

Daily Site Report

ALVERNO HEIGHTS ACADEMY - Special Coverage

03/11/2023 08:05am PST - 03/12/2023 08:05am PDT



Time	Action	Details
06:04pm PST 03/11/2023	#113992055 *Activity Log Entry Justin Esquivel-Vazquez ALVERNO HEIGHTS ACADEMY - Special Coverage	<p data-bbox="672 401 781 443">Comments 1800</p> <p data-bbox="672 464 764 485">Picture 1</p>  <p data-bbox="672 982 764 1003">Picture 2</p> 

Picture 3



Picture 4



Officer Signature

06:31pm PST
03/11/2023

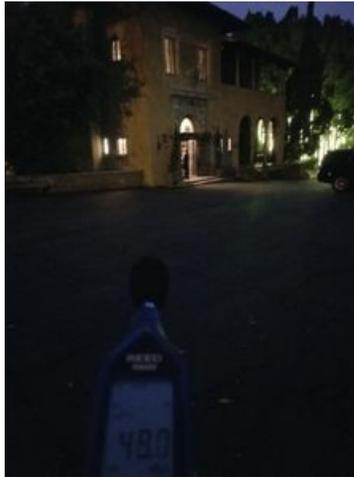
#113992961 *Activity Log Entry
Justin Esquivel-Vazquez
ALVERNO HEIGHTS ACADEMY - Special Coverage

Comments
1830

Picture 1



Picture 2



Picture 3



Picture 4



Officer Signature

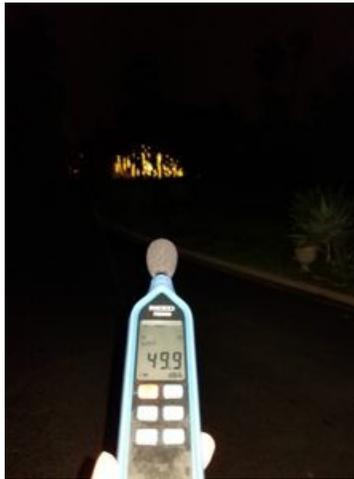
Justin E.

07:47pm PST
03/11/2023

#113995571 *Activity Log Entry
Justin Esquivel-Vazquez
ALVERNO HEIGHTS ACADEMY - Special Coverage

Comments
1900

Picture 1



Picture 2



Picture 3



Picture 4



Officer Signature

A handwritten signature in blue ink, appearing to read 'Justin E.'.

08:23pm PST
03/11/2023

#113997057 *Activity Log Entry
Justin Esquivel-Vazquez
ALVERNO HEIGHTS ACADEMY - Special Coverage

Comments
2000

Picture 1



Picture 2



Picture 3



Picture 4



Officer Signature

Justin E.

09:17pm PST
03/11/2023

#11399264 *Activity Log Entry
Justin Esquivel-Vazquez
ALVERNO HEIGHTS ACADEMY - Special Coverage

Comments
2100

Picture 1



Picture 2



Picture 3



Picture 4



Officer Signature

J. Williams

Alverno Heights Academy Event Monitor Compliance Form



City of Sierra Madre
232 W. Sierra Madre Blvd.
Sierra Madre, CA 91024
626.355.7135
www.cityofsierramadre.com

APPLICANT'S NAME *[Redacted]* *Redacted*

IF ORGANIZED, PROVIDE CONTACT NAME

ADDRESS *[Redacted]* CITY *[Redacted]* STATE *[Redacted]* ZIP CODE *[Redacted]* PHONE *[Redacted]*

EVENT MONITOR NAME *Justin Esquivel* *626-364-5994* CELL PHONE *[Redacted]*

LOCATION OF EVENT *Alverno Heights Academy*

DESCRIPTION OF EVENT
Wedding

DATE OF EVENTS *3/11/2023* OPENING AND CLOSING HOURS *8AM - gates open 10:30 gates close*

ESTIMATED ATTENDANCE *121 including vendors* IS THERE SEATING? Yes No IF YES, TYPE OF SETTING *Banquet*

CHECK THOSE THAT APPLY.
 Recorded Music Live Music Serving Food Alcohol
 Other
 Specify:

BUSINESS LICENSE *N/A* WILL ALCOHOL BEVERAGES BE SERVED Yes No
 Please remember that the Sierra Madre Municipal Code does not allow the serving or selling of alcohol in public.

NAME(S) OF ADDITIONAL INSURED(S) REQUIRED RELATIONSHIP TO INSURED

PRESENT OR PREVIOUS INSURANCE CARRIER *ON FILE*

LIMITS OF COVERAGE *ON FILE*

HAS ANY INSURANCE CARRIER CANCELLED OR REFUSED COVERAGE? *NO*

IF SO, EXPLAIN

PREVIOUS LOSSES *NONE*

SECURITY AVAILABLE Events involving alcohol must have security present. TYPE *Securitas/AHA* NUMBER *2*

DOES SECURITY FORCE HAVE POWER TO ARREST OR DETAIN? Yes No

Enclose a copy of security directions as separate attachment.

ADDITIONAL FACILITIES BEING UTILIZED (First aid stations, ambulance on premises)

Methodist/Huntington

AMBULANCE RESPONSE TIME

5-7 mins

HOSPITAL DISTANCE

2.6 miles

EMERGENCY EVACUATION PLAN

In case of catastrophic emergency, i.e., fire, earthquake, bomb threat, etc.
Plan must be attached to application for consideration of approval.

