



CITY OF SIERRA MADRE
CITY COUNCIL REGULAR MEETING MINUTES
SIERRA MADRE CITY COUNCIL
SUCCESSOR AGENCY AND
PUBLIC FINANCE AUTHORITY

Tuesday, September 11, 2018 - 6:30 pm
Sierra Madre City Hall Council Chambers
232 W. Sierra Madre Blvd., Sierra Madre, CA 91024

CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL

Mayor Denise Delmar called the meeting to order at 6:30 p.m. City Clerk Sue Spears called the roll.

Present: Mayor Denise Delmar, Mayor Pro Tem John Harabedian, Council Members Rachelle Arizmendi, John Capoccia, and Gene Goss

Absent: None

Also Present: Gabe Engeland, City Manager
Teresa Highsmith, City Attorney
Laura Aguilar, Assistant City Clerk
James Carlson, Management Analyst
Chris Cimino, Director of Public Works
Vincent Gonzalez, Planning & Community Preservation Director
Miguel Hernandez, Human Resources Manager
Joe Ortiz, Police Chief
Jose Reynoso, Utility Services Director
Sue Spears, City Clerk

PLEDGE OF ALLEGIANCE AND INVOCATION/INSPIRATION

Council Member Goss led the Pledge of Allegiance and, in recognition of the 17th anniversary of the attacks on September 11, 2001, asked the audience to remain standing, and offered a prayer honoring the memory of the civilians and brave first responders who died that day, those military personnel who have fought and are continuing to fight in the war on terrorism, and the police, fire fighters, and first responders throughout America .

APPROVAL OF AGENDA

Mayor Delmar asked for a motion to approve the agenda as presented.

Mayor Pro Tem Harabedian moved to approve the agenda as presented.

Council Member Arizmendi seconded the motion to approve.

Ayes: Mayor Denise Delmar, Mayor Pro Tem John Harabedian, Council Members Rachelle Arizmendi, John Capoccia, and Gene Goss

Noes: None

Absent: None

Abstain: None

The motion to approve the agenda as presented was passed unanimously.

APPROVAL OF MINUTES

Mayor Delmar asked for the approval of the Minutes of the Regular Council Meeting of July 24, 2018 and the Minutes of the Special Council Meeting of July 31, 2018.

Council Member Goss moved to approve the Minutes of the Regular Council Meeting of July 24, 2018 and the Minutes of the Special Council Meeting of July 31, 2018 as presented.

Mayor Pro Tem Harabedian seconded the motion to approve.

Ayes: Mayor Denise Delmar, Mayor Pro Tem John Harabedian, and Council Member Rachelle Arizmendi, John Capoccia and Gene Goss
Noes: None
Absent: None
Abstain: None

The motion to approve the Minutes of the Regular Council Meeting of July 24, 2018 and the Minutes of the Special Council Meeting of July 31, 2018 as presented was passed unanimously.

REPORT ON THE CLOSED SESSION SPECIAL MEETING

There was no Closed Session Special Meeting.

MAYOR AND CITY COUNCIL REPORTS

- A. Mayor Denise Delmar reported that (1) a 9-11 Memorial was held this morning at the Sierra Madre Fire Station and (2) she presented a proclamation to Bethany Church, which is celebrating its 100th anniversary on Sunday.
- B. Pro Tem John Harabedian did not make a report.
- C. Council Member Rachelle Arizmendi did not make a report.
- D. Council Member John Capoccia did not make a report.
- E. Council Member Gene Goss did not make a report.

PUBLIC COMMENT ON NON-AGENDA ITEMS

Mayor Delmar opened the meeting for Public Comment on items not on the agenda.

