



CITY OF SIERRA MADRE

LIBRARY BOARD REGULAR MEETING AGENDA

**Leigh Gluck, Chair | Susan Gallagher, Vice Chair
Catherine Adde, Trustee | Diane Sands, Trustee | Laura Palmer, Trustee
Kareem Abu-Rayyan, Student Commissioner | Shania Wong, Student
Commissioner**

Monday, February 23, 2026, 5:00 P.M.

Commission Chambers, 232 W. Sierra Madre Blvd.

AMERICANS WITH DISABILITIES ACT

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from the City Clerk at (626) 355-7135. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to the meeting.

PUBLIC COMMENT & ACCESS

The Brown Act provides the public with an opportunity to make public comments at any public meeting. As an alternative, public comment may be submitted by e-mail to publiccomment@sierramadrecal.gov by 3:00PM on the day of the meeting. Emails will be acknowledged at the Commission meeting, filed into public record, and scanned onto the City website for public review.

If you require special assistance to participate in this meeting, please contact the City Clerk's Office at (626) 355-7135 at least 48 hours prior to the meeting.

CODE OF CONDUCT

The purpose of a Commission meeting is to conduct City business. Members of the public that behave in a manner that interrupts or obstructs the Commission's ability to conduct City business may be asked to leave the meeting. Any and all demonstrations which disrupt, interrupt, or obstruct the Commission's ability to conduct City business are prohibited. No signs, posters, or other large objects shall be brought into the Council Chambers or other meeting place if doing so would disrupt, disturb, or otherwise impede the orderly course of the meeting.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Susan Gallagher

3. ROLL CALL OF TRUSTEES

Leigh Gluck, Chair

Susan Gallagher, Vice Chair

Catherine Adde, Trustee

Diane Sands, Trustee

Laura Palmer, Trustee

Kareem Abu-Rayyan, Student Commissioner

Shania Wong, Student Commissioner

4. REPORTS FROM TRUSTEES OF CITY BUSINESS

5. REPORT FROM LIBRARY DIRECTOR

6. REPORT FROM SIERRA MADRE LIBRARY FOUNDATION

7. REPORT FROM THE SIERRA MADRE HISTORICAL PRESERVATION SOCIETY

8. REPORT FROM THE FRIENDS OF THE SIERRA MADRE LIBRARY

9. REPORT FROM CITY COUNCIL LIAISON

10. PRESENTATIONS

- a. Presentation by the Sierra Madre Director of Library Services regarding updates for construction and the Furniture, Fixtures, and Equipment for the Library Meaningful improvement Project
- b. Presentation by the Sierra Madre Director of Library Services on the Library's Grand Reopening, Ribbon Cutting, and Summer Reading Kickoff

11. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Any person wishing to speak before the Commission is asked to complete a Speaker Card and provide it to City staff prior to the start of the meeting. Speakers are generally limited to three (3) minutes per person and time may not be delegated; any changes to the allotted time will be announced prior to the Public Comment period. Under the Brown Act, the Commission is prohibited from discussing or taking action on any item not listed on the posted agenda.

Addressing the Commission from the audience is not permitted; all comments addressing the Council must be made from the podium. Only public comment made from the podium will be recognized by the Commission and entered into public record.

12. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered to be routine and can be acted on by one roll call vote. There will be no separate discussion of these items unless a member of the Commission requests that a specific item be removed from the Consent Calendar for separate discussion and action.

- a. Regular Meeting Minutes of January 26, 2026
CEQA: Not a Project
Recommended Action: Approve

- b. Library Warrants in the aggregate amount of: \$6,183.83, \$375,875.24, \$1,390.32, \$11,798.86
CEQA: Not a Project
Recommended Action: Receive and File

- c. Library Statistics for January 2026
CEQA: Not a Project
Recommended Action: Receive and File

13. DISCUSSION ITEMS

14. ITEMS FOR FUTURE AGENDAS

15. ADJOURNMENT

The Library Board will adjourn to its next regular meeting on Monday, March 23, 2026.

Sierra Madre Public Library Grand Reopening & Summer Reading Kickoff Event

10:00 AM to 5:00 PM

10:00 – 11:00 AM: Ribbon Cutting Ceremony

Outside South Entrance

- Welcoming - City Manager Michael Bruckner
- Opening Remarks - City Librarian Leila Regan
- Presenters
 - Mayor Kristine Lowe – Confirmed
 - Former Assembly Member Chris Holden – Confirmed
 - Assemblymember John Harabedian – Confirmed
 - **Congresswoman Judy Chu**
 - **State Senator Sasha Perez**
 - California State Librarian Greg Lucas or Natalie Cole – Confirmed
 - **Los Angeles County Supervisor of "5th District" Kathryn Barger**
 - Library Foundation President Rob Stockly – Confirmed
 - Friends of the Library President Jeanne Martin – Confirmed
 - Library Board of Trustee Chair Leigh Gluck – Confirmed
 - Former Library Board of Trustee Rich Procter – Confirmed
- Closing Remarks – City Librarian Leila Regan

11:00 AM – 1:00 PM: Block Party

Parking Lot

- Coffee from Syndicate | Trustees to Hand out Coffee – start at 9:30 AM
- **Airbrush Face Painting – Need to find and book someone.**
- Food (While Supplies Last) – Lord Empanada (Booked) \$1,326.00
 - Trustees will hand out food while supplies last:
 - 100 Pepperoni Pizza (Kids)
 - 100 Soychorizo (vendor recommended for vegan and they will still taste good after awhile)
 - 100 Spinach & Cheese (Vegetarian)
 - 100 Chicken (No Cheese)
 - 200 Birria Queso
- **Fred Thomas as DJ/Sound System coordinator – Waiting on quote**
- Photo Booth – Katie Trello – Sales@photoboothshoot.com – Waiting on quote | W9
<https://www.instagram.com/photoboothshoot?igsh=MzRIODBiNWFIZA==>
 - **Need to Confirm**
- “Goody bag” handouts while supplies last.
 - Photo frame fridge magnet w/ pop out hours
 - Mini tote bag
 - Enamel Love my Library pin
- Booths/pop ups of local organizations and city departments
 - Friends of the Library
 - Library Foundation
 - Sierra Madre Playhouse
 - Etc.

