

**AGENDA  
REGULAR MEETING  
SIERRA MADRE CITY COUNCIL,  
SUCCESSOR AGENCY, AND  
PUBLIC FINANCE AUTHORITY**

**Tuesday, February 13, 2018 - 6:30 pm**

**City Hall Council Chambers  
232 W. Sierra Madre Boulevard  
Sierra Madre, California 91024**

*Rachelle Arizmendi, Mayor  
Denise Delmar, Mayor Pro Tem  
John Capoccia, Council Member  
Gene Goss, Council Member  
John Harabedian, Council Member*

*Vacant, City Clerk  
Michael Amerio, City Treasurer*



**PUBLIC COMMENT**

The Council will listen to the public on any item on the agenda. Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting. Each speaker will be limited to three continuous minutes, which may not be delegated. These rules will be enforced but may be changed by appropriate City Council action.

**PUBLIC COMMENT FOR ITEMS ON THE AGENDA:**

Persons wishing to speak on any item on the agenda will be called at the time the agenda item is brought forward. Persons wishing to speak on closed session items have a choice of doing so either immediately prior to the closed session or at the time for comments on items at the open session.

**PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:**

Time shall be devoted to audience participation early on the agenda.

**CALL TO ORDER/ROLL CALL  
MEMBERS OF THE CITY COUNCIL**

Mayor Arizmendi, Mayor Pro Tem Delmar, Council Member Capoccia, Council Member Goss, and Council Member Harabedian

**PLEDGE OF ALLEGIANCE AND  
INVOCATION/INSPIRATION**

Council Member John Harabedian

**APPROVAL OF AGENDA**

Vote of the Council to proceed with City business.

**APPROVAL OF MEETING MINUTES**

Approval of City Council minutes from the regular meeting on January 23, 2018.

**MAYOR AND CITY COUNCIL REPORTS**

Council Member activities relating to City business.

**PUBLIC COMMENT**

Regarding items not on the Agenda.

**PRESENTATION**

Presentation by the Sierra Madre Community Foundation to Sierra Madre CERT

**PRESENTATION**

Presentation to Sierra Madre Rose Float Association

**PRESENTATION**

Presentation to retiring Fire Fighter Michael Kefalas

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## **ACTION ITEMS**

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### **1. CONSENT**

**a) ADOPTION OF RESOLUTION 18-07  
OF THE CITY COUNCIL OF THE  
CITY OF SIERRA MADRE  
APPROVING CERTAIN DEMANDS**

Recommendation that the City Council approve Resolution 18-07 for approval of payment of City Warrants in aggregate amount of \$339,385.97; Library warrants in the aggregate amount of \$17,548.70, and payroll transfer in the aggregate amount of \$334,429.75 for fiscal year ending June 2018.

**b) AUTHORIZATION TO BID FISCAL  
YEAR 2017-2018 STREET  
RESURFACING PROJECT**

Recommendation that the City Council authorize staff to advertise the FY 2017-2018 street resurfacing projects for construction bids, with construction work scheduled to begin April 2018.

### **DISCUSSION**

**2. UPDATE ON “CLEAN POWER ALLIANCE”  
(FORMERLY LACCE) AND SELECTION OF  
DEFAULT TIER LEVEL**

Recommendation that the City Council select one of the three tiers as the default level for Sierra Madre customers.

### **ACTION ITEMS**

Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item.

### **PUBLIC HEARING**

The appellant and/or applicant will each be provided a total of ten (10) minutes to address their item. A portion of their allotted time may be reserved for rebuttal or a summary conclusion at the close of public comment. All other speakers will be limited to a total of three continuous minutes, which cannot be delegated.

### **AVAILABILITY OF AGENDA MATERIALS**

Materials related to items on this agenda are available for public inspection on the City's website at [www.cityofsierramadre.com](http://www.cityofsierramadre.com), and during normal business hours at City Hall, 232 W. Sierra Madre Blvd. and at the Sierra Madre Public Library, 440 W. Sierra Madre Blvd.

### **LIVE BROADCASTS**

Regular City Council meetings are broadcasted live on Cable Channel 3 and rebroadcast on Wednesday and Saturday at 5:30 p.m.

### **MEETING ASSISTANCE**

If you require special assistance to participate in this meeting, please call the City Manager's office at (626) 355-7135 at least 48 hours prior to the meeting.

### **ADJOURNMENT**

The City Council will adjourn to a Regular Meeting at this same place on Tuesday, February 27, 2018.

## **MINUTES**

Agenda - Regular Meeting of the Sierra Madre City Council,  
Successor Agency and Public Finance Authority  
Tuesday, January 23, 2018 – 6:30 p.m.  
City Hall Council Chambers, 232 W. Sierra Madre Blvd., Sierra Madre, CA 91024

### **6:30 PM - CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL:**

Present: Mayor Rachelle Arizmendi, Mayor Pro Tem Denise Delmar, Council Member Gene Goss, Council Member John Capoccia, and Council Member John Harabedian

Absent: None

Also, Present: Gabe Engeland, City Manager  
Teresa Highsmith, City Attorney  
Marcie Medina, Assistant City Manager  
James Carlson, Management Analyst  
Mike Goth, Acting Fire Chief  
Vincent Gonzalez, Director of Planning and Community Preservation  
Laura Aguilar, Assistant City Clerk  
Miguel Hernandez, Human Resources Manager

### **PLEDGE OF ALLEGIANCE AND INVOCATION/INSPIRATION:**

Council Member Gene Goss led Pledge of Allegiance and reflected on words of wisdom from his childhood.

### **APPROVAL OF AGENDA:**

Council Member John Harabedian moved to approve the agenda as presented.  
Council Member John Capoccia seconded the motion for approval of the agenda.  
Ayes: Mayor Rachelle Arizmendi, Mayor Pro Tem Denise Delmar, Council Members John Capoccia, Gene Goss and John Harabedian  
Noes: None

The motion to approve the agenda as presented was passed unanimously.

### **APPROVAL OF MINUTES:**

Mayor Rachelle Arizmendi moved on to the approval of the minutes from December 12, 2017 and January 9, 2018.

Council Member Gene Goss made a motion to approve the both sets of minutes as presented.  
Council Member John Capoccia seconded the motion for approval of both sets of minutes.  
Ayes: Mayor Rachelle Arizmendi, Mayor Pro Tem Denise Delmar, Council Members John Capoccia, Gene Goss, and John Harabedian.

Noes: None  
Abstain: None

The motion to approve the December 12, 2017 and January 9, 2018 minutes was passed unanimously.

**MAYOR AND CITY COUNCIL REPORTS:**

- 1) Council Member John Capoccia reported as the City's Liaison on his meeting with Mosquito and Vector Control. Call Mosquito and Vector Control if you are being bit during the day and they will send an inspector to investigate. Council Member Capoccia also attended Pasadena's State of the City with Mayor Tornek. The big thing there is pensions. Council Member Capoccia also provided an update from the COG meeting. There was a motion to approve a stipend increase from \$50 to \$75. Council Member Capoccia voted against it.
- 2) Council Member John Harabedian had nothing to report.
- 3) Council Member Gene Goss had nothing to report.
- 4) Mayor Pro Tem Denise Delmar had nothing to report but announced the Library Forum on Wednesday at 7:00 pm in the Sierra Madre Room at Sierra Vista Park.
- 5) Mayor Rachelle Arizmendi had nothing to report but announced the City is still accepting applications for City Clerk.

Mayor Arizmendi opened for public comment on items not on the agenda

**PUBLIC COMMENT ON NON-AGENDA ITEMS:**

Pat Alcorn, Grandview, announced the Friends of the Library 48<sup>th</sup> Wine Tasting on February 16. Premier Event tickets are \$80.00; the main event is \$60.00 and includes wine and cuisine tasting. Buy tickets at Sierra Madre Library, The Bottle Shop, Savor the Flavor, and Arnold's.

Rich Proctor, Sierra Madre Library Trustee, announced the Library Forum is tomorrow at 7:00pm in the Sierra Madre Room at the Rec Center. Also, coming up next month is One Book, One City. The book chosen is In God We Trust, All Others Pay Cash by Jean Shepherd. There will be a full program of events at the Library. Also, the Library received a grant for the S.T.E.A.M. program. Finally, the Library received a grant for a virtual reality device. Appointments are available at the Library on Tuesdays from 5:00 pm – 7:00 pm.

Mayor Arizmendi asked if anyone else would like to come forward on items not on the agenda. Seeing no one come forward, Mayor Arizmendi closed public comment.

**INTRODUCTION OF NEW SIERRA MADRE FIRE DEPARTMENT PERSONNEL:**

Human Resources Manager Miguel Hernandez provided the report. HR Manager Hernandez introduced newly appointed firefighter-paramedics Greg Fields and Esteban Estrada. He also introduced the first Fire Department Recruit, Alissa Connell. HR Manager Hernandez thanked Acting Fire Chief Goth for his invaluable service in the transition of

the fire department and introduced Chief Kurt Norwood as the newly appointed Interim Fire Chief.

**AGENDA ACTION ITEMS; CONSENT CALENDAR:**

City Manager Gabriel Engeland gave the following reports under the Consent Calendar.

a) ADOPTION OF RESOLUTION 18-04 OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE APPROVING CERTAIN DEMANDS

b) CONSIDERATION OF CANCELLATION OF APRIL 10, 2018 CITY COUNCIL MEETING

c) SECOND READING OF ORDINANCE 1395 AMENDING TITLE 15 OF THE SIERRA MADRE MUNICIPAL CODE TO ADD CHAPTER 15.62 ESTABLISHING PROCEDURES FOR EXPEDITED PERMITTING OF ELECTRIC VEHICLE CHARGING STATIONS AND CONSIDERATION OF RESOLUTION 18-03 ADOPTING A REVISED FEE SCHEDULE FOR PLAN CHECK FEE FOR EXPEDITED PERMITTING OF ELECTRIC VEHICLE CHARGING STATIONS

d) SECOND READING OF ORDINANCE 1398 REAUTHORIZING THE CITY'S PUBLIC, EDUCATIONAL, AND GOVERNMENTAL (PEG) ACCESS SUPPORT FEE

e) ATHENS SERVICES 2018 ANNUAL RATE ADJUSTMENT

f) RECOMMENDATION TO APPROVE THE NOTICE OF COMPLETION FOR HIGHLAND MEWS DEVELOPMENT PROJECT AT 186 WEST HIGHLAND AVENUE

Mayor asked if any member of the Council had questions on items on the Consent Calendar.

Council Member Harabedian asked

Mayor Arizmendi opened for public comment. Seeing no one, Mayor Arizmendi closed public comment and brought the matter back to the Council.

Council Member Gene Goss made a motion to approve Consent Items 1A, 1B, 1C, 1D, and 1F. Council Member John Harabedian seconded the motion for approval.

Ayes: Mayor Rachelle Arizmendi, Mayor Pro Tem Denise Delmar, Council Members John Capoccia, Gene Goss, and John Harabedian

Noes: None

Abstain: None

The motion to approve Consent Items 1A, 1B, 1C, 1D, and 1F was approved unanimously.

The motion to approve Urgency Ordinance 1397U passed unanimously.

**NEW ITEMS PLACED FOR FUTURE AGENDA:**

Mayor Arizmendi asked the members of the City Council if there are any new items for future agendas.

No new items were requested by the Council Members.

**ADJOURN**

Mayor Arizmendi asked for a motion to adjourn.

Council Member Gene Goss made a motion to adjourn the meeting.

The motion to adjourn was seconded by Council Member John Harabedian

Ayes: Mayor Rachelle Arizmendi, Mayor Pro Tem Denise Delmar, Council Members John Capoccia, Gene Goss, and John Harabedian

Noes: None

Abstain: None

The motion to adjourn was passed unanimously.

CITY COUNCIL MEETING ADJOURNED AT 8:14pm.

