



SPECIAL MEETING AGENDA

**Library Board of Trustees
Sierra Madre Public Library
232 W. Sierra Madre Blvd.
Sierra Madre, CA 91024
Monday, March 6, 2017
7:00pm**

Library Board of Trustees

*Rich Procter, Chair
Shannon King, Vice Chair
Barry Ziff, Trustee
Patricia Hall, Trustee
Rod Spears, Trustee*

NOTE CHANGE OF LOCATION

MEETING HELD AT SIERRA MADRE PUBLIC LIBRARY

CALL TO ORDER / ROLL CALL	Trustees Hall, King, Procter, Spears, Ziff
PLEDGE OF ALLEGIANCE	Trustee Procter
APPROVAL OF AGENDA	Majority vote of the Board to proceed with Board business
COUNCIL LIAISON UPDATE	Update from Council Liaison to Board

COMMUNITY INPUT

At this time, any person may address the Library Board of Trustees concerning an item that is not on the Agenda. The Board welcomes your attendance and participation. When addressing the Board, please begin by providing your name and address for the record. Please keep comments to no more than five minutes to assure an orderly and timely meeting.

Copies of the Agenda are available for your convenience at the rear of the Council Chambers. State legislation (Govt. Code Section 54954.2) limits the Board's ability to take action on specific requests. Govt. Code Section 54954.2 limits the placement of items on the Agenda for action 72 hours prior to meetings, except for specific findings.

No action or discussion may be undertaken by the Library Board of Trustees on any item if not posted on the Agenda, except that Trustees or staff may briefly respond to statements made or questions posed by the public, or a Trustee or staff liaison may ask a question for clarification, or make a brief report on his or her own activities. A Trustee or the Board itself may provide a reference to staff to report back to the Board at a subsequent meeting concerning any matter or may direct staff to place a matter of business on a future agenda.

ACTION ITEMS AND REPORTS*

- 1. Library Facility Master Plan** Recommend the Board discuss presented options.
- 2. Library Building Funding** Recommend the Board discuss potential funding strategies.

***ACTION ITEMS**

Regardless of a staff recommendation on any agenda item, the Board will consider such matters including action to approve, conditionally approve, reject or continue such item. Further information on each item may be procured from the Library Board of Trustees.

NEW BUSINESS AND MATTERS FOR FUTURE AGENDAS

ADJOURNMENT

The Library Board of Trustees may adjourn to their next meeting on Wednesday, March 22, 2017.

If you require special assistance to participate in this meeting, please call the City Manager's Office at 626-355-7135 at least 48 hours prior to the meeting.

SIERRA MADRE PUBLIC LIBRARY



DRAFT 2.0

LIBRARY FACILITY MASTER PLAN

2017



Recommendations to the City Council

Approved by the Sierra Madre Public Library Board of Trustees

[date], 2017

ACKNOWLEDGMENTS



The Library Board of Trustees would like to thank the following individuals for their time, input and assistance at various stages during the research of this report.

Bruce Inman

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FORWARD

SIERRA MADRE PUBLIC LIBRARY—A HEART OF COMMUNITY

More than anywhere else, the Library is the place Sierra Madre calls home. Of course, everyone is welcome. And whether you clock thoroughbreds at Santa Anita, chart the origins of



the universe at JPL, work from home, commute to another country, keep house, or savor retirement, the Library offers limitless landscapes of imagination and information to explore. The Library is also an energetic host, sponsoring hundreds of community events throughout the year. From author panels to lectures, and science programs to baby rhyme times, the Library packs a stimulating schedule for the community.

With 130 years of continuous Library service in the same location beginning in 1887, it is no wonder that so many Sierra Madre generations grew up at the Library, discovering the joys of reading, holding their parents' hands during story hour, and seemingly not so long after, bringing their own children to get a Library card.

The Library's greatest challenge to continuing this tradition of service is the state of the 60-year-old building itself. Built in 1955, the current Library building has been pushed to its limits in terms of both space and deferred repairs.

This document provides recommendations going forward to continue the legacy of the Library as the heart of the community by addressing the deficiencies and limitations of the existing building.

MISSION

MISSION:

To bring the people of Sierra Madre together to develop and encourage a more literate, compassionate and inclusive community.

To serve every resident with a diverse, expertly curated and evolving set of resources beginning with books and encompassing the newest media and technology.

To foster a love of reading and learning in young children that will enrich them for a lifetime.

To create a unique set of resources that showcase the heritage and legacy of Sierra Madre and to reaffirm what a special place this is to live.

Everyone is welcome. Everyone is served. This is where diverse patrons gather to become a true community of learners.

PURPOSE:

The Sierra Madre Public Library is the heart and soul of our vital, engaged and inclusive community. The Library provides opportunities for diverse citizens of all ages to come together and participate in learning experiences that enable them to become more well-rounded and compassionate people. The enriched environment of the Library nurtures creative and intellectual curiosity, and provides one of the city's best places to socialize and bond with peers. The Library is an indispensable community resource, promoting literacy skills that enhance life in the 21st century.