11:00 AM: Ribbon Cutting/Library Opens to the Public

Outside South Entrance

11:00 AM: Lion Dance (Booked - \$600)

Outside South Entrance - SGVCCA (<http://www.sgvcca.org/>)

11:00 AM – 6:00 PM: Passive Program: Scavenger Hunt in the Library

11:00 AM – 6:00 PM: Photo Booth: Nook (Passive)

12:00 PM: Summer Reading Kickoff Performer – Thor’s Reptiles – Booked

Community Meeting Room

1:00 PM: Sierra Madre Music Academy Showcase – Contacted Sierra Madre Music 10/21/2025 - Booked

Community Meeting Room

1:00 – 3:00 PM: Hand out ice creams and other frozen treats from coolers

Parking Lot/South Entrance

3:00 – 5:00 PM: Puzzle Competition – Trustee Laura Palmer to Assist

Community Meeting Room

SAVE *The* DATE



Sierra Madre Public
LIBRARY

GRAND REOPENING & RIBBON CUTTING CEREMONY

**Saturday, June 6, 2026
10:00 AM**

**440 W Sierra Madre Blvd.
Sierra Madre, CA 91024**



*You're
Invited*



Leigh Gluck, Chair | Susan Gallagher, Vice Chair
Catherine Adde, Trustee | Diane Sands, Trustee | Laura Palmer, Trustee

Monday, January 26, 2026, 5:00 P.M.

Commission Chambers, 232 W. Sierra Madre Blvd.

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1. CALL TO ORDER

Chair Gluck called the meeting to order at 5:02 pm.

2. PLEDGE OF ALLEGIANCE

Catherine Adde led the audience in the Pledge of Allegiance.

3. ROLL CALL OF TRUSTEES

Present:

Leigh Gluck, Chair

Susan Gallagher, Vice Chair

Catherine Adde, Trustee

Diane Sands, Trustee

Laura Palmer, Trustee

4. REPORTS FROM TRUSTEES OF CITY BUSINESS

Trustee Palmer: Reported she worked on the City's Rose Parade float and did the Meaningful Improvement site walk. She purchased Wine Tasting tickets.

Trustee Sands: Reported she did the Winter Village, and the Museums Open House, and toured the Library tour. SMHPS had a really good talk about the Trail by Bob Spears. She and Leslie Ziff had a meeting with City/Director Regan about the Museum Project. A few Eagle Scouts will be working on the Museums. She was pleased to receive a certificate at City Council for her artwork included in the recent local wildlife Calendar.

Trustee Adde: Reported she went to the Chamber meeting, and the mixer the next day. She did the Winter Village, attended the Library Foundation meeting, went to the City Council installation meeting, attended the Library tour, and volunteered at the Gingerbread Jamboree. She attended the Friends Holiday Meeting. She was at the Tournament of Roses judging. She was under evacuation orders January 1st to the 4th. She went to the Sierra Madre Eaton Fire Commemoration and to one in Altadena. She was able to mention Friends fundraising at the Chamber meeting. She bought Wine Tasting tickets and is working on her next Book Review for the Friends newsletter.

Trustee Gallagher: Reported she did the Library Tour and volunteered at the Gingerbread Jamboree. She attended the Friends SMHPS Holiday Meeting and volunteered at the Winter Village. She went to the SMHPS Trail talk event by Spears. She is working along with Leslie and others, on the planning of the Wine Tasting event. They also made some recordings for social media about the Wine Tasting.

Chair Gluck: Reported she worked on setup of the Gingerbread Jamboree, attended the Library tour, volunteered at the Friends Winter Village booth, and attended the Friends Holiday Meeting. She also attended the judging of the Sierra Madre Rose Parade float.

5. REPORT FROM LIBRARY DIRECTOR

Library Director Leila Regan reported we will be having presentations today from TSK and Vertex. She will discuss FFE during her Presentation later in the meeting. She nominated Chelsea Lee and Julie Imahara for the City's Employee of the Year award. She is working to finalize the Grand Reopening Ribbon Cutting and Summer Reading Kickoff.

6. REPORT FROM SIERRA MADRE LIBRARY FOUNDATION

Chair Rob Stockly reported that including 2 checks in the mail the Foundation is \$579 shy of raising \$600,000. We have 180 donors to date with a wide scale of significant down to \$25 from a student who told his Mom he really likes walking down to the Library with his class. Love Your Library will be a big push in February. Stockly thanked a councilmember for participating in past match drives. They are working on a another challenge match and are working on an idea to recognize donors for donations of a yet to be determined amount. We're getting really close and excited about the Grand Reopening. Director Regan will be talking about FFE later in the meeting. Foundation is working on some FFE technology purchases.

7. REPORT FROM THE SIERRA MADRE HISTORICAL PRESERVATION SOCIETY

Leslie Ziff reported Museums are now open Saturday 10am – 12pm. Bob Spears gave a great talk on the trail and the trail maintenance. There were a ton of hikers this past Saturday. They are asking hikers to only go as far as Orchard Camp to be safe. Hoping to have Bob Spears and Pete Siberell do a talk on the Mt. Wilson Trail and the Mt. Wilson Trail Race in May, before the race. Met with TSK and the Planning Commission the other week. Bids should go out soon. She is pushing for a Timeline. The City suggested not to do the Chicken Dinner until maybe the Fall. They have some Scouting projects that will be helpful. Leslie and Susan Gallagher did a bunch of Instagram commercials for the wine tasting today.

8. REPORT FROM THE FRIENDS OF THE SIERRA MADRE LIBRARY

President Jeanne Martin reported a very long board meeting last week that accomplished a lot. They are looking into rebranding – names of groups, new logo, finding perks to bring in more Partners and Friends. Pete Siberell has put together fundraising meetings. We need to update to 2026 to increase appeal. Wine Tasting will be on the 7th. Pictures will be taken. Wistaria Festival is on March 28th. We will have new banners. May 30th Partners Reception with a peek at the new Library would be a perk. June 6th is the Grand Reopening. Art in the Park on May 2nd & 3rd is being worked on by Jill Franks and will be a little different this year. We are stressing the fact that this is supporting the Library. Looking for a volunteer/Intern for social media. Would like to encourage businesses in town to become Partners. Her heart is always with the Library.

9. REPORT FROM CITY COUNCIL LIAISON

Council Member Kelly Kriebs is our new liaison – she requested this and is excited to be here. Let her know if there are things the Trustees want her to raise at the City Council level.

10. PRESENTATIONS

a. Presentation by Vertex Engineering and TSK Architects regarding the Library Meaningful Improvement Project

Presentation from Bryan Jarvis and Nathan Donsker of Vertex, and Jonathan Richert of TSK. Updates on the Library were given in person and via Zoom. Permanent power is being worked on by Edison. Interior finishes are being worked on. Working on paving and exterior next few weeks. TCO is expected mid to late February. Will then be coordinating the shelving installation and plan on moving back in by March 16th.

Chair Gluck asked about the TCO date being pushed back from last date of February 18th to now late February. Punchlist was supposed to be done mid February and now looks like it will not.

Bryan of Vertex updated they will be working on TCO requirements with the City this week. Permanent power should be set up tomorrow.

Chair Gluck asked Vertex if we received schedule updates from AMG as requested, whether blocking for shelves have been installed, and if driveway asphalt has been resolved. Vertex replied they did get a schedule from AMG but it also needs updates. Blocking has not been done. They needed layout confirmed and had a question about the fastenings for the blocking. They'll be moving forward on blocking soon this week or next. For the driveway There was concern about the condition and whether the slurry coat would work for the damaged areas. As an alternative they are looking at scraping off 2-3 inches and laying new asphalt on top. They are getting pricing. There should not be any delay.

