

WORKERS' COMPENSATION DECLARATION

I hereby affirm that I have a certificate of consent to self-insure, or certificate of Workers' Compensation Insurance or a certified copy thereof (Sec. 3800, Lab C).

Policy No. _____ Company _____

- Certified Copy is hereby furnished.
- Certified Copy is filed with the city building inspection department.

Exp. Date _____ Applicant _____

CERTIFICATE OF EXEMPTION FROM WORKERS' COMPENSATION INSURANCE

(This section need not be completed if the permit is for one hundred dollars (\$100) or less)

I certify that in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the Workers' Compensation Laws.

Date _____ Applicant _____

NOTICE TO APPLICANT. If after making this Certificate of Exemption, you should become subject to the Workers' Compensation provisions of the Labor Code, you must forthwith comply with such provisions or this permit shall be deemed revoked.

LICENSED CONTRACTOR DECLARATION

I hereby affirm that I am licensed under the provisions of Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code, and my license is in full force and effect.

License No. _____ License Class _____

Contractor _____ Exp. Date _____

- I am exempt from the licensing requirements as I am a licensed architect or a registered professional engineer acting in my professional capacity (Section 7051 Business and Professions Code).

Lic. or Reg No. _____ Exp. Date _____

OWNER-BUILDER DECLARATION

I hereby affirm that I am exempt from the Contractor's License Law for the following reason (Section 7031 5, Business and Professions Code):

- I, as owner of the property, or my employees with wages as their sole compensation will do the work and the structure is not intended or offered for sale (Section 7044, Business and Professions Code).

- I, as owner of the property, am exclusively contracting with licensed contractors to construct the project (Section 7044, Business Professions Code).

CONSTRUCTION LENDING AGENCY

I hereby affirm that there is a compensation lending agency for the performance of the work for which this permit is issued (Sec. 3097, Civ. C).

Lender's Name _____

Lender's Address _____

I certify that I have read this application and state that all of the information is correct. I agree to comply with all city ordinances and State Laws relating to building construction, and hereby authorize representatives of this city to enter upon the above-mentioned property for inspection purposes.

*x*Karen Moran Digitally signed by Karen Moran Date: 2022.02.15 16:33:02 -08'00' 2/15/22

SIGNATURE OF APPLICANT OR AGENT DATE

BOOK	PAGE	PARCEL
5767	001	003

PROJECT NO. 210702

**CITY OF SIERRA MADRE
BUILDING DEPARTMENT**

**BUILDING
PERMIT - APPLICATION**

BUILDING ADDRESS 118 West Grandview Avenue		DATE 2/16/22	ZONE	TYPE CONST.	PROCESSED BY <i>JW</i>
OWNER'S NAME Karen and Jim Moran		PROPERTY DETAILS			
MAILING ADDRESS 118 West Grandview Avenue					
CITY Sierra Madre	TEL. NO. [REDACTED]	SIZE OF LOT	NO. OF BUILDINGS NOW ON LOT		
EMAIL [REDACTED]		USE OF EXISTING BUILDING	NO. OF DWELLING UNITS		
ARCHITECT OR CONTRACTOR Karen Moran		BUILDING SETBACK	YARD	HWY	STREET NAME
ADDRESS 118 West Grandview Avenue		FRONT P.L.			EXISTING WIDTH
CITY STATE Sierra Madre, CA	TEL. NO. [REDACTED]	SIDE P.L.			
EMAIL [REDACTED]		INSPECTION RECORD			
LICENSE NO C34320	CITY BUS. LIC. NO. 21125	3/22/22 Under floor Plumb / Sub floor frame <i>EM</i>			
DESCRIPTION OF WORK		4/12/22 Roof Deck <i>EM</i>			
NEW	ADD	ALTER	REPAIR	DEMOLISH	5/5/22 MEP/frame <i>EM</i>
SQ. FT. SIZE 402.00	NO. OF STORIES 1	NO. OF FAMILIES 1	5/19/22 Drywall / lath / insul <i>EM</i>		
SCOPE OF WORK		6/2/22 Shower pan <i>EM</i>			
Convert existing 202sf storage area and expand to create 604sf ADU. Construct 140sf trex deck.		I acknowledge that I have read this application and state that the above is correct and agree to comply with all city and state laws regulating building. I certify that I am properly registered and/or licensed as required by the City of Sierra Madre and State of California or that I am the legal owner of the above described residential property. No person shall be employed in violation of the Labor Code of the State of California. A Certificate of Insurance is required.			
		SIGNATURE OF APPLICANT x Karen Moran Digitally signed by Karen Moran Date: 2022.02.15 16:32:39 -08'00'			
		APPROVALS		DATE	INSPECTOR'S SIGNATURE
		FOUNDATION: LOCATION FORMS, MATERIALS		3/8/22	<i>[Signature]</i>
		FRAME: FIRE STOPS, BRACING, BOLTS			
		FURNACE: LOCATION, GAS VENT, DUCTS			
		INSULATION			
		LATH, INT.			
		LATH, EXT.			
		HOUSE NUMBER CORRECT AND POSTED			
		FINAL		9/23/22	<i>[Signature]</i>
VALUATION		\$	60,000.00		
BUILDING PERMIT FEE		\$	1,760.78		
DEVELOPMENT FEE		\$	-		
BSASRF		\$	2.40		
SMIP		\$	6.00		
SB 1186 DSA FEE		\$	4.00		
OTHER		\$	-		
TOTAL		\$	1,773.18		

