

Daily Site Report

ALVERNO HEIGHTS ACADEMY - Special Coverage

05/20/2023 08:03am PDT - 05/21/2023 08:03am PDT



Time	Action	Details
06:11pm PDT 05/20/2023	#117700975 *Activity Log Entry Hector Lopez ALVERNO HEIGHTS ACADEMY - Special Coverage	<p data-bbox="675 394 781 422">Comments</p> <p data-bbox="675 422 927 449">1808 Wilson street 45.1 bBA</p> <p data-bbox="675 468 889 495">1815 45 dba brand view</p> <p data-bbox="675 514 927 541">1817 michillinda st dba 45.5</p> <p data-bbox="675 560 889 588">1823 Highland dba 49.8</p> <p data-bbox="675 604 764 632">Picture 1</p>  <p data-bbox="675 1115 764 1142">Picture 2</p> 

Picture 3



Picture 4



Officer Signature

07:24pm PDT
05/20/2023

#117703718 *Activity Log Entry
Hector Lopez
ALVERNO HEIGHTS ACADEMY - Special Coverage

Comments

Conducting noise readings

1909 Wilson dba 48.3

1915 grand view 45.2

1919 Michillinda Ave 48.6

1923 highland Ave 48.9

Picture 1



Picture 2



Picture 3



Picture 4



Officer Signature

A handwritten signature in blue ink, appearing to read "Cruz H. Lopez".

08:16pm PDT
05/20/2023

#117705837 *Activity Log Entry
Hector Lopez
ALVERNO HEIGHTS ACADEMY - Special Coverage

Comments

Dba meter sound test
Wilson 2000 dba 46.3
Grandview 2010 dba 46.6
Michillinda 2015 dba 45.6
Highland 2017 dba 43.7

Picture 1



Picture 2



Picture 3



Picture 4



Officer Signature



09:18pm PDT
05/20/2023

#117708681 *Activity Log Entry
Hector Lopez
ALVERNO HEIGHTS ACADEMY - Special Coverage

Comments

Sound readings

2059 michillinda 46.8

2106 Wilson 45.8

2112 grandview 46.0

2117 Highland 47.1

Picture 1



Picture 2



Picture 3



Picture 4



Officer Signature

A handwritten signature in blue ink, appearing to read "Ernst J. [unclear]", is written below the "Officer Signature" label.

Alverno Heights Academy Event Monitor Compliance Form



City of Sierra Madre
232 W. Sierra Madre Blvd.
Sierra Madre, CA 91024
626.355.7135
www.cityofsierramadre.com

APPLICANT'S NAME

IF ORGANIZED, PROVIDE CONTACT NAME

ADDRESS

CITY

STATE

ZIP CODE

PHONE

EVENT MONITOR NAME

Hector Lopez

CELL PHONE

626-364-5994

LOCATION OF EVENT

ATA - VILLA

DESCRIPTION OF EVENT

WEDDING

DATE OF EVENTS

5/20/23

OPENING AND CLOSING HOURS

3-10 pm

ESTIMATED ATTENDANCE

100

IS THERE SEATING?

Yes No

IF YES, TYPE OF SETTING

BANQUET

CHECK THOSE THAT APPLY.

Recorded Music

Live Music

Serving Food

Alcohol

Other

Specify:

BUSINESS LICENSE

ON FILE

WILL ALCOHOL BEVERAGES BE SERVED

Yes No

Please remember that the Sierra Madre Municipal Code does not allow the serving or selling of alcohol in public.

NAME(S) OF ADDITIONAL INSURED(S) REQUIRED

N/A

RELATIONSHIP TO INSURED

PRESENT OR PREVIOUS INSURANCE CARRIER

ON FILE

LIMITS OF COVERAGE

ON FILE

HAS ANY INSURANCE CARRIER CANCELLED OR REFUSED COVERAGE?

NO

IF SO, EXPLAIN

N/A

PREVIOUS LOSSES

N/A

SECURITY AVAILABLE

Events involving alcohol must have security present.

TYPE

Securitas + ATA

NUMBER

2

DOES SECURITY FORCE HAVE POWER TO ARREST OR DETAIN?

Yes

No

Enclose a copy of security directions as separate attachment.

USC
Aradiza Methodist

MEDICAL FACILITIES BEING UTILIZED (First aid stations, ambulance on premises)

AMBULANCE RESPONSE TIME

5-7 mins

HOSPITAL DISTANCE

2.5

EMERGENCY EVACUATION PLAN

In case of catastrophic emergency, i.e., fire, earthquake, bomb threat, etc.
Plan must be attached to application for consideration of approval.

How are you notified of the emergency? How will the crowd be warned? How are exits marked and directions posted? How will the crowd be dispersed from facility, park, parking area, etc.? (Attach separate sheet)

ON FILE

STREETS TO BE CLOSED (PLEASE ATTACH A MAP)

N/A

ARE YOU ADDITIONALLY APPLYING FOR SPECIAL EVENT INSURANCE?