Chair Gluck asked Vertex their concerns as it sounds like it is not going well with AMG's schedules and whether TCO mid to late February is realistic. Bryan thought as of October AMG was in a good place but then November is when they started bringing up issues with Edison. Since then he's been pushing on the schedule and feels the next month will go more smoothly. If permanent power is in tomorrow that allows a lot of items to get tested that are needed for TCO. Elevator was installed this week and are looking for testing to be next week.

Trustee Sands asked what is worst case scenario? Vertex replied if power goes in tomorrow, and if blocking get done there should be no major concerns. Vertex added the budget is looking to be on or under budget of the Grant fund.

b. Presentation by the Sierra Madre Director of Library Services on the Furniture, Fixtures, and Equipment for the Library Meaningful Improvement Project

Library Director Regan presented an update on FFE. Yamada will be shipping the shelving March 2nd and plan to start installation March 9th. It should take about 2 to 2 ½ weeks to install all the shelves. Library Staff met with King Office Services. It should take 2 days to move the Temporary Library and 3 days to move items in Storage. Books must be out of Storage by March 31st. Furniture can be delivered after the Grant deadline of March 31st as they are not being funded through the grant. Director Regan said Staff is trying to mitigate loss of shelving with the new ADA requirements. She gave props to Library Staff Chelsea Lee and Julie Imahara for working on layout of where collections will go.

Trustee Sands asked how Trustees can help. Director Regan mentioned shelf-reading and weeding could be helpful.

Director Regan mentioned we hope to have a Partner's Sneak Peek May 30th.

c. Presentation by the Sierra Madre Director of Library Services on the Library's Grand Reopening, Ribbon Cutting, and Summer Reading Kickoff

Trustee Sands motioned to move Presentation item c. to the end of today's meeting, after the Discussion Items.

Trustee Adde seconded.

All were in favor.

11. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

No Public Comment.

12. CONSENT CALENDAR

a. Regular Meeting Minutes of November 24, 2025

CEQA: Not a Project

Recommended Action: Approve

b. Library Warrants in the aggregate amount of: \$1,632.15, \$14,026.83, \$629,837.02; \$542,112.11; \$1,230.87

CEQA: Not a Project

Recommended Action: Receive and File

c. Library Statistics for November and December 2025

CEQA: Not a Project

Recommended Action: Receive and File

Trustee Sands made a correction for Consent Item a. on page 10, last paragraph, for Felina to be corrected to Philena.

Trustee Sands asked a clarifying question about Califa listed in Consent Item b. Warrants.

Director Regan replied Califa is a Library group we pay to belong to that offers discounts, as for our Ancestry database.

Sands moved to approve and receive and file Consent Calendar items with the correction.

Trustee Gallagher seconded

All were in favor

13. DISCUSSION ITEMS

a. Presentation of Student Commissioner Applicants

CEQA: Not a Project

Recommended Action: Provide Direction

City Clerk Laura Aguilar presented a summary of the Student Commissioner program and its criteria. She introduced the two applicants Kareem Abu-Rayyan and Shania Wong. They each gave a presentation of their backgrounds and experience.

Trustees asked questions of both student candidates which were answered thoughtfully. Trustees then discussed adding Student Commissioners to the Library Board of Trustees.

Trustee Palmer moved to accept both candidates as Student Commissioners on the Board of Trustees.

Sands seconded

All were in Favor

b. Presentation from Eagle Scout Oliver Farnam on Lending Tool Library

CEQA: Not a Project

Recommended Action: Provide Direction

Eagle Scout Oliver Farnam gave a PowerPoint Presentation of his proposed Lending Tool Library.

Questions/Comments:

Chair Gluck asked about the length of project and if he would source the volunteers to sustain the program?

Farnam replied he would finish late fall of this year and that he would talk with Director Regan. He wants to make a group (of possibly older adults) to volunteer.

Trustee Sands asked if once established Library is in charge of maintaining the program and volunteers for the Tool Library?

Farnam answered yes.

Trustee Adde asked if this is for Farnam's Eagle Scout project? And Farnam confirmed it is.

Chair Gluck asked when he has to finish the project for his Eagle Scout project?

Farnum answered he has to finish before he is 18 years old and he is 15 right now.

Trustee Gallagher asked if a 10'x10' size shed would work instead of the 10' x 20' shipping container and Farnum said it would still be pretty good with just a lesser amount of tools.

Trustee Sands motioned to move forward with this proposal with the stipulation that we have room and space to put it at the Library.

Trustee Adde seconded

All were in favor

10c. Presentation by the Sierra Madre Director of Library Services on the Library's Grand Reopening, Ribbon Cutting, and Summer Reading Kickoff

Presentation Item 10 c. was brought back by Chair Gluck.

Director Regan presented her updated timeline of planned events for the Reopening on June 6th, which were included in the Agenda Packet. She plans on renting a tent like last time and getting a nice balloon arch. She will be reaching out for grants. She is waiting for confirmation from a few of the State presenters. She will reach out to the newer Senator Sasha Renée Pérez.

Trustee Adde confirmed Syndicate is a go for the coffee. She will check to see if they are dropping off or have little coffee stand they can bring.

Chair Gluck will follow up with the ice cream coolers and ask Altadena Library to borrow. If not, we will need to purchase them. The ice cream can be purchased from somewhere like Smart & Final. Director Regan would like Dirk to take pictures. She needs to get a quote from Fred Thomas. Director Regan has a photo booth vendor.

Trustee Sands asked about Community Group tables. Director Regan confirmed they could be just local Community Groups at a table/booth with handouts

similar to Wistaria Festival. The Playhouse, Chamber, and Community Foundation should be invited as well as others. Council Member Kriebs suggested the Art groups in town.

Trustee Sands asked about a land acknowledgment. Chair Gluck will look into a land acknowledgement.

Trustee Sands asked about a new Library card.

Director Regan said we could add a new design, maybe in the summer.

14. ITEMS FOR FUTURE AGENDAS

FFE and Vertex were suggested for future Agenda.

