

**MINUTES
REGULAR MEETING
SIERRA MADRE CITY COUNCIL**

**Tuesday, September 10, 2024
5:30 pm**

**City of Sierra Madre
City Council Chambers
232 W. Sierra Madre Boulevard
Sierra Madre, California 91024**

Kelly Kriebs, Mayor
Robert Parkhurst, Mayor Pro Tem
Edward Garcia, Council Member
Gene Goss, Council Member
Kris Lowe, Council Member

Michael Amerio, City Treasurer



The Brown Act provides the public with an opportunity to make public comments at any public meeting; As an alternative, public comment may be made by e-mail to PublicComment@CityofSierraMadre.com by 3:00PM on the day of the meeting. Emails will be acknowledged at the Council meeting, filed into public record and scanned onto the City website for public review.

The meeting will be streamed live on the City's website at www.cityofsierramadre.com, on Foothills Media website at <http://www.foothillsmedia.org/sierramadre> and broadcast on Government Access Channel 3 (Spectrum)

CODE OF CONDUCT

The purpose of a City Council meeting is to conduct City business. Members of the public that behave in a manner that interrupts or obstructs the Council's ability to conduct City business may be asked to leave the meeting. Any and all demonstrations which disrupt, interrupt, or obstruct the Council's ability to conduct City business are prohibited. No signs, posters or other large objects shall be brought into the Council Chambers or other meeting place if doing so would disrupt, disturb or otherwise impede the orderly course of the meeting.

PUBLIC COMMENT

The Council will listen to the public on any item on the agenda. In addition, the Council will devote time for public comment on items not on the agenda. Addressing the City Council from the audience is not permitted; all comments addressing the Council must be made from the podium. Only public comment made from the podium will be recognized by the City Council and entered into public record.

Providing Public Comment for Items on the Meeting Agenda:

Persons wishing to speak on any item on the agenda will be called during the comment period at the time the agenda item is brought forward. Persons wishing to speak on closed session items have a choice of doing so either immediately prior to the closed session or at the time for comments on items at the open session.

Providing Public Comment for Topics not on the Meeting Agenda:

Time shall be devoted to provide public comments for items not on the agenda. Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting.

Providing Public Comment:

1. Any person wishing to provide public comment is asked to complete a comment card. Please include your name and address. Each speaker will be limited to up to three continuous minutes, which may not be delegated or deferred.

2. The City provides a podium for public comment. Comments addressed to the Council shall occur during the appropriate time on the agenda and should not be construed as an opportunity for dialogue. Each speaker will be limited to three continuous minutes, which may not be delegated or deferred.

CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL

Mayor Kriebs called the meeting to order at 5:32 p.m. City Clerk Aguilar called the roll.

Present: Mayor Kelly Kriebs, Mayor Pro Tem Robert Parkhurst, and Council Members Edward Garcia, Gene Goss, and Kristine Lowe

Absent: None.

Also Present: Jose Reynoso, City Manager
Miguel Hernandez, Assistant City Manager
Laura Aguilar, Deputy City Manager/City Clerk
Taylor Anderson, Deputy City Attorney
Arnulfo Yanez, Public Works Director
Katelyn Huang, Assistant Planner
Steven McGee, Water Superintendent
Roberta Malfitano, Executive Assistant
Thomas Holmes, Administrative Analyst
James Carlson, Management Analyst
Leila Regan, City Librarian
Markus Duson, Firefighter
Karen Bustillos, Firefighter
Greg Silva, Code Enforcement Officer
Brent Bartlett, Fire Chief
Henry Amos, Police Captain

PLEDGE OF ALLEGIANCE AND INSPIRATION

Mayor Kriebs expressed gratitude for the outstanding success of Sierra Madre Day (91024 Day), noting the community's enthusiasm and the effective efforts of City staff. She mentioned ongoing evening events, including a 7:00 p.m. sounding of the historic Horn, which the Council planned to briefly attend.