- Mary Lou Caldwell, Sierra Madre, said that (1) the Sierra Madre Kiwanis Club's Pancake Breakfast will be held on Saturday, September 22, 2018 from 7:00 am – 11:00 am in Memorial Park, (2) tickets are \$6.00 and will be available at the door, and (3) all proceeds will benefit Sierra Madre youth programs and scholarships.
- Darlene Papas, Lifeline for Pets, said that (1) Lifeline for Pets is an animal rescue organization, (2) she brought kitten, Willow, who is available for adoption (and is currently being fostered by Mayor Delmar), (3) they are in desperate need of foster homes for dogs and cats, and (4) for more information to sign up as a foster family or to adopt a dog, the website is Lifelineforpets.org.
- Ellen O'Leary, Sierra Madre, said that (1) she is a leader in the newly formed San Gabriel Chapter of "Moms Demand Action", (2) "Moms Demand Action" is a national nonpartisan group advocating for common sense gun laws at the local, state, and national level, (3) she spoke with Mayor Delmar about signing up with "Mayors Against Illegal Guns", and (4) another "Moms Demand Action" program is a "B-Smart Program," an educational program to work with adults who are gun owners or who may know gun owners to advocate for safe gun storage and to recognize the signs of teen suicides where guns may be in the home.

Mayor Delmar asked if anyone else would like to come forward to speak on items not on the agenda. Seeing no one come forward, Mayor Delmar closed Public Comment.

PRESENTATIONS – SIERRA MADRE ROTARY CLUB DONATION TO SIERRA MADRE CERT AND EAGLE SCOUT CANDIDATE IAN CARSON

Janice Kramer, Sierra Madre Rotary Club, presented a check for \$500.00 to Sierra Madre CERT to support their extraordinary efforts in our community to save lives in the event of an emergency and to assist Ian Carson in the completion of his Eagle Scout Project to improve emergency communications in Sierra Madre. She encouraged community members to sign-up for the Sierra Madre CERT training to be held next month.

Robert Gjerde, Vice President, Sierra Madre CERT, explained that Sierra Madre CERT is currently working on the "Arden Network", amateur radio emergency data network.

The Arden Network is a wireless internet network across Sierra Madre that can be used after a major disaster, with a central Emergency Operations Center (EOC), cameras up on the hillsides so the EOC can look across the city to see if there are fires or other problems, and voice over IP lines going to a shelter at Sierra Madre Vista Park. Basically, whatever you can do over the internet, Sierra Madre CERT plans to be able use the Arden Network in a disaster when phones and internet are down. He said that all of this is being done at no expense to the City of Sierra Madre.

Mr. Gjerde recognized the assistance of City Manager Engeland, Police Chief Ortiz, and Public Works Director Cimino for their assistance with this project. He said that Ian Carson is working on one of the communication nodes that is a central radio location of their network. Mr. Gjerde also acknowledged the donations/support of Sierra Madre CERT by the Bob Spears, Gary Hood, Sierra Madre Civic Club, Sierra Madre Community Foundation, Sierra Madre Rotary, and Sierra Madre Woman's Club.

AGENDA ACTION ITEMS:

1. CONSENT CALENDAR

City Manager Engeland gave the following reports under the Consent Calendar:

- a) ADOPTION OF RESOLUTION 18-44 OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE APPROVING CERTAIN DEMANDS - Recommendation that the City Council approve Resolution No. 18-44 for ratification of City Warrants in the aggregate amount of \$486,792.56, Library warrants in the aggregate amount of \$13,869.75, and payroll transfer in the aggregate amount of \$353,057.26 for fiscal year ending June 30, 2018 and 2019.
- b) ADOPTION OF RESOLUTION 18-45 OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE APPROVING CERTAIN DEMANDS - Recommendation that the City Council approve Resolution No. 18-45 for ratification of City Warrants in the aggregate amount of \$300,533.91, Library warrants in the aggregate amount of \$1,878.56, and payroll transfer in the aggregate amount of \$661,098.45 for fiscal year ending June 30, 2018 and 2019.
- c) CONSIDERATION OF RESOLUTION 18-48 ELECTING TO BE EXEMPT FROM THE STATE MANDATED CONGESTION MANAGEMENT PROGRAM - Recommendation that the City Council approve Resolution 18-48 electing to be exempt from the Congestion Management Program as requested by the Metropolitan Transportation Authority.
- d) ADOPTION OF RESOLUTION 18-49 OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE APPROVING CERTAIN DEMANDS - Recommendation that the City Council approve Resolution 18-49 for approval of payment of City warrants in aggregate amount of \$500,024.44; Library warrants in the aggregate amount of \$228.87, and payroll transfer in the aggregate amount of \$323,984.32 for fiscal years ending June 2018 and June 2019.