ALL PERMIT FEES ARE NON-REFUNDABLE. A DOUBLE FEE WILL BE CHARGE IF WORK IS STARTED BEFORE PERMIT IS ISSUED.

Issued by *[Signature]* Date 2/16/22

VALIDATION This is a building permit when properly filled out, signed and validated. Permit void if meaningful inspection not completed within 180 days of issuance. The applicant and each successor in interest to the property which is the subject of this project approval, shall defend, indemnify and hold harmless the City of Sierra Madre and its agents, officers and employees from any claim, action or proceeding against the City or its agents, officers or employees to attack, set aside, void or annul any approval of the City, City Council, Planning Commission, City Manager, or City Directors concerning this use.



CITY OF SIERRA MADRE

232 W. Sierra Madre Blvd
Sierra Madre, CA 91024
626-355-7135

BUILDING PERMIT

PERMIT #:	210702	DATE ISSUED:	3/09/2022
JOB ADDRESS:	118 W GRANDVIEW	LOT #:	
PARCEL ID:		BLK #:	
SUBDIVISION:		ZONING:	
ISSUED TO:	KAREN MORAN	CONTRACTOR:	KAREN MORAN
ADDRESS:	118 W GRANDVIEW	LICENSE #:	
CITY, STATE ZIP:	SIERRA MADRE CA 91024	ADDRESS:	118 W GRANDVIEW
PHONE:		CITY, STATE ZIP:	SIERRA MADRE CA 91024
		PHONE:	
PROJ DESC:	604 SF ADU	OWNER:	
VALUATION:	\$ 0.00	NAME:	KAREN & JIM MORAN
SQ FT	604.00	PHONE:	[REDACTED]
		ADDRESS:	[REDACTED]

DESCRIPTION	CONTRACTOR	AMOUNT	PAYMENTS	BALANCE
ELECTRICAL	KAREN MORAN	693.00	0.00	\$ 693.00
MECHANICAL	KAREN MORAN	249.00	0.00	\$ 249.00
PLUMBING	KAREN MORAN	354.00	0.00	\$ 354.00
TOTAL		1,296.00	0.00	\$ 1,296.00

NOTES:

NOTICE

THIS PERMIT IS VALID FOR 180 DAYS FROM THE DATE IT IS ISSUED. IF A MEANINGFUL* INSPECTION IS NOT CONDUCTED FOR WORK AUTHORIZED BY THE BUILDING PERMIT WITHIN THE 180-DAY PERIOD, THE PERMIT WILL BE CONSIDERED INVALID. EVERY MEANINGFUL INSPECTION RENEWS THE 180-DAY TIMEFRAME FROM THE DATE OF THE INSPECTION..

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS DOCUMENT AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE ISSUANCE OF THIS PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISION OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION. THIS IS NOT A FINAL BUILDING PERMIT. A FINAL SIGN-OFF MAY BE GRANTED BY THE BUILDING INSPECTOR OR BUILDING OFFICIAL FOLLOWING COMPLETION OF REQUIRED INSPECTION(S).

I FURTHER CERTIFY THAT I AM PROPERLY REGISTERED AND/OR LICENSED AS REQUIRED BY THE CITY OF SIERRA MADRE AND STATE OF CALIFORNIA OR THAT I AM THE LEGAL OWNER OF THE ABOVE DESCRIBED PROPERTY.



(SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT)

03/09/2022
DATE

(ISSUED BY)

 / /
DATE



CITY OF SIERRA MADRE

232 W. Sierra Madre Blvd
Sierra Madre, CA 91024
626-355-7135

PLAN CHECK

PERMIT #:	210702	DATE ISSUED:	1/03/2022
JOB ADDRESS:	118 W GRANDVIEW	LOT #:	
PARCEL ID:		BLK #:	
SUBDIVISION:		ZONING:	
ISSUED TO:	KAREN MORAN	CONTRACTOR:	KAREN MORAN
ADDRESS:	118 W GRANDVIEW	LICENSE #:	
CITY, STATE ZIP:	SIERRA MADRE CA 91024	ADDRESS:	118 W GRANDVIEW
PHONE:		CITY, STATE ZIP:	SIERRA MADRE CA 91024
		PHONE:	
PROJ DESC:	604 SF ADU	OWNER:	
VALUATION:	\$ 66,568.43	NAME:	KAREN & JIM MORAN
SQ FT:	604.00	PHONE:	
		ADDRESS:	

DESCRIPTION	CONTRACTOR	AMOUNT	PAYMENTS	BALANCE
PLAN CHECK	KAREN MORAN	488.00	0.00	\$ 488.00
	TOTAL	488.00	0.00	\$ 488.00

NOTES:

NOTICE

THIS PLAN CHECK IS VALID FOR 180 DAYS FROM THE DATE IT IS SUBMITTED. AFTER 180 DAYS THE PLANS ARE CONSIDERED ABANDONED AND PAYMENT OF NEW PLAN CHECK FEES WILL BE REQUIRED IF AN APPLICANT CHOOSES TO PROCEED WITH PLAN CHECK. IF A NEW BUILDING CODE CYCLE IS ADOPTED AFTER THE 180-DAY PERIOD, THE PLANS MUST BE UPDATED TO COMPLY WITH THE NEW CODE.

(SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT)

_____/_____/_____
DATE

(RECEIVED BY - CITY STAFF)

_____/_____/_____
DATE



CITY OF SIERRA MADRE

232 W. Sierra Madre Blvd
Sierra Madre, CA 91024
626-355-7135

BUILDING PERMIT

PERMIT #:	210702	DATE ISSUED:	1/03/2022
JOB ADDRESS:	118 W GRANDVIEW	LOT #:	
PARCEL ID:		BLK #:	
SUBDIVISION:		ZONING:	
ISSUED TO:	KAREN MORAN	CONTRACTOR:	KAREN MORAN
ADDRESS:	118 W GRANDVIEW	LICENSE #:	
CITY, STATE ZIP:	SIERRA MADRE CA 91024	ADDRESS:	118 W GRANDVIEW
PHONE:		CITY, STATE ZIP:	SIERRA MADRE CA 91024
		PHONE:	
PROJ DESC:	604 SF ADU	OWNER:	
VALUATION:	\$ 66,568.43	NAME:	KAREN & JIM MORAN
SQ FT:	604.00	PHONE:	[REDACTED]
		ADDRESS:	[REDACTED]

DESCRIPTION	CONTRACTOR	AMOUNT	PAYMENTS	BALANCE
PLAN CHECK	KAREN MORAN	1,919.77	- 1,809.10	\$ 110.67
BUILDING	KAREN MORAN	1,892.32	0.00	\$ 1,892.32
SECOND UNIT PERMIT	KAREN MORAN	2,454.00	- 2,454.00	\$ 0.00
TOTAL		6,266.09	- 4,263.10	\$ 2,002.99

NOTES:

NOTICE

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I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS DOCUMENT AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE ISSUANCE OF THIS PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISION OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION. THIS IS NOT A FINAL BUILDING PERMIT. A FINAL SIGN-OFF MAY BE GRANTED BY THE BUILDING INSPECTOR OR BUILDING OFFICIAL FOLLOWING COMPLETION OF REQUIRED INSPECTION(S).

I FURTHER CERTIFY THAT I AM PROPERLY REGISTERED AND/OR LICENSED AS REQUIRED BY THE CITY OF SIERRA MADRE AND STATE OF CALIFORNIA OR THAT I AM THE LEGAL OWNER OF THE ABOVE DESCRIBED PROPERTY.



(SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT)

02/24/2022
DATE



(ISSUED BY)

2/24/22
DATE



CITY OF SIERRA MADRE
Building Department
232 E. Sierra Madre Blvd, Sierra Madre, CA 91024
Phone: (626) 355-7138

PROPERTY OWNER'S PACKAGE

Disclosures & Forms for Owner-Builders Applying for Construction Permits

IMPORTANT NOTICE TO PROPERTY OWNER

Dear Property Owner:

An application for a building permit has been submitted in your name listing yourself as the builder of the property improvements specified at 118 West Grandview Avenue, Sierra Madre, CA 91024. We are providing you with an Owner-Builder Acknowledgment and Information Verification Form to make you aware of your responsibilities and possible risk you may incur by having this permit issued in your name as the Owner-Builder. **We will not issue a building permit until you have read, initialed your understanding of each provision, signed, and returned this form to us at our official address indicated.** An agent of the owner cannot execute this notice unless you, the property owner, obtain the prior approval of the permitting authority.

OWNER'S ACKNOWLEDGMENT AND VERIFICATION OF INFORMATION

DIRECTIONS: Read and initial each statement below to signify you understand or verify this information.