She highlighted that Sierra Madre was incorporated on February 20, 1907, and marked the 61st anniversary of receiving its ZIP code (91024) on October 1, 1963, sharing that "ZIP" stands for "Zone Improvement Plan."

APPROVAL OF MEETING AGENDA

Vote of the City Council to proceed with City business.

Concluding her words of inspiration and appreciation, Mayor Kriebs proposed adjusting the meeting agenda to move up the item concerning commissioner applicants and invited a motion and discussion.

Council Member Goss made a motion to amend the agenda.

The motion was seconded by Mayor Pro Tem Parkhurst.

Mayor Kriebs called for a vote of the Council to approve the agenda as presented:

Ayes: Mayor Kriebs, Mayor Pro Tem Parkhurst, and Council Members Garcia, Goss, and Lowe
Noes: None.
Absent: None.
Abstain: None.

The motion to move to approve the agenda as amended was approved by a unanimous voice vote.

COUNCIL REPORT OUT FROM CLOSED SESSIONS

No closed sessions were scheduled between July 23, 2024 and September 10, 2024.

APPROVAL FOR READING RESOLUTIONS AND ORDINANCES

Vote of the City Council to read all Ordinances and Resolutions by title only and waive the reading in full.

Vote of the City Council to read all Ordinances and Resolutions by title only and waive the reading in full.

A motion to approve the reading of resolutions and ordinances by title only was made by Council Member Lowe.

The motion was seconded by Council member Goss.

Mayor Kriebs called for a vote of the Council:

Ayes: Mayor Kriebs, Mayor Pro Tem Parkhurst, and Council Members Garcia, Goss, and Lowe
 Noes: None.
 Absent: None.
 Abstain: None.

The motion to approve the reading of all ordinances and resolutions by title only, and waive the reading in full, was passed by a unanimous voice vote.

APPROVAL OF MEETING MINUTES

Approval of July 23, 2024 City Council Regular meeting minutes.

Mayor Pro Tem Parkhurst requested the following change to the minutes:

- Commissioner Patrick Krok to Patricia Krok within the minutes.

A motion to approve the meeting minutes as amended was made by Council Garcia.

The motion was seconded by Council Lowe.

Mayor Kriebs called for a vote of the Council:

Ayes: Mayor Kriebs, Mayor Pro Tem Parkhurst, and Council Members Garcia, Goss, and Lowe
 Noes: None.
 Absent: None.
 Abstain: None.

The motion to approve the meeting minutes as amended was passed by a unanimous voice vote.

MAYOR AND CITY COUNCIL REPORTS

Reporting of Council Members' activities related to City business.

Council Member Gene Goss: Council Member Gene Goss attended the Library Board of Trustees meeting on August 28, where plans for the new library's groundbreaking ceremony on September 17 were discussed. Diane Sands was elected Chair, and Ali Gluck Vice Chair.

He participated in the Transportation Subcommittee meeting, discussing transit service proposals with contractors. A second meeting is scheduled to consider another proposal before making a decision.

He also attended the 91024 Day celebrations, witnessing the Sierra Madre CERT team activate the city siren at noon and joining the community event at the Rose Float barn. He remarked that it was a fantastic day for the city.

Council Member Garcia: reported that he attended the Senior Community Commission meeting on September 5th, encouraging residents aged 55 and over to participate in upcoming programs. He highlighted a presentation on the Community Development Block Grant, which offers over \$17,000 per eligible low to moderate-income resident for home improvements like wheelchair ramps and handrails.

He also participated in the 91024 Day celebrations, including breakfast at the fire department and events at the Hart Park House. He expressed enthusiasm for the 7:00 p.m. horn sounding, reminiscent of the traditional Friday horn, and remarked that it had been a great day for the city.

Council Member Lowe: Council Member Lowe attended the Los Angeles County Division of the League of California Cities event, where Arcadia Mayor Michael Powell was introduced as the new Division President. A guest speaker from the Armed Services discussed the military's role in supporting communities and creating safe environments, especially for youth.

