

CORRECTED

**AGENDA
REGULAR MEETING
SIERRA MADRE CITY COUNCIL**

*Robert Parkhurst, Mayor
Kristine Lowe, Mayor Pro Tem
Edward Garcia, Council Member
Gene Goss, Council Member
Kelly Kriebs, Council Member*

Sue Spears, City Treasurer

**Tuesday, April 22, 2025
5:30 pm**

**City of Sierra Madre
City Council Chambers
232 W. Sierra Madre Boulevard
Sierra Madre, California 91024**



The Brown Act provides the public with an opportunity to make public comments at any public meeting; As an alternative, public comment may be made by e-mail to PublicComment@CityofSierraMadre.com by 3:00PM on the day of the meeting. Emails will be acknowledged at the Council meeting, filed into public record, and scanned onto the City website for public review.

The meeting will be streamed live on the City's website at www.cityofsierramadre.com, on Foothills Media website at <http://www.foothillsmedia.org/sierramadre> and broadcast on Government Access Channel 3 (Spectrum)

CODE OF CONDUCT

The purpose of a City Council meeting is to conduct City business. Members of the public that behave in a manner that interrupts or obstructs the Council's ability to conduct City business may be asked to leave the meeting. Any and all demonstrations which disrupt, interrupt, or obstruct the Council's ability to conduct City business are prohibited. No signs, posters or other large objects shall be brought into the Council Chambers or other meeting place if doing so would disrupt, disturb or otherwise impede the orderly course of the meeting.

CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL

Mayor Parkhurst, Mayor Pro Tem Lowe, Council Member Garcia, Council Member Goss, Council Member Kriebs

PLEDGE OF ALLEGIANCE AND INSPIRATION

Council Member Gene Goss

APPROVAL OF MEETING AGENDA

Vote of the City Council to proceed with City business.

COUNCIL REPORT OUT FROM CLOSED SESSION

Report out from Closed Session held April 22, 2025

Public Employment; Government Code Section 54957; Position: City Manager

APPROVAL FOR READING RESOLUTIONS AND ORDINANCES

Vote of the City Council to read all Ordinances and Resolutions by title only and waive the reading in full.

APPROVAL OF MEETING MINUTES

Approval of April 8, 2025, Regular City Council meeting minutes

MAYOR AND CITY COUNCIL REPORTS

Reporting of Council Members' activities related to City business.

PUBLIC PARTICIPATION CODE OF CONDUCT

The Council requests that participants refrain from making personal, slanderous, profane, or disruptive remarks. A person who continues to disrupt the orderly conduct of the meeting after being warned by the Mayor or designee to cease the disruption may be precluded from further participation in the meeting. No signs, posters, or other large objects shall be brought into official meeting places if doing so would disrupt, disturb, or otherwise impede the orderly course of the meeting.

PUBLIC COMMENT

The Council will listen to the public on any item on the agenda. In addition, the Council will devote time for public comment on items not on the agenda. Addressing the City Council from the audience is not permitted; all comments addressing the Council must be made from the podium. Only public comment made from the podium will be recognized by the City Council and entered into public record.

Providing Public Comment For Items on the Meeting Agenda

Persons wishing to speak on any item on the agenda will be called during the comment period at the time the agenda item is brought forward. Persons wishing to speak on closed session items have a choice of doing so either immediately prior to the closed session or at the time for comments on items at the open session.

Provide Public Comment for Topics not on the Meeting Agenda

Time shall be devoted to provide public comments for items not on the agenda. Under the Brown Act, Council is prohibited from taking action on items not on the agenda.

Providing Public Comment

1. Any person wishing to provide public comment is asked to complete a comment card. Each speaker will be limited to up to three continuous minutes, which may not be delegated or deferred.
2. Comments addressed to the Council shall occur during the appropriate time on the agenda and should not be construed as an opportunity for dialogue.

PRESENTATIONS

- 1. PROCLAMATION TO ONE LEGACY IN RECOGNITION OF ORGAN DONOR MONTH**
- 2. ANNUAL PRESENTATION BY YMCA**
- 3. PROCLAMATION IN RECOGNITION OF YMCA FOR EATON FIRE DISASTER RELIEF**
- 4. PRESENTATION BY PUBLIC WORKS DIRECTOR ARNULFO YANEZ ON THE LIBRARY MEANINGFUL IMPROVEMENT PROJECT**

ACTION ITEMS

Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item.