Our expert helpful staff and volunteers guide patrons to get the most out of the Library. We believe that the courage, expertise and persistence of a few individuals can alter the lives of many, and that the Library is the place for these individuals to find the tools they need for leadership.



CURRENT SERVICES

COLLECTIONS



In FY2015-2016:

94,283 items were checked out
Patrons made 80,580 visits to the Library
11,429 people had Library card accounts
Total attendance for Library programs was 8,960
Volunteers provided 1,711 hours of service
*Impressive statistics for a City with a population
of only 11,200 people!*

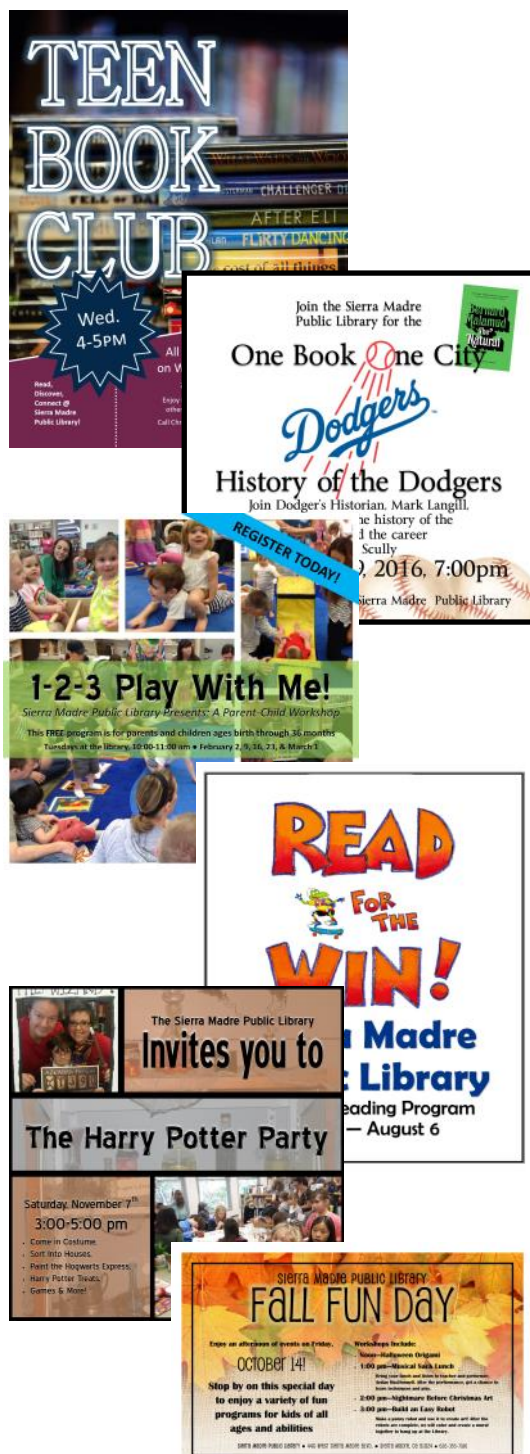
The Sierra Madre Public Library is responsible for providing access to current and historical information through physical and electronic collections, and delivering services and programs supportive of life-long learning, critical thinking, cultural enrichment and community engagement.

Collections include:

- 57,111 books and media items
- 7,989 ebooks
- 85 magazine subscriptions
- 5 newspapers
- 2,000 Local history and rare books
- 6 database subscriptions for full-text articles, business resources, and free public access to paywall protected information.
- 1,500 linear feet (approx. 20,000 items) of historical archive documents, photographs, and ephemera. This collection is housed in the Library and jointly owned and managed by the Sierra Madre Historical Preservation Society
- 100+ paintings and sculptures by area artists such as Howard Whalen and Alfred James Dewey
- City documents for public review

CURRENT SERVICES

PROGRAMS & SERVICES



In FY 2015-16 the Library held **296** programs for patrons of all ages.

Sample of programs:

- 5 weekly storytime programs for preschool, babies, and school classes
- Weekly teen book club
- Monthly adult book club
- Monthly Barks and Books program
- Family place Library
- Parenting workshops
- Technology training
- One Book One City events
- Teen history docents
- Titles to Go — Outreach to stay at home seniors
- Games and stress reduction programs
- READ Campaign
- Art and Essay contest
- Library Open House author panel
- STEAM science and technology club for pre-teens
- Art workshops
- Speakers and lecturers
- Summer Reading Program
- In-depth research for historical questions

Sierra Madre is a member of the Southern California Library Cooperative, a consortium of 38 independent Library systems in Los Angeles and Ventura counties. This membership allows Sierra Madre to participate in a resource-sharing network and a means for enhancing the level and diversity of resources available to Library users.

HISTORY

1887 to 1930 — A SMALL TOWN PUTS CULTURE FIRST

The roots of the Sierra Madre Public Library date back to the early history of the City. The town’s first settlers valued the arts and literature while local citizens took on an active role in building this new community. Prior to organized police or fire forces, prior even to the official incorporation of the city, the settlers in Sierra Madre valued having a Library. The first Library was built 130 years ago on the same lot where the current Library stands today. The Sierra Madre Public Library is the fourth oldest Library system in Los Angeles County and the tenth oldest Library operation in Southern California.