15. ADJOURNMENT

Trustee Gallagher moved to adjourn

Trustee Adde seconded

Meeting was adjourned at 7:09



By Check Number

Vendor Number **Vendor Name** **Payment Date** **Payment Type** **Discount Amount** **Payment Amount** **Number**
Bank Code: APBWEST-GENERAL CHECKING - BANK OF THE WEST

Payment Type: Regular

0145 BRODART 01/13/2026 Regular 0.00 57.82 71767

Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount
Account Number		Account Name	Project Account Key	Item Description	Dist Amount
667958	Invoice	12/04/2025	OFFICE SUPPLIES	0.00	57.82
10000.90000.53100		OFFICE SUPPLIES		OFFICE SUPPLIES	57.82

VEN04261 ISAAC KOO 01/13/2026 Regular 0.00 750.00 71768

Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount
Account Number		Account Name	Project Account Key	Item Description	Dist Amount
2519	Invoice	12/18/2025	INTERIOR SHOOT - SITE WALK-THROUGH ...	0.00	750.00
39002.90000.53999		OTHER PURCHASED SUPP...		INTERIOR SHOOT - SITE W...	750.00

VEN04268 KING OFFICE SERVICES 01/13/2026 Regular 0.00 5,376.00 71769

Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount
Account Number		Account Name	Project Account Key	Item Description	Dist Amount
89731-025	Invoice	10/09/2025	LIB MAT STORAGE FEE DURING REMODEL ...	0.00	1,792.00
29007.90000.56010		IMPROVEMENTS O/T BUI...		LIB MAT STORAGE FEE DUR...	1,792.00
89731-026	Invoice	11/07/2025	LIB MAT STORAGE FEES DURING REMODE...	0.00	1,792.00
29007.90000.56010		IMPROVEMENTS O/T BUI...		LIB MAT STORAGE FEES D...	1,792.00
89731-027	Invoice	12/12/2025	LIB MAT STORAGE FEES DURING REMODEL..	0.00	1,792.00
29007.90000.56010		IMPROVEMENTS O/T BUI...		LIB MAT STORAGE FEES D...	1,792.00

Total Regular: 6,183.82

Bank Code APBWEST Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	5	3	0.00	6,183.82
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	5	3	0.00	6,183.82

Fund Summary

Fund	Name	Period	Amount
99999	POOLED CASH - GENERAL	1/2026	6,183.82
			<hr/>
			6,183.82

Chair

Trustee

Trustee

Trustee

Trustee



Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBWEST-GENERAL CHECKING - BANK OF THE WEST						
Payment Type: Regular						
VEN03454	AMAZON CAPITAL SERVICES	01/27/2026	Regular	0.00	52.45	71808
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
1L3W-L1TF-F9NC	Invoice	01/05/2026	MISC SUPPLIES 12/25/25 - 1/4/26	0.00	38.11	
39006.90000.53406	BOOKS AND REFERENCE		MISC SUPPLIES 12/25/25 - ...		38.11	
1RVP-X7CC-4PCR	Credit Memo	12/22/2025	MISC SUPPLIES - CREDIT	0.00	-22.08	
39006.90000.53406	BOOKS AND REFERENCE		MISC SUPPLIES - CREDIT		-22.08	
1TTK-WDTK-44...	Invoice	12/22/2025	MISC SUPPLIES 12/8/25 - 12/21/25	0.00	36.42	
39006.90000.53406	BOOKS AND REFERENCE		MISC SUPPLIES 12/8/25 - ...		36.42	
VEN04448	AMG AND ASSOCIATES INC	01/27/2026	Regular	0.00	355,920.89	71809
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
AP15	Invoice	12/31/2025	LIB MEANINGFUL IMPROVE. PROJ 12/31/25	0.00	374,653.57	
29007.90000.56010	IMPROVEMENTS O/T BUI...		LIB MEANINGFUL IMPROVE..		374,653.57	
AP15 RET	Credit Memo	12/31/2025	LIB MEANINGFUL IMPROVE. PROJ 12/31/2...	0.00	-18,732.68	
29007.00000.23500	RETENTION PAYABLE		LIB MEANINGFUL IMPROVE..		-18,732.68	
VEN04560	INGRAM LIBRARY SERVICE LLC	01/27/2026	Regular	0.00	3,156.70	71810
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
92557888	Invoice	12/05/2025	BOOKS & REFERENCE	0.00	99.81	
10000.90000.53406	BOOKS AND REFERENCE		BOOKS & REFERENCE		99.81	
92570837	Invoice	12/07/2025	BOOKS & REFERENCE	0.00	103.07	
10000.90000.53406	BOOKS AND REFERENCE		BOOKS & REFERENCE		103.07	
92696313	Invoice	12/10/2025	BOOKS & REFERENCE	0.00	43.81	
10000.90000.53406	BOOKS AND REFERENCE		BOOKS & REFERENCE		43.81	
92708307	Invoice	12/10/2025	BOOKS & REFERENCE	0.00	287.69	
10000.90000.53406	BOOKS AND REFERENCE		BOOKS & REFERENCE		287.69	
92745767	Invoice	12/11/2025	BOOKS & REFERENCE	0.00	115.08	
10000.90000.53406	BOOKS AND REFERENCE		BOOKS & REFERENCE		115.08	
92844330	Invoice	12/15/2025	BOOKS & REFERENCE	0.00	64.68	
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92890318	Invoice	12/16/2025	BOOKS & REFERENCE	0.00	238.46	
10000.90000.53406	BOOKS AND REFERENCE		BOOKS & REFERENCE		238.46	
92961093	Invoice	12/18/2025	BOOKS & REFERENCE	0.00	109.75	
10000.90000.53406	BOOKS AND REFERENCE		BOOKS & REFERENCE		109.75	
93055077	Invoice	12/22/2025	BOOKS & REFERENCE	0.00	32.19	
10000.90000.53406	BOOKS AND REFERENCE		BOOKS & REFERENCE		32.19	
93076852	Invoice	12/22/2025	BOOKS & REFERENCE	0.00	27.56	
10000.90000.53406	BOOKS AND REFERENCE		BOOKS & REFERENCE		27.56	
93168038	Invoice	12/26/2025	BOOKS & REFERENCE	0.00	26.71	
10000.90000.53406	BOOKS AND REFERENCE		BOOKS & REFERENCE		26.71	
93168039	Invoice	12/26/2025	BOOKS & REFERENCE	0.00	21.42	
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93177816	Invoice	12/26/2025	BOOKS & REFERENCE	0.00	272.13	
10000.90000.53406	BOOKS AND REFERENCE		BOOKS & REFERENCE		272.13	

