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CITY OF SIERRA MADRE
PLANNING COMMISSION MINUTES
Regular Meeting of
Thursday, June 20, 2019 at 7:00 p.m.
City Council Chambers, 232 W. Sierra Madre Blvd.

CALL TO ORDER

Chair Hutt called the meeting to order at 7:02 p.m.

ROLL CALL

Present: Chair Hutt, Commissioners Catalano, Desai, Spears, Pevsner
Absent: Vice Chair Denison
Staff: Vincent Gonzalez, Director of Planning and Community Preservation
Clare Lin, Associate Planner
Terri Highsmith, City Attorney

APPROVAL OF AGENDA

Commissioner Catalano moved to approve the agenda. Commissioner Spears seconded. Motion carried unanimously.

APPROVAL OF MINUTES OF JUNE 6, 2019

Commissioner Catalano moved to accept the minutes. Commissioner Spears seconded. Motion carried with Commissioner Pevsner recusing due to his absence at that meeting.

AUDIENCE COMMENTS

None.

PUBLIC HEARING

1. HILLSIDE DEVELOPMENT PERMIT 12-03 (HDP 12-03) AND CONDITIONAL USE PERMIT 12-10 (CUP 12-10)

Address: 638 Baldwin Court (Lot 21)

Applicant: C.E.T.T.

Continued from March 21, 2019

Associate Planner Lin delivered the Staff Report and Power Point Presentation.

The applicant provided a Power Point and 3D model presentation.

The Commission discussed material and design concerns with the applicant. The Commission gave the applicant direction on revisions to the project. The Commission

47 appointed a sub-committee (Commissioners Catalano and Desai), to ensure that the
48 revisions to the building plans and elevations are made in accordance with the direction
49 provided as follows:

- 50
- 51 1. Simplify or omit the wood trellis entry detail.
 - 52
 - 53 2. Chose an expressive complementary color and vertical full-height sidelight feature
54 to give identity to the front entry door. Sidelight and door should be mulled as one
55 frame.
 - 56
 - 57 3. Place narrow horizontal windows in vertical plane on one-side of garage door;
 - 58
 - 59 4. Increase height of corner horizontal windows on west and east elevations to bottom
60 of outrigger; Provide construction detail.
 - 61
 - 62 5. Provide construction detail of vertically stacked CMU block veneer. Stone material
63 to be canyon bluff honed CMU veneer angelus block with exposed earth tone
64 aggregates.
 - 65
 - 66 6. Provide detail of window-walls following rake of roof framing and corner detail.
67 Maintain "thinness" of window frame.
 - 68
 - 69 7. Pull chimney corner to window frame along north building elevation. Raise stone
70 plinth to window sill along north and west building elevations.
 - 71

72 **MOTION: Commissioner Spears moved to approve Hillside Development Permit**
73 **12-03 and Conditional Use Permit 12-10 with the directed revisions to the**
74 **submitted plan. Commissioner Catalano seconded. Motion carried unanimously.**

75
76 **Oral Communication**

77
78 **Audience**
79 None.

80
81 **Planning Commission**

82 Commissioner Spears commended the owner of the Valero gas station on the upgrades
83 to the property, particularly the addition of stacked stone to the base of the façade. The
84 Commission also discussed creating a facade improvement recognition program for
85 notable projects reviewed by the Commission.

86
87
88 **Staff**

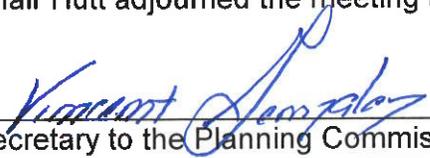
89 Director Gonzalez stated that the next scheduled meeting of the Planning Commission
90 is on the 4th of July, so that meeting will be cancelled. The next meeting will be held on
91 July 18, 2019 where the Commission will consider two projects.
92

93 Chair Hutt adjourned the meeting at 8:20 p.m.

94

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97 
Secretary to the Planning Commission

98 Vincent Gonzalez, Director of Planning & Community Preservation