Mayor Delmar asked if any Member of the Council had questions on items on the Consent Calendar.

Regarding item 1c, Council Member Capoccia asked if other cities have opted out of the State Mandated Congestion Management Program. Director Gonzalez stated that all 88 cities have been asked by the Metro Board of Directors to prepare resolutions to opt-out of the Congestion Management Program, but that he did not know which cities had actually already done so at this time. He said that, in order for all of the cities to be able to opt-out of the program, it requires a majority consensus of the 88 cities to move forward.

Mayor Delmar opened the meeting for Public Comment on the Consent Calendar. Seeing no one, Mayor Delmar closed Public Comment and brought the matter back to the Council for discussion.

Council Member Arizmendi made a motion to approve Consent Items 1a, 1b, 1c, and 1d as presented.

Council Member Capoccia seconded the motion to approve.

Ayes: Mayor Denise Delmar, Mayor Pro Tem John Harabedian, Council Members Rachelle Arizmendi, John Capoccia, and Gene Goss

Noes: None

Absent: None

Abstain: None

The motion to approve Consent Calendar Items 1a, 1b, 1c, and 1d as presented was passed unanimously.

2. PUBLIC HEARING - CONSIDERATION OF APPLICATION FOR NOMINATION AS A LOCAL HISTORIC CULTURAL LANDMARK FOR THE PROPERTY LOCATED AT 500 MARIPOSA AVENUE – Recommendation that the City Council open a Public Hearing, receive testimony, and approve the request for Historical Landmark designation of the property located at 500 Mariposa Avenue.

Mayor Delmar opened the issue for Public Hearing.

Planning & Community Preservation Director Gonzalez gave a report on this item, which included a PowerPoint presentation, "Historic Nomination for 500 Mariposa Avenue Becker House". A summary of which follows:

- The property is located at 500 Mariposa Avenue and also known as the "Becker House."
- The house is an example of Mid-20th Century Late Modernist design that appears unchanged from the original construction in 1961.
- The residence meets the criteria for architectural significance as an example of Late 20th Century Modernist design that fully retains its original design and is a significant example for both its style and use of materials.

Mayor Delmar invited the applicant/owner, Ara Zenobians, to address the City Council. Mr. Zenobians said that he acquired and restored the residence last year and that it is a valuable asset to our community.

Mayor Delmar asked if any member of the Council had any questions.

In response questions by Council Member Capoccia, Mr. Zenobians stated that he is an architect, it is very important to restore and maintain these kinds of structures in our community, and he intends to apply for a Mills Act designation.

Council Member Capoccia asked about the advantages to the City or the owner for a property to be put on the National Registry and whether there is an intent to do so. Director Gonzalez said that the National Registry is a whole separate process and is dependent upon the applicant's desire to pursue. He said that a property's National Registry designation does not benefit a city, but it elevates the project to a different level. Currently, only one property in Sierra Madre has National Registry designation.

Mayor Pro Tem Harabedian asked about extensive renovations done to the house, the findings that the facade and interior have not been changed, and the history of the house changes. Director Gonzales responded that (1) the exterior of the house, which is the determining factor in terms of designation, is completely intact and has not been changed, (2) this is a concrete and glass house so there is nothing that can be done to alter the exterior forms of the house, (3) some of the exterior walls actually intersect with the interior, and (4) the primary footprint is intact. He further stated that the interior of the house has been remodeled since Mr. Zeonobians' ownership, with significant improvement to the property.

Mr. Zenobian clarified that part of the work that he completed was to bring the sense of the architecture of the house back to its original intent. He said that the previous owners in the 1980s had done some major remodeling of the house's interior, i.e. kitchen, interior walls, and flooring not appropriate to the original era of architectural character of the house. As a result, Mr. Zenobian stated that he removed that and returned the property to a simpler design that is more fitting with the architecture of the house. He declared that he has not made any changes to the exterior of the property.

Mayor Delmar said that this is a Public Hearing and asked if anyone would like to come forward to comment on this item.

