



# MEETING AGENDA

**Community Services Commission**  
**City Council Chambers**  
**232 W. Sierra Madre Blvd.**  
**Sierra Madre, CA 91024**  
**Monday, November 21, 2016**  
**6:30pm**

## Community Services Commission

*Meredith Keith, Chair*  
*Debbie Sheridan, Vice Chair*  
*Andy Bencosme, Commissioner*  
*Monica Moran, Commissioner*  
*David J. Ouch, Commissioner*  
*Tom Sullivan, Commissioner*  
*Owen Braudrick, Youth Commissioner*

### CALL TO ORDER / ROLL CALL

**Commissioners Bencosme, Braudrick, Keith,  
Moran, Ouch, Sheridan, Sullivan**

### PLEDGE OF ALLEGIANCE

**Commissioner Sullivan**

### APPROVAL OF AGENDA

**Majority vote of the Commission proceed with  
Commission Business**

### APPROVAL OF MINUTES

**CSC Meeting, October 17, 2016**

### COMMUNITY INPUT

At this time, any person may address the Community Services Commission concerning an item that is not on the Agenda. The Commission welcomes your attendance and participation. When addressing the Commission, please begin by providing your name and address for the record. Please keep comments to no more than five minutes to assure an orderly and timely meeting.

Copies of the Agenda are available for your convenience at the rear of the Council Chambers. State legislation (Govt. Code Section 54954.2) limits the Commission's ability to take action on specific requests. Govt. Code Section 54954.2 limits the placement of items on the Agenda for action 72 hours prior to meetings, except for specific findings.

No action or discussion may be undertaken by the Community Services Commission on any item if not posted on the Agenda, except that Commissioners or staff may briefly respond to statements made or questions posed by the public, or a Commissioner or staff liaison may ask a question for clarification, or make a brief report on his or her own activities. A Commissioner or the Commission itself may provide a reference to staff to report back to the Commission at a subsequent meeting concerning any matter or may direct staff to place a matter of business on a future agenda.

### ACTION ITEMS AND REPORTS\*

- 1. Commission Reorganization and Assignments** Appointment of a Chair and Vice Chair for the 2016-2017 and Commissioner assignments.
- 2. Field Use Agreements** Recommendation to provide direction on Agreement language and further to recommend Agreement to City Council pending review by City Attorney.
- 3. City Hall Complex Signage** Recommendation to select and approve one design for City Hall Complex Buildings.
- 4. Sierra Madre Girls' Softball Association Storage Container** Recommendation to approve placement of storage container in Sierra Vista Park.
- 5. Hart Park House Fee Study Sub-Committee** Recommendation to form a subcommittee to study Hart Park House Rental Fees.

- 6. Duty Man House Property** Recommendation to approve an option for the use of the Duty Man House property and provide further recommendation to the City Council.
- 7. Sierra Madre Rose Float Association Annual Decorating Event Special Event Permit 16-13** Review of Sierra Madre Rose Float Association Annual Decorating Event Permit 16-13. Recommendation to approve SEP 16-13 for SMRFA Annual Decorating Event.
- 8. Consent Calendar**
- A. Community Services Department Updates**  
Status report regarding items of interest to the Community Services Commission and department calendar.
- B. Applications for Use of City Facilities**  
Applications submitted to the City for use of Park and Public Facilities have been reviewed and administratively approved by City Staff.
- C. Change of Date for December Commission Meeting**  
Change date of next regular meeting to December 12<sup>th</sup> in consideration of the holidays.
- 9. Commissioner Updates** Commissioners provide oral reports concerning their respective park facilities or special events.

*\*ACTION ITEMS*

*Regardless of a staff recommendation on any agenda item, the Commission will consider such matters including action to approve, conditionally approve, reject or continue such item. Further information on each item may be procured from the Community Services Department.*

**NEW BUSINESS AND MATTERS FOR FUTURE AGENDAS**

- Halloween Happenings After Action Report
- ADA Playground Surfacing
- YMCA Request for mirrors in the Sierra Madre Room
- YMCA Request for Equipment Replacement
- YMCA Lease Agreement Amendment
- Fire Department Children's Garden
- Senior Center Pathway Lighting
- Skate Park Options
- Waterworks Capital Improvement Reimbursement (Wading Pool)
- Review of Proposed Kersting Court Improvements by Volunteer Community Groups

**ADJOURNMENT**

The Community Services Commission may adjourn to their next to be determined meeting.

If you require special assistance to participate in this meeting, please call the City Manager's Office at 626-355-7135 at least 48 hours prior to the meeting.