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Rachelle Arizmendi, Mayor

Minutes taken and typed by:

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Laura Aguilar, Assistant City Clerk

**RESOLUTION NUMBER 18-07**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE  
APPROVING CERTAIN DEMANDS**

**WHEREAS**, the following demands have been reviewed and approved by the Finance Director; and,

**WHEREAS**, the Finance Director has verified that appropriated funds are available for payment thereof; and,

**WHEREAS**, the register of audited demands has been submitted to the City Council for approval; and

**WHEREAS**, City Warrants are the payment of bills, invoices and contractual obligations incurred by the City of Sierra Madre during the period enumerated therein, based on the approved fiscal year budget and existing budgetary authority, Municipal Code authority, or prior policy direction by the City Council; and

**WHEREAS**, Payroll Transfer is the transfer of funds to cover the payroll costs for all City employees for the period enumerated therein.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Sierra Madre does hereby approve payment of City Warrants in the aggregate amount of \$339,385.97 Sierra Madre Library Warrants in aggregate amount of \$17,548.70 and Payroll Transfer in the aggregate amount of \$334,429.75 the fiscal year ending June 30, 2018.

**APPROVED AND ADOPTED** this 13<sup>th</sup> day of February, 2018.

\_\_\_\_\_  
Mayor, City of Sierra Madre, California

I hereby certify that the foregoing Resolution Number 18-07 was adopted by the City Council of the City of Sierra Madre at a regular meeting held on the 13<sup>th</sup> day of February, 2018.

AYES:

NOES:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
City Clerk, City of Sierra Madre, California

**City of Sierra Madre  
Department of Finance  
Warrant Register Recap  
City Council Meeting of February 13, 2018**

**CITY OF SIERRA MADRE AND SIERRA MADRE LIBRARY**

City of Sierra Madre Warrants .....	\$339,385.97
Sierra Madre Library Warrants .....	\$17,548.70
Payroll #2 Transfer.....	\$334,429.75

**Warrant Register 02/13/18****Attachment 1A**

Fiscal Year	Description	Amount	Page #
FY1718	Manual Warrants	2,236.30	1-2
FY1718	General Warrants- Utility Bills	4,770.67	3-4
FY1718	General Warrants	332,379.00	5-11
	Total	339,385.97	

Fiscal Year	Description	Amount	
FY1718	Library Warrants	17,548.70	12-13
	Total	17,548.70	

Date: 1/25/18	Payroll #2 Electronic Tansfers From: City of Sierra Madre-General Acct. To: City of Sierra Madre-Payroll Acct.	\$334,429.75	
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City of Sierra Madre, CA

# Check Approval Register

*Page 1*

Packet: APPKT03836 - ALLINT012918

Check Date: 01/29/2018

Vendor Set: 01 - Vendor Set 01

Vendor Number	Vendor Name	Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 60007 - INT SVC FND - PERSONNEL AND RISK MGMT							
<u>1484</u>	ALLIANT INSURANCE SERVICES						
APBWEST	Check			<u>742155</u>	HONOR'S DINNER	60007.70100.54803	351.05
<b>Fund 60007 Total:</b>							<b>351.05</b>
<b>Report Total:</b>							<b>351.05</b>



City of Sierra Madre, CA

# Check Approval Register

*Page 2*

Packet: APPKT03846 - MTV013118  
Vendor Set: 01 - Vendor Set 01

Check Date: 01/31/2018

Vendor Number	Vendor Name	Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 10000 - GENERAL FUND							
<u>1497</u>	MOUNTAIN VIEWS NEWS						
APBWEST	Check			<u>CM140492</u>	Public Hearing Notice Publications	10000.12000.52206	1,885.25
						<b>Fund 10000 Total:</b>	<b>1,885.25</b>
						<b>Report Total:</b>	<b>1,885.25</b>



# Check Approval Register

*Page 3*

Packet: APPKT03847 - UB013118  
Vendor Set: 01 - Vendor Set 01

Check Date: 01/31/2018

Vendor Number	Vendor Name	Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
<b>Fund: 10000 - GENERAL FUND</b>							
<u>VEN02792</u>	FRONTIER CALIFORNIA INC						
APBWEST	Check			<u>31000157630511995</u>	LA CNTY SHRFF CHGS 1/28-2/27/18	10000.50000.55005	139.83
				<u>20915157430511995</u>	LA CNTY SHRFF PH CHGS 1/28-2/27/18	10000.50000.55005	241.58
<u>1439</u>	TIME WARNER CABLE						
APBWEST	Check			<u>8448208990027056</u>	PD CABLE SVCS DEC-FEB 2018	10000.50000.52200	1,641.20
<b>Fund 10000 Total:</b>							<b>2,022.61</b>
<b>Fund: 60003 - INT SVC FND - TECHNOLOGY</b>							
<u>VEN03086</u>	GC PIVOTAL LLC						
APBWEST	Check			<u>GC INV 809475</u>	DSL MON CHGS 2/1-2/28/18	60003.30000.52200	1,297.94
<u>0942</u>	TELEPACIFIC COMMUNICATIONS						
APBWEST	Check			<u>995570710-012318</u>	PH SVCS 1/23-2/22/18	60003.30000.55005	423.37
<b>Fund 60003 Total:</b>							<b>1,721.31</b>
<b>Report Total:</b>							<b>3,743.92</b>



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Packet: APPKT03835 - UB012918  
Vendor Set: 01 - Vendor Set 01

Check Date: 01/29/2018

Vendor Number	Vendor Name	Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
<b>Fund: 10000 - GENERAL FUND</b>							
<u>0129</u>	AT&T						
APBWEST	Check			<del>81824637835914-12</del>	TELECOM DIV 12/23-1/22/18	10000.50000.55005	161.12
				<del>8182910241661-010</del>	TELECOM DIV 911 1/4-2/3/18	10000.50000.55005	184.08
<b>Fund 10000 Total:</b>							<b>345.20</b>
<b>Fund: 60001 - INT SVC FND - FACILITIES MGT</b>							
<u>0384</u>	SOUTHERN CALIF. EDISON CO.						
APBWEST	Check			<u>2204765291-011718</u>	ELEC CHGS 12/17-1/2/18	60001.83200.55003	510.93
<b>Fund 60001 Total:</b>							<b>510.93</b>
<b>Fund: 60003 - INT SVC FND - TECHNOLOGY</b>							
<u>VEN02792</u>	FRONTIER CALIFORNIA INC						
APBWEST	Check			<u>31016998450619065</u>	PHONE CHGS 1/16-2/15/18	60003.30000.55005	87.98
<u>1749</u>	PACIFIC TELEMAGEMENT SERVICE						
APBWEST	Check			<u>964692</u>	PAY PHONE 2/1-2/28/18	60003.30000.55005	82.64
<b>Fund 60003 Total:</b>							<b>170.62</b>
<b>Report Total:</b>							<b>1,026.75</b>



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Packet: APPKT03857 - GEN021318  
Vendor Set: 01 - Vendor Set 01

Check Date: 02/07/2018

Vendor Number	Vendor Name	Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
<b>Fund: 10000 - GENERAL FUND</b>							
<u>0109</u>	AIRGAS USA						
APBWEST	Check			<u>9950534515</u>	FY 2017-18 MEDICAL OXYGEN	10000.64000.53300	477.02
<u>0433</u>	ALLSTAR FIRE EQUIPMENT, INC.						
APBWEST	Check			<u>204325</u>	FY 2017-18 SUPPRESSION EQUIPMENT	10000.61000.53300	313.23
				<u>204387</u>	FY 2017-18 SUPPRESSION EQUIPMENT	10000.61000.53300	849.72
				<u>204043</u>	FY 2017-18 EMS EQUIPMENT	10000.64000.53300	106.73
<u>1644</u>	AMAZON						
APBWEST	Check			<u>437435538455</u>	SUPPLIES	10000.70000.53100	51.89
<u>0122</u>	ARNOLD'S FRONTIER HARDWARE						
APBWEST	Check			<u>083041</u>	FY 17-18 PARK MAINTENANCE SUPPLIES	10000.83300.53001	21.89
				<u>083070</u>	FY 17-18 STREET MAINTENANCE SUPPLIES	10000.83500.53206	7.65
				<u>082745</u>	FY 17-18 STREET MAINTENANCE SUPPLIES	10000.83500.53206	36.30
				<u>082946</u>	FY 17-18 STREET MAINTENANCE SUPPLIES	10000.83500.53206	4.92
				<u>083001</u>	FY 17-18 STREET MAINTENANCE SUPPLIES	10000.83500.53206	29.05
				<u>082987</u>	FY 17-18 STREET MAINTENANCE SUPPLIES	10000.83500.53206	16.17
				<u>082934</u>	FY 17-18 STREET MAINTENANCE SUPPLIES	10000.83500.53206	1.74
<u>0150</u>	CALIF. POLICE CHIEF'S ASSOC.						
APBWEST	Check			<u>10418</u>	Exec. Leadership Inst at Drucker / Claremont Uni	10000.50000.53402	2,880.00
<u>0154</u>	CALIFORNIA STATE FIREFIGHTER'S ASSOCIATION						
APBWEST	Check			<u>10201</u>	CSFA Membership	10000.61000.53409	1,240.00
				<u>10127</u>	CSFA Membership	10000.61000.53409	1,007.50
<u>0795</u>	CITY OF GLENDALE						
APBWEST	Check			<u>080958</u>	FY 2017-18 VERDUGO COMMUNICATIONS FEE	10000.61000.52100	0.65
				<u>GLN0000007544</u>	FY 2017-18 VERDUGO COMMUNICATIONS FEE	10000.61000.52100	10,874.10
				<u>CM0000336</u>	INC PO ASSIGNED TO INV	10000.61000.52100	-0.65
						10000.64000.52100	-1.51
				<u>080958</u>	FY 2017-18 VERDUGO COMMUNICATIONS FEE	10000.64000.52100	1.51
				<u>GLN0000007544</u>	FY 2017-18 VERDUGO COMMUNICATIONS FEE	10000.64000.52100	25,372.90
<u>1121</u>	COLANTUONO, HIGHSMITH & WHATLEY, PC						
APBWEST	Check			<u>34488</u>	BPO- LEGAL SERVICES- RETAINER	10000.21000.52201	8,400.00
				<u>34489</u>	LEGAL FEES - DEC 2017	10000.21000.52201	333.00
				<u>34492</u>	LEGAL FEES- DEC 2017	10000.40000.52201	423.60
				<u>34493</u>	LEGAL FEES- DEC 2017	10000.81201.52202	474.50
<u>VEN02871</u>	CYBERREEF SOLUTIONS INC						
APBWEST	Check			<u>1605</u>	DATA PLAN	10000.50000.53801	299.78
<u>0185</u>	D. F. POLYGRAPH						
APBWEST	Check			<u>2018/1</u>	POLYGRAPH EXAMINATIONS	10000.50000.52100	150.00
<u>0841</u>	DAPEER, ROSENBLIT & LITVAK,LLP						
APBWEST	Check			<u>14100</u>	LEGAL SERVICES 12/1-12/31/17	10000.40000.52201	25,069.97
				<u>13991</u>	LEGAL SERVICES 11/1-11/30/17	10000.40000.52201	13,494.88
<u>1584</u>	DENRAM PRODUCTS CORP						
APBWEST	Check			<u>16968</u>	Business Cards	10000.40000.53999	98.22
<u>VEN01977</u>	DOOLEY ENTERPRISES, INC.						
APBWEST	Check			<u>54743</u>	ammunitioin	10000.50000.53302	2,628.23
<u>1157</u>	EMBLEM ENTERPRISES, INC.						
APBWEST	Check			<u>704128</u>	UNIFORM PATCHES	10000.61000.53303	339.55
<u>1649</u>	EMERGENCY RESPONSE CRIME SCENE CLEANING						
APBWEST	Check			<u>T2018-134</u>	DECONTAMINATION	10000.50000.52006	150.00
<u>2010</u>	ENVIRO-CHEM, INC.						
APBWEST	Check			<u>1801268-IN</u>	STORMWATER ANALYSIS	10000.81201.52001	150.00
<u>1366</u>	ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE, INC						
APBWEST	Check			<u>93403060</u>	ARC GIS SOFTWARE	10000.40000.53805	794.56
<u>VEN01708</u>	EXSTREEM PEST CONTROL						