She also attended the National Women's Political Caucus event, honoring a 90-year-old woman who was a pioneering Foreign Affairs Delegate. The honoree played a crucial role in enabling women to serve legally as ambassadors and country representatives—a milestone achieved during President Kennedy's administration.

Additionally, Council Member Lowe participated in the 91024 Day celebrations, including breakfast at the fire department and afternoon events featuring hot dogs, snow cones, and other activities.

Mayor Pro Tem Parkhurst: Mayor Pro Tem Parkhurst attended two transportation committee meetings and three Clean Power Alliance meetings, with no significant updates to report. On August 20, he participated in the one-year anniversary of the local cancer support center, praising its valuable presence in the community. On August 22, he attended the Chamber of Commerce annual meeting, where a consultant discussed improving business opportunities in the city; he was impressed with efforts to attract and retain businesses.

During the 91024 Day celebrations, he visited various events and businesses, including breakfast burritos, tours at the Essex House, and stops at Roy Rogers, Savor the Flavor, Vroman's, and Mother Moo. He enjoyed ice cream at the Hart Park House and expressed gratitude to all businesses, organizations, and city staff for making the day special. He highlighted the strong sense of civic pride and commended everyone for organizing the event quickly. He also mentioned special cards available at the library and a unique postal cancellation offered by the post office that day, concluding by thanking everyone for making it an exciting and memorable day for the city.

Mayor Kriebs: Mayor Kriebs reported that she enjoyed a full break from official duties in August, thanks to colleagues who filled in for her at various meetings. Last week, she gave a sneak peek of the upcoming State of the City address to the Rotary Club, which helped refine the presentation.

She expressed gratitude to city staff and service organizations for their efforts during recent city events, highlighting the lively activities at the barn, including lunch, vendors, and live music.

Announcements:

- September 11 Remembrance: Tomorrow at 6:45 a.m. at the fire department, a ceremony will be held to honor the 23rd anniversary of the September 11 attacks, including a tribute to the lives lost and the bravery of first responders. A continental breakfast will follow.
- State of the City Address: This Thursday at 6 p.m. at the fire station, Mayor Kriebs will present the State of the City address themed "Securing Our Future."
- Library Groundbreaking Ceremony: Next Tuesday, the 17th, at 11 a.m. at the library, there will be a groundbreaking ceremony with speeches, refreshments, and attendance by Congressman Holden and other officials.
- Rodeo Bingo Registration: Registration is open for Rodeo Bingo at the Hart Park House on the 19th at 12:15 p.m.; cost is \$7.
- Senior Lunch Program: Seniors aged 60 and over can participate in the lunch program, serving meals Monday through Thursday at 11:30 a.m. Please arrive by 11:15 a.m. Suggested donation is \$3 for seniors and \$5 for non-seniors; no reservation needed. On Thursdays, an extra meal is provided for the weekend.

Mayor Kriebs opened the meeting for public comment on non-agenda items.

Katelyn Huang, Assistant Planner: provided an update on the Senior Minor Home Rehabilitation Program, funded by CDBG, which offers grants up to \$17,250 for low to moderate-income seniors (55+). The program covers projects like wheelchair ramps and tub-to-shower conversions. Information and applications are available on the city's website or in the chambers, with completed forms to be submitted to the Planning Department for consultant review.

Seeing no one else come forward, Mayor Kriebs closed public comment for items not on the agenda.

PRESENTATIONS

1. PRESENTATION TO SIERRA MADRE PONY 14U FOR THEIR SUCCESSFUL 2024 BASEBALL SEASON

Presenter: Mayor Kriebs

Mayor Kriebs celebrated the Sierra Madre 14U youth baseball team's remarkable achievement of advancing to the West Zone tournament and finishing just one game short of the Pony World Series, placing them among the top six out of over 4,000 teams nationwide. She praised the players' hard work, dedication, and spirit, noting that their success reflects the very best of Sierra Madre.

