

**AGENDA  
REGULAR MEETING  
SIERRA MADRE CITY COUNCIL**

**Tuesday, October 14, 2025  
5:30 pm**

**City of Sierra Madre  
City Council Chambers  
232 W. Sierra Madre Boulevard  
Sierra Madre, California 91024**



*Robert Parkhurst, Mayor  
Kristine Lowe, Mayor Pro Tem  
Edward Garcia, Council Member  
Gene Goss, Council Member  
Kelly Kriebs, Council Member*

*Sue Spears, City Treasurer*

The Brown Act provides the public with an opportunity to make public comments at any public meeting; as an alternative, public comment may be made by e-mail to [publiccomment@sierramadrecal.gov](mailto:publiccomment@sierramadrecal.gov) by 3:00PM on the day of the meeting. Emails will be acknowledged at the City Council meeting, filed into public record, and scanned onto the City website for public review.

The meeting will be streamed live on the City's website at [sierramadrecal.gov](http://sierramadrecal.gov), on Foothills Media website at <http://www.foothillsmedia.org/sierramadre> and broadcast on Government Access Channel 3 (Spectrum)

**CODE OF CONDUCT**

The purpose of a City Council meeting is to conduct City business. Members of the public that behave in a manner that interrupts or obstructs the City Council's ability to conduct City business may be asked to leave the meeting. Any and all demonstrations which disrupt, interrupt, or obstruct the City Council's ability to conduct City business are prohibited. No signs, posters, or other large objects shall be brought into the Council Chambers or other meeting place if doing so would disrupt, disturb, or otherwise impede the orderly course of the meeting.

## **CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL**

Mayor Robert Parkhurst, Mayor Pro Tem Kristine Lowe, Council Member Edward Garcia, Council Member Gene Goss, Council Member Kelly Kriebs

## **PLEDGE OF ALLEGIANCE AND INSPIRATION**

Council Member Garcia

## **APPROVAL OF MEETING AGENDA**

Vote of the City Council to proceed with City business.

## **REPORT OUT FROM CLOSED SESSION**

City Attorney report from the October 14, 2025 Closed Session.

### **1. CONFERENCE WITH LABOR NEGOTIATOR**

**(Gov. Code § 54957.6)**

City Negotiator: City Manager Michael Bruckner and Assistant City Manager Miguel Hernandez  
Employee Organization: Sierra Madre Professional Firefighters' Association

### **2. CONFERENCE WITH LABOR NEGOTIATOR**

**(Gov. Code § 54957.6)**

City Negotiator: City Manager Michael Bruckner and Assistant City Manager Miguel Hernandez  
Employee Organization: Sierra Madre Professional Firefighters' Association

### **3. CONFERENCE WITH LABOR NEGOTIATOR**

**(Gov. Code § 54957.6)**

City Negotiator: City Manager Michael Bruckner and Assistant City Manager Miguel Hernandez  
Employee Organization: Sierra Madre Classified Employees' Association

## **APPROVAL OF MEETING MINUTES**

Approval of September 23, 2025 City Council Regular Meeting minutes.

## **APPROVAL FOR READING RESOLUTIONS AND ORDINANCES**

Vote of the City Council to read all Ordinances and Resolutions by title only and waive reading in full.

## **MAYOR AND CITY COUNCIL REPORTS**

Reporting of Council Members' activities related to City business.

## **PUBLIC PARTICIPATION CODE OF CONDUCT**

The City Council requests that participants refrain from making personal, slanderous, profane, or disruptive remarks. A person who continues to disrupt the orderly conduct of the meeting after being warned by the Mayor or designee to cease the disruption may be precluded from further participation in the meeting. No signs, posters, or other large objects shall be brought into official meeting places if doing so would disrupt, disturb, or otherwise impede the orderly course of the meeting.

## **PUBLIC COMMENT**

The City Council will listen to the public on any item on the agenda. In addition, the City Council will devote time for public comment on items not on the agenda. Addressing the City Council from the audience is not permitted; all comments addressing the Council must be made from the podium. Only public comment made from the podium will be recognized by the City Council and entered into public record.

### Providing Public Comment for Items on the Meeting Agenda

Persons wishing to speak on any item on the agenda will be called during the comment period at the time the agenda item is brought forward. Persons wishing to speak on closed session items have a choice of doing so either immediately prior to the closed session or at the time for comments on items at the open session.

### Provide Public Comment for Topics not on the Meeting Agenda

Time shall be devoted to provide public comments for items not on the agenda. Under the Brown Act, the City Council is prohibited from taking action on items not on the agenda.