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Vendor Number	Vendor Name	Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
		APBWEST	Check	<u>13087</u>	PEST CONTROL	10000.83300.52200	225.00
<u>1462</u>	FASCHING'S CAR WASH						
		APBWEST	Check	<u>INV021926-DEC 2017</u>	blanket po - car wash/police veh mntc	10000.50000.52302	234.23
<u>VEN01936</u>	FOOTHILL COMMUNICATIONS LLC						
		APBWEST	Check	<u>2307</u>	RADIO MAINT	10000.50000.53301	540.85
				<u>2278</u>	MDT INSTALLATION	10000.61000.53301	8,476.50
<u>VEN02778</u>	FORMLA LANDSCAPING INC						
		APBWEST	Check	<u>28908</u>	FY 17-18 CITY HALL LANDSCAPE SERVICES	10000.83300.52200	833.33
<u>1788</u>	J. W. LOCK CO. INC.						
		APBWEST	Check	<u>INV021950-JAN18</u>	KEYS	10000.50000.53204	19.71
<u>VEN03089</u>	JEANNE ZHOU						
		APBWEST	Check	<u>2003525.001</u>	SECURITY DEPOSIT REFUND	10000.00000.23200	500.00
<u>0397</u>	KEVORK TCHARKHOUTIAN						
		APBWEST	Check	<u>2018-001D</u>	FY 17-18 CITY ENGINEER SERVICES PLAN CHECK	10000.82000.52100	4,240.00
				<u>2018-001R</u>	FY 17-18 RETAINER	10000.82000.52100	800.00
<u>VEN01551</u>	LACPCA						
		APBWEST	Check	<u>INV021933</u>	CONFERENCE	10000.50000.53402	300.00
<u>0515</u>	LANDSCAPE WAREHOUSE						
		APBWEST	Check	<u>2546222</u>	FY 17-18 IRRIGATION SUPPLIES	10000.83300.53001	9.17
				<u>2546484</u>	FY 17-18 IRRIGATION SUPPLIES	10000.83300.53001	8.69
<u>1551</u>	LAURA AGUILAR						
		APBWEST	Check	<u>INV021951</u>	MILEAGE REIMBURSEMENT	10000.12000.52207	28.01
				<u>INV021952</u>	MILEAGE REIMBURSEMENT	10000.12000.52207	28.01
<u>VEN01628</u>	LAW ENFORCEMENT MEDICAL SERVICES, INC						
		APBWEST	Check	<u>13455</u>	BLOOD WITHDRAW	10000.50000.53304	55.00
<u>0640</u>	LIFE-ASSIST INC.						
		APBWEST	Check	<u>836883</u>	FY 2017-18 EMS SUPPLIES	10000.64000.53300	6,983.79
<u>1065</u>	MAIL BOX & POSTAL						
		APBWEST	Check	<u>263630</u>	blanket po - shipping n postage	10000.50000.53101	26.50
				<u>262436</u>	blanket po - shipping n postage	10000.50000.53101	27.95
				<u>262714</u>	blanket po - shipping n postage	10000.50000.53101	12.99
<u>VEN02976</u>	MEDICO PROFESSIONAL LINEN SERVICE						
		APBWEST	Check	<u>2122012</u>	FY 2017-18 MEDICAL WASTE	10000.64000.53300	52.00
				<u>2104726</u>	FY 2017-18 MEDICAL WASTE	10000.64000.53300	52.00
				<u>2090805</u>	FY 2017-18 MEDICAL WASTE	10000.64000.53300	52.00
<u>1690</u>	MERCHANTS LANDSCAPE SVC INC						
		APBWEST	Check	<u>51134</u>	FY 17-18 LANDSCAPE MAINTENANCE	10000.81201.52200	208.33
						10000.83300.52200	6,566.67
<u>0786</u>	OFFICE DEPOT, INC						
		APBWEST	Check	<u>994546866001</u>	blanket po - office supplies	10000.50000.53100	142.34
				<u>101177012001</u>	blanket po - office supplies	10000.50000.53100	72.25
				<u>996449868001</u>	CREDIT ON INV#994546864001	10000.50000.53100	-201.02
				<u>101177362001</u>	blanket po - office supplies	10000.50000.53100	223.71
				<u>994546863001</u>	blanket po - office supplies	10000.50000.53100	244.91
				<u>994546865001</u>	blanket po - office supplies	10000.50000.53100	444.99
				<u>997145501001</u>	blanket po - office supplies	10000.50000.53100	142.34
				<u>994934839001</u>	CREDIT ON INV#993944195001	10000.50000.53100	-100.51
				<u>997146031001</u>	blanket po - office supplies	10000.50000.53100	556.24
				<u>994546864001</u>	blanket po - office supplies	10000.50000.53100	201.02
<u>VEN03073</u>	PATRICIA DAGGERTY						
		APBWEST	Check	<u>INV021929</u>	UUT REFUND	10000.00000.42003	20.84
<u>VEN01608</u>	PHOENIX GROUP INFORMATION SYSTEMS						
		APBWEST	Check	<u>082017200A</u>	blanket po - parking citation svcs	10000.50000.52200	1,662.73
				<u>122017200</u>	blanket po - parking citation svcs	10000.50000.52200	1,029.78
<u>1483</u>	PRO PRINTING INC						
		APBWEST	Check	<u>48469</u>	BUSINESS CARDS	10000.50000.53102	55.85
<u>1381</u>	PROFORCE LAW ENFORCEMENT						
		APBWEST	Check	<u>333472</u>	SAFETY EQUIP & SUPPLIES	10000.50000.53300	967.57
<u>VEN03090</u>	RICHELLE CIRUNAY						
		APBWEST	Check	<u>2003526.001</u>	SECURITY DEPOSIT REFUND	10000.00000.23200	500.00
<u>VEN02895</u>	ROBERT J. GUERRERO						

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Vendor Number	Vendor Name	Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
<u>VENO2222</u>	RUSSELL CORBY	APBWEST	Check	<u>PI22471- JAN 18</u>	BACKGROUND INVESTIGATION	10000.50000.52100	1,012.12
<u>1443</u>	SHRED-IT USA LLC	APBWEST	Check	<u>1392</u>	COMPUTER REPAIR	10000.50000.53801	750.00
<u>VENO2444</u>	SUPERIOR COURT OF CA, CO OF L. A.	APBWEST	Check	<u>8123903569</u>	blanket po -document shredding	10000.50000.52200	232.04
<u>VENO2018</u>	SUZETTE OTLEWIS	APBWEST	Check	<u>740A-DEC17</u>	blanket po	10000.50000.52200	1,894.50
<u>1588</u>	SWRCB ACCOUNTING OFFICE	APBWEST	Check	<u>INV021881-JAN 18</u>	FY 2017-18 CE/QI SERVICES	10000.64000.52205	500.00
<u>VENO2853</u>	THE COUNSELING TEAM INTERNATIONAL	APBWEST	Check	<u>SW-0146000</u>	ANNUAL PERMIT FEE 1/1-12/31/18	10000.81201.52401	1,400.00
<u>1444</u>	THE PIN CENTER	APBWEST	Check	<u>41719</u>	PSYCHOLOGICAL ASSESSMENTS	10000.50000.52100	300.00
<u>VENO1116</u>	THE STANDARD INSURANCE	APBWEST	Check	<u>1017092</u>	City Pins	10000.40000.53999	1,140.00
<u>0422</u>	THOMSON REUTERS - WEST	APBWEST	Check	<u>INV021879</u>	EMPLOYEE ASSISTANCE PROGRAM	10000.61000.51303	217.35
<u>0404</u>	TOM'S UNIFORMS	APBWEST	Check	<u>837571458</u>	SUBSCRIPTION	10000.50000.53406	290.18
		APBWEST	Check	<u>9713</u>	blanket po - uniform supplies	10000.50000.53303	608.82
				<u>10780</u>	FY 2017-18 SUPPRESSION UNIFORMS	10000.61000.53303	256.23
				<u>10787</u>	FY 2017-18 SUPPRESSION UNIFORMS	10000.61000.53303	387.63
				<u>9755</u>	FY 2017-18 SUPPRESSION UNIFORMS	10000.61000.53303	375.59
<u>VENO2666</u>	V & V MANUFACTURING INC	APBWEST	Check	<u>46203</u>	SMPD BADGES	10000.50000.53303	27.38
<u>VENO2000</u>	WEBIPLEX, INC.	APBWEST	Check	<u>2672</u>	blanket po - subpoena svcs	10000.50000.52200	3,995.00
<b>Fund 10000 Total:</b>							<b>145,727.71</b>
<b>Fund:</b>	32008 - PARKING ASSMNT DIST						
<u>1690</u>	MERCHANTS LANDSCAPE SVC INC	APBWEST	Check	<u>51134</u>	FY 17-18 LANDSCAPE MAINTENANCE	32008.83000.52200	1,000.00
<b>Fund 32008 Total:</b>							<b>1,000.00</b>
<b>Fund:</b>	35001 - DUI ENFORCEMENT GRANT						
<u>0150</u>	CALIF. POLICE CHIEF'S ASSOC.	APBWEST	Check	<u>10418</u>	Exec. Leadership Inst at Drucker / Claremont Uni	35001.50000.53999	6,000.00
<b>Fund 35001 Total:</b>							<b>6,000.00</b>
<b>Fund:</b>	37004 - LOCAL TRANSPORTATION/PROP A						
<u>1717</u>	LACMTA	APBWEST	Check	<u>101528</u>	Senior Disable Tap Card	37004.70000.52001	184.00
<u>0267</u>	REGIONAL TAP SERVICE CENTER	APBWEST	Check	<u>6005648</u>	CPOS Tap Card	37004.70000.52001	65.00
<b>Fund 37004 Total:</b>							<b>249.00</b>
<b>Fund:</b>	37006 - SENIOR CENTER						
<u>VENO1969</u>	INLAND EMPIRE STAGES	APBWEST	Check	<u>51362</u>	SENIOR EXCURSION	37006.72000.52200	807.50
<u>1717</u>	LACMTA	APBWEST	Check	<u>101528</u>	Senior Disable Tap Card	37006.72000.53999	36.00
<b>Fund 37006 Total:</b>							<b>843.50</b>
<b>Fund:</b>	38004 - ENVIRONMENTAL FUND						
<u>0271</u>	LAWN MOWER CORNER	APBWEST	Check	<u>8954</u>	EQUIP MAINTENANCE	38004.83300.52302	50.36
<u>0574</u>	WEST COAST ARBORISTS, INC.	APBWEST	Check	<u>132664</u>	FY 17-18 ANNUAL TREE MAINTENANCE	38004.83300.52200	4,800.00
				<u>133177</u>	FY 17-18 ANNUAL TREE MAINTENANCE	38004.83300.52200	540.00
				<u>132666</u>	FY 17-18 ANNUAL TREE MAINTENANCE	38004.83300.52200	7,740.00
<b>Fund 38004 Total:</b>							<b>13,130.36</b>
<b>Fund:</b>	38005 - GAS TAX FUND						
<u>1690</u>	MERCHANTS LANDSCAPE SVC INC						

