

**AGENDA
REGULAR MEETING
SIERRA MADRE CITY COUNCIL**

*Kelly Kriebs, Mayor
Robert Parkhurst, Mayor Pro Tem
Edward Garcia, Council Member
Gene Goss, Council Member
Kris Lowe, Council Member*

Michael Amerio, City Treasurer

**Tuesday, September 10, 2024
5:30 pm**

**City of Sierra Madre
City Council Chambers
232 W. Sierra Madre Boulevard
Sierra Madre, California 91024**



The Brown Act provides the public with an opportunity to make public comments at any public meeting; As an alternative, public comment may be made by e-mail to PublicComment@CityofSierraMadre.com by 3:00PM on the day of the meeting. Emails will be acknowledged at the Council meeting, filed into public record and scanned onto the City website for public review.

The meeting will be streamed live on the City's website at www.cityofsierramadre.com, on Foothills Media website at <http://www.foothillsmedia.org/sierramadre> and broadcast on Government Access Channel 3 (Spectrum)

CODE OF CONDUCT

The purpose of a City Council meeting is to conduct City business. Members of the public that behave in a manner that interrupts or obstructs the Council's ability to conduct City business may be asked to leave the meeting. Any and all demonstrations which disrupt, interrupt, or obstruct the Council's ability to conduct City business are prohibited. No signs, posters or other large objects shall be brought into the Council Chambers or other meeting place if doing so would disrupt, disturb or otherwise impede the orderly course of the meeting.

PUBLIC COMMENT

The Council will listen to the public on any item on the agenda. In addition, the Council will devote time for public comment on items not on the agenda. Addressing the City Council from the audience is not permitted; all comments addressing the Council must be made from the podium. Only public comment made from the podium will be recognized by the City Council and entered into public record.

Providing Public Comment for Items on the Meeting Agenda:

Persons wishing to speak on any item on the agenda will be called during the comment period at the time the agenda item is brought forward. Persons wishing to speak on closed session items have a choice of doing so either immediately prior to the closed session or at the time for comments on items at the open session.

Providing Public Comment for Topics not on the Meeting Agenda:

Time shall be devoted to provide public comments for items not on the agenda. Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting.

Providing Public Comment:

1. Any person wishing to provide public comment is asked to complete a comment card. Please include your name and address. Each speaker will be limited to up to three continuous minutes, which may not be delegated or deferred.
2. The City provides a podium for public comment. Comments addressed to the Council shall occur during the appropriate time on the agenda and should not be construed as an opportunity for dialogue. Each speaker will be limited to three continuous minutes, which may not be delegated or deferred.

CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL

Mayor Garcia, Mayor Pro Tem Kriebs, Council Member Goss, Council Member Lowe, Council Member Parkhurst

PLEDGE OF ALLEGIANCE AND INSPIRATION

Mayor Kriebs

APPROVAL OF MEETING AGENDA

Vote of the City Council to proceed with City business.

COUNCIL REPORT OUT FROM CLOSED SESSIONS

No closed sessions were scheduled between July 23, 2024 and September 10, 2024.

APPROVAL FOR READING RESOLUTIONS AND ORDINANCES

Vote of the City Council to read all Ordinances and Resolutions by title only and waive the reading in full.

APPROVAL OF MEETING MINUTES

Approval of July 23, 2024 City Council Regular meeting minutes.

MAYOR AND CITY COUNCIL REPORTS

Reporting of Council Members' activities related to City business.

PRESENTATIONS

1. Presentation to Sierra Madre Pony 14U for their successful 2024 baseball season
2. Presentation on the City's Annual Water Supply Demand Assessment, presented by Water Superintendant McGee
3. Update on the Sierra Madre Public Library Meaningful Improvement Project, presented by Public Works Director Yanez

ACTION ITEMS

CONSENT

- a) **CONSIDERATION OF RESOLUTION 24-53 APPROVING CERTAIN DEMANDS**
It is recommended that the City Council approve Resolution 24-53 ratifying payment of City Warrants in the aggregate amount of \$2,527,182.39; Sierra Madre Library Warrants in the aggregate amount of \$19,548.41; and Payroll Transfer in the aggregate amount of \$1,093,808 for the Fiscal Year ending June 30, 2024 and June 30, 2025, respectively.
- b) **CONSIDERATION OF RESOLUTION 24-54 APPROVING CERTAIN DEMANDS**
It is recommended that the City Council approve Resolution 24-54 ratifying payment of City Warrants in the aggregate amount of \$427,823.69; Sierra Madre Library Warrants in the aggregate amount of \$13,630.49; and Payroll Transfer in the aggregate amount of \$558,491.01 or the Fiscal Year ending June 30, 2024 and June 30, 2025, respectively.
- c) **CONSIDERATION OF RESOLUTION 24-55 APPROVING CERTAIN DEMANDS**
It is recommended that the City Council approve Resolution 24-55 approving payment of City Warrants in the aggregate amount of \$426,187.71 Sierra Madre Library Warrants in the aggregate amount of \$766.17; and Payroll Transfer in the aggregate amount of \$537,087.38 or the Fiscal Year ending June 30, 2024.
- d) **CITY TREASURER'S REPORT FOR QUARTER ENDING JUNE 30, 2024**
No Action is required. It is recommended that the City Council receive and file the City Treasurer's Report for the quarter ending June 30, 2024.
- e) **CONSIDERATION OF PROFESSIONAL SERVICES AGREEMENT WITH TOWNSEND PUBLIC AFFAIRS, INC. FOR LEGISLATIVE ADVOCACY AND GRANT WRITING SERVICES.**
It is recommended that the City Council approve a professional services agreement with Townsend Public Affairs, Inc. and authorize the City Manager to execute all documents related to the agreement.
- f) **CONSIDERATION OF PURCHASE OF NEW SELF-CONTAINED BREATHING APPARATUS (SCBA) FOR THE SIERRA MADRE FIRE DEPARTMENT**
It is recommended that the City Council approve the purchase of new Self-Contained Breathing Apparatus (SCBAs), to bring Sierra Madre Fire Department in compliance with local and State agency requirements, in an amount not to exceed \$187,000.00.
- g) **CONSIDERATION OF APPROVAL TO PURCHASE TWO NEW HYDRAULIC GURNEYS AND ONE POWER LOADING SYSTEM FOR RESCUE AMBULANCE 41**
It is recommended that the City Council approve the purchase agreement with Stryker Corporation for the procurement of new patient transportation and loading devices, in an amount not to exceed \$112,000.
- h) **APPROVAL OF RESOLUTION 24-52, RESPONDING TO THE LOS ANGELES COUNTY CIVIL GRAND JURY'S RECOMMENDATION TO EXPAND COMMUNITY EMERGENCY RESPONSE TEAM (CERT) TRAINING**
It is recommended that the City Council approve Resolution 24-52, responding to the Los Angeles County Civil Grand Jury's Recommendation to expand the Community Emergency Response Team (CERT) training; thereby enhancing community preparedness and earthquake safety readiness.