N/A

SPECIAL REQUESTS (Port-a-potties, trash cans, barricades, sprinklers off in the park, etc.)

N/A

ATTACHMENTS

- Fee (or fee waiver request for eligible events)
- Insurance Certificate
- Security Plan
- Emergency Evacuation Plan
- Street Map (for street closures)
- Site/Event Map
- List of Specific Special Requests

I hereby certify that I have read and will abide by all rules and regulations of the City of Sierra Madre. As a duly authorized representative of the sponsoring organization, and on behalf of sponsoring organization, I agree to defend and to hold harmless the City of Sierra Madre, together with its officers and employees, against any and all liability or claim thereof, for any injury, death or property damage allegedly suffered by any person, including sponsoring organization, its agents or employees, due to, caused by, or arising out of, the acts or omissions of the sponsoring organization, its agents or employees, or the negligent acts or omission of the City of Sierra Madre, its officers or employees, and occurring during and as a result of the exercise of the privileges, and the permission hereby being granted to sponsoring organization, its agents and employees.

SIGNATURE

DATE

5/20/23

TITLE

FACILITIES DIRECTOR

PHONE NUMBER

626-926-9742

Security:

Name

Date:

5/20/23

Event Monitor Checklist



City of Sierra Madre
232 W. Sierra Madre Blvd.
Sierra Madre, CA 91024
626.355.7135
www.cityofsierramadre.com

Number of Guests (not to exceed 200)

○ How many guests attended: 100

○ Police Department Calls for Service, if yes, explain: _____

Any interaction with Alverno Staff and/or Security Guard?

○ If Yes, explain: AAA & Guard checked in w/ one another

Any interaction with the Sierra Madre Police Department?

○ If Yes, explain: NO

Any interaction with the Neighbors?

○ If Yes, explain: NO

Number of Guests: 100

Event Time Monitoring

○ Event Start Time: 3:00 AM

○ Event End time: 10:00 PM

Gate Entering and Exiting Times

○ Gate Name:	<u>Wilson</u>	<u>Grandview</u>	<u>Highland</u>
	<u>Open</u>	<u>8 AM</u>	<u>8 AM</u>
			<u>10:30 AM</u>

Gate Opening Time: 8 AM | 1030 AM | 2 AM
Gate Closing Time: 2:30 pm | 3:15 pm | 10 45 pm

Noise Readings:

- 1st Time and Reading: 1808 Wilson ST 45.1 dBA
- 2nd Time and Reading: 1815 Grandview Ave 45 dBA
- 3rd Time and Reading: 1817 Michillinda Ave 45.5 dBA
- 4th Time and Reading: 1823 Highland Ave 49.8

Noise conditions satisfied pursuant to Section 3 of Conditional Use Permit No. 22-03

○ If Not, explain: _____

Alcohol conditions satisfied pursuant to Section 4 of Conditional Use Permit No. 22-03

○ If Not, explain: _____

Traffic and Parking conditions satisfied pursuant to Section 5 of Conditional Use Permit No. 22-03

○ If Not, explain: _____

Vehicle Access condition satisfied pursuant to Section 6 of Conditional Use Permit No. 22-03

○ If Not, explain: _____

Nighttime Lights conditions satisfied pursuant to Section 7 of Conditional Use Permit No. 22-03

○ If Not, explain: _____

Litter and Garbage conditions satisfied pursuant to Section 8 of Conditional Use Permit No. 22-03

○ If Not, explain: _____

DATE OF EVENT: 9/20/23

LOCATION OF EVENT: Villa - Villa

DESCRIPTION OF EVENT: WEDDING

DATE OF EVENTS: 9/20/23

ESTIMATED ATTENDANCE: 100

IS THERE SEATING? Yes No

IF YES, TYPE OF SEATING: BANQUET

THE FOLLOWING APPLY: Recorded Music Live Music Serving Food Alcohol

OTHER: Specify: _____

BUSINESS LICENSE: ON FILE

WILL ALCOHOL BEVERAGES BE SERVED? Yes No

PLEASE REPEAT THAT THE SIERRA MADRE MUNICIPAL CODE DOES NOT ALLOW THE SERVING OR SELLING OF ALCOHOL IN PUBLIC: _____

NAME(S) OF ADDITIONAL INSURED(S) REQUIRED: N/A

RELATIONSHIP TO INSURED: _____

PARENT OR PREVIOUS INSURANCE CARRIER: ON FILE

TYPE OF COVERAGE: ON FILE

HAS ANY INSURANCES BEEN CANCELLED OR REFUSED COVERAGE? NO

IF SO, EXPLAIN: N/A

IF THERE ARE LOSSES: N/A

SECURITY AVAILABLE: Security provided by Villa

DOES SECURITY FORCE HAVE POWER TO ARREST OR OBTAIN? Yes No

PLEASE USE A COPY OF SECURITY DIRECTIONS AS SEPARATE ATTACHMENT.