Check Register

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
93244897	Invoice	12/29/2025	BOOKS & REFERENCE	0.00	28.23	
10000.90000.53406			BOOKS AND REFERENCE		28.23	
93366557	Invoice	01/02/2026	BOOKS & REFERENCE	0.00	88.88	
10000.90000.53406			BOOKS AND REFERENCE		88.88	
93366558	Invoice	01/02/2026	BOOKS & REFERENCE	0.00	363.84	
10000.90000.53406			BOOKS AND REFERENCE		363.84	
93366559	Invoice	01/02/2026	BOOKS & REFERENCE	0.00	144.22	
10000.90000.53406			BOOKS AND REFERENCE		144.22	
93401942	Invoice	01/05/2026	BOOKS & REFERENCE	0.00	153.19	
10000.90000.53406			BOOKS AND REFERENCE		153.19	
93439784	Invoice	01/05/2026	BOOKS & REFERENCE	0.00	48.12	
10000.90000.53406			BOOKS AND REFERENCE		48.12	
93486783	Invoice	01/06/2026	BOOKS & REFERENCE	0.00	352.37	
10000.90000.53406			BOOKS AND REFERENCE		352.37	
93486784	Invoice	01/06/2026	BOOKS & REFERENCE	0.00	492.21	
10000.90000.53406			BOOKS AND REFERENCE		492.21	
93587458	Invoice	01/09/2026	BOOKS & REFERENCE	0.00	43.28	
10000.90000.53406			BOOKS AND REFERENCE		43.28	
VEN04268	KING OFFICE SERVICES	01/27/2026	Regular	0.00	1,792.00	71811
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
89731-028	Invoice	01/08/2026	LIB MAT STORAGE FEES DURING REMODE...	0.00	1,792.00	
29007.90000.56010			IMPROVEMENTS O/T BUI...		1,792.00	
VEN04544	LIBRARY IDEAS LLC	01/27/2026	Regular	0.00	528.77	71812
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
120893	Invoice	12/11/2025	LIB VOX BOOKS	0.00	430.29	
39006.90000.53406			BOOKS AND REFERENCE		430.29	
122366	Invoice	01/07/2026	LIB VOX BOOKS	0.00	98.48	
39006.90000.53406			BOOKS AND REFERENCE		98.48	
VEN01043	OVERDRIVE INC	01/27/2026	Regular	0.00	4,979.78	71813
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
01148CO254031...	Invoice	12/23/2025	EBOOK/AUDIOBOOK	0.00	1,479.78	
39006.90000.53406			BOOKS AND REFERENCE		1,479.78	
H-0119737	Invoice	01/01/2026	ANNUAL SUBSCRIPTION: 2026	0.00	3,500.00	
10000.90000.52200			CONTRACT SERVICES		3,500.00	
VEN03926	T-MOBILE	01/27/2026	Regular	0.00	179.65	71814
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
INV043186	Invoice	12/21/2025	206696591 11/21/25 - 12/20/25 MOBILE ...	0.00	179.65	
10000.90000.52200			CONTRACT SERVICES		179.65	
VEN04209	TSK ARCHITECTS	01/27/2026	Regular	0.00	8,745.00	71815
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
23-025.00-30	Invoice	01/02/2026	DEC 2025 ARCHITECTURAL & ENGINEERIN...	0.00	8,745.00	
29007.90000.56010			IMPROVEMENTS O/T BUI...		8,745.00	
0425	WILLDAN ASSOCIATES	01/27/2026	Regular	0.00	520.00	71816

Check Register

Packet: APPKT08496-LIB 1/27/26

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
002-35599	Invoice	10/02/2025	9/3/25 LIB - FIRE INSPECTION SERVICES	0.00	130.00	
29007.90000.56010			IMPROVEMENTS O/T BUI...		130.00	
002-36613	Invoice	01/05/2026	12/3/25 LIB - FIRE INSPECTION SERVICES	0.00	390.00	
29007.90000.56010			IMPROVEMENTS O/T BUI...		390.00	
Total Regular:					375,875.24	

Bank Code APBWEST Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	36	9	0.00	375,875.24
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	36	9	0.00	375,875.24

Fund Summary

Fund	Name	Period	Amount
99999	POOLED CASH - GENERAL	1/2026	375,875.24
			<hr/>
			375,875.24

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By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
0823	BANK OF AMERICA	01/12/2026	Regular	0.00	1,390.32	71763
Bank Code: APBWEST-GENERAL CHECKING - BANK OF THE WEST						
Payment Type: Regular						
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
INV042990	Invoice	12/11/2025	LR - EMPLOYEE RECONGNITION	0.00	292.89	
10000.90000.53999	OTHER PURCHASED SUPP...		LR - EMPLOYEE RECONGNI...		292.89	
INV042993	Invoice	12/09/2025	LR - PROGRAM SUPPLIES	0.00	74.79	
39006.90000.53999	OTHER PURCHASED SUPP...		LR - PROGRAM SUPPLIES		74.79	
INV042994	Invoice	12/09/2025	LR - WATER DELIVERY SERVICE	0.00	112.77	
10000.90000.52200	CONTRACT SERVICES		LR - WATER DELIVERY SERV...		112.77	
INV042995	Invoice	12/04/2025	LR - EMPLOYEE RECONGNITION	0.00	36.00	
10000.90000.53999	OTHER PURCHASED SUPP...		LR - EMPLOYEE RECONGNI...		36.00	
INV042996	Invoice	12/04/2025	LR - PUBLIC WEB BROWSER SITE RENEWAL	0.00	125.00	
10000.90000.52200	CONTRACT SERVICES		LR - PUBLIC WEB BROWSER..		125.00	
INV042997	Credit Memo	12/08/2025	LR - FINANCE TRAINING WEBINAR - CREDIT	0.00	-35.00	
10000.90000.53402	CONFERENCE & MEETING		LR - FINANCE TRAINING W...		-35.00	
INV042998	Invoice	12/02/2025	LR - BOOKS AND REFERENCE	0.00	20.98	
10000.90000.53406	BOOKS AND REFERENCE		LR - BOOKS AND REFEREN...		20.98	
INV042999	Invoice	11/26/2025	LR - LAMINATION FOR STORY WALK	0.00	27.62	
39002.90000.53999	OTHER PURCHASED SUPP...		LR - LAMINATION FOR STO...		27.62	
INV043000	Invoice	11/25/2025	LR - FOOKS FOR CHILDREN'S COLLECTION	0.00	43.28	
10000.90000.53406	BOOKS AND REFERENCE		LR - FOOKS FOR CHILDREN'...		43.28	
INV043001	Invoice	11/26/2025	LR - ICLLOUD STORAGE FOR IPADS	0.00	0.99	
10000.90000.52200	CONTRACT SERVICES		LR - ICLLOUD STORAGE FOR ...		0.99	
INV043002	Invoice	11/20/2025	LR - MOVIE STREAMING SERVICE	0.00	691.00	
10000.90000.52200	CONTRACT SERVICES		LR - MOVIE STREAMING SE...		691.00	

Total Regular: 1,390.32

Bank Code APBWEST Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	11	1	0.00	1,390.32
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	11	1	0.00	1,390.32

Fund Summary

Fund	Name	Period	Amount
99999	POOLED CASH - GENERAL	1/2026	1,390.32
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			1,390.32

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By Check Number

Vendor Number **Vendor Name** **Payment Date** **Payment Type** **Discount Amount** **Payment Amount** **Number**
Bank Code: APBWEST-GENERAL CHECKING - BANK OF THE WEST