How are you notified of the emergency? How will the crowd be warned? How are exits marked and directions posted? How will the crowd be dispersed from facility, park, parking area, etc.? (Attach separate sheet)

EPP plan posted & kept in Securitas Book

STREETS TO BE CLOSED (PLEASE ATTACH A MAP)

N/A

ARE YOU ADDITIONALLY APPLYING FOR SPECIAL EVENT INSURANCE?

Through Contract and private

SPECIAL REQUESTS (Port-a-potties, trash cans, barricades, sprinklers off in the park, etc.)

Insurance company

ATTACHMENTS

- Fee (or fee waiver request for eligible events)
- Insurance Certificate
- Security Plan
- Emergency Evacuation Plan
- Street Map (for street closures)
- Site/Event Map
- List of Specific Special Requests

I hereby certify that I have read and will abide by all rules and regulations of the City of Sierra Madre. As a duly authorized representative of the sponsoring organization, and on behalf of sponsoring organization, I agree to defend and to hold harmless the City of Sierra Madre, together with its officers and employees, against any and all liability or claim thereof, for any injury, death or property damage allegedly suffered by any person, including sponsoring organization, its agents or employees, due to, caused by, or arising out of, the acts or omissions of the sponsoring organization, its agents or employees, or the negligent acts or omission of the City of Sierra Madre, its officers or employees, and occurring during and as a result of the exercise of the privileges, and the permission hereby being granted to sponsoring organization, its agents and employees.

SIGNATURE

[Handwritten Signature]

DATE

3/11/23

TITLE

Facilities Director

PHONE NUMBER

020-826-9742

Event Monitor Checklist



City of Sierra Madre
232 W. Sierra Madre Blvd.
Sierra Madre, CA 91024
626.355.7135
www.cityofsierramadre.com

- Number of Guests (not to exceed 200)**
 - How many guests attended: 121 Approx
 - Police Department Calls for Service, if yes, explain:
No need for police services, everything is fine.

- Any interaction with Alverno Staff and/or Security Guard?**
 - If Yes, explain: Only interactions with guests about parking space, where to drink alcohol & how to exit out of Alverno.

- Any interaction with the Sierra Madre Police Department?**
 - If Yes, explain: No interactions with Sierra Madre police. No reason for them to approach Alverno.

- Any interaction with the Neighbors?** Just noticed suspicious vehicle trying to enter 2 gates. As noticed, followed! It turned out to be a neighbor from Grandview. I followed and they speed off from attempting to enter the Highland gate. Teal Tesla Guard was notified
 - If Yes, explain: turned out to be a neighbor from Grandview. I followed and they speed off from attempting to enter the Highland gate. Teal Tesla Guard was notified

- Number of Guests:** _____

- Event Time Monitoring**
 - Event Start Time: 430 pm
 - Event End time: 1000 pm

- Gate Entering and Exiting Times**
 - Gate Name: Wilson open 8am - Closed 3pm & then again
 - Gate Opening Time: Highland ^{open} 1030 Am Closed 4:10 4:10
 - Gate ~~Closing~~ ^{opening} Time: Michillinda 1045AM closed 10:45/10:50

Wilson was opened and closed a few times being US rehearsal activity was taking place.

Street Name	1 st Time and Reading	2 nd Time and Reading	3 rd Time and Reading	4 th Time and Reading
Michillinda Ave.	- 1800 - DBA 50.0	- 1900 - DBA 53.6	- 2000 - DBA 45.4	- 2100 - DBA 60.6
Grandview Ave.	- 1800 - 45.0	- 1900 - DBA 49.9	- 2000 - DBA 50.5	- 2100 - DBA 42.0
Wilson St.	- 1800 - DBA 40.0	- 1900 - DBA 40.8	- 2000 - DBA 47.2	- 2100 - DBA 41.4
Highland Ave.	- 1800 - DBA 46.3	- 1900 - DBA 49.9	- 2000 - DBA 49.4	- 2100 - DBA 49.2

- Noise Readings: Have been monitoring & using the sound reader, DBA is low.
- Noise conditions satisfied pursuant to

Section 3 of Conditional Use Permit No. 22-03

- If Not, explain: Security note: the pasadena side on Michillinda there is a neighbors car playing loud music from their driveway.

- Alcohol conditions satisfied pursuant to Section 4 of Conditional Use Permit No. 22-03

- If Not, explain: All conditions on alcohol were satisfied. Everything was okay!

- Traffic and Parking conditions satisfied pursuant to Section 5 of Conditional Use Permit No. 22-03

- If Not, explain: Both traffic & parking conditions were satisfied, no form of collision has happened.

- Vehicle Access condition satisfied pursuant to Section 6 of Conditional Use Permit No. 22-03

- If Not, explain: All guests were exited on Michillinda Ave., satisfied vehicle conditions.

- Nighttime Lights conditions satisfied pursuant to Section 7 of Conditional Use Permit No. 22-03

If Not, explain: Night time lights conditions were
satisfied.

Litter and Garbage conditions satisfied pursuant to Section 8
of Conditional Use Permit No. 22-03

○ If Not, explain: Litter & garbage was picked up
all around Alverno, conditions were met properly.