

Alverno Villa - Event Monitor Checklist

The below portion to be completed by the Event Monitor
BRIDE & GROOM ETA 4:00 PM FROM CHURCH

Event Information:

Event Date: 4/26/2025
Time Music Started: 3:30 (Sound Check)
Time Music Stopped: 9:20 PM
Time Last Guest & Vendor Left: GUEST 9:55 CATER 10:05
Time Gate Closed: 10:09
Time Parking Lights Turned Off: 10:06
Number of Security Guard(s): 2
Security Guard Name: HECTOR LOPEZ
Security Guard Name: N/A

Event Monitor Information:

Event Monitor Name: RYAN CARTER
Event Monitor Phone: 818 294 4381 (cell)
Event Monitor Arrival Time: 2:30 PM
Event Monitor Departure Time: 10:09 PM
HIGHLAND GATE: 6 PM
WILSON GATE: 4:30 PM
CATERING IS LAST TO LEAVE AFTER GUESTS.

This portion to be completed by AHA personnel

4/26/25

AHA Personnel Name: Andrea Bertolini
Event Type: Wedding
Event scheduled start time: 3:30 pm
Event scheduled end time: 9:30 pm
Gate Name: Michellinda Ave.
Gate open time: 12pm
Gate Name: Wilson St.
Gate open time: 8 AM
Gate Name: Highland Ave 12pm
Gate open time: 12pm
No. of rented events between these dates: #7
January 1, 2025 and 2024
April 24, 2024 2025
No. of rented events this month: 2
Number of guests: Approx. 100

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Noise Levels

Street Name	1st Reading			2nd Reading			3rd Reading			4th Reading		
	Time	dB		Time	dB		Time	dB		Time	dB	
		Int.	Ext.		Int.	Ext.		Int.	Ext.		Int.	Ext.
Michillinda Avenue	3:53	49.5	48.9	4:42	50.5	49.5	5:25	49.7	47.2	6:05	47.8	50.0
Grandview Avenue	3:56	52.9	52.1	4:39	48.3	51.0	5:32	47.0	49.1	6:07	46.2	44.3
Wilson Street	3:59	46.4	49.1	4:45	47.1	49.8	5:27	46.2	48.7	6:00	45.9	47.3
Highland Avenue	4:05	49.7	53.3	4:48	49.5	51.2	5:37	55.1	53.4	6:10	52.9	49.5
Street Name	5th Reading			6th Reading			7th Reading			8th Reading		
	Time	dB		Time	dB		Time	dB		Time	dB	
		Int.	Ext.		Int.	Ext.		Int.	Ext.		Int.	Ext.
Michillinda Avenue	6:39	48.4	49.5	7:15	49.0	50.3	7:41	49.9	46.5	8:20	47.2	47.0
Grandview Avenue	6:35	48.3	47.9	7:22	47.5	46.9	7:52	45.7	43.3	8:27	44.0	42.2
Wilson Street	6:30	44.9	46.2	7:18	43.8	44.1	7:45	49.3	47.1	8:17	47.8	46.2
Highland Avenue	6:43	48.4	49.5	7:25	58.2	59.7	7:49	61.2	58.0	8:33	57.2	55.1
Street Name	9th Reading			10th Reading			11th Reading			12th Reading		
	Time	dB		Time	dB		Time	dB		Time	dB	
		Int.	Ext.		Int.	Ext.		Int.	Ext.		Int.	Ext.
Michillinda Avenue	9:07	43.9	42.7									
Grandview Avenue	9:11	45.8	44.9									
Wilson Street	9:15	43.9	44.7									
Highland Avenue	9:05	55.7	60.1									

LAST SONG 9:30 PM

Any interaction with Alverno staff, security, or SMPD?

Alverno staff?	Yes	<input checked="" type="radio"/> No
Name:		
Nature of Interaction:		
Noise Reading (dB) & Time:		
Remedy, if any:		

Sierra Madre Police Department?	Yes	<input checked="" type="radio"/> No
Name:		
Nature of Interaction:		
Noise Reading (dB) & Time:		
Remedy, if any:		

Any interaction with the Public (In person or telephonic)?	Yes	<input checked="" type="radio"/> No
Name:		
Nature of Interaction:		
Noise Reading (dB) & Time:		
Remedy, if any:		

Any interaction with the Public (In person or telephonic)?	Yes	<input checked="" type="radio"/> No
Name:		
Nature of Interaction:		
Noise Reading (dB) & Time:		
Remedy, if any:		

Any interaction with the Public (In person or telephonic)?	Yes	<input checked="" type="radio"/> No
Name:		
Nature of Interaction:		
Noise Reading (dB) & Time:		
Remedy, if any:		

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Were the Conditional Use Permit #22-03 Conditions Satisfied?

Section 1 – Frequency of Use / Level of Use	<input checked="" type="radio"/> Yes	<input type="radio"/> No
If no, please provide details		

Section 2 – Time of Use	<input checked="" type="radio"/> Yes	<input type="radio"/> No
If no, please provide details		

Section 3 – Noise	<input checked="" type="radio"/> Yes	<input type="radio"/> No
If no, please provide details		

Section 4 – Alcohol	<input checked="" type="radio"/> Yes	<input type="radio"/> No
If no, please provide details		

Section 5 – Traffic / Parking	<input checked="" type="radio"/> Yes	<input type="radio"/> No
If no, please provide details		

Section 6 – Vehicle Access	<input checked="" type="radio"/> Yes	<input type="radio"/> No
If no, please provide details		

Section 7 – Nighttime Lights	<input checked="" type="radio"/> Yes	<input type="radio"/> No
If no, please provide details		

Section 8 – Litter and Garbage	<input checked="" type="radio"/> Yes	<input type="radio"/> No
If not please provide details		