1881
Nathaniel Carter purchases the original 1103 acres that comprise Sierra Madre.

1887
Sierra Madre Library built on what was then called Central Avenue. The land was donated by Mrs. R. E. Ross in memory of her husband with an additional \$2,000 provided by her towards the building of the Library. Professor Hart held violin concerts to benefit the Library building. Forty families formed a Library Association to support the Library.

1888
600 books in the Library.

1900
Sierra Madre’s first street signs are erected.

1907
Sierra Madre incorporates as a California City.

1910
The City of Sierra Madre assumes responsibility of the Library. The palm trees shown above are still present today.

1921
Organization of the Volunteer Fire Department.

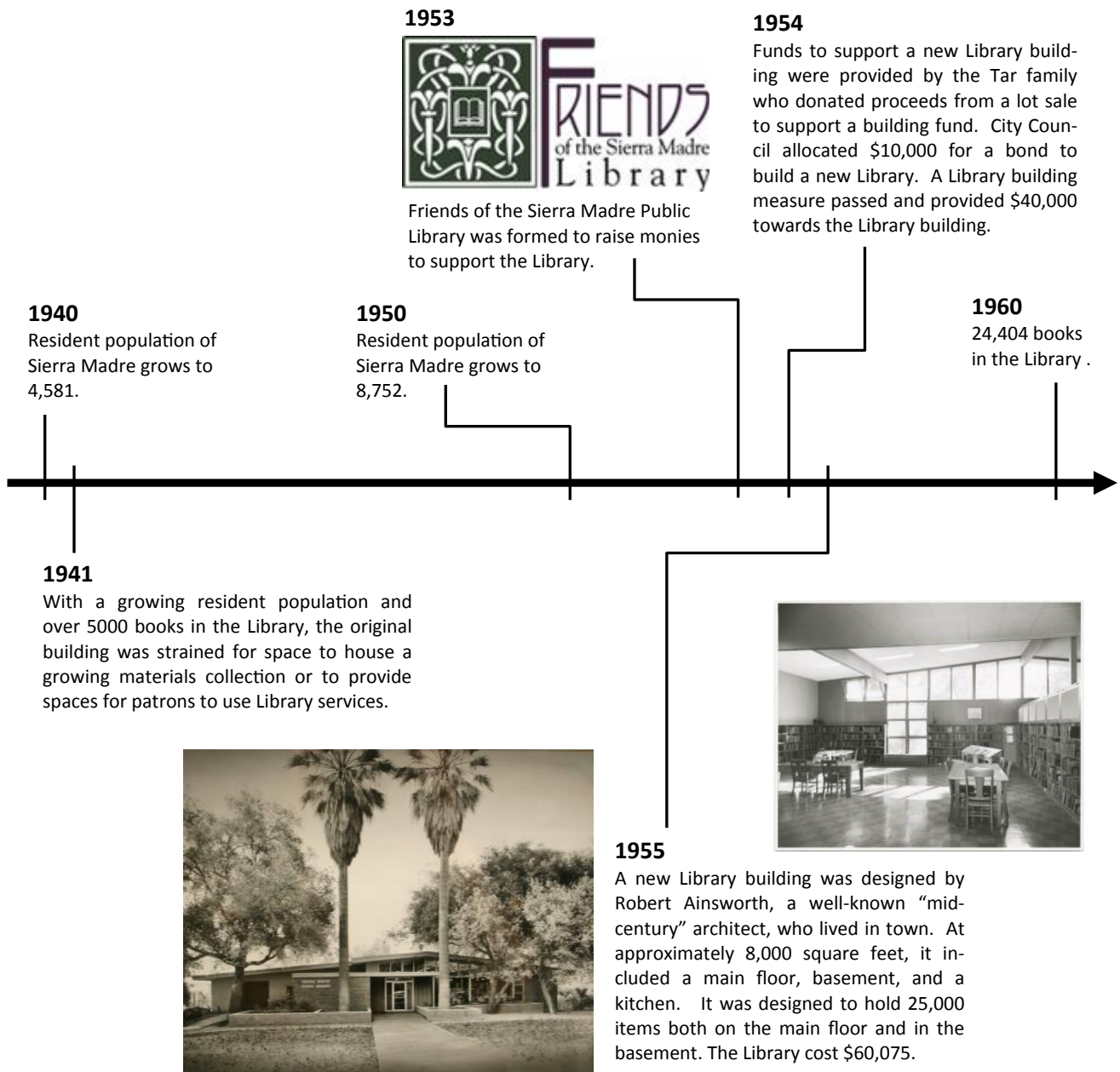
1928
Official City Hall building opens. Police force is officially organized.