Payment Type: Regular

VEN03454 AMAZON CAPITAL SERVICES 02/10/2026 Regular 0.00 100.04 71906

Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount
Account Number	Account Name	Project Account Key	Item Description	Dist Amount	
177T-X7LH-H1TP	Invoice	01/19/2026	MISC SUPPLIES 1/5/26 - 1/18/26	0.00	100.04
10000.90000.53100	OFFICE SUPPLIES		MISC SUPPLIES 1/5/26 - 1...		100.04

0132 BAKER & TAYLOR, INC. 02/10/2026 Regular 0.00 1,365.03 71907

Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount
Account Number	Account Name	Project Account Key	Item Description	Dist Amount	
0003140368	Credit Memo	07/01/2025	LIBRARY SUPPLIES - CREDIT	0.00	-5.16
39006.90000.53406	BOOKS AND REFERENCE		LIBRARY SUPPLIES - CREDIT		-5.16
0003289522	Credit Memo	07/01/2025	LIBRARY SUPPLIES - CREDIT	0.00	-33.81
10000.90000.53406	BOOKS AND REFERENCE		LIBRARY SUPPLIES - CREDIT		-33.81
5019399525	Invoice	07/01/2025	BOOKS AND REFERENCE & MEDIA (FY 202...	0.00	60.56
39006.90000.53406	BOOKS AND REFERENCE		BOOKS AND REFERENCE &...		60.56
5019399526	Invoice	07/01/2025	BOOKS AND REFERENCE & MEDIA (FY 202...	0.00	0.45
10000.90000.52200	CONTRACT SERVICES		BOOKS AND REFERENCE &...		0.45
NS2209073	Invoice	07/01/2025	BOOKS AND REFERENCE & MEDIA (FY 202...	0.00	434.50
10000.90000.52200	CONTRACT SERVICES		BOOKS AND REFERENCE &...		434.50
NS24090138	Invoice	07/01/2025	BOOKS AND REFERENCE & MEDIA (FY 202...	0.00	447.53
10000.90000.52200	CONTRACT SERVICES		BOOKS AND REFERENCE &...		447.53
NS25090134	Invoice	09/08/2025	BOOKS AND REFERENCE & MEDIA (FY 202...	0.00	460.96
10000.90000.52200	CONTRACT SERVICES		BOOKS AND REFERENCE &...		460.96

0145 BRODART 02/10/2026 Regular 0.00 216.67 71908

Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount
Account Number	Account Name	Project Account Key	Item Description	Dist Amount	
3372012	Invoice	12/04/2025	OFFICE SUPPLIES	0.00	57.82
10000.90000.53100	OFFICE SUPPLIES		OFFICE SUPPLIES		57.82
669862	Invoice	01/14/2026	OFFICE SUPPLIES	0.00	72.24
10000.90000.53100	OFFICE SUPPLIES		OFFICE SUPPLIES		72.24
669883	Invoice	01/14/2026	OFFICE SUPPLIES	0.00	86.61
10000.90000.53100	OFFICE SUPPLIES		OFFICE SUPPLIES		86.61

VEN04560 INGRAM LIBRARY SERVICE LLC 02/10/2026 Regular 0.00 1,653.94 71909

Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount
Account Number	Account Name	Project Account Key	Item Description	Dist Amount	
83760706	Invoice	01/15/2026	BOOKS & REFERENCE	0.00	35.18
10000.90000.53406	BOOKS AND REFERENCE		BOOKS & REFERENCE		35.18
93587456	Invoice	01/09/2026	BOOKS & REFERENCE	0.00	180.04
10000.90000.53406	BOOKS AND REFERENCE		BOOKS & REFERENCE		180.04
93587457	Invoice	01/09/2026	BOOKS & REFERENCE	0.00	298.39
10000.90000.53406	BOOKS AND REFERENCE		BOOKS & REFERENCE		298.39
93644922	Invoice	01/12/2026	BOOKS & REFERENCE	0.00	309.22
10000.90000.53406	BOOKS AND REFERENCE		BOOKS & REFERENCE		309.22
93644923	Invoice	01/12/2026	BOOKS & REFERENCE	0.00	713.61
10000.90000.53406	BOOKS AND REFERENCE		BOOKS & REFERENCE		713.61
93644924	Invoice	01/12/2026	BOOKS & REFERENCE	0.00	26.90

Check Register

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
10000.90000.53406		BOOKS AND REFERENCE	BOOKS & REFERENCE		26.90	
93684862	Invoice	01/13/2026	BOOKS & REFERENCE	0.00	27.56	
10000.90000.53406		BOOKS AND REFERENCE	BOOKS & REFERENCE		27.56	
93892192	Invoice	01/21/2026	BOOKS & REFERENCE	0.00	28.89	
10000.90000.53406		BOOKS AND REFERENCE	BOOKS & REFERENCE		28.89	
93926912	Invoice	01/22/2026	BOOKS & REFERENCE	0.00	34.15	
10000.90000.53406		BOOKS AND REFERENCE	BOOKS & REFERENCE		34.15	
0786	OFFICE DEPOT, INC	02/10/2026	Regular	0.00	74.57	71910
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
455183225001	Invoice	01/13/2026	OFFICE SUPPLIES	0.00	74.57	
10000.90000.53100		OFFICE SUPPLIES			74.57	
VEN01043	OVERDRIVE INC	02/10/2026	Regular	0.00	1,808.70	71911
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
01148CO260160..	Invoice	01/20/2026	EBOOK/AUDIOBOOK	0.00	1,808.70	
39006.90000.53406		BOOKS AND REFERENCE			1,808.70	
0904	VROMAN'S	02/10/2026	Regular	0.00	697.39	71912
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
4796391	Invoice	09/24/2025	BOOKS	0.00	178.44	
10000.90000.53406		BOOKS AND REFERENCE			178.44	
4858074	Invoice	11/03/2025	BOOKS	0.00	200.51	
10000.90000.53406		BOOKS AND REFERENCE			200.51	
4859326	Invoice	11/04/2025	BOOKS	0.00	14.13	
10000.90000.53406		BOOKS AND REFERENCE			14.13	
4859854	Invoice	11/04/2025	BOOKS	0.00	35.34	
10000.90000.53406		BOOKS AND REFERENCE			35.34	
4869982	Invoice	11/10/2025	BOOKS	0.00	222.16	
10000.90000.53406		BOOKS AND REFERENCE			222.16	
4882116	Invoice	11/17/2025	BOOKS	0.00	46.81	
10000.90000.53406		BOOKS AND REFERENCE			46.81	
0425	WILLDAN ASSOCIATES	02/10/2026	Regular	0.00	5,882.52	71913
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
002-36889	Invoice	01/15/2026	DEC 2025 LIB IMPROVEMENT	0.00	5,882.52	
29007.90000.56010		IMPROVEMENTS O/T BUI...			5,882.52	

Total Regular: 11,798.86

Bank Code APBWEST Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	29	8	0.00	11,798.86
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	29	8	0.00	11,798.86