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Vendor Number	Vendor Name	Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
		APBWEST	Check	<u>51134</u>	FY 17-18 LANDSCAPE MAINTENANCE	38005.83500.52200	1,750.00
<u>VEN02182</u>	SA-SO						
		APBWEST	Check	<u>518-0084</u>	STREET SIGN	38005.83500.56010	6,678.00
<b>Fund 38005 Total:</b>							<b>8,428.00</b>
<b>Fund: 38006 - BIKEWAY/SIDEWALK FUND</b>							
<u>VEN01613</u>	GANAHL LUMBER COMPANY						
		APBWEST	Check	<u>140941580</u>	LUMBER AND HARDWARE	38006.83600.53211	105.90
				<u>140941118</u>	LUMBER AND HARDWARE	38006.83600.53211	16.96
				<u>140938669</u>	LUMBER AND HARDWARE	38006.83600.53211	258.37
<u>1032</u>	PUNTE READY MIX, INC.						
		APBWEST	Check	<u>87986</u>	FY 17-18 SIDEWALK MAINTENANCE	38006.83600.53211	1,103.83
				<u>87951</u>	FY 17-18 SIDEWALK MAINTENANCE	38006.83600.53211	975.92
<b>Fund 38006 Total:</b>							<b>2,460.98</b>
<b>Fund: 50003 - REDEVELOPMENT OBLIGATION RETIREMENT FND</b>							
<u>VEN01670</u>	ROGERS, ANDERSON, MALODY & SCOTT, LLP						
		APBWEST	Check	<u>56518A</u>	SUC AG PROF SVCS 6/17-12/17	50003.30000.52100	500.00
<b>Fund 50003 Total:</b>							<b>500.00</b>
<b>Fund: 60000 - INT SVC FND - FLEET</b>							
<u>1550</u>	ARCADIA SMOG TEST ONLY INC						
		APBWEST	Check	<u>23703</u>	FY 17-18 SMOG TEST	60000.83100.53208	40.00
<u>0125</u>	ARROW AUTOMOTIVE SERVICE						
		APBWEST	Check	<u>1040211</u>	FY 17-18 VEHICLE MAINTENANCE	60000.83100.53208	80.00
<u>1487</u>	BOB WONDRIES FORD						
		APBWEST	Check	<u>552273</u>	FY 17-18 FLEET MAINTENANCE	60000.83100.53208	768.92
<u>0207</u>	ERNIE'S AUTO PARTS						
		APBWEST	Check	<u>14IN311387</u>	FY 17-18 VEHICLE MAINTENANCE	60000.83100.53208	73.40
				<u>14IN310396</u>	FY 17-18 VEHICLE MAINTENANCE	60000.83100.53208	20.70
<u>1454</u>	JDS TANK TESTING & REPAIR INC						
		APBWEST	Check	<u>11320</u>	FY 17-18 TANK TESTING AND MAINTENANCE	60000.83100.55001	140.00
<u>1608</u>	MUNICIPAL MAINTENANCE EQUIP IN						
		APBWEST	Check	<u>0124534-IN</u>	SEWER TRUCK MAINTENANCE	60000.83100.53208	375.40
<u>1761</u>	PACIFIC TEK						
		APBWEST	Check	<u>10983</u>	FLEET MAINTENANCE	60000.83100.53208	2,229.14
<u>0321</u>	PARKHOUSE TIRE, INC.						
		APBWEST	Check	<u>1010596750</u>	FY 17-18 TIRES AND LABOR	60000.83100.53208	489.28
<b>Fund 60000 Total:</b>							<b>4,216.84</b>
<b>Fund: 60001 - INT SVC FND - FACILITIES MGT</b>							
<u>VEN02961</u>	ARAMARK UNIFORM & CAREER APPAREL GROUP INC						
		APBWEST	Check	<u>533063113</u>	FY 17-18 JANITORIAL SUPPLIES	60001.83200.53200	260.40
				<u>533045914</u>	FY 17-18 JANITORIAL SUPPLIES	60001.83200.53200	260.40
				<u>533063112</u>	FY 17-18 UNIFORM CLEANING	60001.83200.53303	64.35
				<u>533045913</u>	FY 17-18 UNIFORM CLEANING	60001.83200.53303	64.35
<u>0122</u>	ARNOLD'S FRONTIER HARDWARE						
		APBWEST	Check	<u>082751</u>	FY 17-18 FACILITY MAINTENANCE SUPPLIES	60001.83200.53200	3.49
				<u>082883</u>	FY 17-18 FACILITY MAINTENANCE SUPPLIES	60001.83200.53200	3.06
				<u>082882</u>	FY 17-18 FACILITY MAINTENANCE SUPPLIES	60001.83200.53200	10.39
				<u>082884</u>	FY 17-18 FACILITY MAINTENANCE SUPPLIES	60001.83200.53200	3.06
				<u>082750</u>	FY 17-18 FACILITY MAINTENANCE SUPPLIES	60001.83200.53200	5.55
				<u>082878</u>	FY 17-18 FACILITY MAINTENANCE SUPPLIES	60001.83200.53200	16.38
				<u>082954</u>	FY 17-18 FACILITY MAINTENANCE SUPPLIES	60001.83200.53200	22.98
				<u>082749</u>	FY 17-18 FACILITY MAINTENANCE SUPPLIES	60001.83200.53200	5.86
				<u>082879</u>	FY 17-18 FACILITY MAINTENANCE SUPPLIES	60001.83200.53200	13.13
				<u>082797</u>	FY 17-18 FACILITY MAINTENANCE SUPPLIES	60001.83200.53200	19.55
				<u>083135</u>	CITY HALL CUSTOMER SERVICE COUNTER REMO	60001.83200.56010	2.18
				<u>083165</u>	CITY HALL CUSTOMER SERVICE COUNTER REMO	60001.83200.56010	8.58
				<u>083176</u>	CITY HALL CUSTOMER SERVICE COUNTER REMO	60001.83200.56010	13.11
				<u>083021</u>	CITY HALL CUSTOMER SERVICE COUNTER REMO	60001.83200.56010	48.77
				<u>083002</u>	CITY HALL CUSTOMER SERVICE COUNTER REMO	60001.83200.56010	5.45
				<u>083035</u>	CITY HALL CUSTOMER SERVICE COUNTER REMO	60001.83200.56010	8.51
				<u>083020</u>	CITY HALL CUSTOMER SERVICE COUNTER REMO	60001.83200.56010	13.13

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Vendor Number	Vendor Name	Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
		APBWEST	Check	<u>083050</u>	CITY HALL CUSTOMER SERVICE COUNTER REMO	60001.83200.56010	2.73
				<u>083125</u>	CITY HALL CUSTOMER SERVICE COUNTER REMO	60001.83200.56010	54.74
				<u>083017</u>	CITY HALL CUSTOMER SERVICE COUNTER REMO	60001.83200.56010	45.98
				<u>083168</u>	CITY HALL CUSTOMER SERVICE COUNTER REMO	60001.83200.56010	9.37
<u>0714</u>	CINTAS CORPORATION #693						
		APBWEST	Check	<u>693825354</u>	UNIFORM	60001.83200.53303	126.28
				<u>693829397</u>	UNIFORM	60001.83200.53303	126.28
				<u>693827366</u>	UNIFORM	60001.83200.53303	126.28
<u>0791</u>	CITY ELECTRIC SUPPLY						
		APBWEST	Check	<u>PDA/003856</u>	FY 17-18 ELECTRICAL SUPPLIES / FACILITY	60001.83200.53200	17.74
				<u>PDA/003873</u>	CUSTOMER SERVICE AREA REMODEL	60001.83200.56010	34.91
<u>1181</u>	DELTA DISTRIBUTING						
		APBWEST	Check	<u>141196</u>	JANITORIAL SUPPLIES	60001.83200.53200	452.44
<u>1334</u>	HP MECHANICAL INC.						
		APBWEST	Check	<u>2166</u>	FACILITY IMPROVEMENT - AC	60001.83200.56010	8,525.00
<u>1724</u>	LAWRENCE ROLL-UP DOORS INC						
		APBWEST	Check	<u>1714542</u>	FY 17-18 FD ROLL UP DOOR MAINTENANCE	60001.83200.52200	244.00
				<u>1815897</u>	FY 17-18 FD ROLL UP DOOR MAINTENANCE	60001.83200.52200	619.09
<u>1690</u>	MERCHANTS LANDSCAPE SVC INC						
		APBWEST	Check	<u>51134</u>	FY 17-18 LANDSCAPE MAINTENANCE	60001.83200.52200	2,475.00
<u>1372</u>	ORKIN COMMERCIAL SERVICES						
		APBWEST	Check	<u>165471642</u>	FY 17-18 PEST CONTROL	60001.83200.52200	250.00
				<u>165471791</u>	FY 17-18 PEST CONTROL	60001.83200.52200	158.52
				<u>165470834</u>	FY 17-18 PEST CONTROL	60001.83200.52200	70.00
				<u>165471936</u>	FY 17-18 PEST CONTROL	60001.83200.52200	200.38
				<u>164736990</u>	FY 17-18 PEST CONTROL	60001.83200.52200	158.52
<u>0336</u>	POST ALARM SYSTEMS						
		APBWEST	Check	<u>1030939</u>	FY 17-18 ALARM MONITORING	60001.83200.52200	47.50
				<u>1031414</u>	FY 17-18 ALARM MONITORING	60001.83200.52200	21.50
				<u>1036569</u>	FY 17-18 ALARM MONITORING	60001.83200.52200	38.00
				<u>1036409</u>	FY 17-18 ALARM MONITORING	60001.83200.52200	50.87
				<u>1034158</u>	FY 17-18 ALARM MONITORING	60001.83200.52200	42.00
<u>0346</u>	RED WING SHOES						
		APBWEST	Check	<u>15-1-30024</u>	FY 17-18 SAFETY BOOTS	60001.83200.53303	190.00
<u>0399</u>	TELETRONIC ALARM SYSTEMS						
		APBWEST	Check	<u>B6426026- JAN 18</u>	FY 17-18 LIBRARY ALARM SERIVES MONTHLY	60001.83200.52200	60.00
<b>Fund 60001 Total:</b>							<b>14,999.81</b>
<b>Fund:</b>	60002 - INT SVC FND - ADMINISTRATION						
<u>1121</u>	COLANTUONO, HIGHSMITH & WHATLEY, PC						
		APBWEST	Check	<u>34488</u>	BPO- LEGAL SERVICES- RETAINER	60002.21000.52201	2,100.00
<u>0814</u>	HDL, COREN & CONE						
		APBWEST	Check	<u>0024841-IN</u>	DATA SALES 2016-17	60002.30000.52100	250.00
				<u>0024881-IN</u>	FY 17-18 PROF SVCS/ PROP TAX CONSULTANTS	60002.30000.52100	1,980.00
<u>0786</u>	OFFICE DEPOT, INC						
		APBWEST	Check	<u>998771338001</u>	Office Supplies	60002.30000.53100	20.25
				<u>998771090001</u>	Office Supplies	60002.30000.53100	115.48
				<u>997249567001</u>	Office Supplies	60002.30000.53100	35.06
				<u>997249182001</u>	Office Supplies	60002.30000.53100	366.82
				<u>997250134001</u>	Office Supplies	60002.30000.53100	866.51
				<u>997249566001</u>	Office Supplies	60002.30000.53100	16.36
				<u>100959730001</u>	Office Supplies	60002.30000.53100	262.79
				<u>100973973001</u>	Office Supplies	60002.30000.53100	15.32
<u>VEN01670</u>	ROGERS, ANDERSON, MALODY & SCOTT, LLP						
		APBWEST	Check	<u>56518</u>	FY 17-18 AUDIT SERVICES	60002.30000.52100	11,000.00
<b>Fund 60002 Total:</b>							<b>17,028.59</b>
<b>Fund:</b>	60003 - INT SVC FND - TECHNOLOGY						
<u>1644</u>	AMAZON						
		APBWEST	Check	<u>3677865</u>	RET ON COMP SUPPLY	60003.30000.53103	-975.82
				<u>698834956956</u>	FY 17-18 COMPUTER SUPPLIES	60003.30000.53103	684.80
				<u>673996767986</u>	FY 17-18 COMPUTER SUPPLIES	60003.30000.53103	515.68