1930
A commemorative obelisk and an ivy-covered façade celebrate the history of the over 40-year-old Library building.

HISTORY

1930 to 1960 — PITCHING IN TO MEET COMMUNITY NEEDS

The City of Sierra Madre's population grew but the toll of World War II and lack of funding prevented construction during the 1940s. The Library building was inadequate to serve the community. Concerted efforts by the Sierra Madre community during the 1950s helped to remedy the situation with a new Library building.



HISTORY

1960 to 1990 — GROWING COMMUNITY, GROWING PRESSURES

Identifying that expansion of the Library and increasing civic meeting space was necessary began in the mid 1960s. In the following thirty-year period there were three major attempts to enlarge the facility to increase capacity. Ultimately, only about 350 square feet were added to reduce a fraction of the strain on space.

1967

The 16,618 square foot *Sierra Madre Library Cultural Center* project was initiated to expand and combine community and mixed use space for the continually growing city. The project was never realized.



1976

Local Architect Fred Wesley submitted the final designs to the City for a new two-story Library with meeting rooms, an auditorium, and two courtyards. Although designed to fit the needs of the growing community, the project was shelved within two years.



1985

In order to accommodate growing demands for computer use, the approximately 150 square foot *Walt Wesley Computer Literacy Room* was added to the front of the Library.

1972

A lot behind Library, at 449 Mariposa, was donated and deeded to the City of Sierra Madre with the intent of expanding the Library. Currently zoned as Civic property, it sits vacant over 45 years later.



1979



This political cartoon from the L.A. Times depicts the face of Sierra Madre librarian Mary Tumilty sitting on a cliff above the Library that was destined never to be.

1981

The *Jameson Sierra Madre Room* remodel added approximately 200 square feet to the Library to accommodate rare books, local history materials, and a small administrative office.

1989

The City hired consultant *Rod Richards* to initiate the *Sierra Madre Public Library building program* with the plan of expanding the Library to 17,935 square feet. The project was soon dropped due to funding issues.

HISTORY

1990 to 2016 — AN AGING BUILDING CONTINUES TO SERVE

Despite two more attempts to enlarge or construct a new Library, the building is in much the same size and condition as it was in 1955. Originally designed to hold 25,000 items, the 8,762 square foot Library now holds over 50,000 items not including the City’s historical archives. ADA and structural upgrades have been largely deferred. The building’s footprint uses less than 25% of the property site.

1996



A more modest expansion is designed by PBWS architects. At 14,562 square feet, the 2-story plan for addition addressed all ADA issues and added much needed space. The project was never realized.

2012



The Library’s children’s room gets a makeover with the help of the Rotary Club. Though a nicer environment, no additional space was added. This is the only area of the Library with ADA compliant shelving.

2008

The front of the Library is redone as the Friend’s Library Garden with dedicated patio seating.

1992

Asbestos dust from ceiling prompts 1st of two abetments.

2000

52,736 Books and materials in the Library.

2010

Resident population of Sierra Madre is 10,917.

1994

Sierra Madre applies for Library Services Construction Act funds. Application is unsuccessful.

2003

Sierra Madre applies for the State Library Bond Act. A new 2-story 22,832 square foot state of the art Library facility is planned to replace the existing 50-year-old building. The application is ultimately unsuccessful.

2014

Public surveys for the Library Strategic Plan identify lack of space as a major barrier to service.

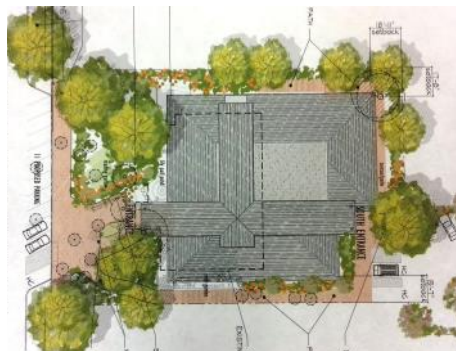
1998

Entrance door remodeled to accommodate disability requirements. No addition to square footage.



2004

The City prepares to bring a ballot initiative to the public for construction support. The Sierra Madre Library Foundation begins incorporation as a charitable organization in order to fund-raise any additional costs. Ultimately the initiative is dropped before it reaches the ballot.



MOVING FORWARD

TWO ALTERNATIVES TO EXTEND THE LIFE OF THE LIBRARY BUILDING

The following pages summarize the work, findings, and records of both recent assessments and historical surveys of the building. These include the recent Accessibility Survey (ADA survey) by Disability Access Consultants in 2016, the Property Condition Assessment conducted by Onyx Architects in 2015, and a structural analysis conducted by Structural Engineer Rodney Spears in 2014. Additional building assessment documents from 2003-2004 and reviews of past records listing deficiencies were consulted. Findings were prioritized in terms of immediate need, compliance, costs and long-term community need.

What follows are two different approaches for moving forward:

1. A plan that addresses only the most basic needs and issues of the building with the priority based on minimizing total final costs and addressing the most immediate needs, referred to going forward as the “*minimal investment*” alternative.
2. A plan that addresses identified building issues and deficiencies by providing a meaningful remodel and expansion of the Library based on a priority of community and civic needs, this plan is referred to going forward as the “*meaningful improvement*” alternative.