- Joe Catalano, Sierra Madre, said that (1) he is a member of the Sierra Madre Planning Commissioner, (2) this matter was heard by the Planning Commission and, by unanimous vote, the Planning Commission made the recommendation to give the house local historic designation, (3) the work done by Mr. Zenobian returned the home to the original spatial characteristics, and (4) this is the first modernist house requesting historical designation in Sierra Madre.

Mayor Delmar asked if anyone else would like to come forward to speak on this item. Seeing no one, Mayor Delmar closed the Public Hearing and brought the matter back to Council for discussion.

Discussion occurred among the Council Members and there was unanimous consensus support that the house is absolutely beautiful and that it is good for the City to have a mid-century modern house on the historical registry.

Council Member Capoccia made a motion to approve the request for local architectural Historic Landmark designation of the property located at 500 Mariposa Avenue.

Council Member Goss seconded the motion to approve.

Ayes: Mayor Denise Delmar, Mayor Pro Tem John Harabedian, and Council Members Rachelle Arizmendi, John Capoccia and Gene Goss

Noes: None

Absent: None

Abstain: None

The motion to approve the request for local architectural Historic Landmark designation of the property located at 500 Mariposa Avenue was passed unanimously.

At 7:08 pm, Mayor Delmar called for a recess of the meeting.

At 7:10 pm, the meeting resumed.

3. PUBLIC HEARING - UPDATE ON SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS 2020 REGIONAL TRANSPORTATION PLAN/SUSTAINABLE COMMUNITIES STRATEGY PROJECTIONS; CONSIDERATION OF RESOLUTION 18-47 AUTHORIZING THE DIRECTOR OF PLANNING AND COMMUNITY PRESERVATION TO SUBMIT REVISED LOCAL GROWTH FORECASTS TO THE SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS - Recommendation that the City Council open a Public Hearing, receive testimony, approve the revised growth forecast numbers, and approve Resolution 18-47 authorizing the Director of Planning and Community Preservation to submit revised local growth forecasts to the Southern California Association of Governments.

Mayor Delmar opened the issue for Public Hearing.

Planning & Community Preservation Director Gonzalez gave a report on this item, which included a PowerPoint presentation, "SCAG 2020 Regional Transportation Plan/Sustainable Communities Strategy Projections". The overview is as follows:

- Update the City Council regarding the Southern California Association of Governments' (SCAG) estimates of Population, Household, and Employment from years 2020 through 2045.
- The RTP/SCS are updated by SCAG every 4 years.
- SCAG has initiated the process of updating its current 2020 RTP/SCS by providing its estimates to its member cities.

Mayor Delmar asked if any member of the Council had any questions on the report.

In response to a question by Council Member Arizmendi, Director Gonzalez said that City Staff met with SCAG Planners at City Hall and were able to make changes to the SCAG maps to refine them to make sure that everyone was in agreement with the basic data, i.e. land use data, zoning data, and parcel data. In addition, Staff was able to eliminate a number of vacant parcels that SCAG would identify for potential future development. Also omitted were any of those properties which were designated as historic landmarks. In a tour of the City with the SCAG planners, the Canyon Zone was one of the focus areas, as SCAG had identified a number of parcels there for greater intensification of development.

Director Gonzalez confirmed that this is an exercise, as we have to wait and see what SCAG is going to decide, the results of such could be determined soon. He said that SCAG does promote local input, but ultimately, they make the final decisions.

At 7:25 pm, Mayor Delmar stated that she needed to leave the meeting due to the imminent birth of a grandchild. Mayor Pro Tem assumed leadership of the meeting.

Council Member Capoccia questioned the SCAG employment figures of 2,190 as high. City Manager Engeland clarified that SCAG has an odd way of counting employees such that one person with two different jobs or two different titles could be counted as two employees. Council Member Capoccia expressed concern that SCAG will assign the City RHNA numbers as a result of this, with the expectation that the City is going to provide subsidized housing based on those numbers.

Mayor Pro Tem Harabedian said that this is a Public Hearing and asked if anyone would like to come forward to comment on this item.

- Dee Alcorn, Sierra Madre, expressed concern that the City's availability of water is not considered in the SCAG projections.

