

**AGENDA  
REGULAR MEETING  
SIERRA MADRE CITY COUNCIL**

*Edward Garcia, Mayor  
Kelly Kriebs, Mayor Pro Tem  
Gene Goss, Council Member  
Kristine Lowe, Council Member  
Robert Parkhurst, Council Member*

*Michael Amerio, City Treasurer*

**Tuesday, August 22, 2023  
5:30 pm**

**City of Sierra Madre  
City Council Chambers  
232 W. Sierra Madre Boulevard  
Sierra Madre, California 91024**



**THIS MEETING WILL BE CONDUCTED IN COMPLIANCE WITH THE MOST CURRENT LOS ANGELES COUNTY PUBLIC HEALTH OFFICER'S ORDER**

The Brown Act provides the public with an opportunity to make public comments at any public meeting. Public comment may also be made by e-mail to [PublicComment@CityofSierraMadre.com](mailto:PublicComment@CityofSierraMadre.com) by 3:00 PM on the day of the meeting. Emails will be acknowledged at the Council meeting, filed into public record, and scanned onto the City website for public review.

The meeting will be streamed live on the City's website at [www.cityofsierramadre.com](http://www.cityofsierramadre.com), on Foothills Media website at <http://www.foothillsmedia.org/sierramadre> and broadcast on Government Access Channel 3 (Spectrum)

**CODE OF CONDUCT**

The purpose of a City Council meeting is to conduct City business. Members of the public that behave in a manner that interrupts or obstructs the Council's ability to conduct City business may be asked to leave the meeting. Any and all demonstrations which disrupt, interrupt, or obstruct the Council's ability to conduct City business are prohibited. No signs, posters or other large objects shall be brought into the Council Chambers or other meeting place if doing so would disrupt, disturb or otherwise impede the orderly course of the meeting.

## **CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL**

Mayor Garcia, Mayor Pro Tem Kriebs, Council Member Goss, Council Member Lowe, Council Member Parkhurst

## **PLEDGE OF ALLEGIANCE AND INSPIRATION**

Council Member Parkhurst

## **APPROVAL OF MEETING AGENDA**

Vote of the City Council to proceed with City business.

## **APPROVAL FOR READING RESOLUTIONS AND ORDINANCES**

Vote of the City Council to read all Ordinances and Resolutions by title only and waive the reading in full.

## **MAYOR AND CITY COUNCIL REPORTS**

Reporting of Council Members' activities related to City business.

## **PUBLIC PARTICIPATION CODE OF CONDUCT**

Your participation is welcomed and invited at all City Council meetings. The Council requests that participants refrain from making personal, slanderous, profane, or disruptive remarks. A person who continues to disrupt the orderly conduct of the meeting after being warned by the Mayor or designee to cease the disruption may be precluded from further participation in the meeting. No signs, posters, or other large objects shall be brought into the Council Chambers or other meeting places if doing so would disrupt, disturb or otherwise impede the orderly course of the meeting.

## **PUBLIC COMMENT**

The Council will listen to the public on any item on the agenda. In addition, the Council will devote time for public comment on items not on the agenda. Addressing the City Council from the audience is not permitted; all comments addressing the Council must be made from the podium. Only public comment made from the podium will be recognized by the City Council and entered into public record.

### **Providing Public Comment For Items on the Meeting Agenda**

Persons wishing to speak on any item on the agenda will be called during the comment period at the time the agenda item is brought forward. Persons wishing to speak on closed session items have a choice of doing so either immediately prior to the closed session or at the time for comments on items at the open session.

### **Provide Public Comment for Topics not on the Meeting Agenda**

Time shall be devoted to provide public comments for items not on the agenda. Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting.

### **Providing Public Comment**

1. Any person wishing to provide public comment is asked to complete a comment card. Please include your name and address. Each speaker will be limited to up to three continuous minutes, which may not be delegated or deferred.
2. The City provides a podium for public comment. Comments addressed to the Council shall occur during the appropriate time on the agenda and should not be construed as an opportunity for dialogue. Each speaker will be limited to three continuous minutes, which may not be delegated or deferred.