The youngest Sierra Madre residents shake, rattle, and read on their parents' laps during a regular storytime program.

MOVING FORWARD

MINIMAL INVESTMENT APPROACH

The *minimal investment* approach considers lowest final overall cost as the guiding priority to achieve the minimum required to extend the life of a 60-year old building with a history of



Existing Library ducting sealed with newspaper from the 1980's

deferred maintenance. This approach recognizes that a minimum estimated final dollar amount may be the most pragmatic, or in terms of available funding, the only realistic option available. This approach addresses ADA compliance deficiencies, structural and seismic issues, necessary building repairs, and deferred maintenance items. This approach does not add square footage to the building, and does not offer solutions for overcrowding, community space, or archives preservation. It does not address accessibility between the main floor of the building and the basement (elevator or accessibility lift) and instead plans that both the main entrance and the basement entrance will need to be designed and upgraded to meet ADA standards. Further, this approach does not make use of currently unused but available extra space or property available to the Library.

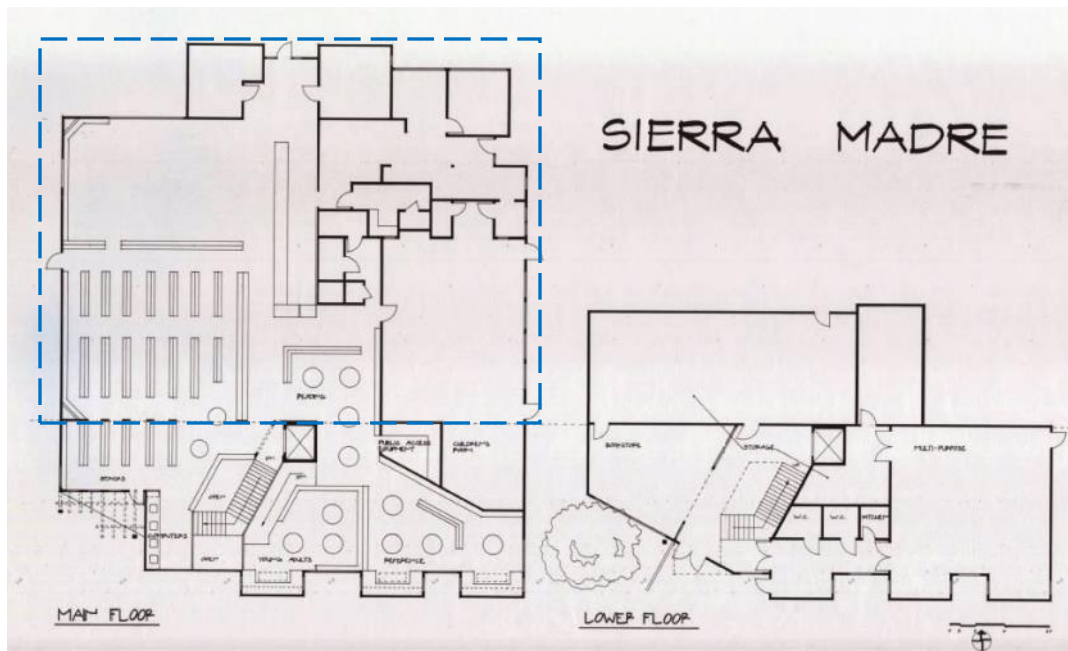
This approach is “a la carte”; it looks at individual building deficiencies separately with the understanding that costs for separate projects will be spread out over four to five years as funding becomes available. Projects are identified in order of priority with lowest priority items delayed until future budget years. While this gives some flexibility with identifying and allocating funds, it provides no flexibility or ability to look at deficiencies globally to identify more cost-effective ways to utilize the existing space, solve “domino effects” triggered by addressing a particular issue, or find cost-savings by addressing projects as a whole in terms contractor costs or staff administration. Unfortunately, the “a la carte” reference does not mean that the identified items are pick and choose; under this plan all deficiencies identified in the cost breakdown will need to be addressed eventually.

MOVING FORWARD

MEANINGFUL IMPROVEMENT RECOMMENDATION

The *meaningful improvement* alternative centers on a lighter remodel of the existing building and a new 8,000 sq. ft. addition which will address the burden of the needed improvements and code issues. This approach looks at the improvements at the global level to best utilize space and save costs by flexibly designing the interior space as a blank canvas looking for solutions that are not possible if work is done “a la carte”. Heavy shelving can be relocated to a new lower level to reduce seismic issues and address ADA codes, meeting space can be developed for programming or community use, a new entrance and expanded bathrooms placed in the new addition would be designed for ADA compliance from the outset and reduce the need for costly modifications of the existing building.

While this approach has a higher total cost, it is more cost-effective and addresses additional needs that are not met under the previous approach. While that in itself is a huge benefit, it is secondary to the larger benefit of creating a lasting durable expansion of the civic space available to the community of Sierra Madre.