Mayor Pro Tem Harabedian asked if anyone else would like to come forward to speak on this item. Seeing no one, Mayor Pro Tem Harabedian closed the Public Hearing and brought the matter back to Council for discussion.

Discussion took place with Council Members expressing concern about the accuracy of the SCAG numbers and would like the numbers tightened. Director Gonzalez said the City is using formulas that have been used in prior years and will be submitting lower numbers to SCAG, including a notation regarding the City's Building Moratorium information, by the deadline of 9-30-18. City Manager Engeland said that, ultimately SCAG is not obligated to accept any of the City's recommendations for changes.

Council Member Arizmendi made a motion to approve the revised growth forecast numbers, and approve Resolution 18-47, designating Vincent Gonzalez, Director of Planning and Community Preservation, to verify land use data and submit revised local growth forecasts to the Southern California Association of Governments.

Council Member Capoccia seconded the motion to approve.

Ayes: Mayor Pro Tem John Harabedian and Council Members Rachelle Arizmendi, John Capoccia and Gene Goss
Noes: None
Absent: Mayor Denise Delmar
Abstain: None

The motion to approve the revised growth forecast numbers, and approve Resolution 18-47, designating Vincent Gonzalez, Director of Planning and Community Preservation, to verify land use data and submit revised local growth forecasts to the Southern California Association of Governments was passed by a vote of four (4) yes votes and one (1) absent.

4. DISCUSSION ITEM - FIRST READING OF ORDINANCE 1402 AMENDING TITLE 10 OF THE SIERRA MADRE MUNICIPAL CODE BY ADDING A DEFINITION TO SECTION 10.04.165 "RECREATIONAL VEHICLE" AND AMENDING SECTION 10.24.310 "PARKING COMMERCIAL VEHICLES IN RESIDENTIAL DISTRICTS" - Recommendation that the City Council read by title only for first reading, waiving further reading of Ordinance 1402 amending Title 10 (Vehicles and Traffic) of the Sierra Madre Municipal Code by amending Chapter 10.04 "Definitions" and amending Section 10.24.310 (Parking Commercial Vehicles in Residential Districts).

Chief of Police Ortiz gave a report on this item regarding Ordinance Number 1402, which makes changes to the ordinance regarding parking commercial or recreational vehicles in residential districts as follows: "No person shall park any commercial or recreational vehicle exceeding seven feet in width or seven feet in height for more than five hours in any residential district except" under limited circumstances. Ordinance Number 1402 also adds a more detailed definition of "recreational vehicle".

Mayor Pro Tem Harabedian asked if any Member of the Council had questions on this item.

In response from a question by Council Member Goss, Chief Ortiz said that recreational vehicles needing to be parked overnight can be moved to Sierra Madre Blvd., north curb-line across from the SM Police Department, or in public parking lots, except the Auburn Parking Lot.

Mayor Pro Tem Harabedian opened the meeting for Public Comment on this item. Seeing no one, Mayor Pro Tem Harabedian closed Public Comment and brought the matter back to the Council for discussion.

Discussion occurred and there was consensus among the Council Members that the ordinance clarifies the definition of a recreational vehicle and provides better direction to the residents regarding the parking of recreational vehicles in residential neighborhoods.

Council Member Arizmendi made a motion to approve the first reading, by title only, waiving further reading of Ordinance 1402 amending Title 10 (Vehicles and Traffic) of the Sierra Madre Municipal Code by amending Chapter 10.04 "Definitions" and amending Section 10.24.310 (Parking Commercial Vehicles in Residential Districts).

Council Member Goss seconded the motion to approve.

Ayes: Mayor Pro Tem John Harabedian and Council Members Rachele Arizmendi, John Capoccia and Gene Goss
Noes: None
Absent: Mayor Denise Delmar
Abstain: None

The motion to approve the first reading, by title only, waiving further reading of Ordinance 1402 amending Title 10 (Vehicles and Traffic) of the Sierra Madre Municipal Code by amending Chapter 10.04 "Definitions" and amending Section 10.24.310 (Parking Commercial Vehicles in Residential Districts) was passed with a vote of four (4) yes votes and one (1) absent.