### Providing Public Comment

1. Any person wishing to provide public comment is asked to complete a comment card. Each speaker will be limited to up to three continuous minutes, which may not be delegated or deferred.
2. Comments addressed to the City Council shall occur during the appropriate time on the agenda and should not be construed as an opportunity for dialogue.

### **PRESENTATION**

1. **SIERRA MADRE POLICE DEPARTMENT REPORTED BEAR ACTIVITY UPDATE**
2. **PRESENTATION BY KIMLEY-HORN AND ASSOCIATES FOR GENERAL PLAN UPDATES TO OPEN SPACE AND CONSERVATION ELEMENTS**

### **ACTION ITEMS**

*Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item.*

### **CONSENT**

#### **a) CONSIDERATION OF RESOLUTION 25-56 APPROVING CERTAIN DEMANDS**

It is recommended that the City Council approve Resolution 25-56 approving payment of City Warrants in the aggregate amount of \$457,429.31, Sierra Madre Library Warrants in the aggregate amount of \$32,955.16, and Payroll Transfer in the aggregate amount of \$642,028.77, for the Fiscal Year ending June 30, 2026.

#### **b) CONSIDERATION OF RESOLUTION 25-57 APPROVING A SETTLEMENT AGREEMENT AND SPECIFIC RELEASE OF CLAIMS WITH THE SIERRA MADRE PROFESSIONAL FIREFIGHTERS ASSOCIATION AND INDIVIDUAL CURRENT EMPLOYEE MEMBERS**

It is recommended that the City Council adopt Resolution 25-57 approving \$37,141.32 in back payments due to the members of the Sierra Madre Professional Firefighters Association (SMPFA or Association) under both the Fair Labor Standards Act (FLSA) and Memorandum of Understanding (MOU) with SMPFA.

#### **c) OTHER POST EMPLOYMENT BENEFITS (OPEB) FUNDING POLICY COMPLIANCE AND FISCAL YEAR 2025-2026 GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB) STATEMENT No. 75 ACTUARIAL VALUATION**

It is recommended that the City Council receive and file the Fiscal Year 2025-2026 Governmental Accounting Standards Board Statement No. 75 Actuarial Valuation of the Other Post-Employment Benefits Trust, confirming continued compliance with the City's Pension and Other Post-Employment Benefits Funding Policy.

#### **d) STRATEGIC PLAN UPDATE**

It is recommended that the City Council receive and file this informative report.

## **PUBLIC HEARINGS**

- 1. ORDINANCE NO. 1486 RELATING TO THE ADOPTION AND AMENDMENTS TO THE 2025 INTERNATIONAL FIRE CODE AND THE 2025 CALIFORNIA FIRE CODE UPDATES**  
It is recommended that the City Council introduce for first reading Ordinance No. 1486 pursuant to the 2025 California Fire Code and 2025 California Wildland Urban Interface Code amendments.
- 2. ORDINANCE NO. 1487 AMENDING THE MUNICIPAL CODE TO AMEND AND ADOPT BY REFERENCE THE 2025 CALIFORNIA BUILDING STANDARDS CODE WITH CERTAIN EXCEPTIONS, MODIFICATIONS AND ADDITIONS**  
It is recommended that the City Council introduce for first reading by title only, recommending adoption of Ordinance No. 1487 pursuant to the 2025 California Building Standards Code amendments.
- 3. RESOLUTION 25-58 APPROVING AND AUTHORIZING THE CITY'S PARTICIPATION IN THE PERMANENT LOCAL HOUSING ALLOCATION PROGRAM**  
It is recommended that the City Council adopt Resolution 25-58 to allocate and authorize the City's participation in the Year 5 Permanent Local Housing Allocation (PLHA) Program

## **DISCUSSION**

- 1. REPORT, DISCUSSION, AND DIRECTION REGARDING A MEMORANDUM OF UNDERSTANDING WITH PUSD FOR CROSSING GUARD SERVICES**  
It is recommended that the City Council It is recommended that the City Council authorize and direct the City Manager to enter into a memorandum of understanding for a 50/50 cost sharing arrangement with Pasadena Unified School District (PUSD) for crossing guard services.

## **AVAILABILITY OF AGENDA MATERIALS**

*Materials related to items on this agenda are available for public inspection on the City's website at [sierramadrea.gov](http://sierramadrea.gov).*

## **LIVE BROADCASTS**

*Regular City Council meetings are broadcast live on Cable Channel 3 and rebroadcast on Wednesday and Saturday at 5:30 p.m.*

## **MEETING ASSISTANCE**

*If you require special assistance to participate in this meeting, please call the City Clerk's office at (626) 355-7135 at least 48 hours prior to the meeting.*

## **ADJOURNMENT**

*The City Council will adjourn to its Regular Meeting on Tuesday, October 28, 2025.*