This 1994 plan for an addition from PBWS Architects gives an idea of what can be gained with meaningful planning using increased space. The example above proposed about 7,000 square feet of addition and addresses accessibility issues for entryways and between floors, a dedicated historical archival repository and research area, dedicated space for teens, a community room, conference room, and greatly expanded seating and study areas.. The extent of the existing building footprint is marked in blue.

SUMMARY OF FINDINGS

STRUCTURAL INTEGRITY

Though not unsafe, the structure of the building requires additional reinforcing/retrofitting for earthquake and for gravity loads for the shelving areas; additionally, the antiquated wooden shelving needs to be replaced with steel cantilever shelving to meet current standards for safety as well as to address ADA access issues with the current shelving placement.

The main floor of the Library sits atop a basement level that supports Library shelving. As opposed to the 60 psf load that is required for our reading areas and office areas, the flooring that supports the shelving requires support of 150 psf. Currently the flooring is only rated to support 117 psf. While the lateral structure met code for the era in which it was built, it will require additional support installed to meet current standards. The antiquated wooden shelving itself does not meet current industry standards for safety in the event of an earthquake.

Under the *minimal investment* alternative, joists, shear panels, and floor framing will need to be reinforced to support the load requirements of the floor and address lateral support deficiencies prior to the installation of the new steel shelving.

Under the *meaningful improvement* alternative, the Library shelving can be completely removed from this floor of the Library and the new steel shelving placed on the ground level of the new addition. The existing main floor may be converted to a community room or open reading room space which will be well supported by the current structure of the building. The need for reinforcing of the floor is eliminated and the lateral seismic reinforcing on the east and west wall is greatly reduced in scope and invasiveness.



Support beams set awkwardly amidst storage shelving in the Library basement.

SUMMARY OF FINDINGS

ACCESSIBILITY

With 142 ADA deficiencies and/or compliance issues identified, including 36 site/external access deficiencies, it is fair to say the existing building needs drastic work and interior remodeling to address all identified items.

There are major problems regarding the existing bathrooms, aisle width for shelving, parking lot, basement, and emergency entry/exit from the building that will require remodel and invasive site work. The other major factor to consider is the “domino effect” created by correcting some of the issues (e.g. correcting a slope necessitates removing a pathway, which results in replacing a curb, which moves parking areas back that need to be repaved, etc.). Though many deficiencies identified are listed as minor, the invasive nature of the work to correct them creates major projects.

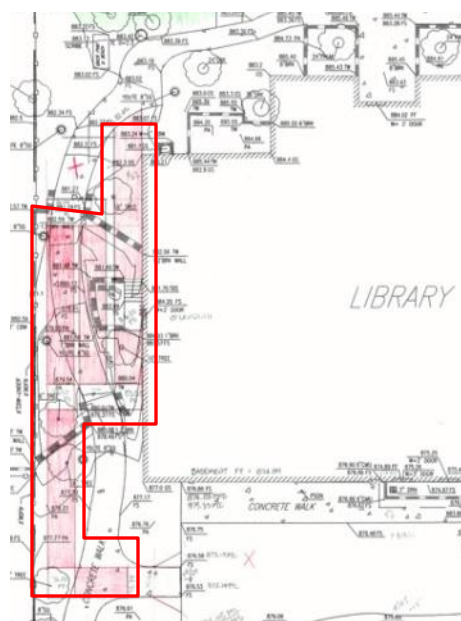


The current shelving placed at widths of 30” to 36” is too narrow to meet the 44” requirements in California code and ADA requirements. Shown below, the Library’s existing emergency exits are not acces-



Under the *minimal investment* alternative, these items and the related domino effects will need to be addressed as individual projects for the existing structure. However, under the *meaningful improvement* alternative, the major ADA compliance issues, including bathrooms, entry and exit, remodel to accommodate compliant shelving, parking, and multi-level (elevator) access will be addressed in the design of the new addition; bathrooms in the existing structure can be converted to storage, inaccessible exit points can be removed.

The area in red shows the invasive extent of work required to provide compliant exterior access from the rear parking lot to the front entrance on the west side of the building if an addition is not considered. It is just one example of how a minor deficiency creates a major project.



SUMMARY OF FINDINGS

DEFERRED EXTERIOR MAINTENANCE

Major repairs to the exterior of the building are both long overdue and necessary to prolong the life of the building. The three main areas of concern are the roof, windows/window fittings, and painting/coating the exterior. These three items will need to be addressed directly on the existing building regardless if done in the meaningful improvement model or the minimal investment alternative.

The last major reroofing project was done twenty-five years ago in 1992. The current roof cap sheet of the existing building has worn to the point that underlying fiberglass fibers now protrude. Though the main roof has a low slope, the front office portions of the building do not have a minimum required slope which results in pooling water and ceiling leaks in the building during precipitation. It is recommended that the building be re-roofed with TPO or “cool-roof” materials and minimum slopes corrected to both address the current state of the roof and to assist in “greening” the building.



Water collects on a negatively sloped area of the Library roof that does not have drainage. At 3 inches deep, the water must be hand swept off of the roof after rain.

