$455,817.36; and Payroll Transfer in the aggregate amount of \$367,061.08; for the fiscal year ending June 30, 2020.

b) ADOPTION OF RESOLUTION 20-29 ADOPTING FISCAL YEAR 19-20 BUDGET ADJUSTMENTS AND APPROPRIATING THE AMOUNTS PROJECTED

It is recommended that the approval of Resolution 20-29 adopting the Fiscal Year 19-20 Budget Adjustments and appropriating the amounts projected.

c) CONSIDERATION OF APPROVAL OF INCREASES FOR OPEN PURCHASE ORDERS WHERE THE PURCHASE ORDER PLUS THE INCREASE EXCEEDS \$45,000 FOR FISCAL YEAR 2019-20

It is recommended that the City Council authorize increases for purchase orders to allow staff to complete necessary purchases of services, supplies and contracts based upon the current needs of each department

d) RECOMMENDATION OF LIBRARY PROJECT FUNDING

It is recommended that the City Council authorize spending development impact fees to fund the purchase, installation and related construction costs associated with the implementation of a Radio Frequency Identification (RFID) System for the Sierra Madre Public Library.

e) RECOMMENDATION TO APPROVE THE SIERRA VISTA PARK PARKING LOT IMPROVEMENT PROJECT CONSTRUCTION CONTRACT IN AN AMOUNT OF \$146,000 TO ALL AMERICAN ASPHALT

It is recommended that the City Council approve the construction contract to Gentry Brothers Inc. in an amount not to exceed \$146,000 for the improvements to the Sierra Vista Park Parking Lot.

PUBLIC HEARINGS

None.

DISCUSSION

1. CONSIDERATION OF RESOLUTION 20-33 APPROVING THE SIERRA MADRE CARES INITIATIVE AND AUTHORIZING THE SUSPENSION OF PROVISIONS OF CHAPTER 17.88 (TEMPORARY USE PERMITS) AND CHAPTER 12.12 (OBSTRUCTION OF STREETS, SIDEWALKS AND PUBLIC PLACES) F THE SIERRA MADRE MUNICIPAL CODE.

It is recommended that the City Council adopt Resolution 20-33 suspending enforcement of certain temporary use permits during the declared state of local emergency, and increase budgeted expenditures from the General Fund in the amount of \$30,000.

2. CONSIDERATION OF MEMORANDUM OF AGREEMENT (MOA) BETWEEN THE COUNTY OF LOS ANGELES AND THE CITIES OF ARCADIA, BRADBURY, DUARTE, MONROVIA AND SIERRA MADRE FOR IMPLEMENTATION OF REVISED WATERSHED MANAGEMENT PLAN

It is recommended that the City Council authorize the City Manager to sign the Memorandum of Agreement.

**3. CONSIDERATION OF RESOLUTION 20-32 FOR THE ASSESSMENT DISTRICTS-
RESOLUTION OF INTENTION TO LEVY ASSESSMENTS FOR 2019-2020**

It is recommended that:

The City Council maintain the same level of assessment with no increases for next fiscal year;

The City Council consider for approval Resolution of Intention 20-32 initiating proceedings for:

Downtown Landscaping District (District 3)
Downtown Parking District (District 5)
Community Facilities District No 1 , One Carter
Bonita Sewer District
Miramonte Sewer District
Downtown Lighting District Zone A
Downtown Lighting District Zone B
Santa Anita Lighting District No 1

The City Council set June 23, 2020 as a date for a public hearing on the matter of the City's assessment districts

The City Council approve the Engineer's report

**4. CONSIDERATION OF DOWNTOWN BUSINESS ASSESSMENT DISTRICT
CONSOLIDATION**

It is recommended that the City Council discuss whether to proceed with the formation process for a new consolidated downtown assessment district, for changes in assessments to take place starting Fiscal Year 2021-22, and discuss the potential use of surplus fund balances to subsidize the first two years of new assessments, should the formation of a new district proceed and is successful.

**5. CONSIDERATION OF RESOLUTION 20-23 ADOPTION OF CITYWIDE INSURANCE
COVERAGE WITH PUBLIC AGENCY RISK SHARING AUTHORITY OF CALIFORNIA
(PARSAC)**

It is recommended that the City Council consider for approval, Resolution 20-23 acquiring comprehensive city-wide insurance with the Public Agency Risk Sharing Authority of California (PARSAC), and authorize Staff to notify the California Joint Powers Insurance Authority (CJPIA) of the City's intention to withdraw effective June 30, 2021.

ACTION ITEMS

Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item.

AVAILABILITY OF AGENDA MATERIALS

Materials related to items on this agenda are available for public inspection on the City's website at www.cityofsierramadre.com, and during normal business hours at City Hall, 232 W. Sierra Madre Blvd. and at the Sierra Madre Public Library, 440 W. Sierra Madre Blvd.

LIVE BROADCASTS

Regular City Council meetings are broadcasted live on Cable Channel 3 and rebroadcast on Wednesday and Saturday at 5:30 p.m.

MEETING ASSISTANCE

If you require special assistance to participate in this meeting, please call the City Clerk's office at (626) 355-7135 at least 48 hours prior to the meeting.

ADJOURNMENT

*The City Council will adjourn to a Regular meeting at this same place on **June 9, 2020***