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Vendor Number	Vendor Name	Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
		APBWEST	Check	<u>438697493497</u>	FY 17-18 COMPUTER SUPPLIES	60003.30000.53103	69.99
				<u>3564253</u>	FY 17-18 COMPUTER SUPPLIES	60003.30000.53103	272.62
				<u>749947535367</u>	FY 17-18 COMPUTER SUPPLIES	60003.30000.53103	864.60
				<u>0477866</u>	FY 17-18 COMPUTER SUPPLIES	60003.30000.53103	1,241.70
				<u>733336788765</u>	FY 17-18 COMPUTER SUPPLIES	60003.30000.53103	255.68
				<u>466947846549</u>	FY 17-18 COMPUTER SUPPLIES	60003.30000.53103	38.31
				<u>497884836358</u>	FY 17-18 COMPUTER SUPPLIES	60003.30000.53103	528.00
				<u>593388343575</u>	RET COMP SUPPLY	60003.30000.53103	-1,285.50
				<u>0256205</u>	FY 17-18 COMPUTER SUPPLIES	60003.30000.53103	17.14
<u>1786</u>	AXONTECH LLC	APBWEST	Check	<u>7778</u>	FY 17-18 MONTHLY DATTO SERVICE	60003.30000.52200	649.00
<u>VEN02953</u>	CPACINC.COM	APBWEST	Check	<u>SI-1284034</u>	FY 17-18 COMPUTER SUPPLIES	60003.30000.53103	16,170.00
				<u>SI-1283812</u>	FY 17-18 COMPUTER SUPPLIES	60003.30000.53103	12,111.94
				<u>SI-1284040</u>	FY 17-18 COMPUTER SUPPLIES	60003.30000.53103	560.00
				<u>SI-1284154</u>	FY 17-18 COMPUTER SUPPLIES	60003.30000.53103	855.20
				<u>SI-1283813</u>	FY 17-18 COMPUTER SUPPLIES	60003.30000.53103	409.44
				<u>SI-1283950</u>	FY 17-18 COMPUTER SUPPLIES	60003.30000.53103	81.96
<u>VEN03082</u>	HILLARY GUIROLA-LEON	APBWEST	Check	<u>INV021987</u>	CONFE	60003.30000.53402	76.30
<u>1641</u>	RICOH AMERICAS CORP	APBWEST	Check	<u>57936478</u>	FY 17-18 COPIER LEASE	60003.30000.53210	776.88
				<u>57538563</u>	FY 17-18 COPIER LEASE	60003.30000.53210	814.53
<u>1476</u>	RICOH AMERICAS CORPORATION	APBWEST	Check	<u>5051911227</u>	FY 17-18 COPIER LEASE	60003.30000.53210	154.07
<u>VEN02829</u>	RINGCENTRAL INC	APBWEST	Check	<u>377858</u>	FY 17-18 VOIP TELEPHONE SERVICES	60003.30000.55005	4,853.86
				<u>400538</u>	FY 17-18 VOIP TELEPHONE SERVICES	60003.30000.55005	4,879.55
<u>VEN03081</u>	TIMMY LIANG	APBWEST	Check	<u>INV021988</u>	CONFERENCE	60003.30000.53402	276.56
<u>1799</u>	TYLER TECHNOLOGIES INC	APBWEST	Check	<u>025-201733</u>	MAINT PD ENT,CONT MGR ENT,BAR COD 11/1/1	60003.30000.52200	13,087.39
<u>0429</u>	XEROX CORPORATION	APBWEST	Check	<u>091808095</u>	FY 17-18 COPIER LEASE	60003.30000.53210	377.20
				<u>091808096</u>	FY 17-18 COPIER LEASE	60003.30000.53210	414.72
				<u>091808094</u>	FY 17-18 COPIER LEASE	60003.30000.53210	486.05
<b>Fund 60003 Total:</b>							<b>59,261.85</b>
<b>Fund:</b>	60007 - INT SVC FND - PERSONNEL AND RISK MGMT						
<u>1121</u>	COLANTUONO, HIGHSMITH & WHATLEY, PC	APBWEST	Check	<u>34490</u>	LEGAL FEES- DEC 2017	60007.70100.52201	90.00
<u>VEN01138</u>	Elaine Aguilar	APBWEST	Check	<u>INV021932</u>	DENTAL REIMBURSEMENT	60007.00000.21603	146.76
<u>VEN01177</u>	EYEMED	APBWEST	Check	<u>INV021931</u>	VISION FEB 18 9810110	60007.00000.21603	11.49
<u>1348</u>	LANDS' END BUSINESS OUTFITTERS	APBWEST	Check	<u>SIN5658003</u>	CITY UNIFORMS	60007.70100.53303	219.84
<u>0277</u>	LIEBERT CASSIDY WHITMORE	APBWEST	Check	<u>1453108</u>	LEGAL SRVCS DEC 2017	60007.70100.52201	854.00
<u>VEN01176</u>	METLIFE SMALL MARKET	APBWEST	Check	<u>INV021930</u>	MED DNTL FEB 18 KM05736666-0001	60007.00000.21603	129.82
<u>0702</u>	MIGUEL HERNANDEZ	APBWEST	Check	<u>INV021939</u>	Tuition Rebursement	60007.70100.53401	5,742.00
<u>VEN03046</u>	PERFORMANCE TRUCK REPAIR INC	APBWEST	Check	<u>12785</u>	Vehicle repair #17023750	60007.70100.54805	17,819.89
<u>VEN02863</u>	THE COUNSELING TEAM INTERNATIONAL	APBWEST	Check	<u>41572</u>	PROF SERVICES	60007.70101.52100	300.00
<u>1799</u>	TYLER TECHNOLOGIES INC	APBWEST	Check	<u>025-209628</u>	PERSONNEL MGMNT 2/1/18-1/31/19	60007.70100.52200	6,648.55
<b>Fund 60007 Total:</b>							<b>31,962.35</b>
<b>Fund:</b>	71000 - WATER ENTERPRISE FUND						

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Vendor Number	Vendor Name	Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
<u>0821</u>	ACV SYSTEMS, LLC						
	APBWEST	Check		<u>2722</u>	FY 17-18 MAINTENANCE PRESSURE REDUCING \	71000.81100.52200	1,355.18
<u>1150</u>	AMERICAN WATER WORKS ASSN						
	APBWEST	Check		<u>7001450838</u>	MEMBERSHIP DUES 3/1/18-2/28/19	71000.81100.53409	420.00
<u>0122</u>	ARNOLD'S FRONTIER HARDWARE						
	APBWEST	Check		<u>083092</u>	FY 17-18 WATER MAINTENANCE SUPPLIES	71000.81100.53200	5.46
				<u>083085</u>	FY 17-18 WATER MAINTENANCE SUPPLIES	71000.81100.53200	7.61
				<u>082942</u>	FY 17-18 WATER MAINTENANCE SUPPLIES	71000.81100.53200	5.56
				<u>083142</u>	FY 17-18 WATER MAINTENANCE SUPPLIES	71000.81100.53200	2.83
				<u>082828</u>	FY 17-18 WATER MAINTENANCE SUPPLIES	71000.81100.53200	20.07
				<u>083091</u>	FY 17-18 WATER MAINTENANCE SUPPLIES	71000.81100.53200	0.54
<u>VEN03070</u>	BROWN BROTHERS BACKFLOW TESTING INC						
	APBWEST	Check		<u>1027</u>	BACKFLOW TEST	71000.81100.56010	720.00
<u>0171</u>	CLINICAL LABORATORY OF SAN BERNARDINO, INC.						
	APBWEST	Check		<u>959918</u>	FY 17-18 WATER TREATMENT TESTING MONTHI	71000.81100.52200	2,938.00
<u>1121</u>	COLANTUONO, HIGHSMITH & WHATLEY, PC						
	APBWEST	Check		<u>34491</u>	LEGAL FEES- DEC 2017	71000.81100.52201	94.00
<u>VEN02691</u>	FLUID CONSERVATION SYSTEMS INC						
	APBWEST	Check		<u>6340</u>	EQUIPMENT MAINTENANCE	71000.81100.53200	161.50
<u>VEN01529</u>	METRON-FARNIER LLC						
	APBWEST	Check		<u>25563</u>	WATER METERS	71000.81100.56011	3,777.75
<u>VEN01080</u>	PACIFIC COAST TOOL & SUPPLY						
	APBWEST	Check		<u>0177501-00</u>	SMALL TOOLS	71000.81100.53205	99.76
				<u>0177789-00</u>	SMALL TOOLS	71000.81100.53205	294.25
<u>0447</u>	RAYMOND BASIN MANAGEMENT BOARD						
	APBWEST	Check		<u>12-17-0006</u>	TITLE 22 MONITORING	71000.81100.52001	2,528.18
<u>1820</u>	TARGET MAILING SERVICES INC						
	APBWEST	Check		<u>35993</u>	FY 17-18 MAILING SERVICES/ WATER BILLING	71000.32000.53101	1,176.07
<u>0773</u>	THE BANK OF NEW YORK MELLON						
	APBWEST	Check		<u>252-2078155</u>	SM REF BOND SER1998A WIRE PROC FEE	71000.81100.54806	100.00
				<u>252-2078154</u>	SM FIN AUTH WTR REV BND SR2003 REDEMP TIC	71000.81100.54806	100.00
<u>0410</u>	UNDERGROUND SERVICE ALERT						
	APBWEST	Check		<u>120180679</u>	FY 17-18 DIG ALERT SERVICES	71000.81100.52200	69.40
<u>0158</u>	VULCAN MATERIALS COMPANY						
	APBWEST	Check		<u>71696087</u>	ASPHALT COLD MIX	71000.81100.53206	607.97
<b>Fund 71000 Total:</b>							<b>14,484.13</b>
<b>Fund:</b> 72000 - SEWER							
<u>2110</u>	PLUMBERS DEPOT INC.						
	APBWEST	Check		<u>PD-37156</u>	SEWER EQUIPMENT MAINTENACE	72000.81200.52302	355.88
<b>Fund 72000 Total:</b>							<b>355.88</b>
<b>Fund:</b> 77004 - SERVICES MOVIE/OES DETAILS							
<u>VEN03087</u>	MINIM PRODCIONS						
	APBWEST	Check		<u>INV021955</u>	SECURITY DEPOSIT	77004.00000.23001	2,000.00
<u>VEN03088</u>	RIVER BEND PRODUCTIONS						
	APBWEST	Check		<u>INV021953</u>	REF SECURITY DEPOSIT	77004.00000.23001	9,730.00
<b>Fund 77004 Total:</b>							<b>11,730.00</b>
<b>Report Total:</b>							<b>332,379.00</b>



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Packet: APPKT03852 - LIB021318  
Vendor Set: 01 - Vendor Set 01