SUMMARY OF FINDINGS

DEFERRED EXTERIOR MAINTENANCE

With the exception of the east side of the building, the original 1955 single-glazed casement windows are no longer tight-fitting and some of the glazing is cracked. The windows and fittings will need to be replaced with dual-glazed low-E windows both for safety and to “green” the building.

The exterior needs new paint or coating to protect the building. The fascia along the roof and the wooden window fittings show obvious signs of deterioration and will need to be replaced due to some evidence of dry rot resulting from a combination of exposure to sun/elements and inadequate protective coatings.



Peeling paint, eroded window fittings, cracks in stucco, and evidence of dry rot are all indications of repairs that are long overdue.

ELECTRICAL , PLUMBING, HVAC

The electrical, plumbing and HVAC ductwork, are further victims of deferred maintenance. With the exception of a replacement of two HVAC units in 2009, the overall systems are antiquated and in need of upgrade or replacement.

The building is currently served by two electrical services which is generally a violation of code. One service is overloaded with HVAC equipment. Light switches and sockets are not compliant to ADA standards and the public area has little access to plug in devices. The recommendation for either alternative is to upgrade the electrical to a single service, replace the subpanels, and construct a dedicated electrical closet. Additionally, light fixtures are recommended to be replaced with “green” LED’s, and additional sockets installed for public use. Under the *meaningful improvement* alternative, the service and panels upgrade would be located in and incorporated into the cost of the new addition, leaving only minor upgrades to fixtures in the existing structure.

SUMMARY OF FINDINGS

ELECTRICAL , PLUMBING, HVAC

Putting aside ADA issues with restroom facilities, the existing plumbing consists of ¾" galvanized pipe that is currently operating twenty years in excess of its life expectancy and is not acceptable for the current load under current CA plumbing code. The existing 1994 water heater is also reaching the end of its life expectancy and is not acceptable under CALGreen standards. Under the *meaningful improvement* alternative, bathrooms and related plumbing will be designed in the new addition with the costs incorporated. Under the *minimal investment* alternative, these items will be addressed and replaced as part of the ADA bathroom remodel.

The HVAC units, two of which currently reside in the existing Library parking lot, will need to be removed and replaced on the roof to allow for exterior ADA improvements; this would be incorporated into the work of the meaningful improve-



Deferred ductwork and antiquated electrical work underneath the Library.

ment recommendation but would be a separate project under the minimal investment alternative. Ductwork in the existing building, though functional, has been closed and rerouted at various points between 1981 and 1992 to “bandage” over problems. This currently leaves some areas of the Library without circulation or airflow from the vents. Forensic investigation of the HVAC ductwork to identify and correct closed and blocked points will be necessary along with repairs of the system; these items would apply to the existing building in either the meaningful improvement recommendation or minimal investment alternative.

ADDITIONAL CONSIDERATIONS

PROTECTING SIERRA MADRE'S HERITAGE

The Sierra Madre Public Library is also home to the history of Sierra Madre through its extensive collection of archival documents, photographs, artwork and ephemera. Unfortunately, cramped space and unprotected areas for processing and research make storing and accessing this collection difficult, and in some cases endanger the valuable heritage that is stored in the Library basement. The current available space has been a limiting factor for obtaining grants for preservation and to digitize collections.

A meaningful improvement would allow for not only secure and industry standard archival storage built into the new addition, but also could house a dedicated historical research room and possibilities to curate and exhibit items from the archives that are generally unavailable for public viewing.

Approximately 20,000 items, including delicate photos such as this one from the 1890s (right) are housed in the cramped Library basement (below). About a third of the archival collection does not have temperature or humidity control, or secure protection from rodents.



A Howard Whalen sculpture is one of the 100+ pieces of artwork housed in the Library's collection.

ADDITIONAL CONSIDERATIONS

INTERIOR SPACE

Identified by both recent public survey and years of staff observation, lack of community space is the single largest hindrance to providing quality service. The Library contains no community rooms, no meeting space, no private study space, no open gathering space, and limited study areas. Library programs by default must take over the main reading room of the Library, displacing regular Library users. Even without programs, there is very little room for people. Space problems limit the number of chairs in the entire Library to 60 positioned at 14 tables close together. Conditions do not encourage quiet reading, study, or collaboration. Space constraints have put significant obstacles in the Library's ability to update services. Identified as a community problem as far back as the mid-1960s, lack of available community space in the Library, and civic gathering space in the City in general would be well addressed by an accessible Library addition.



Packed spaces and standing-room only crowds take over the main reading room of the Library during most programs and events. Lack of a community room pushes the Library to capacity and leaves no space for regular Library users during these times.



Teens retreat between stacked boxes in the basement in order to find a private space to hold book club discussions.



Furniture must be rolled into the book aisles to make room for people attending programs.

ADDITIONAL CONSIDERATIONS

COMMUNITY AND CIVIC SPACE

It is impossible to tell how many ways Library service will change and adapt into the future, but one thing will be certain: the need for flexible, adaptable, durable space.