KM 1. I understand a frequent practice of unlicensed persons is to have the property owner obtain an "Owner-Builder" building permit that erroneously implies that the property owner is providing his or her own labor and material personally. I, as an Owner-Builder, may be held liable and subject to serious financial risk for any injuries sustained by an unlicensed person and his or her employees while working on my property. My homeowner's insurance may not provide coverage for those injuries. I am willfully acting as an Owner-Builder and am aware of the limits of my insurance coverage for injuries to workers on my property.

KM 2. I understand building permits are not required to be signed by property owners unless they are *responsible* for the construction and are not hiring a licensed Contractor to assume this responsibility.

KM 3. I understand as an "Owner-Builder" I am the responsible party of record on the permit. I understand that I may protect myself from potential financial risk by hiring a licensed Contractor and having the permit filed in his or her name instead of my own.

KM 4. I understand Contractors are required by law to be licensed and bonded in California and to list their license numbers on permits and contracts.

KM 5. I understand if I employ or otherwise engage any persons, other than California licensed Contractors, and the total value of my construction is at least five hundred dollars (\$500), including labor and materials, I may be considered an "employer" under state and federal law.

KM 6. I understand if I am considered an "employer" under state and federal law, I must register with the state and federal government, withhold payroll taxes, provide workers' compensation disability insurance, and contribute to unemployment compensation for each "employee." I also understand my failure to abide by these laws may subject me to serious financial risk.

KM 7. I understand under California Contractors' State License Law, an Owner-Builder who builds single-family residential structures cannot legally build them with the intent to offer them for sale, unless *all* work is performed by licensed subcontractors and the number of structures does not exceed four within any calendar year, or all of the work is performed under contract with a licensed general building Contractor.

KM 8. I understand as an Owner-Builder if I sell the property for which this permit is issued, I may be held liable for any financial or personal injuries sustained by any subsequent owner(s) that result from any latent construction defects in the workmanship or materials.

KM 9. I understand I may obtain more information regarding my obligations as an "employer" from the Internal Revenue Service, the United States Small Business Administration, the California Department of Benefit Payments, and the California Division of Industrial Accidents. I also understand I may contact the California Contractors' State License Board (CSLB) at 1-800-321-CSLB (2752) or www.cslb.ca.gov for more information about licensed contractors.

KM 10. I am aware of and consent to an Owner-Builder building permit applied for in my name, and understand that I am the party legally and financially responsible for proposed construction activity at the following address: 118 West Grandview Avenue Sierra Madre

KM 11. I agree that, as the party legally and financially responsible for this proposed construction activity, I will abide by all applicable laws and requirements that govern Owner-Builders, as well as employers.

KM 12. I agree to notify the issuer of this form immediately of any additions, deletions, or changes to any of the information I have provided on this form. Licensed contractors are regulated by laws designed to protect the public. If you contract with someone who does not have a license, the Contractors' State License Board may be unable to assist you with any financial loss you may sustain as a result of a complaint. Your only remedy against unlicensed Contractors may be in civil court. It is also important for you to understand that if an unlicensed Contractor or employee of that individual or firm is injured while working on your property, you may be held liable for damages. If you obtain a permit as Owner-Builder and wish to hire Contractors, you will be responsible for verifying whether or not those Contractors are properly licensed and the status of their workers' compensation insurance coverage.

Before a building permit can be issued, this form must be completed and signed by the property owner and returned to the City of Sierra Madre, Building Department. Note: A copy of the property owner's driver's license, form notarization, or other verification acceptable to the agency is required to be presented when the permit is issued to verify the property owner's signature.

Signature of property owner Karen Moran Digitally signed by Karen Moran Date: 2022.02.15 16:38:02 -08'00' Date: 02/15/2022

Note: The following Authorization Form is required to be completed by the property owner only when designating an agent of the property owner to apply for a construction permit for the Owner-Builder.

AUTHORIZATION OF AGENT TO ACT ON PROPERTY OWNER'S BEHALF

Excluding the Notice to Property Owner, the execution of which I understand is my personal responsibility, I hereby authorize the following person(s) to act as my agent(s) to apply for, sign, and file the documents necessary to obtain an Owner-Builder Permit for my project.

Scope of Construction Project (or Description of Work): _____

Project Location or Address: _____

Name of Authorized Agent: _____ Tel No _____

Address of Authorized Agent: _____

I declare under penalty of perjury that I am the property owner for the address listed above and I personally filled out the above information and certify its accuracy. **Note: A copy of the owner's driver's license, form notarization, or other verification acceptable to the agency is required to be presented when the permit is issued to verify the property owner's signature.**

Property Owner's Signature: _____ Date: _____