## **PRESENTATION**

**PRESENTATION BY JOHN CAPOCCIA WITH THE SAN GABRIEL VALLEY MOSQUITO & VECTOR CONTROL ON WEST NILE VIRUS**

**PRESENTATION BY SIERRA MADRE UTILITY STAFF ON WATER SUPPLY AND DEMAND ASSESSMENT**

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**ACTION ITEMS**

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**CONSENT**

**a) CONSIDERATION OF RESOLUTION 23-57 APPROVING CERTAIN DEMANDS**

It is recommended that the City Council approve Resolution 23-57 ratifying payment of City Warrants in the aggregate amount of \$1,189,696.88; Sierra Madre Library Warrants in the aggregate amount of \$5,922.83; and Payroll Transfer in the aggregate amount of \$379,817.25; for the fiscal year ending June 30, 2023, and 2024.

**b) CONSIDERATION OF RESOLUTION 23-58 APPROVING CERTAIN DEMANDS**

It is recommended that the City Council approve Resolution 23-58 ratifying payment of City Warrants in the aggregate amount of \$532,392.07; Sierra Madre Library Warrants in the aggregate amount of \$5,782.10; and Payroll Transfer in the aggregate amount of \$397,163.68; for the fiscal year ending June 30, 2023, and 2024.

**c) CONSIDERATION OF RESOLUTION 23-59 APPROVING CERTAIN DEMANDS**

It is recommended that the City Council approve Resolution 23-59 approving payment of City Warrants in the aggregate amount of \$450,025.84; Sierra Madre Library Warrants in the aggregate amount of \$7,291.57; and Payroll Transfer in the aggregate amount of \$355,242.54; for the fiscal year ending June 30, 2023, and 2024.

**d) BUDGET BOOK FOR FY 23-24**

It is recommended that the City Council receive and file the budget book for FY 23-24.

**e) TREASURER'S REPORT – QUARTER ENDING JUNE 30, 2023**

It is recommended that the City Council receive and file the Treasurer's Report for the cash and investment portfolio for the quarter ending June 30, 2023.

**f) CONSIDERATION OF PURCHASE ORDERS OVER \$45,000 FOR FY 23-24**

It is recommended that the City Council approve the issuance of Purchase Orders for amounts over \$45,000.

- g) SECOND READING OF ORDINANCE 1468, AN ORDINANCE OF THE CITY OF SIERRA MADRE, CALIFORNIA, AMENDING CHAPTER 5.04 (BUSINESS LICENSES GENERALLY), DELETING CHAPTER 5.08 (BUSINESS LICENSE FEES), CHAPTER 5.12 (BUSINESS PERMITS), CHAPTER 5.20 (BANKRUPTCY, FIRE AND CLOSING-OUT SALES), CHAPTER 5.24 (BINGO GAMES), CHAPTER 5.28 (CHARITABLE SOLICITATIONS), CHAPTER 5.40 (HANDBILLS), CHAPTER 5.44 (TAXICABS), AND CHAPTER 5.48 (DISPLAY OF BOOKS, MAGAZINES AND OTHER PUBLICATIONS), AND AMENDING SECTION 5.56.040 (BUSINESS TAX CERTIFICATE-GENERALLY) AND SECTION 5.56.100 (MESSAGE BUSINESS OR ESTABLISHMENT – SUSPENSION, REVOCATION OR RESTRICTION FOR CAUSE) OF CHAPTER 5.56 (MESSAGE THERAPY, MESSAGE BUSINESS OR ESTABLISHMENTS) OF TITLE 5 (BUSINESS LICENSES AND REGULATIONS) OF THE SIERRA MADRE MUNICIPAL CODE AMENDING TITLE 5 (BUSINESS LICENSES AND REGULATIONS) OF THE SIERRA MADRE MUNICIPAL CODE**

It is recommended the City Council conduct second reading and adopt Ordinance No. 1468.