This is not a Library need – this is a Sierra Madre need. Currently the community has access to only limited resources for places to communicate, hold discussions, to host meetings, and find connected civic space. Over a dozen community groups currently compete for space with growing senior programming at our small Hart Park House, and the City’s only other adaptable space, the Sierra Madre room at the Rec Center, becomes more limited in its availability. As we become more connected to individual screens and devices, the need for both formal and informal meeting and community space will continue to grow. Community gathering space is a valuable commodity and in very short supply in Sierra Madre. A meaningful improvement to the facility in the form of flexible community rooms, meeting rooms, and small study or conversation rooms is an investment in the future of what community means in Sierra Madre.



The existing Library building footprint (red) uses less than 25% of the existing property (blue).

The current Library footprint uses less than a quarter of the property available to it – extremely valuable space that is currently not benefiting the community, but has the potential to do so.



COMPARISON OF COSTS

MINIMAL INVESTMENT APPROACH

Timeline	Project Component	Estimated Cost	Estimate Downtime and Soft Costs
FY 2017-18	• Architectural and engineering	\$70,000	n/a
	• Miscellaneous internal minor ADA compliance items	\$47,000	n/a
	• Re-roof with TPO membrane; reset HVAC equipment	\$64,000	2-3 day closure to public during demolition stage.
	• External ADA access compliance items	\$73,000	Limited or no parking available during construction.
		FY total \$254,000	
FY 2018-19	• Architectural and engineering	\$100,000	n/a
	• Structural/seismic reinforcing of building	\$165,000	These six components create a domino effect and must be done in succession. 10-12 week closure to the public plus cost of moving and storage plus temporary Library service in another location (calculated in page 25).
	• Asbestos abatement	\$12,000	
	• Remove internal stairwell	\$3,000	
	• Replace non-conforming stacks with steel cantilever shelving	\$139,000	
	• Replace reference desk	\$12,000	
	• Replace carpet	\$39,000	
	• Renovate bathrooms for ADA compliance and plumbing upgrades	\$96,693	2-3 week closure to public during heavy construction.
	• Paint exterior	\$20,000	n/a
		FY total \$587,000	
FY 2019-20	• Electrical systems upgrade and compliance	\$174,000	2-3 day closure to public.
	• HVAC and ducting repairs or replace	\$25,000	2-3 day closure to public.
	• Replace 1955 windows	\$50,000	2-3 day closure to public.
		FY total \$249,000	
FY 2020-21	• Resurface existing parking lot for slope and add ADA access to basement.	\$53,000	Limited or no parking available during construction.
		FY total \$53,000	
		SUBTOTAL \$1,143,000	

COMPARISON OF COSTS

MEANINGFUL IMPROVMENT

Timeline	Project Component	Estimated Cost	Estimate Downtime and Soft Costs
FY 2017-18	• Architectural and engineering	\$220,000	n/a
	• Re-roof with TPO membrane	\$64,000	2-3 day closure to public during demolition.
		FY total \$284,000	
FY 2018-19 and FY 2019-20	• 8,000 sq. ft. addition at \$283/sq. ft.	\$2,264,000	<p>All components addressed as a single project .</p> <p>8-10 month closure to the public. Cost of moving and storage plus temporary Library service in another location (calculated on page 25).</p>
	Incl. external ADA compliance		
	Incl. most misc. minor ADA items		
	Incl. ADA bathrooms		
	Incl. seismic/structural		
	Incl. shelving/furniture		
	Incl. reference desk		
	Incl. most electrical		
	Incl. elevator		
	Incl. community/meeting spaces		
	Incl. archives storage		
	Incl. HVAC relocating		
	• Surface vacant lot for parking	\$53,000	
	• Fire suppression in existing structure	\$20,000	
	• Replace carpet in existing structure	\$39,000	
• Exterior painting existing structure	\$20,000		
• Reconfigure space in existing structure, remove non-ADA bathrooms	\$46,000		
• Remaining duct work in existing building	\$15,000		
• Replace windows in existing building	\$55,000		
• Remaining electrical in existing building	\$25,000		
• Asbestos abatement	\$12,000		
		FY total \$2,549,000	
		SUBTOTAL \$2,833,000	

COMPARISON OF COSTS

TOTALS

	Minimal Investment	Meaningful Improvement
Subtotals	\$1,143,000	\$2,833,000
Contingency overrun 20%	\$229,000	\$567,000
Financial soft costs		
Moving	\$15,000	\$15,000
Storage	\$1,500	\$6,000
Temporary service location	\$9,500	\$32,000
Public closures	<p>One period of 10-12 weeks limited service in temporary location. Four additional closures of 2-3 days each, two periods of limited parking.</p>	<p>One period of 8-10 months limited service in a temporary location. One additional closure of 2-3 days.</p>
TOTAL	\$1,398,000	\$3,453,000

Libraries store the energy that fuels the imagination. They open up windows to the world and inspire us to explore and achieve, and contribute to improving our life.

—Sidney Sheldon