5. DISCUSSION ITEM – ENHANCED TRAFFIC ENFORCEMENT – Recommendation that the City Council receive and file.

Chief of Police Ortiz gave a report on this item that included a slide with statistical information on the Enhanced Enforcement Area and citations issued from May – August 2018 as compared to the citations issued in 2017. The report is intended for informational purposes only and no action is required. Chief Ortiz commented that the Sierra Madre Police Officers have been doing really good enforcement, education, and potentially saving lives.

Mayor Pro Tem Harabedian asked if any Member of the Council had questions on this item.

In response to a question by Council Member Arizmendi, Chief Ortiz said that the majority of U-turn violation citations are issued to Sierra Madre residents.

Mayor Pro Tem Harabedian opened the meeting for Public Comment on this item. Seeing no one, Mayor Pro Tem Harabedian closed Public Comment and the report was received and filed.

6. DISCUSSION ITEM - CONSIDERATION OF AMENDING SMMC 13.24.060 AND SMMC 13.24.230 TO INCLUDE ALL STATE REQUIRED PROHIBITED WATER USE RESTRICTIONS, EXPANDING PROHIBITED IRRIGATION HOURS, AND ALLOWING FOR THREE DAYS OF OUTDOOR WATERING AS A PERMANENT CONSERVATION PRACTICE – Recommendation that the City Council read by title only for first reading, waiving further reading of Ordinance 1403 amending Sierra Madre Municipal Code Section 13.24.060 ("Prohibited Uses Applicable to all Customers") of Chapter 13.24 ("Mandatory Water Conservation Plan") of Title 13 ("Public Services") relating to the Mandatory Water Conservation Plan.

Utility Services Director Reynoso gave a report on this item, with a PowerPoint presentation, "Consideration of Amending SMMC 13.24.060 and SMMC 13.24.230 to Include All State Required Prohibited Water Use Restrictions, Expand Prohibitions Irrigation Hours, and Allow for Three Days Outdoor Watering as a Permanent Conservation Practice". As part of the plan, the proposed prohibited irrigation hours are as follows:

- Maintain 36 hours of allowable irrigation per residence, per week.
- Prohibited irrigation hours are from 6:00 a.m. to 6:00 p.m.
- Irrigation is limited to three days per week, (Even number addresses Monday, Thursday, & Saturday and odd number addresses Tuesday, Friday, & Sunday, with no watering allowed on Wednesday.)

Mayor Pro Tem Harabedian asked if any Member of the Council had questions on this item.

Council Member Arizmendi commended Director Reynoso and asked about the origin of the proposal. Director Reynoso responded that he conducted research on how the City could better manage its water usage by implementing more effective strategies.

In response to a concern expressed by Council Member Capoccia regarding those who do not have sprinklers on timers, Director Reynoso said that the water district does offer rebates for irrigation timers. He also stated that residents will be notified of the changes via the City's website, social media outlets, Mt. View News, and new banners.

Mayor Pro Tem Harabedian opened the meeting for Public Comment on this item. Seeing no one, Mayor Pro Tem Harabedian closed Public Comment and brought the matter back to the Council for discussion.

Discussion occurred and there was consensus among the Council Members that the proposed changes are positive and a move forward to adjust to the "new normal regarding water use and conservation". Director Reynoso was commended for this innovative and sound plan. Mayor Pro Tem Harabedian suggested that the issue be brought back to Council in a few months to review the plan's impact on water usage in Sierra Madre.

Council Member Capoccia made a motion to approve the first reading, by title only, waiving further reading of Ordinance 1403 amending Sierra Madre Municipal Code Section 13.24.060 ("Prohibited Uses Applicable to all Customers") of Chapter 13.24 ("Mandatory Water Conservation Plan") of Title 13 ("Public Services") relating to the Mandatory Water Conservation Plan.

Council Member Goss seconded the motion to approve.