- h) CONSIDERATION TO INITIATE LITIGATION AGAINST SOCIAL MEDIA COMPANIES**

It is recommended the City Council 1) approve the contingency fee contract with Frantz Law Group, APLC to facilitate the initiation of litigation; and 2) authorize the City Attorney and City Manager to take any necessary next steps to initiate litigation

- i) CONSIDERATION TO APPROVE SL ENVIRONMENTAL LAW GROUP TO INITIATE LITIGATION IN THE PFAS LAWSUIT**

It is recommended that the City Council 1) approve the contingency fee contract with Frantz Law Group, APLC to facilitate the initiation of litigation; and 2) authorize the City Attorney and City Manager to take any necessary next steps to initiate litigation.

- j) CONSIDERATION TO APPROVE SERVICES AGREEMENT WITH WILLDAN ENGINEERING FOR FIRE MARSHAL, FIRE PLAN REVIEW, AND FIRE INSPECTION SERVICES**

It is recommended that the City Council accept the professional services agreement with Willdan Engineering for fire marshal, fire plan Review, and fire inspection services, and authorize the City Manager to execute such amendment to the contract in a form acceptable to the City Attorney.

- k) ENFORCEMENT OFFICER'S ANNUAL REPORT**

It is recommended the City Council receive and file the Code Enforcement Officer's Annual Report.

- l) CONSIDERATION OF THE AMENDED AND RESTATED VERDUGO FIRE COMMUNICATIONS SERVICE AGREEMENT BETWEEN THE CITIES OF BURBANK, GLENDALE, PASADENA, AND THE CITY OF SIERRA MADRE.**

It is recommended that City Council approve the amended and restated Verdugo Fire Communications Service Agreement between the Cities of Burbank, Glendale, Pasadena, and the City of Sierra Madre, authorize the City Manager, or designee, to execute the Verdugo Fire Communications Service Agreement, approve the supporting purchase order in the amount of \$94,000.00.

**1. CONSIDERATION OF ADOPTION OF ORDINANCE NO. 1467, AMENDING CHAPTER 9.32 (NOISE) OF TITLE 9 (PUBLIC PEACE, MORALS, AND WELFARE) OF THE SIERRA MADRE MUNICIPAL**

It is recommended that the City Council hold a public hearing, and introduce for first reading Ordinance No. 1467, amending Chapter 9.32 (Noise) of Title 9 (Public Peace, Morals, and Welfare) of the Sierra Madre Municipal Code.

**2. CONSIDERATION OF RESOLUTION 23-56, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE DESIGNATING LIZZIES TRAIL INN AS A HISTORIC LANDMARK, TO BE INCLUDED IN THE SIERRA MADRE REGISTER OF DESIGNATED HISTORIC LANDMARKS FOR THE PROPERTY LOCATED AT 165 EAST MIRA MONTE AVENUE**

It is recommended that the City Council hold a public hearing, consider all pertinent testimony, and adopt Resolution 23-56, a resolution designating Lizzies Trail Inn as a Historic Landmark, to be included in the Sierra Madre Register of Designated Historic Landmarks for the property located at 165 E. Mira Monte Avenue.

**ACTION ITEMS**

*Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item.*

**PUBLIC HEARING**

*The appellant and/or applicant will each be provided a total of ten (10) minutes to address their item. A portion of their allotted time may be reserved for rebuttal or a summary conclusion at the close of public comment. All other speakers will be limited to a total of three continuous minutes, which cannot be delegated. These rules will be enforced but may be changed by appropriate City Council action.*

**AVAILABILITY OF AGENDA MATERIALS**

*Materials related to items on this agenda are available for public inspection on the City's website at [www.cityofsierramadre.com](http://www.cityofsierramadre.com).*

**LIVE BROADCASTS**

*Regular City Council meetings are broadcast live on Cable Channel 3 and rebroadcast on Wednesday and Saturday at 5:30 p.m.*

**MEETING ASSISTANCE**

*If you require special assistance to participate in this meeting, please call the City Clerk's office at (626) 355-7135 at least 48 hours prior to the meeting.*

**ADJOURNMENT**

*The City Council will adjourn to a meeting to take place on September 12, 2023*