

AGENDA

REGULAR MEETING SIERRA MADRE CITY COUNCIL

Gene Goss, Mayor
Edward Garcia, Mayor Pro Tem
Rachelle Arizmendi, Council Member
Kelly Kriebs, Council Member
Robert Parkhurst, Council Member

Michael Amerio, City Treasurer

Tuesday, May 24, 2022
5:30 pm

City of Sierra Madre
City Council Chambers
232 W. Sierra Madre Boulevard
Sierra Madre, California 91024



THIS MEETING WILL BE CONDUCTED IN COMPLIANCE WITH THE MOST CURRENT LOS ANGELES COUNTY PUBLIC HEALTH OFFICER'S ORDER

The Brown Act provides the public with an opportunity to make public comments at any public meeting. Public comment may also be made by e-mail to PublicComment@CityofSierraMadre.com by 3:00PM on the day of the meeting. Emails will be acknowledged at the Council meeting and filed into public record.

The meeting will be streamed live on the City's website at www.cityofsierramadre.com, on Foothills Media website at <http://www.foothillsmedia.org/sierramadre> and broadcast on Government Access Channel 3 (Spectrum)

CODE OF CONDUCT

The purpose of a City Council meeting is to conduct City business. Members of the public that behave in a manner that interrupts or obstructs the Council's ability to conduct City business may be asked to leave the meeting. Any and all demonstrations which disrupt, interrupt, or obstruct the Council's ability to conduct City business are prohibited. No signs, posters or other large objects shall be brought into the Council Chambers or other meeting place if doing so would disrupt, disturb or otherwise impede the orderly course of the meeting.

CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL

Mayor Goss, Mayor Pro Tem Garcia, Council Member Arizmendi, Council Member Kriebs, Council Member Parkhurst

PLEDGE OF ALLEGIANCE AND INSPIRATION

Council Member Robert Parkhurst

APPROVAL OF MEETING AGENDA

Vote of the City Council to proceed with City business.

APPROVAL FOR READING RESOLUTIONS AND ORDINANCES

Vote of the City Council to read all Ordinances and Resolutions by title only and waive the reading in full.

APPROVAL OF MEETING MINUTES

Approval of May 10, 2022 City Council meeting minutes.

MAYOR AND CITY COUNCIL REPORTS

Reporting of Council Members' activities related to City business.

PRESENTATIONS

PRESENTATION BY THE SIERRA MADRE CIVIC CLUB FOR GRANT FUND DISTRIBUTIONS

PRESENTATION BY THE SIERRA MADRE ROSE FLOAT ASSOCIATION

PUBLIC COMMENT

The Council will listen to the public on any item on the agenda. In addition, the Council will devote time for public comment on items not on the agenda. Addressing the City Council from the audience is not permitted; all comments addressing the Council must be made from the podium. Only public comment made from the podium will be recognized by the City Council and entered into public record.

PUBLIC COMMENT FOR ITEMS ON THE AGENDA

Persons wishing to speak on any item on the agenda will be called during the comment period at the time the agenda item is brought forward. Persons wishing to speak on closed session items have a choice of doing so either immediately prior to the closed session or at the time for comments on items at the open session.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Time shall be devoted to provide public comments for items not on the agenda. Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting.

COMMENTS

1. Any person wishing to provide public comment on matters not on the agenda, or during the comment period for items on the agenda is asked to complete a comment card. Please include your name and address. Each speaker will be limited to up to three continuous minutes, which may not be delegated or deferred.
2. The City provides a podium for public comment. Comments addressed to the Council shall occur during the appropriate time on the agenda and should not be construed as an opportunity for dialogue. Each speaker will be limited to three continuous minutes, which may not be delegated or deferred.

ACTION ITEMS

CONSENT

a) CONSIDERATION OF RESOLUTION 22-24 APPROVING CERTAIN DEMANDS

It is recommended that the City Council approve Resolution 22-24 approving payment of City Warrants in the aggregate amount of \$277,759.23; Sierra Madre Library Warrants in the aggregate amount of \$4,892.87; and Payroll Transfer in the aggregate amount of \$421,454.42; for the fiscal year ending June 30, 2022.

b) TREASURER'S REPORT - QTR ENDING MARCH 31, 2022

It is recommended that the City Council receive and file the Treasurer's Report for the cash and investment portfolio for quarter ending March 31, 2022.

c) SECOND READING OF ORDINANCE NO. 1454 AMENDING CHAPTER 17.08 (DEFINITIONS), CHAPTER 17.22 (SECOND UNITS), AND CHAPTER 17.28 (R-3 MEDIUM/HIGH DENSITY RESIDENTIAL ZONE) OF TITLE 17 (ZONING) OF THE SIERRA MADRE MUNICIPAL CODE