Check Date: 02/07/2018

Vendor Number	Vendor Name	Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
<b>Fund: 10000 - GENERAL FUND</b>							
<u>1644</u>	AMAZON						
APBWEST	Check			<u>8638643</u>	Misc-Library(Books/Ref/Prog/Media/Supplies	10000.90000.53100	34.18
				<u>5518603</u>	Misc-Library(Books/Ref/Prog/Media/Supplies	10000.90000.53406	15.32
<u>0132</u>	BAKER & TAYLOR, INC.						
APBWEST	Check			<u>4012116403</u>	Books & Reference, Processing Fees & Media	10000.90000.52200	7.16
				<u>4012085042</u>	Books & Reference, Processing Fees & Media	10000.90000.52200	35.32
				<u>4012068629</u>	Books & Reference, Processing Fees & Media	10000.90000.52200	22.50
				<u>4012123213</u>	Books & Reference, Processing Fees & Media	10000.90000.52200	28.84
				<u>4012116409</u>	Books & Reference, Processing Fees & Media	10000.90000.52200	18.37
				<u>4012122078</u>	Books & Reference, Processing Fees & Media	10000.90000.52200	22.74
				<u>4012116407</u>	Books & Reference, Processing Fees & Media	10000.90000.52200	22.50
				<u>4012081490</u>	Books & Reference, Processing Fees & Media	10000.90000.52200	4.50
				<u>4012116291</u>	Books & Reference, Processing Fees & Media	10000.90000.52200	36.13
				<u>4012116405</u>	Books & Reference, Processing Fees & Media	10000.90000.52200	27.56
				<u>4012091757</u>	Books & Reference, Processing Fees & Media	10000.90000.52200	18.49
				<u>4012096379</u>	Books & Reference, Processing Fees & Media	10000.90000.52200	5.13
				<u>4012116397</u>	Books & Reference, Processing Fees & Media	10000.90000.52200	5.13
				<u>4012092669</u>	Books & Reference, Processing Fees & Media	10000.90000.52200	5.88
				<u>4012091756</u>	Books & Reference, Processing Fees & Media	10000.90000.53406	459.30
				<u>4012085041</u>	Books & Reference, Processing Fees & Media	10000.90000.53406	877.29
				<u>4012092668</u>	Books & Reference, Processing Fees & Media	10000.90000.53406	84.00
				<u>4012116290</u>	Books & Reference, Processing Fees & Media	10000.90000.53406	806.07
				<u>4012123212</u>	Books & Reference, Processing Fees & Media	10000.90000.53406	459.26
				<u>4012116404</u>	Books & Reference, Processing Fees & Media	10000.90000.53406	464.57
				<u>4012122077</u>	Books & Reference, Processing Fees & Media	10000.90000.53406	420.11
				<u>4012095223</u>	Books & Reference, Processing Fees & Media	10000.90000.53406	283.06
				<u>4012116410</u>	Books & Reference, Processing Fees & Media	10000.90000.53406	426.23
				<u>4012116396</u>	Books & Reference, Processing Fees & Media	10000.90000.53406	103.26
				<u>4012116408</u>	Books & Reference, Processing Fees & Media	10000.90000.53406	385.93
				<u>4012096378</u>	Books & Reference, Processing Fees & Media	10000.90000.53406	96.19
				<u>4012116402</u>	Books & Reference, Processing Fees & Media	10000.90000.53406	148.93
<u>1688</u>	BAYSCAN TECHNOLOGIES						
APBWEST	Check			<u>55080</u>	OFFICE SUPPLIES	10000.90000.53100	82.00
<u>0598</u>	DEMCO, INC.						
APBWEST	Check			<u>6265368</u>	Library Supplies	10000.90000.53100	117.51
<u>0314</u>	OCLC, INC.						
APBWEST	Check			<u>0000574378</u>	2017-2018 - OCLC & Baker & Taylor Subscription	10000.90000.52200	460.92
<u>0786</u>	OFFICE DEPOT, INC						
APBWEST	Check			<u>100035538001</u>	Office Supplies	10000.90000.53100	80.79
				<u>994407953001</u>	Office Supplies	10000.90000.53100	83.13
				<u>100601877001</u>	Office Supplies	10000.90000.53100	121.93
				<u>994408075001</u>	Office Supplies	10000.90000.53100	8.97
<u>VENO1043</u>	OVERDRIVE INC						
APBWEST	Check			<u>H-0047008</u>	Annual Subscription Fees/eBooks	10000.90000.52200	3,000.00
<b>Fund 10000 Total:</b>							<b>9,279.20</b>
<b>Fund: 29005 - LIBRARY GRANTS</b>							
<u>VENO2711</u>	AMERICAS PRINTER						
APBWEST	Check			<u>1126961</u>	SUPPLIES	29005.90000.53999	71.19
<u>0132</u>	BAKER & TAYLOR, INC.						
APBWEST	Check			<u>4012116401</u>	SUPPLIES	29005.90000.53999	12.95
				<u>4012116400</u>	BOOKS	29005.90000.53999	726.96
<b>Fund 29005 Total:</b>							<b>811.10</b>

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Vendor Number	Vendor Name	Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
<b>Fund: 39006 - FRIENDS OF THE LIBRARY DONATION FUND</b>							
<u>VEN02711</u>	AMERICAS PRINTER						
APBWEST	Check			<u>1127614</u>	SUPPLIES	39006.90000.53999	224.66
<u>0132</u>	BAKER & TAYLOR, INC.						
APBWEST	Check			<u>T355087CM</u>	RETURN ON BOOKS	39006.90000.53406	-12.75
				<u>T73148330</u>	Books & Reference, Processing Fees & Media	39006.90000.53406	5.74
				<u>4012116406</u>	Books & Reference, Processing Fees & Media	39006.90000.53406	118.46
				<u>T74646760</u>	Books & Reference, Processing Fees & Media	39006.90000.53406	182.12
				<u>4012088024</u>	BOOKS	39006.90000.53406	104.11
				<u>T70477910</u>	Books & Reference, Processing Fees & Media	39006.90000.53406	9.71
				<u>4012081489</u>	Books & Reference, Processing Fees & Media	39006.90000.53406	30.39
				<u>T74647120</u>	Books & Reference, Processing Fees & Media	39006.90000.53406	100.37
				<u>4012068628</u>	Books & Reference, Processing Fees & Media	39006.90000.53406	116.69
				<u>T73759700</u>	Books & Reference, Processing Fees & Media	39006.90000.53406	49.26
				<u>T70477913</u>	Books & Reference, Processing Fees & Media	39006.90000.53406	20.51
				<u>T73759701</u>	Books & Reference, Processing Fees & Media	39006.90000.53406	13.95
				<u>T70477912</u>	Books & Reference, Processing Fees & Media	39006.90000.53406	18.87
				<u>T70477911</u>	Books & Reference, Processing Fees & Media	39006.90000.53406	45.14
				<u>T72691360</u>	Books & Reference, Processing Fees & Media	39006.90000.53406	20.51
				<u>T73148331</u>	Books & Reference, Processing Fees & Media	39006.90000.53406	24.62
				<u>4012116399</u>	BOOKS	39006.90000.53406	51.18
<u>1379</u>	CALIFA GROUP						
APBWEST	Check			<u>10098</u>	Califa - EBSCO LIBRARY AWARE	39006.90000.53406	694.00
<u>1625</u>	FINDAWAY WORLD LLC.						
APBWEST	Check			<u>23000AB</u>	BOOKS	39006.90000.53406	459.87
<u>VEN03056</u>	JOSEPH MATTHEWS						
APBWEST	Check			<u>121</u>	Joseph R. Matthews - Consulting	39006.90000.56002	4,800.00
<u>VEN01043</u>	OVERDRIVE INC						
APBWEST	Check			<u>01148CO18012279</u>	Annual Subscription Fees/eBooks	39006.90000.53406	367.94
<u>1578</u>	PETTY CASH FUND-LIBRARY						
APBWEST	Check			<u>INV021925</u>	TEEN ACTIVITY SNACKS	39006.90000.53999	8.07
				<u>INV021924</u>	TEEN ACTIVITY SNACKS	39006.90000.53999	4.98
<b>Fund 39006 Total:</b>							<b>7,458.40</b>
<b>Report Total:</b>							<b>17,548.70</b>



# City of Sierra Madre Agenda Report

*Rachelle Arizmendi, Mayor  
Denise Delmar, Mayor Pro Tem  
John Capoccia, Council Member  
Gene Goss, Council Member  
John Harabedian, Council Member*

*Melinda Carrillo, City Clerk  
Michael Amerio City Treasurer*

TO: Honorable Mayor and Members of the City Council  
FROM: Chris Cimino, Director of Public Works *cc*  
REVIEWED BY: Gabriel Engeland, City Manager *gizy*  
DATE: February 13, 2018  
SUBJECT: AUTHORIZATION TO BID FY 2017-18 STREET RESURFACING PROJECT

## **STAFF RECOMMENDATION**

Staff recommends that the City Council direct staff to advertise the FY 2017-18 street resurfacing projects for construction bids, with construction work scheduled to begin April, 2018.

## **ANALYSIS**

On November 14, 2017 the City Council approved to award the contract to RKA Consulting Group for professional civil engineering services for the 2017-18 Street Resurfacing Project. The streets designated to be re-surfaced under this project are:

Michillinda, (SM Blvd. to Fairview)	(Grind and Cap)
Fairview, (Crestvalle to Sierra Keys)	(Remove and replace)
West Grandview Avenue (Hermosa to Baldwin)	(Cape Seal)
Mountain Trail (W. Grandview to Algeria)	(Grind and Cap)
Auburn (Grandview to Algeria)	(Grind and Cap)
Laurel (Sunnyside to End)	(Remove and replace)
Laurel (Lima to Hermosa)	(Remove and replace)
Highland (Lima to Auburn)	(Crack and Slurry Seal)
Montecito (Baldwin to Mt Trail)	(Remove and replace)

Total Engineer estimate \$944,000

Additive Alternative:

Manzanita, (Lima to Hermosa)	(Slurry Seal)
Hermosa, (Orange Grove to SM Blvd.)	(Slurry Seal)
	\$142,000

Total Engineer estimate \$1,068,000

While under the normal sequence of events leading up to the start of construction, the work on the overall project could start as early as late March. Rain can affect the start and also it could delay the project after we start.

**FINANCIAL REVIEW**

The engineer's estimate of project construction costs including the alternate additive is \$1,068,000.

Project funding shall be from the city's Measure R, Prop C, and Measure M funds. With carry overs from last fiscal year's street projects and this year's allocations the FY 2017-18 Street reconstruction Project funds equal \$1,378,000. The following is the breakdown of these funds.

City Council Street resurfacing set-aside (CIP)	\$404,000
Proposition C (37009.85000)	\$149,500
Measure M	\$100,000
Measure R	\$407,800
Gas Tax	\$27,000
<hr/>	
Total street resurfacing funds available	\$1,088,300

In addition to the street resurfacing funding above, the following amounts are available for replacement of damaged sidewalk, construction of new sidewalk, and replacement of new curb access ramps. This will allow for the addition of sidewalk/ramp work to the project without reduction of in-roadway improvements.

TDA Funds (38002.83600)	\$30,400
General Fund Sidewalk Maintenance (10000.83600)	\$12,000
Sidewalk subtotal	\$42,400

**Total Available Street Project Funding** **\$1,130,700**

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**ANALYSIS**

The Fiscal Year 2017-18 Street Resurfacing Project has been defined as including:

Streets	Limits
Auburn Ave.	Grand View Ave. to Algeria Ave.
N. Michillinda Ave.	Sierra Madre Blvd. to Fairview Ave.
W. Grand View Ave.	Baldwin Ave. to Hermosa Ave.
West Highland Ave.	Hermosa Ave. to Lima St.
Fairview Ave.	Crestvale Ave. to Sierra Keys Dr.
West Laurel Ave.	Sunnyside Ave. to the end of street

Authorization to Bid FY 2017-18 Street Rehab Project

February 13, 2018

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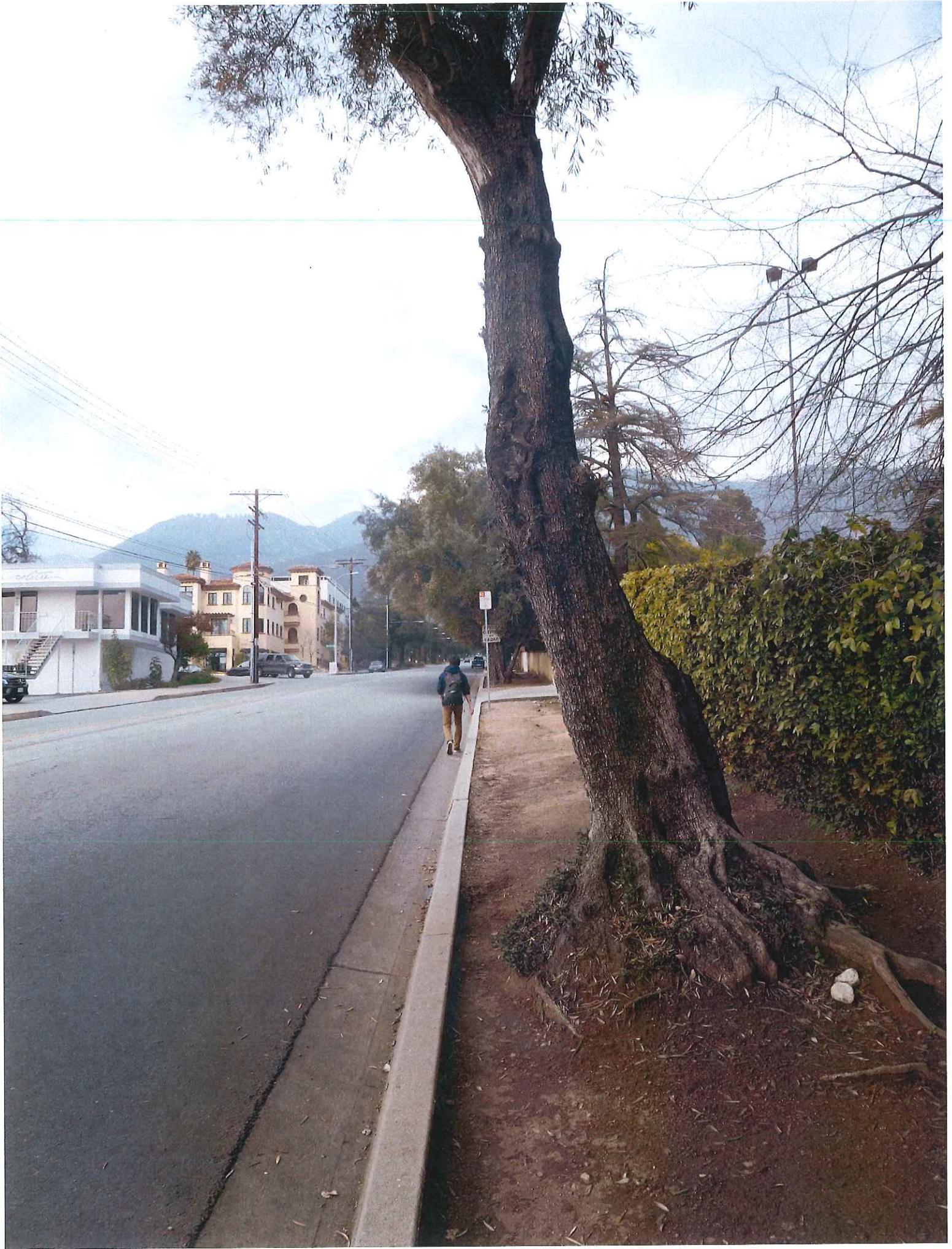
West Laurel Ave.	Hermosa Ave. to Lima St.
Mt. Trail Ave.	Grand View Ave. to Algeria Ave.
East Montecito Ave.	Baldwin Ave to Mt Trail Ave.
Manzanita Ave.	Hermosa Ave. to Lima St.
South Hermosa Ave.	Sierra Madre Blvd. to Orange Grove Ave.