CONSENT

- a) CONSIDERATION OF RESOLUTION 25-24 APPROVING CERTAIN DEMANDS**
It is recommended that the City Council approve Resolution 25-24 approving payment of City Warrants in the aggregate amount of \$559,914.22, Sierra Madre Library Warrants in the aggregate amount of \$516,135.34, and Payroll Transfer in the aggregate amount of \$568,014.52; for the Fiscal Year ending June 30, 2025.
- b) CONSIDERATION OF YMCA LEASE RENEWAL AGREEMENT**
It is recommended that the City Council approve the lease renewal agreement between the City of Sierra Madre and the YMCA for the use of the Aquatic Center and Recreation Center.
- c) LETTER OF SUPPORT FOR THE RESTORATION OF FUNDING AND STAFFING FOR THE INSTITUTE OF MUSEUM AND LIBRARY SERVICES (IMLS)**
It is recommended that the City Council approve and sign the proposed letter of support for the restoration of funding and staffing for the Institute of Museum and Library Services (IMLS). It is also recommended that the City Council review and approve the Library Board of Trustee letter, which has already been read, modified, and approved
- d) CONSIDERATION OF RESOLUTIONS 25-26 AND 25-27 PROCLAIMING THE CONTINUATION OF LOCAL EMERGENCIES CAUSED BY THE EATON FIRE AND CAUSED BY THE 2025 MID-FEBRUARY WINTER STORM**
It is recommended that the City Council adopt Resolutions 25-26 proclaiming the continuation of a local emergency caused by the Eaton Fire; and adopt Resolution 25-27 proclaiming the continuation of a local emergency caused by the 2025 mid-February winter storm.
- e) CONSIDERATION OF UPDATED PUBLIC HEALTH SERVICES CONTRACT WITH THE COUNTY OF LOS ANGELES**
It is recommended that the City Council approve the Public Health Services Contract with the County of Los Angeles

PUBLIC HEARING

1. CONSIDERATION OF AN ORDINANCE NO. 1482 AMENDING SECTION 5.04.110 (PAYMENT OF FEES) OF CHAPTER 5.04 (BUSINESS LICENSES GENERALLY) OF TITLE 5 (BUSINESS LICENSES AND REGULATIONS)

It is recommended that the City Council conduct a Public Hearing, receive testimony, and consider adopting Ordinance No. 1482 to amend the business license requirements.

2. TENTATIVE PARCEL MAP 24-01, INCLUDING MAP NO. 84653, FOR THE SUBDIVISION OF AN EXISTING PARCEL TO CREATE A NEW RESTRICTED OPEN SPACE PARCEL IN PERPETUITY AT 700 NORTH SUNNYSIDE AVENUE

It is recommended that the City Council hold a public hearing, consider all pertinent testimony, and adopt City Council Resolution 25-23, approving Tentative Parcel Map application 24-01, Map No. 84653. The subdivision is categorically exempt from CEQA pursuant to sections 15301(h) Class 1, Existing Facilities, and 15317 Class 17, Open Space Contracts or Easements, and 15061(b)(3) of the CEQA Guidelines.

DISCUSSION

1. CONSIDERATION OF RESOLUTION 25-25 AUTHORIZING AN AMENDMENT TO THE CLASSIFICATION PLAN AND SALARY MATRIX

It is recommended that the City Council adopt Resolution 25-25, which would establish position authority for a new sworn position of Deputy Fire Chief – Community Risk Reduction Officer within the Fire Department.

2. YOUTH MEMBERS ON BOARDS AND COMMISSIONS

It is recommended that the City Council receive and file this informative report.

AVAILABILITY OF AGENDA MATERIALS

Materials related to items on this agenda are available for public inspection on the City's website at www.cityofsierramadre.com.

LIVE BROADCASTS

Regular City Council meetings are broadcast live on Cable Channel 3 and rebroadcast on Wednesday and Saturday at 5:30 p.m.

MEETING ASSISTANCE

If you require special assistance to participate in this meeting, please call the City Clerk's office at (626) 355-7135 at least 48 hours prior to the meeting.

ADJOURNMENT

The City Council will adjourn to a meeting to take place on May 13, 2025.