It is recommended that the City Council conduct a second reading, by title only, Ordinance No. 1454, amending Chapter 17.08 (Definitions), Chapter 17.22 (Second Units), and Chapter 17.28 (R-3 Medium/High Density Residential Zone) of Title 17 (Zoning) of the Sierra Madre Municipal Code.

d) SECOND READING OF ORDINANCE NO. 1455 AMENDING CHAPTER 17.20 (R-1 ONE-FAMILY RESIDENTIAL ZONE), CHAPTER 17.28 (R-3 MEDIUM/HIGH-DENSITY RESIDENTIAL ZONE), CHAPTER 17.40 (M MANUFACTURING ZONE), CHAPTER 17.48 (DEVELOPMENT STANDARDS), CHAPTER 17.52 (H HILLSIDE MANAGEMENT ZONE), AND CHAPTER 17.60 (VARIANCES AND DISCRETIONARY PERMITS) OF TITLE 17 (ZONING) OF THE SIERRA MADRE MUNICIPAL CODE

It is recommended that the City Council conduct a second reading, by title only, Ordinance No. 1455, amending Chapter 17.20 (R-1 One-Family Residential Zone), Chapter 17.28 (R-3 Medium/High-Density Residential Zone), Chapter 17.40 (Manufacturing Zone), Chapter 17.48 (Development Standards), Chapter 17.52 (H Hillside Management Zone), and Chapter 17.60 (Variances and Discretionary Permits) of Title 17 (Zoning) of the Sierra Madre Municipal Code.

e) SECOND READING OF ORDINANCE 1456 ADOPTING A POLICY FOR THE USE OF MILITARY EQUIPMENT BY THE SIERRA MADRE POLICE DEPARTMENT

It is recommended that the City Council conduct a second reading, by title only, Ordinance No. 1456, An Ordinance of the City of Sierra Madre, adopting a policy for the use of military equipment by the Sierra Madre police Dept.

f) CONSIDERATION OF AWARD OF CONSTRUCTION CONTRACT TO FALCON CONSTRUCTION INC., FOR CONSTRUCTION OF THE LIBRARY IMPROVEMENT PROJECT NO. FC82105 IN AN AMOUNT NOT TO EXCEED \$362,000.

It is recommended that the City Council award a construction contract to Falcon Construction Inc., in an amount not to exceed \$362,000 for the FY 2021-22 Library Parking Improvement Project.

DISCUSSION

1. APPOINTMENT OF BOB SPEARS TO THE PLANNING COMMISSION FOR A PARTIAL TERM OF SIX MONTHS

Staff recommends the Mayor appoint Bob Spears to the Planning Commission for a partial term of six months.

2. INITIATING PROCEEDINGS FOR THE LEVY AND COLLECTION OF ASSESSMENTS AND ORDERING THE PREPARATION OF THE ENGINEER'S REPORT FOR THE DOWNTOWN LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT AND SIERRA MADRE LIGHTING AND MAINTENANCE DISTRICT NO. 1; AND

ESTABLISHING THE ANNUAL SPECIAL TAXES FOR COMMUNITY FACILITIES DISTRICT NO. 1 AND ANNUAL ASSESSMENTS FOR EAST BONITA AVENUE SEWER IMPROVEMENT AND MIRA MONTE AVENUE SEWER IMPROVEMENT AND LEVYING SPECIAL TAXES AND ASSESSMENTS FOR FISCAL YEAR 2022/23

It is recommended that:

1. The City Council authorize NBS to prepare and file with the City Clerk, the Engineer's Report concerning the levy and collection of assessments within the Downtown Landscaping and Lighting Maintenance Assessment District and Sierra Madre Lighting and Maintenance District No. 1 for the Fiscal Year commencing July 1, 2022, and ending June 30, 2023.
2. The City Council confirms the Engineer's reports and sets June 14, 2022, as a date for a public hearing on the matter of the Downtown Landscaping and Lighting Maintenance Assessment District and the Sierra Madre Lighting and Maintenance District No. 1.
3. The City Council establishes the Fiscal Year 2022/23 special taxes for Community Facilities District No. 1 and annual assessments for East Bonita Avenue Sewer Improvement and Mira Monte Avenue Sewer Improvement and orders levy of special taxes and assessments for the Fiscal Year commencing July 1, 2022, and ending June 30, 2023.

ACTION ITEMS

Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item.

AVAILABILITY OF AGENDA MATERIALS

Materials related to items on this agenda are available for public inspection on the City's website at www.cityofsierramadre.com.

LIVE BROADCASTS

Regular City Council meetings are broadcast live on Cable Channel 3 and rebroadcast on Wednesday and Saturday at 5:30 p.m.

MEETING ASSISTANCE

If you require special assistance to participate in this meeting, please call the City Clerk's office at (626) 355-7135 at least 48 hours prior to the meeting.

ADJOURNMENT

The City Council will adjourn to a meeting to take place on June 14, 2022.