Alverno Villa - Event Monitor Checklist

The below portion to be completed by the Event Monitor

Event Information:

Event Date: 6/14/2025

Time Music Started: 4:15

Time Music Stopped: 8:55

Time Last Guest & Vendor Left: 9:50

Time Gate Closed: 10:00

Time Parking Lights Turned Off: 9:55

Number of Security Guard(s): 2

Security Guard Name: DARREL WILSON

Security Guard Name: _____

Event Monitor Information:

Event Monitor Name: RYAN CARTER

Event Monitor Phone: 818 294 4381

Event Monitor Arrival Time: 2:15 PM

Event Monitor Departure Time: 10:00 PM
GUESTS ARRIVAL: APPROX 3:30 PM
MUSIC START → ~4:15 PM
SPEAKERS INSIDE

This portion to be completed by AHA personnel

AHA Personnel Name: Andrea Bertollini

Event Type: Wedding

Event scheduled start time: 3 pm

Event scheduled end time: 10 pm

Gate Name: Michillinda Ave.
Gate open time: 8:30 AM

Gate Name: Wilson St.
Gate open time: 8 AM

Gate Name: Highland
Gate open time: 815 AM - Closed @ 12:00 pm

No. of rented events between these dates: 2025
January 1, 2024 and
June 14, 2022 2025

No. of rented events this month: 2   #13

Number of guests: Approx 112

Alverno Villa - Event Monitor Checklist

Noise Levels

Street Name	1st Reading Time	dB Int.	dB Ext.	2nd Reading Time	dB Int.	dB Ext.	3rd Reading Time	dB Int.	dB Ext.	4th Reading Time	dB Int.	dB Ext.
Michillinda Avenue	4:40	52.2	51.4	5:08	54.1	52.0	5:23	55.3	51.9	6:01	53.2	50.3
Grandview Avenue	4:37	45.5	44.3	5:12	49.8	48.2	5:29	51.5	49.3	6:03	46.8	45.5
Wilson Street	4:29	48.2	47.6	5:01	48.9	46.8	5:15	47.5	50.1	5:58	45.6	44.2
Highland Avenue	4:33	51.2	49.4	5:04	53.3	50.2	5:18	54.2	51.1	5:54	48.2	45.7

Street Name	5th Reading Time	dB Int.	dB Ext.	6th Reading Time	dB Int.	dB Ext.	7th Reading Time	dB Int.	dB Ext.	8th Reading Time	dB Int.	dB Ext.
Michillinda Avenue	6:22	52.1	50.5	6:54	50.5	47.5	7:12	57.1	56.2	7:45	57.2	54.8
Grandview Avenue	6:20	45.9	44.2	6:48	49.0	46.5	7:15	48.4	47.2	7:36	48.3	47.1
Wilson Street	6:15	50.1	48.7	6:45	48.3	47.8	7:07	47.2	45.9	7:33	48.8	46.2
Highland Avenue	6:17	49.3	47.7	6:51	55.9	52.2	7:09	53.0	50.2	7:39	50.9	49.2

Street Name	9th Reading Time	dB Int.	dB Ext.	10th Reading Time	dB Int.	dB Ext.	11th Reading Time	dB Int.	dB Ext.	12th Reading Time	dB Int.	dB Ext.
Michillinda Avenue	8:15	53.9	51.4	8:39	54.2	51.0						
Grandview Avenue	8:20	44.0	43.8	8:41	45.3	42.9						
Wilson Street	8:10	45.1	43.0	8:35	46.0	44.3						
Highland Avenue	8:13	46.3	44.1	8:38	47.0	45.1						

LAST SONG 8:55 PM

Event Monitor Checklist

Event Monitor Name: ___

Event Monitor Phone#: ___

Any interaction with Alverno staff, security, or SMPD?

Alverno staff?	Yes	No
Name:		
Nature of Interaction:		
Noise Reading (dB) & Time:		
Remedy, if any:		

Sierra Madre Police Department? 2506140034	Yes	No	RC
Name: FROM DISPATCH			
Nature of Interaction: 415 DISTURBANCE			
Noise Reading (dB) & Time: N/A			
Remedy, if any: SEPERATED PARTIES, THEY LEFT THE PROPERTY, ADVISED TO TURN OFF MUSIC WHEN LEAVING,			

Any interaction with the Public (In person or telephonic)?	Yes	No
Name:		
Nature of Interaction:		
Noise Reading (dB) & Time:		
Remedy, if any:		

Any interaction with the Public (In person or telephonic)?	Yes	No
Name:		
Nature of Interaction:		
Noise Reading (dB) & Time:		
Remedy, if any:		

Any interaction with the Public (In person or telephonic)?	Yes	No
Name:		
Nature of Interaction:		
Noise Reading (dB) & Time:		
Remedy, if any:		

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Were the Conditional Use Permit #22-03 Conditions Satisfied?

Section 1 – Frequency of Use / Level of Use	Yes	No
If no, please provide details		

Section 2 – Time of Use	Yes	No
If no, please provide details		

Section 3 – Noise	Yes	No
If no, please provide details		

Section 4 – Alcohol	Yes	No
If no, please provide details		

Section 5 – Traffic / Parking	Yes	No
If no, please provide details		

Section 6 – Vehicle Access	Yes	No
If no, please provide details		

Section 7 – Nighttime Lights	Yes	No
If no, please provide details		

Section 8 – Litter and Garbage	Yes	No
If not please provide details		

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