

**AGENDA
REGULAR MEETING
SIERRA MADRE CITY COUNCIL**

*Edward Garcia, Mayor
Kelly Kriebs, Mayor Pro Tem
Gene Goss, Council Member
Kristine Lowe, Council Member
Robert Parkhurst, Council Member*

Michael Amerio, City Treasurer

**Tuesday, January 24, 2023
5:30 pm**

**City of Sierra Madre
City Council Chambers
232 W. Sierra Madre Boulevard
Sierra Madre, California 91024**



THIS MEETING WILL BE CONDUCTED IN COMPLIANCE WITH THE MOST CURRENT LOS ANGELES COUNTY PUBLIC HEALTH OFFICER'S ORDER

The Brown Act provides the public with an opportunity to make public comments at any public meeting; As an alternative, public comment may be made by e-mail to PublicComment@CityofSierraMadre.com by 3:00PM on the day of the meeting. Emails will be acknowledged at the Council meeting, filed into public record and scanned onto the City website for public review.

The meeting will be streamed live on the City's website at www.cityofsierramadre.com, on Foothills Media website at <http://www.foothillsmedia.org/sierramadre> and broadcast on Government Access Channel 3 (Spectrum)

CODE OF CONDUCT

The purpose of a City Council meeting is to conduct City business. Members of the public that behave in a manner that interrupts or obstructs the Council's ability to conduct City business may be asked to leave the meeting. Any and all demonstrations which disrupt, interrupt, or obstruct the Council's ability to conduct City business are prohibited. No signs, posters or other large objects shall be brought into the Council Chambers or other meeting place if doing so would disrupt, disturb or otherwise impede the orderly course of the meeting.

CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL

Mayor Garcia, Mayor Pro Tem Kriebs, Council Member Goss, Council Member Lowe, Council Member Parkhurst

PLEDGE OF ALLEGIANCE AND INSPIRATION

Council Member Goss

APPROVAL OF MEETING AGENDA

Vote of the City Council to proceed with City business.

COUNCIL REPORT OUT FROM CLOSED SESSIONS

Report of any action taken in Closed Session from January 24, 2023 Regular meeting.

APPROVAL FOR READING RESOLUTIONS AND ORDINANCES

Vote of the City Council to read all Ordinances and Resolutions by title only and waive the reading in full.

APPROVAL OF MEETING MINUTES

Approval of January 10, 2023 City Council Regular meeting minutes.

MAYOR AND CITY COUNCIL REPORTS

Reporting of Council Members' activities related to City business.

PUBLIC COMMENT

The Council will listen to the public on any item on the agenda. In addition, the Council will devote time for public comment on items not on the agenda. Addressing the City Council from the audience is not permitted; all comments addressing the Council must be made from the podium. Only public comment made from the podium will be recognized by the City Council and entered into public record.

Providing Public Comment for Items on the Meeting Agenda:

Persons wishing to speak on any item on the agenda will be called during the comment period at the time the agenda item is brought forward. Persons wishing to speak on closed session items have a choice of doing so either immediately prior to the closed session or at the time for comments on items at the open session.

Providing Public Comment for Topics not on the Meeting Agenda:

Time shall be devoted to provide public comments for items not on the agenda. Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting.

Providing Public Comment:

1. Any person wishing to provide public comment is asked to complete a comment card. Please include your name and address. Each speaker will be limited to up to three continuous minutes, which may not be delegated or deferred.
2. The City provides a podium for public comment. Comments addressed to the Council shall occur during the appropriate time on the agenda and should not be construed as an opportunity for dialogue. Each speaker will be limited to three continuous minutes, which may not be delegated or deferred.

ACTION ITEMS

PRESENTATION

RECOGNITION OF MR. DEV FOR TEACHER OF THE YEAR

INTRODUCTION OF NEW FIRE CAPTAIN ROBERT LADD

PRESENTATION BY HELEN ROMERO SHAW ON SOUTHERN CALIFORNIA GAS

CONSENT

a) CONSIDERATION OF RESOLUTION 23-01 APPROVING CERTAIN DEMANDS

It is recommended that the City Council approve Resolution 23-01 approving payment of City Warrants in the aggregate amount of \$502,894.94; Sierra Madre Library Warrants in the aggregate amount of \$12,609.72; and Payroll Transfer in the aggregate amount of \$902,361.19 for the Fiscal Year ending June 30, 2023.

b) CONSIDERATION OF AWARD OF A PROFESSIONAL SERVICES CONTRACT FOR A FEASIBILITY STUDY OF 350 W. SIERRA MADRE BOULEVARD TO RETROFIT FOR THE NEW POLICE DEPARTMENT

It is recommended that the City Council award a professional services contract to Dunbar Architecture to proceed with the feasibility study of 350 W. Sierra Madre Blvd., to retrofit for a new police department, in the amount of \$47,595, and allocate another \$30,000 for services outside the Architect's scope.

c) CONSIDERATION OF HOUSING ELEMENT ANNUAL PROGRESS REPORT

It is recommended that the City Council accept, receive, and file the Housing Element Annual Progress Report (APR) and file the 2022 APR with the California Department of Housing and Community Development and Office of Planning and Research.

PUBLIC HEARING

1. APPROVAL OF AMENDMENT TO THE FEE SCHEDULE FISCAL YEAR 2022-2023

It is recommended that the City Council approve the amendment to the Fee Schedule for Fiscal Year 2022-2023.

2. SIERRA MADRE POLICE DEPARTMENT'S CARRYING CONCEALED WEAPONS (CCW) PROCESS AND AMENDMENTS TO THE FISCAL YEAR 2022-2023 GENERAL FEE SCHEDULE

It is recommended that the City Council approve the request to amend the Fiscal Year 2022-2023 General Fee Schedule to allow for cost-recovery of the newly adopted carrying concealed weapons (CCW) license process.

DISCUSSION

1. RECOMMENDATION FOR THE YMCA LEASE RENEWAL COMMUNITY RECREATION CENTER AND AQUATIC CENTER AT SIERRA VISTA PARK

It is recommended that the City Council review and approve changes for the extended lease renewal in partnership between the City and the YMCA of Sierra Madre.

2. REFERENDUM TO REPEAL CITY COUNCIL ORDINANCE No. 1461

It is recommended that the City Council discuss and provide City staff with direction related to the referendum to repeal City Council Ordinance No. 1461.

ACTION ITEMS

Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item.

PUBLIC HEARING

The appellant and/or applicant will each be provided a total of ten (10) minutes to address their item. A portion of their allotted time may be reserved for rebuttal or a summary conclusion at the close of public comment. All other speakers will be limited to a total of three continuous minutes, which cannot be delegated. These rules will be enforced but may be changed by appropriate City Council action.

AVAILABILITY OF AGENDA MATERIALS

Materials related to items on this agenda are available for public inspection on the City's website at www.cityofsierramadre.com.

LIVE BROADCASTS

Regular City Council meetings are broadcast live on Cable Channel 3 and rebroadcast on Wednesday and Saturday at 5:30 p.m.

MEETING ASSISTANCE

If you require special assistance to participate in this meeting, please call the City Clerk's office at (626) 355-7135 at least 48 hours prior to the meeting.

ADJOURNMENT

The City Council will adjourn to a meeting to take place at this same location on February 14, 2023.