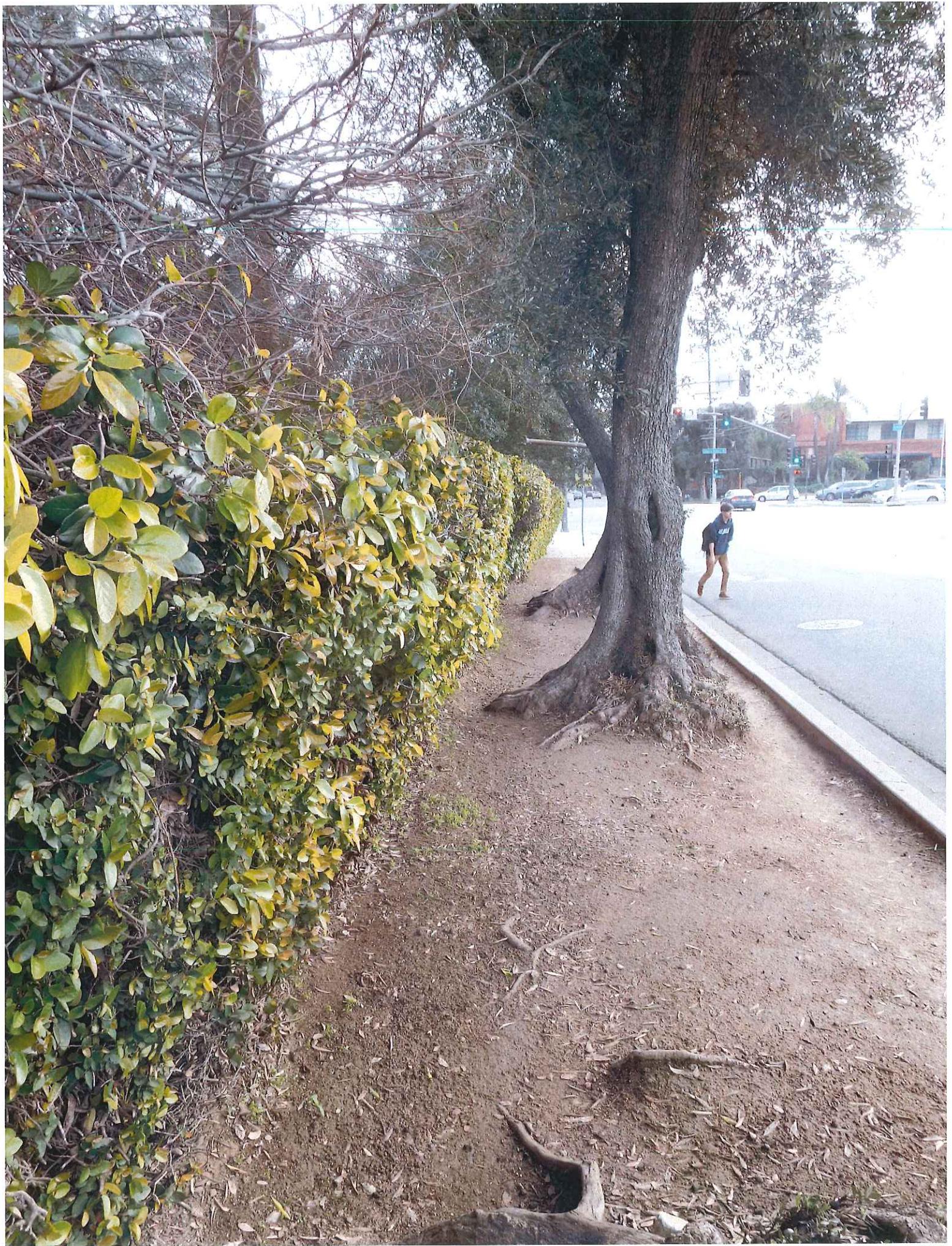
The FY 2017-18 Street Improvement Project includes the installation of new sidewalk on North Michillinda Ave. from Sierra Madre Blvd. to Highland Ave. Michillinda Ave. is a major corridor to the Northwest area of the City and also in the vicinity of two High Schools. La Salle High School located in Pasadena utilizes the Methodist Church parking lot at Montecito Ave. and Michillinda Ave. and Alverno Heights Academy is on Highland Ave. and Michillinda Ave. The East side of Michillinda Ave. (Sierra Madre side) does not currently have sidewalk and students are observed walking in the street or crossing the street to walk on the sidewalk on the Pasadena side. We are proposing to make it safer for them to walk south on the sidewalk to the controlled crosswalk light at the corner where it will be safe for them to cross the street.

To install the sidewalk it will be necessary to remove the existing 18 Olive Trees and one Pepper Tree in the parkway on Michillinda Ave. The trees have been evaluated by the City's Arborist, the Arborist has concluded that the trees show signs of no growth for the past few years. Staff has visited these trees multiple times in recent years for fallen limbs and the health, which resulted in the removal of five trees. The new sidewalk on Michillinda is designed with tree wells for planting new appropriate size and draught resilient trees which will allow for ADA access and a safe sidewalk for pedestrians.

**PUBLIC NOTICE PROCESS**

This item has been noticed through the regular agenda notification process. Copies of this report are available at the City Hall public counter, at the Sierra Madre Public Library, and can be accessed on the City's website at [www.cityofsierramadre.com](http://www.cityofsierramadre.com).









# City of Sierra Madre Agenda Report

*Rachelle Arizmendi, Mayor  
Denise Delmar, Mayor Pro-Tem  
John Capoccia, Council Member  
Gene Goss, Council Member  
John Harabedian, Council Member*

*Vacant, City Clerk  
Michael Amerio City Treasurer*

TO: Honorable Mayor Arizmendi and Members of the City Council

FROM: John Harabedian, Clean Power Alliance Director  
James Carlson, Clean Power Alliance Alternate *JC*

REVIEWED BY: Gabriel Engeland, City Manager *GE*

DATE: February 13, 2018

SUBJECT: **UPDATE ON 'CLEAN POWER ALLIANCE' (FORMALLY LACCE)  
AND SELECTION OF DEFAULT TIER LEVEL**

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## **SUMMARY**

Councilmember Harabedian has asked for an opportunity to update the City Council on recent activities of the "Clean Power Alliance" (formally LACCE). The City Council will also need to select a default tier that Sierra Madre customers will receive upon the launch of the program.

## **STAFF RECOMMENDATION**

Staff recommends that the City Council receive and file the update from Management Analyst Carlson and Councilmember Harabedian. Staff also recommends that the City Council select one of the three tiers as the default level for Sierra Madre customers.

## **ALTERNATIVES**

1. The City Council may continue the discussion and selection of default tier level to the February 27, 2018 City Council meeting. However, the selection of the default tier level must be determined by March 1, 2018.

## **FINANCIAL REVIEW**

There are no financial impacts associated with an informational update of the program. Sierra Madre Clean Power Alliance customers are currently estimated to save 4% to 10% from Comparable Southern California Edison plans. Staff also estimates that could be a net General Fund revenue loss of \$11,150 from decreased Utility User Taxes, after accounting for the savings on the City's own accounts. However, the program expects to provide revenue-sharing funds for local use. These funds are difficult to estimate at this time due to a number of variables and future decisions that will be considered.

## **ANALYSIS**

### **Clean Power Alliance**

The program has been under a working name as Los Angeles Community Choice Energy (LACCE) and has recently announced the change to the Clean Power Alliance of Southern California. The program has grown to include 26 cities as well as Los Angeles County and Ventura County. The City Council has previously selected Councilmember Harabedian as Sierra Madre's Director, with City Manager Engeland and Management Analyst Carlson as alternates to the Director's Board. There have been a number of meetings attended by the Director and/or Alternate in the past two months.

### **Selection of Executive Director**

This month, the Clean Power Alliance Board of Directors selected Ted Bardacke as Executive Director. The launch of the program was headed by Bill Carnahan in his role as Interim Executive Director, and it was Mr. Carnahan that has worked with staff and presented to City Council up to this point. Executive Director Ted Bardacke issued a memorandum on February 5, 2018 outlining his first year's priorities, and this is included with this report as **Attachment A**.

### **Selection of Default Renewable Rate Tier**

The City Council will need to select the default renewable rate tier that will be applied to Sierra Madre Clean Power Alliance customers. It is important to understand that each customer will have ample opportunity to select any of the renewable rate tiers on their own as well as opt-out of Clean Power Alliance and return to Southern California Edison. The City Council is asked to make the default selection by March 1, 2018, so the City Council has the option to bring back this decision after this evening's discussion to the next City Council meeting. Clean Power Alliance has provided a detailed memorandum on this consideration and it has been included as **Attachment B**.

## **PUBLIC NOTICE PROCESS**

This item has been noticed through the regular agenda notification process. Copies of this report are available at the City Hall public counter, at the Sierra Madre Public Library, and can be accessed on the City's website at [www.cityofsierramadre.com](http://www.cityofsierramadre.com).

### Attachments (1)

**Attachment A:** February 5, 2018 Memorandum re: Executive Director's First Year Priorities.

**Attachment B:** February 5, 2018 Memorandum re: Selection of Default Renewable Rate Tier

# CLEAN POWER ALLIANCE

DATE: February 5, 2018

TO: Clean Power Alliance Board Directors

FROM: Ted Bardacke, Executive Director

SUBJECT: First Year Priorities

First, let me again express my deep appreciation to each of you for giving me the opportunity to serve as the Executive Director of the Clean Power Alliance. I am very excited about the prospects for this organization to deliver cleaner power at competitive rates and to develop local programs that benefit our communities and region.

At the February 1, 2018 Board meeting, I made brief remarks regarding what I saw as my three key priorities as Executive Director in the first year. Due to Directors in remote locations being unable to hear those remarks clearly, below are my speaking notes that highlight where I expect to be devoting a significant amount of time and energy in the coming months. I look forward to working with all of you on these, and many other, items as we build and grow this important program.