She expressed gratitude to the coaches, led by head coach Spencer, for their dedication and mentoring, and thanked the families for their support and sacrifices throughout the season.

During the meeting, head coach Spencer thanked the Mayor and Council for honoring the team. He highlighted that Sierra Madre, with a population of about 10,800, competed successfully against much larger cities—the smallest of which had 46,000 residents (La Jolla). Nicknamed the "Beach Killers," the team defeated several coastal teams before their final game against Long Beach. He expressed appreciation for the community's support.

Mayor Kriebs concluded by presenting certificates to each player in recognition of their outstanding 2023 season.

2. PRESENTATION ON THE CITY'S ANNUAL WATER SUPPLY DEMAND ASSESSMENT, PRESENTED BY WATER SUPERINTENDANT MCGEE

Presented by Steven McGee, Water Superintendent

Water Superintendent Steven McGee presented the Annual Water Supply and Demand Assessment for fiscal year 2024–2025. The report, already submitted to the state by the July 1 deadline, evaluates the city's water reliability under a single dry-year condition and requires no action from the Council.

Key Points:

Assessment Preparation: Prepared by Stetson Engineering, the assessment utilizes data from the 2020 Urban Water Management Plan (particularly Section 7), historical weather and precipitation records, the Electronic Annual Report, water loss audits, and monthly water consumption data.

Water Supply: The city has adjudicated rights to 940 acre-feet of water from the Raymond Basin. Any usage beyond this amount requires importing water to recharge the spreading basins. The total available water supply is approximately 3,400 acre-feet, while annual usage in the driest years is around 1,500 acre-feet.

Water Production and Consumption: Over the past seven fiscal years, the city's water production has averaged between 2,200 and 2,400 acre-feet annually. Two years ago, there was a significant drop in production due to reduced demand resulting from increased rainfall.

Impact of Rainfall: Rainfall greatly influences water demand and groundwater replenishment. Recent years saw one year with 48 inches of rain (a historic high) and another with 27 inches. Increased rainfall led residents to reduce water usage, especially in irrigation. Mr. McGee praised residents for their conservation efforts.

Groundwater Levels: Static groundwater levels have improved by over 100 feet, now at 206 feet, due to increased rainfall and the diligent efforts of the water department staff in managing the spreading basins. Mr. McGee commended his team, especially Foreman Tim Hunsicker, for their dedication in maximizing groundwater recharge.

3. UPDATE ON THE SIERRA MADRE PUBLIC LIBRARY MEANINGFUL IMPROVEMENT PROJECT

Report presented by Public Works Director Yanez

Public Works Director Arnulfo Yanez provided an update on the library construction project:

- **Removal of Oak Tree:** On August 27, the large oak tree at the library was removed. After thorough review by arborists, city staff, and engineers, it was determined that the tree had caused significant damage to the existing foundation and would continue to damage the new structure due to its extensive and growing root system.
- **Mitigation Efforts:** To compensate for the removal of the oak tree, the city will plant 20 new trees throughout public areas in town.
- **Library Construction Bidding Process:** The city is currently soliciting bids for the general construction contractor for the library project. The bid closing date has been moved from Thursday, September 12, to Friday, September 13, at 4:00 p.m. This change allows for a required 72-hour period after an amendment was issued to ensure fair bidding practices.
- **Next Steps:** After the bids close, Mr. Yanez and additional staff will review the submissions over the weekend. He will then make a recommendation to the City Manager, Mr. Jose Reynoso.

The City Council meeting recessed at 6:52 p.m. for the sounding of the City Horn in celebration of Sierra Madre Day (9.10.24).

The meeting reconvened at 7:09 p.m.