Fund Summary

Fund	Name	Period	Amount
99999	POOLED CASH - GENERAL	2/2026	11,798.86
			<hr/>
			11,798.86

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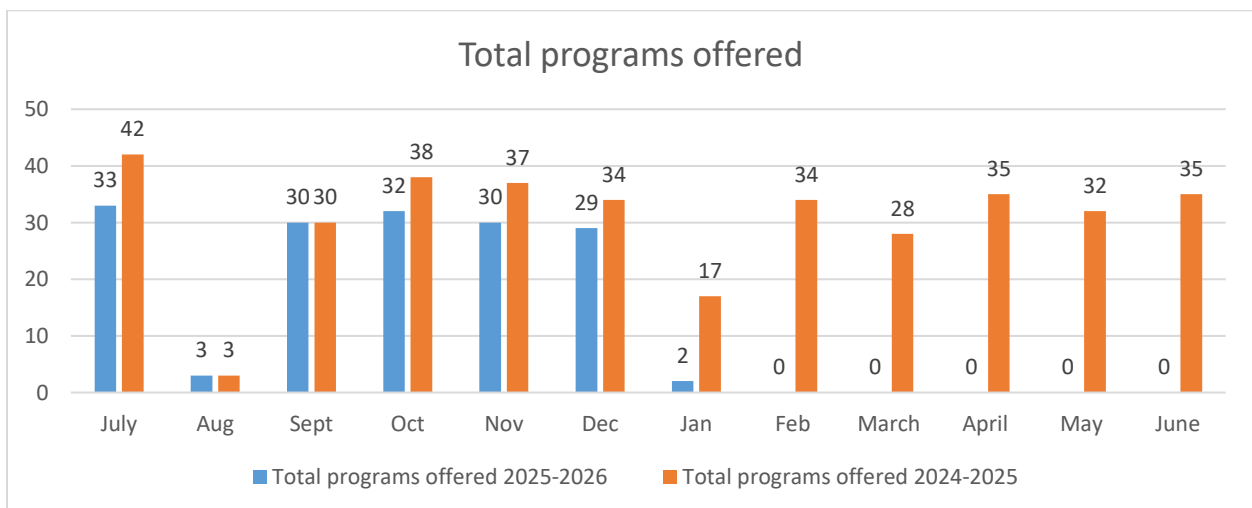
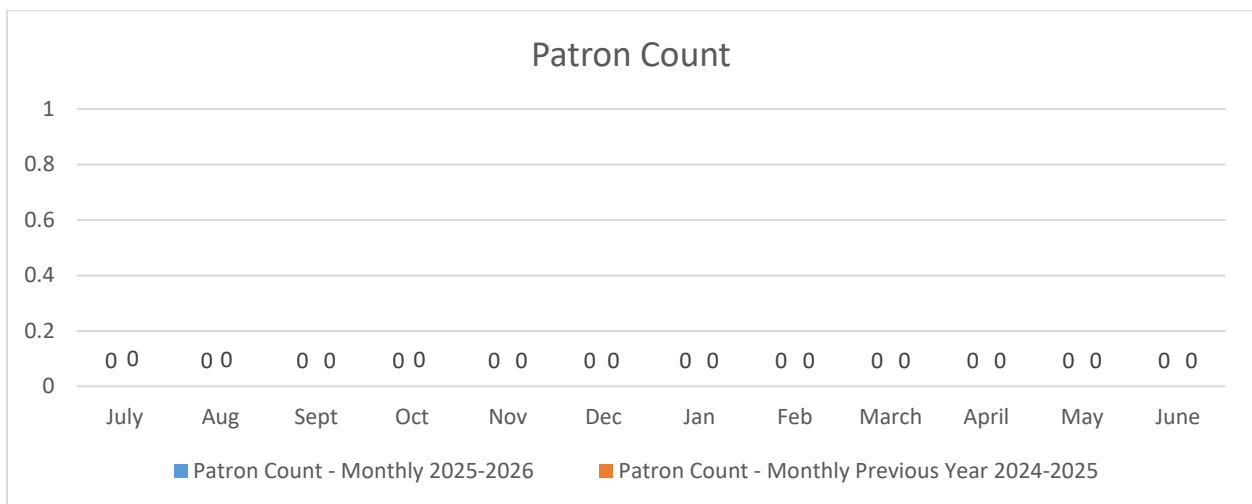
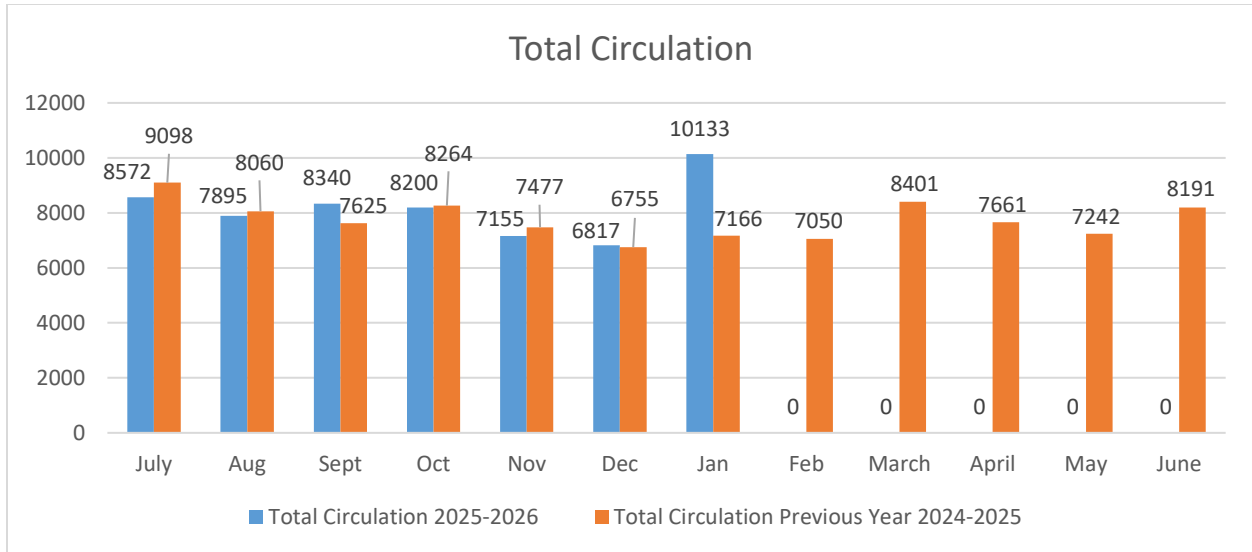
Trustee