## Priority Number 1: Focus on the Customer

- Ensure a smooth transition for customers – we have but one chance to make a first impression on our customers so I will focus on our initial communications and roll-out to ensure a positive experience;
- Build the brand by fostering an emotional connection by creating a sense of belonging to a wider group with an important mission;
- Provide direct outreach to the largest and most important customers in CPA as this is key from both a revenue and a partnership perspective; and
- Engage each of you Directors as Brand Ambassadors in your local communities.

## Priority Number 2: Energy Resource Planning and Procurement

- Ensure that our energy products reflect our values and our specific needs in Southern California, fully cognizant of our climate change risks and resiliency needs, particularly in the wake of recent fires in the region; and
- Engage Board Directors who are interested in diving deep into this process and as part of a larger strategic planning process

The Clean Power Alliance is the Community Choice Energy program for the counties of Los Angeles and Ventura and the cities of Agoura Hills, Alhambra, Arcadia, Beverly Hills, Calabasas, Camarillo, Carson, Claremont, Culver City, Downey, Hawaiian Gardens, Hawthorne, Malibu, Manhattan Beach, Moorpark, Ojai, Paramount, Rolling Hills Estates, Santa Monica, Sierra Madre, Simi Valley, South Pasadena, Temple City, Thousand Oaks, West Hollywood, and Whittier.

Priority Number 3: Build a Team

- Bill Carnahan will remain a key member of the team and Gary Gero will assist through the transition;
- Ensure we get the right mix of expertise and experience – and that the staff reflects the geographic and socio-economic diversity of CPA members; and
- Work with Board Directors to ensure hiring/personnel/contracting practices are fair and flexible, allowing for the nimbleness and speed that we will need to successfully launch and sustain this program.

I look forward to meeting each of you individually and discussing your priorities for this program, and I welcome your thoughts and comments on my key focus areas.

# CLEAN POWER ALLIANCE

DATE: February 5, 2018  
TO: Clean Power Alliance Board Directors  
FROM: Gary Gero  
SUBJECT: Selection of Default Renewable Rate Tier

## Background

Within the Clean Power Alliance (CPA) structure, each individual city and county member has the authority to set the default renewable energy tier that will be offered to residents and businesses within their jurisdiction. The method by which each member makes this determination is entirely within their own city's purview as there are no legal requirements governing this selection.

As discussed at the February 1, 2018 Board meeting, staff and our consultants need members to indicate their preliminary selection by February 12, 2018 and make their final selection by March 1, 2018. Having this information will allow us to understand the overall program profile and begin procuring energy resources so that the Board can set rates at its April meeting.

However, we have now learned that SCE estimates its base renewable energy percentage for 2018 to be 34%. Therefore, we intend to ask the Board to approve that the base product for 2018 be 36% instead of the 33% previously approved. When deciding on your default offering, therefore, the three tiers would be 36%, 50%, and 100%.

## Discussion

Each CPA member will need to select one of three renewable energy tiers as the default product into which their residents and businesses will automatically be enrolled. This default product is the product that customers will receive if they do not make any opt-out, opt-up or opt-down selections. The three products are:

Clean Power Alliance Plan	Net Bill Discount from SCE Standard Plan	Net Bill Discount from SCE Comparable Plan
36% Renewable	4%	4%
50% Renewable	3%	12%
100% Renewable	-7%	10%

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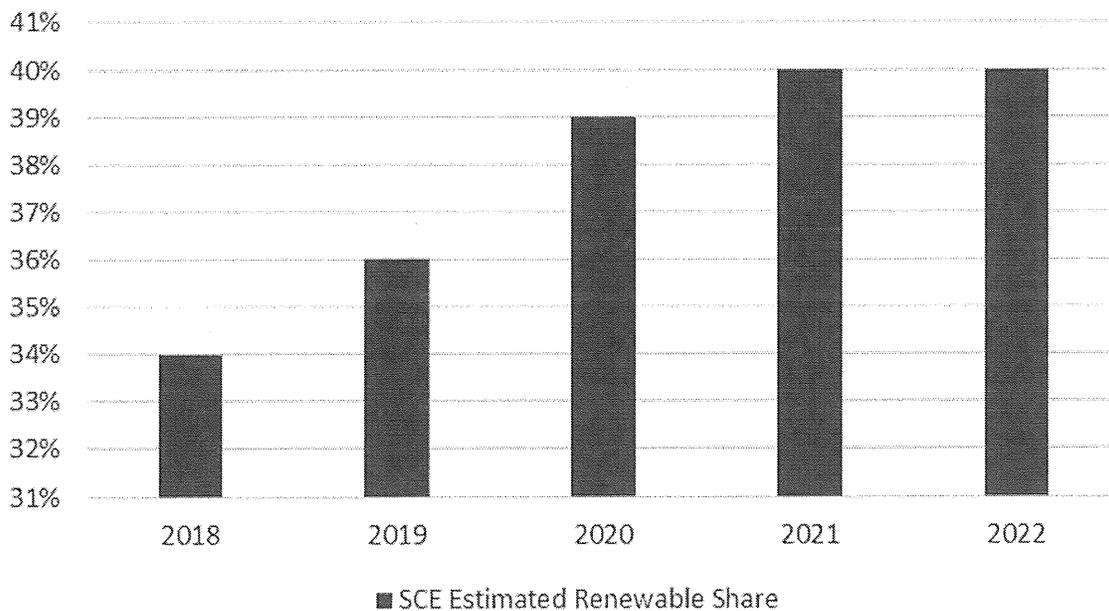
If a city or county selects 36% renewable as its default tier, then the customer would automatically be enrolled in the 36% renewable product unless the customer opts-up to either the 50% renewable or 100% renewable products or the customer opts-out to stay with SCE.

On the other hand, if the default product is set to 50% renewable, then the customer would automatically be enrolled in the 50% renewable product unless the customer opts-up to the 100% renewable products, opts-down to the 36% renewable product or the customer opts-out to stay with SCE.

Finally, if the default product is set to 100% renewable, then the customer would automatically be enrolled in the 100% renewable product unless the customer opts-down to either the 36% renewable or the 50% renewable products or the customer opts-out to stay with SCE.

It is important to note that the base 36% Renewable product, and the rates necessary to support it, will increase each year to stay ahead of Southern California Edison’s percentage of renewable energy (see figure 1 below) so that CPA’s lowest offering is always slightly greener than SCE’s. For instance, in 2019 it may be 38% and in 2020 it may be 42% since the comparable SCE renewable percentage for those years is expected to be 36% in 2019 and 40% in 2020. As such, the rate will similarly adjust slightly upwards each year to reflect the increasing level of renewable energy provided. On the other hand, the 50% and 100% Renewable will allow the CPA members to keep the initially default renewable percentage constant for several years which will mean that these customers will have greater rate stability.

Figure 1: SCE Annual Percentage of Renewable Energy



**Selection of Default Product**

As part of the process towards launch of Phases 2 and 3, CPA staff are requesting a preliminary non-binding indication of the likely default choice for each member community by February 12, 2018. We are also asking for final binding commitments by March 1, 2018. Please provide your preliminary and final responses by email to Gary Gero at [ggero@ceo.lacounty.gov](mailto:ggero@ceo.lacounty.gov) with a copy to Ellen Dux at [ellen@lacce.org](mailto:ellen@lacce.org).

## **Appendix A**

### **Frequently Asked Questions**

#### **Will all customers in the City get the same default tier?**

Yes, unless the customer opt-up, opt-down or opt-out.

#### **Is there any coal or nuclear power in my power?**

CPA will not sign any contracts that include energy from coal or nuclear power resources.

#### **Why does the city need to make this decision?**

CPA will launch your non-residential loads in June of 2018. In anticipation of this launch, CPA needs to know what kind and how much of each type of power the cities need so adequate amounts can be purchased for future use by the cities.

#### **Can my city change the default option in the future?**

Yes, we expect that we will ask cities once a year if they would like to change their default option.

#### **What types of default product options do the other CCA's offer?**

The other CCA's have offerings similar to the ones being offered CPA, though some do not offer a base (36%) tier but start at 50%. See Appendix B for a chart of CCA offerings.

#### **Does the CPUC or SCE have to approve these default options**

No, this selection only needs to be approved by your city.

#### **Are the rates noted in this memo the final rates for service starting in June 2018?**

No, the stated rates are indicative based upon CPA's best estimates of future power costs. Final rates will not be known until power contracts are finalized for 2018 deliveries. These power contracts and final rates should be completed by April 2018 for approval by the CPA Board. But it is very likely that final rates will offer the same percentage differences as should in the indicative rates included in the attached memo.

#### **Can our city change its mind on the selection of default product options between our initial February 15 submission and the final determination at the March 1, 2018 CPA Board meeting?**

Yes.

#### **How long will this rate comparison between CPA and SCE hold?**

SCE changes rates annually at the beginning of the year. In addition, additional smaller rate changes can occur during the year. However, it is expected that this rate comparison will hold until January 2019, at which time it is likely that both SCE and CPA will change rates.

**Are CPA customers still eligible for SCE programs, such as energy efficiency and renewable energy incentive programs?**

Yes, CPA customers remain eligible for SCE rebate programs since those are funded by Public Purpose Program fees. Those fees will still be paid on SCE bills as part of the SCE transmission and distribution portion of the bill.

**If a customer has solar panels and is on a net energy metering rate, will they still get that rate when enrolled in the CPA program?**

Yes, CPA will offer Net Energy Metering rates that are the same or better than those currently offered by SCE.

**Are CPA customers still eligible for CARE, FERA and Medical Baseline discounts?**

Yes. CARE, FERA and Medical Baseline is available to CPA customers as well as SCE customers and provides the same discount regardless of enrollment with CPA or SCE. Customers enrolled in CPA continue to receive their CARE, FERA and Medical Baseline discount within their SCE delivery charges; there is no need to reapply with CPA. New CARE, FERA and Medical Baseline enrollments or renewals must still be done through SCE's customer service center or website.

**How will CPA procure power to meet the selected Default Products?**

CPA will have short and long-term contracts with a variety of power suppliers to meet the energy needs of the CPA customers. The exact proportion of renewable resources varies with time, based on demand and availability. CPA will provide detailed information about the power supply in the annual Power Content Label reporting.

**How can the City be sure that CPA is actually procuring 36%, 50% or 100% renewable energy on the customer's behalf?**

CPA is required to report to the California Public Utilities Commission and California Energy Commission on an annual basis to verify the amount of renewable energy delivered to our customers. This is the same standard used by other California utilities, such as SCE, for verification purposes.

Appendix B

Product Offerings by CCAs

	Product 1	Product 2	Product 3
<b>Clean Power Alliance</b>	36% Renewable	50% Renewable	100% Renewable
<b>SCE Service Area</b>			
<b>Apple Valley Choice Energy</b>	Core Choice (36% Renewable)	More Choice (50% Renewable)	
<b>Lancaster Choice Energy</b>	Clear Choice (36% Renewable)	Smart Choice (50% Renewable)	
<b>Pico Rivera Innovative Municipal Energy</b>	PRIME Power (50% Renewable)	Prime Future (100% Renewable)	
<b>PG&amp;E Service Area</b>			
<b>CleanPowerSF</b>	Green (40% Renewable)	Super Green (100% Renewable)	
<b>East Bay Community Energy</b>	Bright Choice (More Renewable than PG&E)	Brilliant 100 (100% Renewable)	
<b>Marin Clean Energy</b>	Light Green (50% Renewable)	Deep Green (100% Renewable)	Local Green (100% Local Renewable)
<b>Monterey Bay Community Power</b>	MBChoice (30% Renewable)	MBGreen+ (Customer Choice renewable share)	MB Share (Donate to low income and local GHG reduction)
<b>Peninsula Clean Energy</b>	ECOplus (50% Renewable)	ECO100 (100% Renewable)	
<b>Redwood Coast Energy Authority</b>	REPower (42% Renewable)	REPower+ (100% Renewable)	
<b>Silicon Valley Clean Energy</b>	Green Start (50% Renewable)	Green Prime (100% Renewable)	
<b>Sonoma Clean Power</b>	Clean Start (42% Renewable)	EverGreen (100% Renewable)	