ACTION ITEMS

Presented by City Clerk Aguilar

CONSENT

- a) **CONSIDERATION OF RESOLUTION 24-53 APPROVING CERTAIN DEMANDS**
It is recommended that the City Council approve Resolution 24-53 ratifying payment of City Warrants in the aggregate amount of \$2,527,182.39; Sierra Madre Library Warrants in the aggregate amount of \$19,548.41; and Payroll Transfer in the aggregate amount of \$1,093,808 for the Fiscal Year ending June 30, 2024 and June 30, 2025, respectively.
- b) **CONSIDERATION OF RESOLUTION 24-54 APPROVING CERTAIN DEMANDS**
It is recommended that the City Council approve Resolution 24-54 ratifying payment of City Warrants in the aggregate amount of \$427,823.69; Sierra Madre Library Warrants in the aggregate amount of \$13,630.49; and Payroll Transfer in the aggregate amount of \$558,491.01 or the Fiscal Year ending June 30, 2024 and June 30, 2025, respectively.
- c) **CONSIDERATION OF RESOLUTION 24-55 APPROVING CERTAIN DEMANDS**
It is recommended that the City Council approve Resolution 24-55 approving payment of City Warrants in the aggregate amount of \$426,187.71 Sierra Madre Library Warrants in the aggregate amount of \$766.17; and Payroll Transfer in the aggregate amount of \$537,087.38 or the Fiscal Year ending June 30, 2024.
- d) **CITY TREASURER'S REPORT FOR QUARTER ENDING JUNE 30, 2024**
No Action is required. It is recommended that the City Council receive and file the City Treasurer's Report for the quarter ending June 30, 2024.
- e) **CONSIDERATION OF PROFESSIONAL SERVICES AGREEMENT WITH TOWNSEND PUBLIC AFFAIRS, INC. FOR LEGISLATIVE ADVOCACY AND GRANT WRITING SERVICES.**
It is recommended that the City Council approve a professional services agreement with Townsend Public Affairs, Inc. and authorize the City Manager to execute all documents related to the agreement.
- f) **CONSIDERATION OF PURCHASE OF NEW SELF-CONTAINED BREATHING APPARATUS (SCBA) FOR THE SIERRA MADRE FIRE DEPARTMENT**
It is recommended that the City Council approve the purchase of new Self-Contained Breathing Apparatus (SCBAs), to bring Sierra Madre Fire Department in compliance with local and State agency requirements, in an amount not to exceed \$187,000.00.
- g) **CONSIDERATION OF APPROVAL TO PURCHASE TWO NEW HYDRAULIC GURNEYS AND ONE POWER LOADING SYSTEM FOR RESCUE AMBULANCE 41**
It is recommended that the City Council approve the purchase agreement with Stryker Corporation for the procurement of new patient transportation and loading devices, in an amount not to exceed \$112,000.
- h) **APPROVAL OF RESOLUTION 24-52, RESPONDING TO THE LOS ANGELES COUNTY CIVIL GRAND JURY'S RECOMMENDATION TO EXPAND COMMUNITY EMERGENCY RESPONSE TEAM (CERT) TRAINING**
It is recommended that the City Council approve Resolution 24-52, responding to the Los Angeles County Civil Grand Jury's Recommendation to expand the Community Emergency Response Team (CERT) training; thereby enhancing community preparedness and earthquake safety readiness.
- i) **SECOND READING OF ORDINANCE NO. 1471 AMENDING CHAPTER 5.36 (COMMERCIAL PHOTOGRAPHY AND MOTION PICTURE FILMING) OF TITLE 5 (BUSINESS LICENSES AND REGULATIONS) AND CHAPTER 17.88 (TEMPORARY USE PERMITS) OF TITLE 17 (ZONING) OF THE SIERRA MADRE MUNICIPAL CODE**
It is recommended that the City Council conduct its second reading of Ordinance No. 1471 amending Chapter 5.36 (Commercial Photography and Motion Picture Filming) of Title 5 (Business Licenses and Regulations) and Chapter 17.88 (Temporary Use Permits) of Title 17 (Zoning) of the Sierra Madre Municipal Code.

