Alverno Villa - Event Monitor Checklist

CAD # 0026 (SMPD)

The below portion to be completed by the Event Monitor

Event Information:

Event Date: 11/22 - Saturday

Time Music Started: 15:45

Time Music Stopped: 21-00

Time Last Guest & Vendor Left: ~~22:00~~ 21.30 PS

Time Gate Closed: ~~22:00~~ 21.30 PS

Time Parking Lights Turned Off: ~~22:00~~ 21.30

Number of Security Guard(s): 2 PS

Security Guard Name: SURAPUTRA, P-SMPD

Security Guard Name: JEFF - SECURITAS

Event Monitor Information:

Event Monitor Name: PIERRE SURAPUTRA

Event Monitor Phone: 626-385-9049

Event Monitor Arrival Time: 1500

Event Monitor Departure Time: ~~22:00~~ 21.30 PS

Highland Gate closed 1350

Wilson Gate closed 1400

BAR closed 2030

CAD # 0026

This portion to be completed by AHA personnel

AHA Personnel Name: Andrea Bertollini

Event Type: Wedding

Event scheduled start time: 2pm

Event scheduled end time: 10pm

Gate Name: Wilson
Gate open time: 8AM

Gate Name: Highland 9AM
Gate open time:

Gate Name: Michillinda 9AM
Gate open time:

No. of rented events between these dates: #23 ~~2025~~ ~~2024~~
January 1, _____ , 2024 and
November 22, _____ . ~~2024~~ 2025

No. of rented events this month: 3

Number of guests: Approx 160.

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Noise Levels	20 min			20 min			20 min			20 min		
Street Name	**1st Reading**			**2nd Reading**			**3rd Reading**			**4th Reading**		
	Time	dB Int.	dB Ext.	Time	dB Int.	dB Ext.	Time	dB Int.	dB Ext.	Time	dB Int.	dB Ext.
Michillinda Avenue	1530	49.1	48.00	1453	50.8	54.0	1857	58.8	56.7	2024	53.2	49.4
Grandview Avenue	1551	54.1	49.2	1715	47.6	50.6	1930	49.5	48.4	2040	49.7	42.3
Wilson Street	1610	46.8	44.2	1736	46.9	48.0	1945	43.1	49.2	2055	52.1	45.4
Highland Avenue	1630	52.5	51.7	1801	47.5	49.3	2007	53.0	54.0			
							↳ DJ STARTED					

Street Name	**5th Reading**			**6th Reading**			**7th Reading**			**8th Reading**		
	Time	dB Int.	dB Ext.	Time	dB Int.	dB Ext.	Time	dB Int.	dB Ext.	Time	dB Int.	dB Ext.
Michillinda Avenue												
Grandview Avenue												
Wilson Street												
Highland Avenue												

Street Name	**9th Reading**			**10th Reading**			**11th Reading**			**12th Reading**		
	Time	dB Int.	dB Ext.	Time	dB Int.	dB Ext.	Time	dB Int.	dB Ext.	Time	dB Int.	dB Ext.
Michillinda Avenue												
Grandview Avenue												
Wilson Street												
Highland Avenue												

Event Monitor Checklist

Event Monitor Name: ___

Event Monitor Phone#: __

Any interaction with Alverno staff, security, or SMPD?

Alverno staff?	Yes	No
Name: Andrea B		
Nature of Interaction: Briefing		
Noise Reading (dB) & Time:		
Remedy, if any:		

Sierra Madre Police Department?	Yes	No
Name: Officer Siddioi		
Nature of Interaction: Confirmation noise was lowered and below the standard decibels		
Noise Reading (dB) & Time: 52.3 – 53.5 @ 1857 hrs		
Remedy, if any:		

Any interaction with the Public (In person or telephonic)?	Yes	No
Name:		
Nature of Interaction:		
Noise Reading (dB) & Time:		
Remedy, if any:		

Any interaction with the Public (In person or telephonic)?	Yes	No
Name:		
Nature of Interaction:		
Noise Reading (dB) & Time:		
Remedy, if any:		

Any interaction with the Public (In person or telephonic)?	Yes	No
Name:		
Nature of Interaction:		
Noise Reading (dB) & Time:		
Remedy, if any:		

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Were the Conditional Use Permit #22-03 Conditions Satisfied?

Section 1 – Frequency of Use / Level of Use	Yes (circled)	No
If no, please provide details		

Section 2 – Time of Use	Yes (circled)	No
If no, please provide details		

Section 3 – Noise	Yes (circled)	No
If no, please provide details		

Section 4 – Alcohol	Yes (circled)	No
If no, please provide details		

Section 5 – Traffic / Parking	Yes (circled)	No
If no, please provide details		

Section 6 – Vehicle Access	Yes (circled)	No
If no, please provide details		

Section 7 – Nighttime Lights	Yes (circled)	No
If no, please provide details		

Section 8 – Litter and Garbage	Yes (circled)	No
If not please provide details		

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