

AGENDA

**REGULAR MEETING
SIERRA MADRE CITY COUNCIL
SUCCESSOR AGENCY
AND
PUBLIC FINANCE AUTHORITY**

**Tuesday, September 28, 2021
5:30 PM**

**City of Sierra Madre
City Council Chambers
232 W. Sierra Madre Boulevard
Sierra Madre, California 91024**

*Rachelle Arizmendi, Mayor
Gene Goss, Mayor Pro Tem
Edward Garcia, Council Member
Kelly Kriebs, Council Member
Robert Parkhurst, Council Member*

Michael Amerio, City Treasurer



Pursuant to the July 16, 2021 Los Angeles County Public Health Officer's order, everyone must wear a mask covering their mouth and nose at all times while indoors

The Brown Act provides the public with an opportunity to make public comments at any public meeting. Public comment may also be made by e-mail to PublicComment@CityofSierraMadre.com by 3:00PM on the day of the meeting. Emails will be acknowledged at the Council meeting and filed into public record.

The meeting will be streamed live on the City's website at www.cityofsierramadre.com, on Foothills Media website at <http://www.foothillsmedia.org/sierramadre> and broadcast on Government Access Channel 3 (Spectrum)

CODE OF CONDUCT

The purpose of a City Council meeting is to conduct City business. Members of the public that behave in a manner that interrupts or obstructs the Council's ability to conduct City business may be asked to leave the meeting. Any and all demonstrations which disrupt, interrupt, or obstruct the Council's ability to conduct City business are prohibited. No signs, posters or other large objects shall be brought into the Council Chambers or other meeting place if doing so would disrupt, disturb or otherwise impede the orderly course of the meeting.

CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL

Mayor Arizmendi, Mayor Pro Tem Goss, Council Member Garcia, Council Member Kriebs, Council Member Parkhurst

PLEDGE OF ALLEGIANCE AND INSPIRATION

Mayor Rachelle Arizmendi

APPROVAL OF MEETING AGENDA

Vote of the City Council to proceed with City business.

APPROVAL FOR READING RESOLUTIONS AND ORDINANCES

Vote of the City Council to read all Ordinances and Resolutions by title only and waive the reading in full.

APPROVAL OF MEETING MINUTES

Approval of September 14, 2021 City Council meeting minutes.

MAYOR AND CITY COUNCIL REPORTS

Reporting of Council Members activities related to City business.

PUBLIC COMMENT

The Council will listen to the public on any item on the agenda. In addition, the Council will devote time for public comment on items not on the agenda. Addressing the City Council from the audience is not permitted; all comments addressing the Council must be made from the podium. Only public comment made from the podium will be recognized by the City Council and entered into public record.

PUBLIC COMMENT FOR ITEMS ON THE AGENDA

Persons wishing to speak on any item on the agenda will be called during the comment period at the time the agenda item is brought forward. Persons wishing to speak on closed session items have a choice of doing so either immediately prior to the closed session or at the time for comments on items at the open session.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Time shall be devoted to provide public comments for items not on the agenda. Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting.

COMMENTS

1. Any person wishing to provide public comment on matters not on the agenda, or during the comment period for items on the agenda is asked to complete a comment card. Please include your name and address. Each speaker will be limited to up to three continuous minutes, which may not be delegated or deferred.
2. The City provides a podium for public comment. Comments addressed to the Council shall occur during the appropriate time on the agenda and should not be construed as an opportunity for dialogue. Each speaker will be limited to three continuous minutes, which may not be delegated or deferred.

PRESENTATIONS

1. **RECOGNITION OF OUTGOING CITY LIBRARIAN CHRISTINE SMART**
2. **PRESENTATION BY JOHN CAPOCCIA ON MOSQUITO AND VECTOR CONTROL**
3. **UPDATE ON WATER CONSERVATION PROGRAM**

ACTION ITEMS

CONSENT

a) CONSIDERATION OF RESOLUTION 21-55 APPROVING CERTAIN DEMANDS

It is recommended that the City Council approve Resolution 21-55 approving payment of City Warrants in the aggregate amount of \$383,656.95; Sierra Madre Library Warrants in the aggregate amount of \$5,214.38; and Payroll Transfer in the aggregate amount of \$410,804.97; for the fiscal year ending June 30, 2022.

b) NOTICE OF COMPLETION FOR FISCAL YEAR 2020-21 STREET IMPROVEMENT PROJECT #ST – 82101

It is recommended that the City Council accept the completed work by COPP Contracting Inc., on behalf of the City and direct staff to file a Notice of Completion with the County Clerk/Recorder;

It is also recommended that City Council approve the expenditure of \$31,168.00 of the Fiscal Year 2021-22 Capital projects funds for street repairs to cover the overage of the Fiscal Year 2020-21 Street Project

c) AWARD THE PROFESSIONAL SERVICES CONTRACTS TO RKA CONSULTING GROUP FOR ENGINEERING DESIGN SERVICES FOR THE DESIGN OF FISCAL YEAR 2021-22 STREET IMPROVEMENT PROJECT AND LIBRARY PARKING ENHANCEMENT AND WEST AND ASSOCIATES FOR CONSTRUCTION MANAGEMENT

It is recommended that the City Council award a professional services contract to RKA Consulting Group for engineering design service and the Library Parking Enhancement in the amount of \$44,730 and authorize the Interim City Manager to execute the Professional Services Agreement with said firm;

It is also recommended that the City Council award a professional service agreement with West and Associates for the construction management and inspection services for this year's street project.

d) SECOND READING OF ORDINANCE 1446 AMENDING CHAPTER 13.24 (MANDATORY WATER CONSERVATION PLAN) OF THE SIERRA MADRE MUNICIPAL CODE

It is recommended that the City Council introduce for second reading, by title only, and adopt Ordinance 1446 amending Chapter 13.24 (Mandatory Water Conservation Plan) of the Sierra Madre Municipal Code.

e) APPROVAL OF AGREEMENT WITH THE CALIFORNIA HOUSING FINANCE AGENCY REGARDING THE TRANSFER OF OWNERSHIP IN THE SIERRA VISTA SENIOR HOUSING DEVELOPMENT

It is recommended that the City Council approve the First Amendment to and Assignment and Assumption of Regulatory Agreement (CalHFA Development No. 02-015-S)

DISCUSSION

1. DISCUSSION REGARDING THE USE OF AMERICAN RESCUE PLAN ACT FUNDS

It is recommended that the City Council provide staff with direction regarding potential use of funds.

ACTION ITEMS

Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item.

AVAILABILITY OF AGENDA MATERIALS

Materials related to items on this agenda are available for public inspection on the City's website at www.cityofsierramadre.com.

LIVE BROADCASTS

Regular City Council meetings are broadcasted live on Cable Channel 3 and rebroadcast on Wednesday and Saturday at 5:30 p.m.

MEETING ASSISTANCE

If you require special assistance to participate in this meeting, please call the City Clerk's office at (626) 355-7135 at least 48 hours prior to the meeting.

ADJOURNMENT

*The City Council will adjourn to a meeting to take place on **October 12, 2021**.*