- j) **CONSIDERATION OF A FACILITY USE AGREEMENT (FUA) WITH RIO HONDO COLLEGE FOR THE USE OF THEIR WEAPONS FIRING RANGE** It is recommended that the City Council authorize the City Manager to enter into a Facilities Use Agreement (FUA) with Rio Hondo College for the use of their weapons firing range.

Mayor Kriebs brought the matter to the City Council for questions.

Mayor Kriebs opened Public Comment.

Pat Alcorn: Pat Alcorn shared that Sierra Madre CERT is working with a professional videographer to improve outreach and recruitment. She noted the cancellation of recent FEMA training sessions due to the lack of a certified instructor but is hopeful with Chief Bartlett's help in finding one. She announced the next CERT meeting on September 26th, which will focus on wildfire preparedness.

Seeing no one come forward, Mayor Kriebs brought the matter back to the City Council for further discussion and/or a motion.

Mayor Pro Tem Parkhurst made a motion to approve Consent items A-J.

Mayor Kelly Kriebs seconded the motion.

Mayor Kriebs called for a vote of the Council

Ayes: Mayor Kriebs, Mayor Pro Tem Parkhurst, Council Members Garcia, Goss, and Lowe
 Noes: None.
 Absent: None.
 Abstain: None.

The motion to approve Consent Items A-J, was approved by a unanimous voice vote.

PUBLIC HEARINGS

1. ORDINANCE NO. 1474 REGULATING PARKING OF COMMERCIAL AND RECREATIONAL VEHICLES AND TRAILERS IN RESIDENTIAL DISTRICTS

It is recommended that the City Council hold a public hearing, and introduce, by first reading, Ordinance No. 1474 amending Chapter 10.04 (Definitions) and Chapter 10.24 (Stopping, Standing and Parking) of Title 10 (Vehicles and Traffic) of the Sierra Madre Municipal Code to regulate the parking of commercial and recreational vehicles and trailers in residential districts.

Captain Amos, Police Department gave the report.

Mayor Kriebs brought the matter to the City Council for questions.

Mayor Kriebs opened the Public Hearing for comment.

Ron Coleman: expressed confusion about Ordinance No. 1474 regarding parking regulations for trailers and vehicles. He shared concerns about how the ordinance would affect his ability to park his 24-foot trailer and pickup truck in front of his home when preparing for trips. While he did not explicitly state whether he agreed with the ordinance, he raised practical concerns about its impact on residents like himself.

Elizabeth Walters: expressed support for Ordinance No. 1474, stating that the proposed regulations seemed reasonable. She owns an RV and parks it in front of her home a few times a year with a permit.

City Clerk Aguilar advised that the City Clerk's Office received no public comment speaker cards or e-mails had been received for this public hearing.

The City Council discussed the Ordinance and directed staff to return to a future meeting with two separate ordinances that address overnight parking, and RV parking respectively.

2. CONSIDERATION OF ORDINANCE No. 1473 AMENDING SECTION 8.06.010 (PROHIBITED WHERE) OF CHAPTER 8.06 (SMOKING) OF TITLE 8 (HEALTH AND SAFETY) OF THE SIERRA MADRE MUNICIPAL CODE REGULATING SMOKING IN CERTAIN PUBLIC PLACES

It is recommended that the City Council hold a public hearing, and introduce, by first reading, Ordinance No. 1473, amending Section 8.06.010 (Prohibited Where) of Chapter 8.06 (Smoking) of Title 8 (Health and Safety) of the Sierra Madre Municipal Code regulating smoking in certain places.

Roberta Malfitano, Executive Assistant gave the report.

Mayor Kriebs brought the matter to the City Council for questions.

Mayor Kriebs opened the Public Hearing for comment.

