

AGENDA CITY COUNCIL MEETING

Tuesday, April 14, 2020

6:30 PM

City Hall Council Chambers
232 W. Sierra Madre Boulevard
Sierra Madre, California 91024

John Capoccia, Mayor
Rachelle Arizmendi, Mayor Pro Tem
Gene Goss, Council Member
John Harabedian, Council Member

Sue Spears, City Clerk
Michael Amerio City Treasurer



COVID -19 NOTICE

As part of the City of Sierra Madre's COVID-19 transmission mitigation efforts, all City Council, Commission and Board meetings will be conducted virtually until further notice. The Brown Act provides the public with an opportunity to make public comments at any public meeting.

Public comment may be made by e-mail to PublicComment@cityofsierramadre.com by 6:00PM. on the day of the meeting.

The public may also text their comments to (626) 355-6214 by 6:00PM on the day of the meeting.

Requests to provide verbal public comment must include name, phone number, and agenda item number and must be e-mailed or texted to the above email address or phone number by 6:00PM on the day of the meeting. City staff will call the phone number provided at the appropriate public comment time.

Emails and texts will be acknowledged at the Council meeting and filed into public record.

The meeting will be streamed live on the City's website at www.cityofsierramadre.com and broadcasted on Government Access Channel 3 (Spectrum).

For more information, please contact Assistant City Clerk, Laura Aguilar in the City Clerk's Office via email at laguilar@cityofsierramadre.com or by telephone at (626)355-7135.

CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL:

Mayor Capoccia, Mayor Pro Tem Arizmendi, Council Member Goss, Council Member Harabedian

PLEDGE OF ALLEGIANCE AND INSPIRATION

Mayor John Capoccia

APPROVAL OF MEETING AGENDA:

Vote of the City Council to proceed with City business.

APPROVAL OF MEETING MINUTES:

- a) Approval of Minutes of the March 24, 2020 City Council meeting

MAYOR AND CITY COUNCIL REPORTS:

Reporting of Council Members activities related to City business.

PUBLIC COMMENT:

The Council will listen to the public on any item on the agenda. In addition, the Council will also devote time for public comment on items not on the agenda. Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting.

Each speaker will be limited to three continuous minutes, which may not be delegated. These rules will be enforced but may be changed by appropriate City Council action.

PRESENTATIONS

- a) Sierra Madre Earth Day Power Point Presentation

ACTION ITEMS

CONSENT

a) **CONSIDERATION OF RESOLUTION 20-15; DESIGNATING AUTHORIZED AGENTS TO ACT ON THE CITY'S BEHALF FOR DISASTER FINANCIAL ASSISTANCE**

It is recommended that the City Council adopt Resolution 20-15 designating the City Manager, Finance Director, and Fire Chief as authorized agents to execute documents for the purpose of reimbursement for disaster-related expenditures under Cal OES and FEMA disaster assistance programs.

b) **CONSIDERATION OF AWARD OF CONSTRUCTION CONTRACT TO GENTRY BROTHERS INC., FOR CONSTRUCTION OF THE FY 2019-2020 STREET IMPROVEMENT PROJECT No. ST82001 IN AN AMOUNT NOT TO EXCEED \$488,400.**

It is recommended that the City Council award a construction contract to Gentry Brothers Inc., in an amount not to exceed \$488,400 for the Fiscal Year 2019-20 Street Improvement Project and authorize the City Manager to execute the agreement.

c) **AUTHORIZATION CHANGE ORDER No. 1 FOR ENGINEERING DESIGN SERVICES TO INCLUDE THE PARKING LOT DESIGN IN SIERRA VISTA PARK**

It is recommended that the City Council approve the expenditure of Development Impact funds for the engineering design of the improvements to the Sierra Vista Park Parking Lot in an amount not to exceed \$19,500.

d) **RESOLUTION 20-17 DESIGNATING STREETS TO BE INCLUDED IN THE FY 2020-21 STREET REHABILITATION PROGRAM**

It is recommended that the City Council approve Resolution 20-17 designating certain streets to be included in the Fiscal Year 2020-21 Street Rehabilitation Program.

e) **TREASURER'S REPORT FOR QUARTER ENDING DECEMBER 31, 2019**

It is recommended that the City Council receive and file the report from the City Treasurer.

f) **AUTHORIZATION FOR THE CHANGE ORDER FROM ARROW LIFT FOR THE ELEVATOR REPAIRS PROJECT AT THE RECREATION CENTER BUILDING**

It is recommended that City Council approve the change order from Arrow Lift the amount of \$13,072.38 from capital improvement funds, increasing the original contract amount. This project will be submitted for reimbursement through Prop A – Maintenance & Servicing (M&S) funds for the elevator repairs at the Recreation Center Building upon a Notice of Completion.

g) **ADOPTION OF RESOLUTION 20-16 OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE APPROVING CERTAIN DEMANDS**

It is recommended that the City Council approve Resolution 20-16 for approval of payment of City warrants in the aggregate amount of \$506,406.98; Sierra Madre Library warrants in the aggregate amount of \$3,103.67; and payroll transfer in the aggregate amount of \$353,210.11; for fiscal year ending June 30, 2020

PUBLIC HEARINGS

None.

DISCUSSION

1. CONSIDERATION OF AMENDMENT No. 1 TO THE PROFESSIONAL SERVICES AGREEMENT FOR ANIMAL CONTROL SERVICES WITH THE PASADENA HUMANE SOCIETY & SPCA

It is recommended that the City Council approve Amendment No. 1 to the Professional Services Agreement for animal control services with the Pasadena Humane Society & SPCA.

2. CONSIDERATION OF AWARD OF CONTRACT TO REC SOLAR, INC. FOR DESIGN AND CONSTRUCTION OF A 554 KW-DC SOLAR PHOTOVOLTAIC SYSTEM AT THE CITY YARDS LOCATED AT 621 E SIERRA MADRE BLVD. AT A COST NOT TO EXCEED \$1,373,000 a

It is recommended that the City Council award a contract to Rec Solar, Inc. for design and construction of a 554 KW-DC Solar Voltaic System at a cost not to exceed \$1,373,000 and enter into a power-purchase agreement with the firm for 20 years.

3. CITY COUNCIL COMMISSION AND COMMITTEE LIAISON ASSIGNMENTS

It is recommended that the Mayor appoint City Council liaisons to City commissions, boards, committees, and partner agencies.

ACTION ITEMS

Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item.

AVAILABILITY OF AGENDA MATERIALS

Materials related to items on this agenda are available for public inspection on the City's website at www.cityofsierramadre.com.

LIVE BROADCASTS

Regular City Council meetings are broadcasted live on Cable Channel 3 and rebroadcast on Wednesdays and Saturdays at 5:30 p.m.

MEETING ASSISTANCE

If you require special assistance to participate in this meeting, please call the City Clerk's office at (626) 355-7135 or by e-mail to Public Comment@CityofSierraMadre.com at least 48 hours prior to the meeting.

ADJOURNMENT

The City Council will adjourn to a Regular meeting at this same place on April 28, 2020.