i) **SECOND READING OF ORDINANCE NO. 1471 AMENDING CHAPTER 5.36 (COMMERCIAL PHOTOGRAPHY AND MOTION PICTURE FILMING) OF TITLE 5 (BUSINESS LICENSES AND REGULATIONS) AND CHAPTER 17.88 (TEMPORARY USE PERMITS) OF TITLE 17 (ZONING) OF THE SIERRA MADRE MUNICIPAL CODE**

It is recommended that the City Council conduct its second reading of Ordinance No. 1471 amending Chapter 5.36 (Commercial Photography and Motion Picture Filming) of Title 5 (Business Licenses and Regulations) and Chapter 17.88 (Temporary Use Permits) of Title 17 (Zoning) of the Sierra Madre Municipal Code.

j) **CONSIDERATION OF A FACILITY USE AGREEMENT (FUA) WITH RIO HONDO COLLEGE FOR THE USE OF THEIR WEAPONS FIRING RANGE**

It is recommended that the City Council authorize the City Manager to enter into a Facilities Use Agreement (FUA) with Rio Hondo College for the use of their weapons firing range.

PUBLIC HEARINGS

1. **ORDINANCE NO. 1474 REGULATING PARKING OF COMMERCIAL AND RECREATIONAL VEHICLES AND TRAILERS IN RESIDENTIAL DISTRICTS**

It is recommended that the City Council hold a public hearing, and introduce, by first reading, Ordinance No. 1474 amending Chapter 10.04 (Definitions) and Chapter 10.24 (Stopping, Standing and Parking) of Title 10 (Vehicles and Traffic) of the Sierra Madre Municipal Code to regulate the parking of commercial and recreational vehicles and trailers in residential districts

2. **CONSIDERATION OF ORDINANCE No. 1473 AMENDING SECTION 8.06.010 (PROHIBITED WHERE) OF CHAPTER 8.06 (SMOKING) OF TITLE 8 (HEALTH AND SAFETY) OF THE SIERRA MADRE MUNICIPAL CODE REGULATING SMOKING IN CERTAIN PUBLIC PLACES**

It is recommended that the City Council hold a public hearing, and introduce, by first reading, Ordinance No. 1473, amending Section 8.06.010 (Prohibited Where) of Chapter 8.06 (Smoking) of Title 8 (Health and Safety) of the Sierra Madre Municipal Code regulating smoking in certain places.

DISCUSSION

1. **CONSIDERATION OF APPOINTMENT TO FILL A VACANCY ON THE NATURAL RESOURCES COMMISSION**

It is recommended that the City Council provide staff with direction regarding the appointment to the Natural Resources Commission to fill a term for the period of July 2024 through June 30, 2028.

2. **UPDATE ON THE NOVEMBER 5TH GENERAL MUNICIPAL ELECTION**

No action is required. It is recommended that the City Council receive and file this informative report.

ACTION ITEMS

Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item.

PUBLIC HEARING

The appellant and/or applicant will each be provided a total of ten (10) minutes to address their item. A portion of their allotted time may be reserved for rebuttal or a summary conclusion at the close of public comment. All other speakers will be limited to a total of three continuous minutes, which cannot be delegated. These rules will be enforced but may be changed by appropriate City Council action.

AVAILABILITY OF AGENDA MATERIALS

Materials related to items on this agenda are available for public inspection on the City's website at www.cityofsierramadre.com.

LIVE BROADCASTS

Regular City Council meetings are broadcast live on Cable Channel 3 and rebroadcast on Wednesday and Saturday at 5:30 p.m.

MEETING ASSISTANCE

If you require special assistance to participate in this meeting, please call the City Clerk's office at (626) 355-7135 at least 48 hours prior to the meeting.

ADJOURNMENT

The City Council will adjourn to a meeting to take place at this same location on September 24, 2024