Seeing no one come forward, Mayor Kriebs brought the matter back to the City Council for further discussion and/or a motion.

Council Member Edward Garcia made a motion to approve first reading of Ordinance No. 1473, amending Section 8.06.010 (Prohibited Where) of Chapter 8.06 (Smoking) of Title 8 (Health and Safety) of the Sierra Madre Municipal Code regulating smoking in certain places

Council Member Kristine Lowe seconded the motion.

Mayor Kriebs called for a vote of the Council

Ayes: Mayor Kriebs, Mayor ProTem Parkhurst, Council Members Garcia, Goss, and Lowe
 Noes: None.
 Absent: None.
 Abstain: None.

The motion to approve the first reading of Ordinance No. 1473, amending Section 8.06.010 (Prohibited Where) of Chapter 8.06 (Smoking) of Title 8 (Health and Safety) of the Sierra Madre Municipal Code regulating smoking in certain places was approved by unanimous voice vote.

DISCUSSION

1. CONSIDERATION OF APPOINTMENT TO FILL A VACANCY ON THE NATURAL RESOURCES COMMISSION

It is recommended that the City Council provide staff with direction regarding the appointment to the Natural Resources Commission to fill a term for the period of July 2024 through June 30, 2028.

City Clerk Aguilar presented the report to the Council.

Mayor Kriebs brought the matter to the City Council for questions.

Mayor Kriebs opened public comment.

City Clerk Aguilar noted that no e-mails had been received for public comment.

Jane Nelson: introduced herself as an applicant for the open position on the Natural Resources Commission. She expressed her interest in contributing to the city and improving communication and cooperation within the community.

Seeing no one else come forward, Mayor Kriebs brought the matter back to the City Council for further discussion and/or a motion.

Council deliberated. After listening to the Council’s recommendations, Mayor Kriebs appointed Jane Nelson to the Natural Resources Commission to fill a term for the period of July 2024 through June 30, 2028.

2. UPDATE ON THE NOVEMBER 5TH GENERAL MUNICIPAL ELECTION

No action is required. It is recommended that the City Council receive and file this informative report.

City Clerk Aguilar provided an update to the upcoming General Municipal election.

FUTURE ACTION ITEMS

Mayor Kriebs polled the Council for future discussion items.

Mayor Pro Tem Parkhurst requested a discussion for the creation of an ad hoc library subcommittee. This subcommittee would facilitate improved communication between the City Council, Board of Trustees, Library Foundation, and Friends of the Library during the library's construction process.

ADJOURNMENT

Mayor Kriebs asked for a motion to adjourn the meeting.

Council Member Gene Goss made a motion to adjourn the meeting.

Mayor Pro Tem Parkhurst seconded the motion.

The meeting was adjourned at 9:00 PM to a Regular meeting to be held on September 24, 2024.



Kelly Kriebs, Mayor

Minutes taken and prepared by:



Eric Lozick
Administrative Analyst

Minutes reviewed and edited by:



Laura Aguilar
City Clerk

ACTION ITEMS

Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item.

PUBLIC HEARING

The appellant and/or applicant will each be provided a total of ten (10) minutes to address their item. A portion of their allotted time may be reserved for rebuttal or a summary conclusion at the close of public comment. All other speakers will be limited to a total of three continuous minutes, which cannot be delegated. These rules will be enforced but may be changed by appropriate City Council action.

AVAILABILITY OF AGENDA MATERIALS

Materials related to items on this agenda are available for public inspection on the City's website at www.cityofsierramadre.com.

LIVE BROADCASTS

Regular City Council meetings are broadcast live on Cable Channel 3 and rebroadcast on Wednesday and Saturday at 5:30 p.m.

MEETING ASSISTANCE

If you require special assistance to participate in this meeting, please call the City Clerk's office at (626) 355-7135 at least 48 hours prior to the meeting.

ADJOURNMENT

The City Council will adjourn to a meeting to take place at this same location on September 24, 2024