Ayes: Mayor Pro Tem John Harabedian and Council Members Rachelle Arizmendi, John Capoccia and Gene Goss

Noes: None

Absent: Mayor Denise Delmar

Abstain: None

The motion to approve the first reading, by title only, waiving further reading of Ordinance 1403 amending Sierra Madre Municipal Code Section 13.24.060 ("Prohibited Uses Applicable to all Customers") of Chapter 13.24 ("Mandatory Water Conservation Plan") of Title 13 ("Public Services") relating to the Mandatory Water Conservation Plan was passed with a vote of four (4) yes votes and one (1) absent.

7. DISCUSSION ITEM - CONSIDERATION OF RESOLUTION 18-50 AMENDING THE CITY OF SIERRA MADRE COMPENSATION PLAN AND SALARY MATRIX – Recommendation that the City Council adopt Resolution 18-50 amending the City of Sierra Madre Compensation Plan and Salary Matrix.

Human Resources Manager Hernandez gave a report on this item. Staff recommends that the City Council approve Resolution 18-50: Amending the Compensation Plan and Salary Matrix for the following positions:

- Freezing the Assistant City Manager position from the current budget and replacing the position with a Finance Director.
- Increasing the part-time hourly salary for the Library Clerk position from \$11.25 per hour to \$12.50 per hour effective September 16, 2018.
- Update the title of the Library Services Manager to Library Services Manager/City Librarian.

Mayor Pro Tem Harabedian asked if any Member of the Council had questions on this item.

In response to a question by Mayor Pro Tem Harabedian regarding the neutral budget impact of the change in the Library Clerk position rate, City Manager Engeland said that the reorganization allowed the salary increase without increasing the total budget.

In response to a question by Council Member Capoccia regarding the Finance Director position rate and its affect on the budget, City Manager Engeland responded that the vacant Assistant City Manager position is being replaced by a newly created Finance Director position (with the same salary range), thus making the change budget impact neutral.

Mayor Pro Tem Harabedian opened the meeting for Public Comment on this item. Seeing no one, Mayor Pro Tem Harabedian closed Public Comment and brought the matter back to the Council for discussion.

Council Member Arizmendi made a motion to adopt Resolution 18-50 amending the City of Sierra Madre Compensation Plan and Salary Matrix.

Council Member Goss seconded the motion to adopt.

Ayes: Mayor Pro Tem John Harabedian and Council Members Rachelle Arizmendi, John Capoccia and Gene Goss
Noes: None
Absent: Mayor Denise Delmar
Abstain: None

The motion to adopt Resolution 18-50 amending the City of Sierra Madre Compensation Plan and Salary Matrix was passed with a vote of four (4) yes votes and one (1) absent.

NEW ITEMS PLACED FOR FUTURE AGENDA:

Mayor Pro Tem Harabedian asked the members of the City Council if there are any new items for future meeting agendas.

No agenda items were suggested.

ADJOURNMENT

Mayor Pro Tem Harabedian asked for a motion to adjourn.

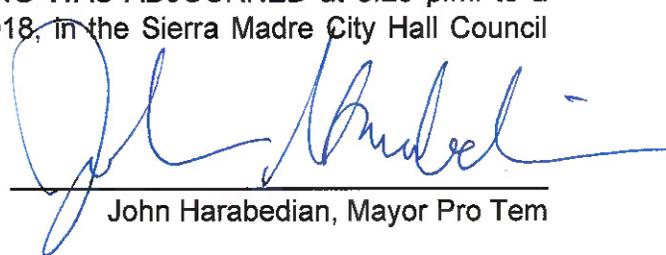
Council Member Arizmendi made a motion to adjourn the meeting.

The motion to adjourn was seconded by Council Member Goss.

Ayes: Mayor Pro Tem John Harabedian and Council Members Rachelle Arizmendi, John Capoccia and Gene Goss
Noes: None
Absent: Mayor Denise Delmar
Abstain: None

The motion to adjourn was passed with a vote of four (4) yes votes and one (1) absent.

THIS SIERRA MADRE CITY COUNCIL REGULAR MEETING WAS ADJOURNED at 8:25 p.m. to a Regular Meeting to be held on Tuesday, September 25, 2018, in the Sierra Madre City Hall Council Chambers.



John Harabedian, Mayor Pro Tem

Minutes taken and prepared by:



Sue Spears, City Clerk