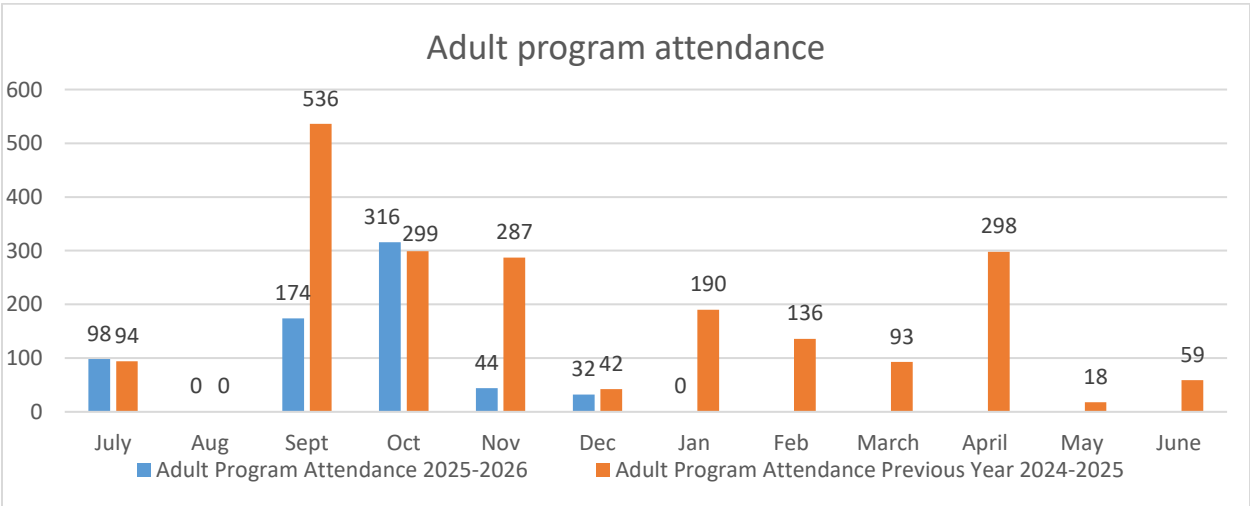
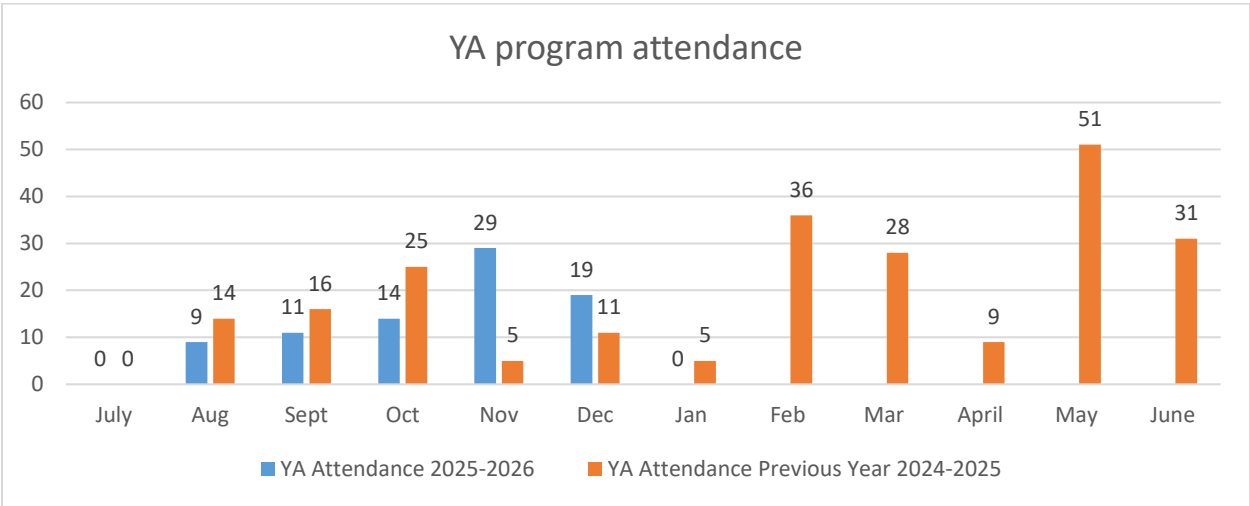
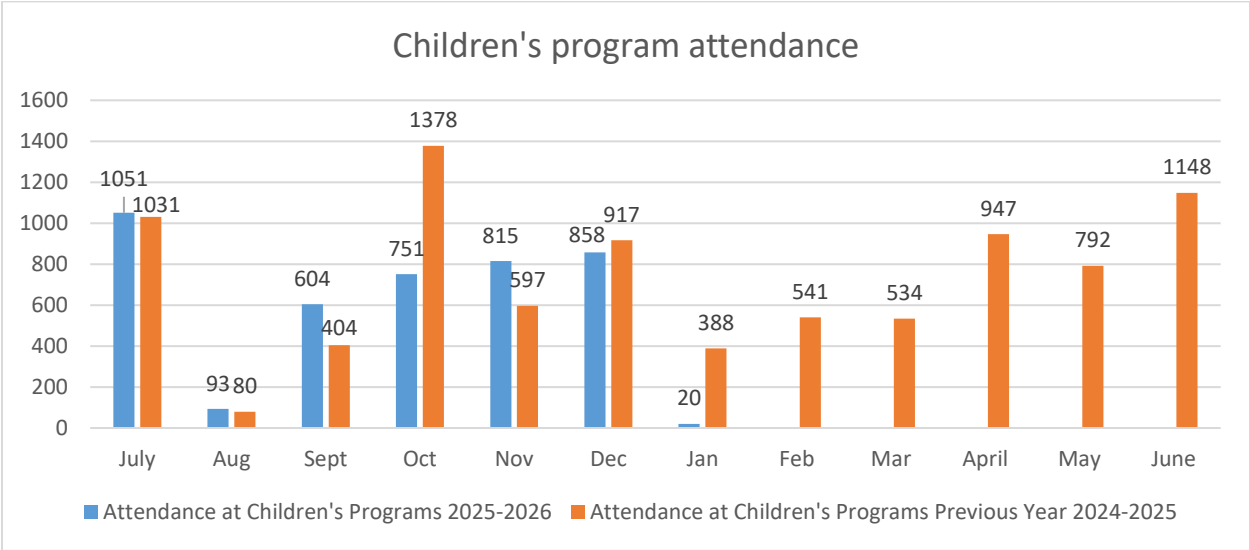
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January 2026 Library Statistics





January 2026 Online Content

In January, the Library had 15 social media posts with 2,023 reactions (likes/comments/views). Many were for the following:

- Library Move - No Programming
- Freegal
- Comics Plus
- Library TikTok - Library Card Sign Up
- Audiobook Collection
- Holiday Observance
- Library Move - Last Days Timeline
- Library Move - Lost & Found
- 1000 Books Before Kindergarten
- Library Move - DVD Checkouts
- FOL Wine & Cuisine Tasting
- Library Move - Last Day Open

